



**COFFS HARBOUR CITY COUNCIL
ORDINARY MEETING
(CITY SERVICES COMMITTEE)
COUNCIL CHAMBER
COUNCIL ADMINISTRATION BUILDING
COFF AND CASTLE STREETS, COFFS HARBOUR
19 MAY 2005**

**Commencing at the conclusion of
Planning, Environment and Development Committee**

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COFFS HARBOUR CITY COUNCIL

ORDINARY MEETING

(CITY SERVICES COMMITTEE)

19 MAY 2005

Present: Councillors K Rhoades (Mayor), J Bonfield, D Featherstone, I Hogbin, C Joass, R McKelvey, I Ovens and G Smithers.

Staff: General Manager, Director of City Services, Director of Planning, Environment & Development, Director of Corporate Services, Director of City Business Units, Design Manager, Works Manager and Executive Assistant

Leave of Absence: Councillor W Palmer.

The meeting commenced at 5.17pm with the Mayor, Cr K Rhoades in the chair.

The Mayor requested a motion to adjourn the Ordinary meeting and resolve into the City Services Committee meeting.

CITY SERVICES COMMITTEE

- 65** **RESOLVED** (Joass/Featherstone) that the Ordinary Meeting of Council be adjourned and Council now resolve into the City Services Committee meeting, the time being 5.15pm.

The Mayor invited Councillor Smithers to chair the City Services Committee meeting.

GENERAL MANAGER'S REPORT

5 ECONOMIC DEVELOPMENT MANAGER'S REPORT

This report provides Council with an update on the projects being undertaken by the Economic Development Unit since the appointment of the new Manager in late September 2004.

This matter was discussed at the Planning, Environment & Development Committee Meeting.

CITY BUSINESS UNITS DEPARTMENT REPORTS

B14 ADOPTION OF REVISION TO BRELSFORD PARK PLAN OF MANAGEMENT 1999

The purpose of this report is to seek Council adoption of the revised Brelsford Park Plan of Management.

EN24 RECOMMENDED (Rhoades/Hogbin) that Council adopt the amendments to the Brelsford Park Plan of Management 1999.

CITY SERVICES DEPARTMENT REPORTS

S22 TRAFFIC COMMITTEE 3/2005

To confirm minutes from the Traffic Committee held on 5 May 2005.

EN25 RECOMMENDED (Joass/McKelvey) that

T.21 – West High Street / Moonee Street / Grafton Street, Coffs Harbour - Traffic Flow (R.509970 / R.505330 / R.504640)

That no action be taken to change the traffic flow in West High Street / Moonee Street / Grafton Street, Coffs Harbour.

Traffic Committee 3/2005 (cont'd)

T.22 – Pearce Drive / Griffith Avenue, Coffs Harbour - Linemarking (R.504700 / R.504680)

That no action be taken to install 'Stop' signs at intersections of Pearce Drive / Griffith Avenue and Donn-Patterson Drive / Griffith Avenue, Coffs Harbour.

T.23 – MacCues Road, Moonee - Road Signage (R.506780)

That advisory signposting such as 'No Through Road' curve warning signs and 25km/h speed advisory signs be installed in MacCues Road, Moonee.

T.24 – Harbour Drive, Coffs Harbour (Harbour Drive)

That the existing Bus Zone in Harbour Drive, Coffs Harbour, adjacent Coffs Harbour High School be changed to a timed Bus Zone during the hours 8.00am - 9.30am and 2.30pm - 4.00pm, as per Plan T.24.

T.25 – Simon Street / Matthews Parade, Corindi

That 'Stop' signs be installed at the intersection of Simon Street and Matthews Parade, Corindi, as per Plan T.25.

T.26 – Vernon Street, Coffs Harbour - 'Loading Zone' (R.504180 [1119052])

That no action be taken to install a 'Loading Zone' in Vernon Street, Coffs Harbour, adjacent the Uniting Church.

T.27 – Pacific Highway, Coffs Harbour - 'Loading Zone' (R.511410 [1102897])

That no action be taken to install a disabled parking bay on Pacific Highway, Coffs Harbour, adjacent the new Department of Ageing, Disability & Home Care (ex ETC building).

S23 DRAFT COFFS CREEK FLOODPLAIN RISK MANAGEMENT STUDY

The objective of this report to gain council approval to put the draft Coffs Creek Floodplain Risk Management Plan on public exhibition for an eight week period.

EN26 RECOMMENDED (Bonfield/McKelvey) that the draft Coffs Creek Floodplain Risk Management Plan be put on public exhibition for a period of eight weeks.

S24 APPLICATION OF B-DOUBLE ROUTES

To consider conditional approval for B-Double access to Glennifer Road, Bucca Road and Orara Way (Bucca Road to Council boundary).

EN27 RECOMMENDED (Rhoades/Joass) that Council approve B-Double access on Glennifer Road, Bucca Road and Orara Way (Bucca Road to Council boundary) subject to the following conditions:

1. Access in B-Double configuration be limited to the hours between 6.00am and 6.00pm daily
2. A speed limit of 40kph apply in all school zones and 400m either side of the pre-school on Bucca Road.
3. A speed limit of 40kph apply on the unsealed section of Glennifer Road.
4. During school bus operating hours, radio contact be available between the B-Double units and the bus(es).
5. The B-Double loaded configuration only be permitted between the source of the load and the delivery point.
6. A maximum speed limit of 80 km/h apply to unrestricted sections of Glennifer Road and Bucca Road.

S25 MINUTES OF THE ARTS AND CULTURAL DEVELOPMENT ADVISORY COMMITTEE MEETING HELD ON 21 FEBRUARY 2005

To present the minutes of the Arts and Cultural Development Advisory Committee meeting held on 21 February 2005.

EN28 RECOMMENDED (Bonfield/Hogbin) that Council notes the minutes of the Arts and Cultural Development Advisory Committee meeting held on 21 February, 2005.

S26 2006 NSW LOCAL GOVERNMENT COMMUNITY SERVICES ASSOCIATION CONFERENCE

To recommend to Council that an expression of interest be made to host the 2006 NSW Local Government Community Services Association Conference.

EN29 RECOMMENDED (McKelvey/Hogbin):

1. That an expression of interest be completed by Council to host the 2006 NSW Local Government Community Services Association Conference.
2. That if Council is successful in its bid that an appropriately qualified and experienced company be engaged to deliver the conference and that income and expenditure budget allocations be made in the 2006/07 budget for hosting the conference.

S27 COFFS HARBOUR WATER : MAINTENANCE REPORT JANUARY TO MARCH 2005

Information on maintenance, operation and construction activities for the three month period January to March 2005 for the Water Supply Fund.

EN30 RECOMMENDED (Hogbin/McKelvey):

1. That the report on Coffs Harbour Water maintenance and operation activities for the three month period January to March 2005 be noted.
2. That the average daily consumption for the March quarter of 16.6 ML/day, total abstraction for the quarter from Cochranes Pool of 444.6 ML, total inflow to Karangi Dam from Regional Water Supply P/L of 1157 ML, total consumption for the quarter of 1494 ML and Karangi Dam storage level of 99.5% on 6 May 2005 be noted.

S28 RESTORATION OF CORAMBIRRA POINT

To report to Council on the status of the closure of Corambirra Point ocean outfall and its rehabilitation.

EN31 RECOMMENDED (McKelvey/Joass) that

That the status of proposed restoration works at Corambirra Point be noted.

S29 WORKS BRANCH REPORT

To advise Council of the progress of construction and maintenance programs undertaken by Works Branch up to 30 April, 2005.

EN32 RECOMMENDED (Hogbin/McKelvey) That:

1. Council notes the progress report on construction and maintenance works undertaken by Works Branch up to 30 April, 2005.
2. Council notes that individual program expenditures are being monitored to ensure that the total program costs for 2004/2005 will be contained within the approved budget.

S30 WEIGHT OF LOADS ENFORCEMENT

To recommend that Council enters into negotiations to join the Mid North Weight of Loads Group to enforce load limits on local roads.

EN33 RECOMMENDED (Featherstone/McKelvey) that Council enter into negotiations with the Mid North Weight of Loads Group to become a participating member and support the enforcement of weight limits on local roads and bridges.

S31 TENDER PLANT REPLACEMENT PROGRAM SUPPLY OF ONE COMPACT STREET SWEEPER 04/05-192-TI.

To advise Council of tenders received for the replacement of one compact street sweeper in the plant fleet and recommending approval to upgrade a new compact street sweeper under the 2004/2005 Plant Replacement Program.

EN34 RECOMMENDED (Rhoades/Hogbin):

1. That Council accept the tender (Option B – without trade-in) submitted by Applied Cleansing Solutions Pty Ltd, ABN 59078317316 for the purchase of one 525 Green Machine compact street sweeper, for the price of \$138,235.00, including GST.
2. That the existing Council-owned, Tenant street sweeper, Registration No. WKH555, be sold by the most financially advantageous means upon delivery of the tendered equipment.

CONCLUSION OF MEETING

The Chairman advised that the business of the City Services Committee was concluded and invited the Mayor to resume the chair.

The Mayor resumed chairmanship of the meeting at 5.50pm.

OPEN COUNCIL

The Mayor requested a motion to close the Committee meeting and move into Open Council.

- EN35** **RECOMMENDED** (Ovens/McKelvey) that the Committee now move into Open Council.

ADOPTION OF CITY SERVICES COMMITTEE REPORT

- 67** **RESOLVED** (Hogbin/Ovens) that the recommendations of the City Services Committee meeting be received and adopted.

MATTERS OF AN URGENT NATURE

1. Hogbin Drive

Councillor Ovens requested, as a matter of urgency, that signs be placed on Airport Drive indicating that 100km/hr speed zones apply on Hogbin Drive.

The Director of City Services advised that signs warning that 100km/h coming up would be placed on Airport Drive.

QUESTIONS WITHOUT NOTICE

1. Jetty Structure

Councillor Ovens requested a report be brought back on the status of the Jetty structure as to what Council's future liability should be and what funds are available to meet them.

The Director of City Services that the Jetty a report would be brought back early in the new financial year.

2. Boundary Alteration

Councillor Ovens referred to the document titled "Examination of Boundary Alteration Proposal" which was issued to Councillors, page 12, item 413 financial liability, and requested clarification in the difference in the number of grants received by both Councils.

The Director of Corporate Services advised that he would e-mail Councillors with the response.

3. Pacific Highway

Councillor Hogbin questioned whether speed cameras could be used in the area of Pine Creek where accidents are occurring in order to have vehicles adhere to the speed limit.

The General Manager advised that the matter has been discussed with the Minister who is looking, as an interim measure, at speed cameras as one option and also looking at temporary separation of vehicles through the wire fencing area at Pine Creek. The General Manager advised that he would follow this matter up.

Councillor Smithers questioned whether any request had ever been made to have the speed limit reduced to 80km/hour through Pine Creek.

Councillor Rhoades advised that the proposal was put to the Minister to reduce the speed limit.

Councillor Smithers advised that the proposal was a fairly major upgrade and questioned whether it would in any way compete with our priority for safety upgrades on the Sapphire to Woolgoolga or Arrawarra sections, as the priority is the intersections on Northern Beaches.

The General Manager advised that Roads and Traffic Authority has approved the Pine Creek project, however it is not funded and there is no money in the current financial plan. The General Manager further advised that the Sapphire to Woolgoolga project is a separate issue and Council would be looking for two separate pools of funds.

GENERAL BUSINESS

1. National Day of Thanksgiving

Councillor Smithers advised that he attended the National Day of Thanksgiving on 14 May at the Bethel Church which was to acknowledge the work of politicians, teachers and medicos. Cr Smithers advised that it was a very good night and the group was very supportive of Council.

2. Intersection of Joyce & Beryl Streets, Coffs Harbour

Councillor Smithers advised that the intersection of Joyce/Beryl Street has non standard rules and questioned if the intersection could either be reverted to standard intersection rules or another give way sign placed on Beryl Street, travelling east to west, as there is confusion for motorists.

The Director of City Services advised that this matter would be considered by Traffic Committee.

CLOSED MEETING – SECTION 10(A)

The Mayor requested a motion to close the meeting to consider a confidential report as outlined in the meeting agenda, the time was 6.10 pm.

68 **MOVED** (Ovens/Hogbin) that the meeting be closed to the press and public during consideration of the following items for the reasons as stated:

6 - Coffs Harbour Innovation Centre

B15 - Commercial Opportunity

B16 - Australian Rugby Union - Wallabies Report - New Contract 2005/2007

These reports were confidential for the reason of Section 10A(2):

- (d) Contained commercial information of a confidential nature that would, if disclosed:
- (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the council.

The motion on being put to the meeting was carried.

The press and public vacated the chamber.

Cr Hogbin declared an interest in the following item as he is the accountant for the Coffs Harbour Technology Centre, vacated the chamber and took no part in the discussion or voting.

6 COFFS HARBOUR INNOVATION CENTRE

This report is to provide Council with an update on the Coffs Harbour Innovation Centre and Coffs Harbour Technology Park Ltd.

69 RESOLVED (Ovens/McKelvey):

1. That Council request the Board of the Coffs Harbour Innovation Centre to present it with a feasibility report on the expansion of the Centre.
2. That Council make contact with the relevant State and Federal Government agencies to determine their level of commitment with regard to on-going funding of the project.
3. That the investment commitment of other Coffs Harbour Innovation Centre partners to the ongoing development of the Centre be examined.
4. Dependent upon the outcome of 1, 2 and 3 above, that any further funding Council may consider be made subject to a Service Level Agreement with the Coffs Harbour Innovation Centre.
5. That a report be provided to Council assessing the feasibility report, once it has been provided by Coffs Harbour Innovation Centre.

Members of the press and public were excluded from consideration of the above item, the reason being that it contained commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it.

B15 COMMERCIAL OPPORTUNITY

To seek Council approval to tender for a commercial enterprise.

70 RECOMMENDED (Hogbin/McKelvey):

1. That Council lodge a tender to acquire the commercial enterprise described in the report as amended on the terms and conditions detailed in the body of the report.
2. That any necessary documents be executed under the Common Seal of Council.

**B16 AUSTRALIAN RUGBY UNION - WALLABIES REPORT - NEW CONTRACT
2005-2007**

To make council aware of the contractual position between the Coffs Harbour City Council and the Australian Rugby Union (ARU) and to outline to Council the financial position relevant to the Wallaby contract.

71 RECOMMENDED (Ovens/McKelvey) that

1. That Council enter into agreement with the ARU and Thakral Holdings to co-host the Australian Wallabies for the period 2005-2007.
2. That any necessary documents be executed with the common seal of Council.

OPEN MEETING

The Mayor requested an appropriate motion to enable the meeting to resolve into Open Meeting.

The Mayor read to the meeting the resolution of the Closed Meeting.

This concluded the business and the meeting closed at 7.28 pm.

Confirmed: 2 June 2005.

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K D Rhoades
Mayor