

The following document is the minutes of the Council and Committee Meetings held on Thursday, 7 July 2005. These minutes are subject to confirmation as to their accuracy at the next meeting to be held on 21 July 2005 and therefore subject to change. Please refer to the minutes of the meeting of 21 July 2005 for confirmation.



COFFS HARBOUR CITY COUNCIL

**ORDINARY MEETING
(CITY BUSINESS UNITS COMMITTEE)**

**COUNCIL CHAMBERS
COUNCIL ADMINISTRATION BUILDING
COFF AND CASTLE STREETS, COFFS HARBOUR**

7 JULY 2005

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COFFS HARBOUR CITY COUNCIL
ORDINARY MEETING
(CITY BUSINESS UNITS COMMITTEE)
7 JULY 2005

Present: Councillors I D Hogbin (Acting Mayor), J C Bonfield, W D Featherstone, C O Joass, R W McKelvey, I J Ovens, W R Palmer, G R Smithers.

Staff: General Manager, Director of City Business Units, Director of Planning, Environment and Development, Director of Corporate Services, Director of City Services, Administration Manager and Executive Assistant.

Leave of Absence: Councillor K D Rhoades (Mayor)

The meeting commenced at 5.00pm with the Acting Mayor, Cr I D Hogbin in the chair.

APOLOGY

- 88 RESOLVED** (Ovens/Smithers) that an apology received from Councillors Rhoades & Bonfield for unavoidable absence be received and leave be granted for the current meeting of Council.

CONFIRMATION AND ADOPTION OF MINUTES

- 89 RESOLVED** (Palmer/Smithers) that the minutes of the City Services Committee Meeting held on 16th June 2005 be confirmed as a true and correct record of proceedings.
- 90 RESOLVED** (Joass/McKelvey) that the minutes of the Planning, Environment & Development Committee Meeting held on 16th June 2005 be confirmed as a true and correct record of proceedings.

MAYORAL MINUTE

5 PACIFIC HIGHWAY - TRAFFIC ISSUES

91 **RESOLVED** (Hogbin) that:

1. Council note the letter, dated 28 June 2005, from the Minister for Roads.
2. Council ask the Roads and Traffic Authority (RTA) to install speed cameras on the highway in the Pine Creek area, and in the Sapphire to Woolgoolga area in an endeavour to enforce speed restrictions.
3. Council ask the RTA to install Red Light Cameras on traffic lights in Coffs Harbour to assist in encouraging all road users to obey traffic lights, even late at night.
4. Council seek reduction of maximum highway speed limits to 80 kph on all the Pacific Highway between Woolgoolga and Pine Creek.
5. Council ask the RTA to place temporary barricades on dangerous sections of the highway until such time as a decision and implementation of permanent centre line barriers can take place.
6. Council seek a response from the RTA on investigations into the installation of centre line barriers (wire rope fencing) on critical sections of the Pacific Highway.
7. Council seek as a matter of urgency commencement of construction of the Bonville Deviation project by the State Government.
8. Council seek a meeting with the RTA to further investigate other short-term treatments available to reduce the likelihood and severity of road crashes.

NOTICE OF RESCISSION MOTION

RURAL LANDS STRATEGIC PLAN

92 **MOVED** (Featherstone/Ovens) that Resolution PED28 passed on 19 August 2004 in two parts CW2 and CW3 be rescinded and replaced by the following resolution:

1. Council engage an appropriate Consultant to review all the information submitted on the Rural Lands Strategic Plan and to prepare a Draft Settlement Policy for all Rural 1A Lands. This Draft is to be presented to Council so that a Draft Settlement Policy can be put on public display by 30th November 2005 and adopted by 30th June 2006.
2. The existing moratorium on subdivision of lands zoned Rural 1A continues until the Settlement Policy for Rural 1A Lands is adopted by Council.

CITY BUSINESS UNITS COMMITTEE

93 **RESOLVED** (Palmer/McKelvey) that the Ordinary Meeting of Council be adjourned and Council now resolve into the City Business Units Committee meeting, the time being 5.15pm.

The Acting Mayor invited Councillor Ovens to chair the City Business Units Committee.

GENERAL MANAGER'S REPORTS

7 2005-2008 MANAGEMENT PLAN

To advise Council of the outcome of Council's applications for a rate variation and a rate structure for the Red Rock / Corindi localities, and the resulting impact on the 2005-2008 Management Plan and 2005-2006 Fees and Charges.

B18 **RECOMMENDED** (Featherstone/Smithers) that:

1. Council notes the decision of the NSW Minister for Local Government refusing Council's application for a Special Variation to General Income of 21.32% in 2005-2006.

cont'd

2005-2008 Management Plan (cont'd)

2. Council note that alternative funding will be required to complete the projects in the proposed City Facilities Program.
3. Council note the potential budget and deficit adjustments, as outlined in this report, for 2005-2006.
4. The General Manager review the Budget for 2005-2008 and report back to Council before the Council Meeting on 18th August with recommendations that will contain the Budget deficit for 2005-2006 within the adopted range of \$500,000 and to investigate ways to provide balanced budgets in 2006-2007 and 2007-2008.
5. The notional income from Residential, Farmland and Business rates be increased by the 3.5% statutory limit as gazetted by the Minister;
6. The rate structure for 2005-2006 for Ordinary rates be one citywide Residential rate, one citywide Farmland rate and a citywide Business rate with a sub-category for a City Centre Business rate. All rates are based on a land valuation with a base date of 1 July 2002.
7. Council write to owners of land in the Corindi and Red Rock areas to explain changes to the rating structure and the impact the changes will have on them.
8. Water, Sewerage and Waste rates and charges be amended according to the schedules listed in the Issues section of this report;

8 DEFERMENT OF REPORTS

To recommend deferral of several reports to provide an opportunity for Council to further consider its future position.

B19 RECOMMENDED (Ovens/Palmer) that:

1. Based on the Government's determination to reject Council's application for rate variation, the attached reports covering the Harbourside Project, Hogbin Drive Extension and Multipurpose Centre / Cultural Precinct be deferred to enable Council to further consider its position and financial capacity over the coming weeks.
2. The Coffs Harbour City Council write to the Director General of the Department of Local Government seeking clarification of his letter dated 29 June 2005 given
 - a. CHCC has recently reviewed its rating structure with substantial community input that we are at a loss to understand paragraph 2.

cont'd

Deferment of Reports (cont'd)

- b. The rate increases approved across the State that clarity as to the Minister's non acceptance of the proposed rate rise be sought.
- c. The need for additional guidelines for Councils such that any future variations in rates can be considered within the Minister's and DG's policies.

9 ORGANISATIONAL REVIEW AND GOVERNANCE

The purpose of the report is to advise the current structure and report on the outcomes of the Organisational Review and Governance Committee.

B20 RECOMMENDED (Smithers/Joass) that:

1. Council adopt the CPA's guiding principle as a basis for ongoing organization development.
2. Council endorse the current structure as detailed on the attachment.
3. The role of the Governance Organization Review Team be to monitor implementation of organizational improvements and implementation of governance excellence within Council and that the Committee meet at least twice annually.

10 TOURISM UPDATE

To inform Council on the economic and employment value of the tourism industry, to outline promotional activities undertaken to stimulate business and propose a review of the Coffs Coast Tourism Development Plan.

B21 RECOMMENDED (McKelvey/ Ovens) that:

1. Council continues to support the tourism sector to maintain and further develop economic and employment opportunities for the City.
2. Coffs Coast Marketing continues to liaise with the Coffs Coast Tourism Association and local industry operators to develop and refine ongoing promotions and campaigns.
3. Research be undertaken to up-date knowledge and awareness of consumer perceptions of Coffs Harbour/Coffs Coast as a holiday destination.

cont'd

Tourism Update (cont'd)

4. Coffs Coast Marketing in partnership with Council's Economic Development Unit, Coffs Harbour Future Development Board and Coffs Coast Tourism Advisory Committee review the Coffs Coast Tourism Development Plan.
5. Coffs Coast Marketing maintains relationships with existing co-operative partners and explores additional co-operative promotional opportunities.

CITY BUSINESS UNITS DEPARTMENT REPORTS

B20 CONSTRUCTION OF THE ROUNDABOUT AND PART OF THE COLLECTOR ROAD IN CONJUNCTION WITH THE MOONEE BEACH SHOPPING CENTRE

To obtain Council approval to execute Deeds of Agreement in relation to Council's contribution for the construction of the roundabout and part of the collector road in conjunction with the Moonee Beach Shopping Centre.

- B22 RECOMMENDED** (McKelvey/Palmer) that the Council approve the execution under seal of the Agreements with Moonee Beach Properties Pty Limited in relation to the cost sharing arrangement and associated miscellaneous obligations for the construction of the roundabout on Moonee Beach Road and the adjoining collector road fronting Moonee Beach Shopping Centre site as per the approved plans.

B21 ACQUISITION OF LAND FOR ROAD PURPOSES - 17 MOONEE BEACH ROAD, MOONEE BEACH

Report seeking council approval for the acquisition of land at Moonee Beach for road purposes.

- B23 RECOMMENDED** (McKelvey/Palmer) that:
1. Council acquire that land having an area of 1,213.54 square metres from Lot 45 DP 551811 on the terms contained within the confidential supplement attached to this report.
 2. The land acquired by Council be dedicated as Public Road under the provisions of the Roads Act 1993.
 3. All necessary documents be executed under the common seal of Council.

**B22 ACQUISITION OF LAND FOR ROAD WIDENING PUPOSES - 19
MOONEE BEACH ROAD, MOONEE BEACH**

Report seeking Council approval for the acquisition of land at Moonee Beach for road widening

B24 RECOMMENDED (McKelvey/Palmer) that:

1. Council acquire that land having an area of 18 square metres from Lot 5 DP 237102 on the terms contained within the confidential supplement attached to this report.
2. The land acquired by Council be dedicated as Public Road under the provisions of the Roads Act 1993.
3. All necessary documents be executed under the common seal of Council.

CITY SERVICES DEPARTMENT REPORTS

**S40 TENDER: SUPPLY OF STAINLESS STEEL ELECTRICAL
CABINETS**

To report on tenders received for the Supply of Stainless Steel Electrical Cabinets and provide information concerning the use of electrical control boards.

B25 RECOMMENDED (Palmer/Joass) that:

1. The Council accept the tender of TLE Electrical Pty Ltd (ACN 003 762 641), for Contract No. 05/06-212-TO, "Supply of Stainless Steel Control Cabinets for the Construction of Sewerage and Reclaimed Water Control Switchboards" for the Sewerage and Re-use Water System, for the lump sum of \$97,515.00 excluding GST, on the basis that: -
 - a) The tender is conforming, and was the most appropriate tender received.
 - b) The tenderer has the necessary experience in the supply of similar components, and their referees have confirmed their ability, and satisfactory corporate and customer performance.
 - c) The Tenderer's financial references are satisfactory.
2. The contract documents be completed under Seal of Council.

CONCLUSION OF CITY BUSINESS UNITS COMMITTEE MEETING

The Chairman advised that the business of the City Business Units Committee was concluded and invited the Acting Mayor to resume the chair.

The Acting Mayor resumed chairmanship of the meeting at 6.06pm.

OPEN COUNCIL

The Acting Mayor requested a motion to close the Committee meeting and move into Open Council.

- B26** **RECOMMENDED** (Joass/Palmer) that the Committee now move into Open Council.

ADOPTION OF CITY BUSINESS UNITS COMMITTEE REPORT

- 94** **RESOLVED** (McKelvey/Palmer) that the recommendations of the City Business Units Committee meeting be received and adopted.

This concluded the business and the meeting closed at 6.10pm.

Confirmed: 21st July 2005

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I D Hogbin
Acting Mayor