

The following document is the minutes of the Council and Committee Meetings held on Thursday, 5 May 2005. These minutes are subject to confirmation as to their accuracy at the next meeting to be held on 19 May 2005 and therefore subject to change. Please refer to the minutes of the meeting of 19 May 2005 for confirmation.



COFFS HARBOUR CITY COUNCIL

ORDINARY MEETING

(CORPORATE SERVICES COMMITTEE)

COUNCIL CHAMBERS

COUNCIL ADMINISTRATION BUILDING

COFF AND CASTLE STREETS, COFFS HARBOUR

5 MAY 2005

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COFFS HARBOUR CITY COUNCIL

ORDINARY MEETING

(CORPORATE SERVICES COMMITTEE)

5 May 2005

Present: Councillors K D Rhoades (Mayor), I D Hogbin (Deputy Mayor), J C Bonfield, W D Featherstone, C O Joass, R W McKelvey, I J Ovens, W R Palmer, G R Smithers.

Staff: General Manager, Director of City Business Units, Director of Planning, Environment and Development, Director of Corporate Services, Director of City Services and Executive Assistant.

The meeting commenced at 5.04pm with the Mayor, Cr K D Rhoades in the chair.

MAYORAL MINUTE

COMMERCIAL PROPERTY – HARBOUR DRIVE, COFFS HARBOUR

The report was of a confidential nature and therefore dealt with in closed committee at the end of the meeting. Please refer to the minutes of City Business Units committee meeting, 5 May 2005 for details.

CONFIRMATION OF MINUTES

- 50** **RESOLVED** (McKelvey/Smithers) that the minutes of the Planning, Environment & Development meeting of 21 April 2005 be confirmed as a true and correct record of proceedings.
- 51** **RESOLVED** (Palmer/Ovens) that the minutes of the City Services meeting of 21 April 2005 be confirmed as a true and correct record of proceedings.

GENERAL MANAGERS REPORT

4. DRAFT 2005/2006 MANAGEMENT PLAN AND 2005/2006 FEES AND CHARGES

To present Council with the Draft 2005/2008 Management Plan and Draft 2005/2006 Fees & Charges for consideration and adoption. This report recommends that the attached 1st draft plan and 1st draft fees & charges be adopted as the Draft 2005/2008 Management Plan and Draft 2005/2006 Fees & Charges, to be exhibited for public comment for a period of 28 days, from Saturday 7 May, 2005 to Monday, 6 June 2005.

52 RESOLVED (Hogbin/Featherstone) that

1. That the proposed 2005/2008 Draft Management Plan (dated 5 May 2005) and proposed 2005/2006 Draft Fees and Charges, provided as separate attachments to the report, be adopted for public exhibition from Saturday, 7 May until Monday, 6 June 2005 and submissions be sought from the community.
2. That the consultation program on the 2005/2008 Draft Management Plan and Draft Fees and Charges be as follows:
 - Media briefing at Council on Friday, 6 May 2005.
 - Displays at the Council Administration Building foyer, at the three branch libraries, on the Council website, at the Karangi, Coramba, Nana Glen and Red Rock general stores, at the Corindi Beach Post Office, at the Ulong Rural Transaction Centre and at the Coffs Harbour Visitor Information centre.
 - Public displays to be located in key shopping districts during the public exhibition.
 - Newspaper advertising (including a lift-out guide summarising the major issues and encouraging people to make submissions) in local newspapers during the public exhibition period.
 - A public meeting be staged to encourage community involvement in the consideration of the Draft Management Plan.
 - Public access to briefings with Council senior staff and/or Councillors during the exhibition period.
3. That issues raised during the public exhibition period of the 2005/2008 Draft Management Plan be considered by Council at a meeting to adopt the 2005/2008 Management Plan and the 2005/2006 Fees & Charges on Thursday, 16 June 2005 from 5pm in the Council Chamber.
4. That Council notes that changes to the Draft Fees and Charges may be required should legislative changes occur.
5. That Council continue to review operational costs and organisational efficiencies to achieve savings of up to \$500,000 in 2005/06.

CITY BUSINESS UNITS COMMITTEE

- 53** **RESOLVED** (Palmer/Smithers) that the Ordinary Meeting of Council be adjourned and Council now resolve into the City Business Units Committee meeting, the time being 5.30pm.

The Mayor invited Councillor Ovens to chair the City Business Units Committee.

At the conclusion of the City Business Units Committee meeting the Mayor invited Councillor Hogbin to chair the Corporate Services Committee, the time being 5.40pm.

CORPORATE SERVICES DEPARTMENT REPORTS

F30 OUTSTANDING REPORTS AND RESOLUTIONS AWAITING IMPLEMENTATION

To provide Council with an update of requests for reports and previous resolutions to Council awaiting implementation.

- C25** **RECOMMENDED** (Joass/Smithers) that the report be noted.

F31 BANK BALANCES AND INVESTMENTS AS AT 31 MARCH 2005

To list Council's Bank Balances and Investments as at 31 March 2005.

- C26** **RECOMMENDED** (Joass/Ovens) that the bank balances and investments totalling one hundred & two million, two hundred & eighty seven thousand, five hundred & sixty five dollars (\$102,287,565) as at 31 March 2005 be noted.

F32 2005/2006 ENVIRONMENTAL LEVY PROJECTS SCHEDULE

To provide Council with the recommended program of works for the 2005/2006 Environmental Levy program for inclusion in the 2005/2006 Draft Management Plan.

Cr McKelvey declared a pecuniary interest in the Orara River Restoration Project and left the meeting at 5.43pm.

C27 RECOMMENDED (Palmer/Rhoades) that

1. That the Draft 2005/2006 Environmental Levy Program as recommended by the Environmental Working Group as listed below, be incorporated into Council's 2005/2006 Draft Management Plan:

<u>Project Title</u>	<u>Recommended Amount</u>
Orara River Restoration Project	\$172,000
Landcare / Dunecare Vote	40,000
Coffs Harbour Glory Lily Project	5,000
Coffs Harbour WIRES	8,000
Native Seed Bank Support	9,842
Bushland Regeneration	156,800
Weeds Eradication	146,500
Vegetation Strategy for the Flying Fox Camp	37,100
Environmental Levy Coordinator	80,000
Vegetation Management Officer	60,000
Solitary Islands Coastal Walk	47,983
Coffs Harbour City Council Water Sensitive Urban Design Technical Program	60,000
Toormina - Boambee Nature Trail Stage 3	10,875
GIS Data Collection	75,000
Environmental Education Officer / Botanic Garden	8,000
New South Wales Coastline Cycleway	41,500
	<u>\$958,600</u>

Funding available:

Environmental Levy	\$793,400
Interest	35,000
Water Fund Contribution	50,000
Environmental Levy Reserve Unallocated Funds	42,749
Matching Grant Funding Allocation from Environmental Levy Reserve	37,451
	<u>\$958,600</u>

2. That a contribution of \$50,000 from the Water Fund be provided in the 2005/2006 Management Plan towards the Orara River Restoration works.
3. That Council allocate \$10,000 from the Environmental Levy fund to be used in the Corindi – Red Rock area by community groups for approved environmental projects.
4. That Council notes the Minutes of the Environmental Working Group meeting held on 18 April 2005.
5. That final replies to submissions be sent after Council's 2005/2006 Management Plan is adopted.
6. That members of the Environmental Working Group be thanked for their involvement and informed of the adopted program.

Cr McKelvey returned at the conclusion of the item, with the time being 5.49pm, and read the Committee recommendations.

CONCLUSION OF CORPORATE SERVICES COMMITTEE MEETING

The Chairman advised that the business of the Corporate Services Committee was concluded and invited the Mayor to resume the chair.

OPEN COUNCIL

The Mayor requested a motion to close the Committee meeting and move into Open Council.

- C28** **RECOMMENDED** (Palmer/Ovens) that the Committee now move into Open Council.

The Mayor resumed chairmanship of the meeting at 5.49pm.

ADOPTION OF CORPORATE SERVICES COMMITTEE REPORT

- 54** **RESOLVED** (Ovens/Hogbin) that the recommendations of the Corporate Services Committee meeting be received and adopted.

This concluded the business and the meeting closed at 5.50pm.

Confirmed:

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K D Rhoades
Mayor