



COFFS HARBOUR CITY COUNCIL
ORDINARY MEETING
(PLANNING, ENVIRONMENT AND DEVELOPMENT COMMITTEE)
COUNCIL CHAMBERS
COUNCIL ADMINISTRATION BUILDING
COFF AND CASTLE STREETS, COFFS HARBOUR
19 MAY 2005

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COFFS HARBOUR CITY COUNCIL

ORDINARY MEETING

(PLANNING, ENVIRONMENT AND DEVELOPMENT COMMITTEE)

19 MAY 2005

Present: Councillors K D Rhoades (Mayor), I D Hogbin (Deputy Mayor), J C Bonfield, W D Featherstone, C O Joass, R W McKelvey, I J Ovens, G R Smithers.

Staff: General Manager, Director of Planning, Environment and Development, Director of City Business Units, Director of City Services, Director of Corporate Services, Manager Strategic Planning, Executive Assistant

Leave of Absence: Cr W R Palmer

The meeting commenced at 5.00 p.m. with the Mayor, Councillor K D Rhoades, in the chair.

CONFIRMATION AND ADOPTION OF MINUTES

- 61 **RESOLVED** (McKelvey/Smithers) that the minutes of the City Business Units Committee meeting of 5 May 2005 be confirmed as a true and correct record of proceedings.
- 62 **RESOLVED** (Hogbin/McKelvey) that the minutes of the Corporate Services Committee meeting of 5 May 2005 be confirmed as a true and correct record of proceedings.

The Mayor requested a motion to adjourn the Ordinary meeting and resolve into the Planning, Environment and Development Committee meeting.

PLANNING ENVIRONMENT AND DEVELOPMENT COMMITTEE

- 63** **RESOLVED** (Hogbin/McKelvey) that the Ordinary Meeting of Council be adjourned and Council now resolve into the Planning, Environment and Development Committee meeting, the time being 5.02 p.m.

The Mayor invited Councillor McKelvey to chair the Planning, Environment and Development Committee meeting.

PLANNING, ENVIRONMENT & DEVELOPMENT DEPARTMENT REPORTS

PED14 EXPRESSION OF INTEREST - HARBOURSIDE PROJECT

To seek Council's endorsement to waive the local preference criteria for the engagement of the consultant to prepare the Harbourside Masterplan and Development Control Plans.

- T15** **RECOMMENDED** (Joass/Smithers) that no local preference be given for the Expression of Interest received for the provision of consultancy services to develop the Masterplan and Development Control Plans for the Harbourside Project.

PED15 STRATEGIC PLANNING PROGRAM

The purpose of this report is to advise Council of the impact on the Strategic Planning Program resulting from the on-going vacancies in the Strategic Planning Section of the Planning Environment and Development department.

The report recommends the adoption of a revised Strategic Planning Program incorporating a range of strategies to ensure that all projects within the Program are completed. These strategies include employment of consultants to progress some major projects, the combination of some projects and a change in the priority of some projects.

- T16** **RECOMMENDED** (McKelvey/Rhoades) that Council adopt the 2004/2005 Strategic Planning Program.

CORPORATE SERVICES DEPARTMENT REPORTS

F33 APPROVAL FOR LOAN BORROWING FOR 2004/ 2005

To seek Council approval to obtain new loans for \$2.5m and renewal loans for \$8.063m, in relation to the 2004/2005 loan borrowing program.

T17 RECOMMENDED (Hogbin/Joass) that:

1. Approval be given to raising a loan of \$2.5m for general purpose infrastructure works.
2. Approval be given to raising loans totaling \$8.063m, for renewal loans in the Water and Sewerage Funds.
3. The borrowing of \$1.5m, in relation to the Castle Street Carpark be deferred until the 2005/ 2006 financial year Loan Borrowing Program.
4. Offers for the loans be sought from appropriate lending institutions.
5. Delegated approval be given to the General Manager to accept the most suitable offer.
6. The Mayor and General Manager be authorised to execute all documents associated with the loans under seal.

F34 QUARTERLY PERFORMANCE REPORTING FOR THE QUARTER ENDED 31ST MARCH 2005

To report on the achievement of customer service guarantees and performance targets for the January to March 2005 quarter.

T18 RECOMMENDED (Smithers/Hogbin)

1. That Council note the issues surrounding those measures that have not been achieved for the period ending 31 March 2005, as listed in the body of this report
2. That Council note the achievements of customer service guarantees, as outlined in Attachment 1 of the General Manager's Report for the January to March 2005 quarter
3. That Council note the organisation's significant achievements, as outlined in Attachment 2 of the General Manager's Report for the January to March 2005 quarter
4. That Council note the achievement of performance targets, as outlined in a separate booklet which is available in the Councillors' Room for the January to March 2005 quarter
5. That Council continues to monitor its performance with a view to improving service delivery

