

Minutes for this meeting will be confirmed at the Planning, Environment & Development Committee Meeting to be held in the Council Chambers, Council Administration Building, on 19 May 2005 commencing 5pm.



COFFS HARBOUR CITY COUNCIL
ORDINARY MEETING
(CORPORATE SERVICES COMMITTEE)
COUNCIL CHAMBERS
COUNCIL ADMINISTRATION BUILDING
COFF AND CASTLE STREETS, COFFS HARBOUR
5 MAY 2005
Commencing at 5pm

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COFFS HARBOUR CITY COUNCIL
ORDINARY MEETING
(CORPORATE SERVICES COMMITTEE)
5 MAY 2005

Mayor and Councillors

GENERAL MANAGER'S REPORT

4 DRAFT 2005/2006 MANAGEMENT PLAN AND 2005/2006 FEES AND CHARGES

Purpose:

To present Council with the Draft 2005/2008 Management Plan and Draft 2005/2006 Fees & Charges for consideration and adoption. This report recommends that the attached 1st draft plan and 1st draft fees & charges be adopted as the Draft 2005/2008 Management Plan and Draft 2005/2006 Fees & Charges, to be exhibited for public comment for a period of 28 days, from Saturday May 7, 2005 to Friday June 3, 2005.

Description of Item:

Council's Draft 2005/2008 Management Plan contains key objectives, strategies and performance indicators, along with Environmental Levy projects, drainage, road works, cycleway and pedestrian walkway schedules, in addition to the city's social plan and related policies for services for the years 2005-2008.

Budgets are presented for each of Council's 7 Strategic Directions.

The 2005/2006 Draft Fees & Charges are also included, to be placed on exhibition for public comment with the Draft Management Plan.

Central to the Draft 2005/2008 Management Plan is a package of major capital works called the "City Facilities Program." Developed in response to community demands, the program addresses 16 major projects with a total budget of \$86.736m over a five year period.

Funding for the program includes a loan component of \$60.566m. It is proposed that Council seek a rate variation of 18.5% (above the 3.5% rate pegging limit set by the NSW Government) to meet the loan repayments and increased operating and maintenance costs. The proposed City Facilities Program and the rate variation are addressed in greater detail later in this report. It should be noted however that, if the rate variation is approved, the impact on all rates and annual charges will represent an actual increase of 6.95% for the average residential ratepayer.

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4 Draft 2005/2006 Management Plan And 2005/2006 Fees And Charges (cont'd)

Sustainability Assessment:

The Triple Bottom Line assessment process – balancing environmental, social and economic issues – is factored into all of Council's decision-making and operational activities. The preparation of the Draft 2005/2008 Management Plan is consistent with this policy.

Distributed with this agenda are the following documents:

- Proposed Draft 2005/2008 Management Plan.
- Proposed Draft Program Budgets for 2005/2006.
- Proposed Draft 2005/2006 Fees & Charges.

Consultation:

Consultation with Councillors and Corporate Consultation

Workshops were held with Council on 10 February, 23 March, 20, 26 and 27 April 2005 to review Council's Strategic Directions, prioritise programs and set budgets. Preparation of the Draft 2005/2008 Management Plan and the Draft 2005/2006 Fees and Charges has progressed through extensive consultation with senior staff and managers.

Preliminary Community Consultation

Committees responsible for the management of Council facilities have been invited to submit requests for capital assistance in 2005/2006. Two groups have responded with submissions. They are to be invited to send representatives to a briefing session with Councillors and senior staff at Council during the community consultation stage of the management planning process.

A number of other written requests, made by individuals and community organizations seeking Council assistance, have been considered during the preparation of the Draft Management Plan.

Related Policy and / or Precedents:

This is Council's twelfth Draft Management Plan prepared under the 1993 Local Government Act.

Statutory Requirements:

Section 402-407 of the 1993 Local Government Act describes what is required for Council's Draft Management Plan.

Council is required, among other things, to adopt a Management Plan by 30 June each year. The draft plan must be placed on public exhibition for a period of 28 days. Council must consider submissions received on the draft plan before adopting the final plan.

Operational Plan:

The council's Operational Plan is being updated to link with the Draft Management Plan, and this Operational Plan will also include performance objectives, strategies and performance measurement indicators, and program budgets.

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4 Draft 2005/2006 Management Plan And 2005/2006 Fees And Charges (cont'd)

Quarterly reports will continue to be presented to Council in relation to performance and achievements relating to the key strategic objectives of the Council, while a separate Quarterly performance report will continue to be presented to the Executive of the Council, detailing performance and achievements in regards to the individual programs within the organisation. Significant variations in relation to program performance are to be reported to Council as part of the Quarterly Performance Report on the Management Plan objectives.

Issues:

In the course of the current financial year, a number of specific projects and issues have been identified for consideration during the preparation of the 2005/2008 Management Plan:

1. Preparatory works for the Australian Surf Life Saving Championships 2010 to 2012 – allocations required for \$100,000 for back of beach works (2006/2007) and for \$140,000 for beach works (2007/2008).
Note: Included in Draft Budget - City Parks Program.
2. Review the outstanding loan balance due from Rotary Club of Woolgoolga (\$81,000). Consider waiving the debt on the basis that the Rotary Club contributes to the Woolgoolga Seniors Centre for operating expenses and improvement works.
Note: Included in Draft Budget – Finance Program.
3. Northern Beaches Cycleways funding:
 - Stage 2 - Woolgoolga to Moonee to be completed by end of 2007;
 - Stage 3 - Moonee to Sapphire to be completed by end of 2008.Note: Included in Draft Budget - City Facilities Program: \$1.751m in 2006/2007 and \$0.424m in 2007/2008.
4. Funding of \$12,000 (2006/2007) to continue National Marine Science Centre Scholarships for the third year (through Coffs Harbour Water).
Note: Included in Draft Budget – Sewer Miscellaneous Expenses Program: \$10,909 (exc GST) for 2005/2006, 2006/2007 and 2007/2008.
5. Funding to be sought to enable preparation of a report on the issues of undertaking a citywide study investigating dwelling entitlements. The report should consider implications of preparing an amendment to LEP2000.
Note: To be considered in 2006/2007 Management Plan.
6. Allocate appropriate funding (estimate \$40,000) in 2005/2006 to assist with the operation of the Nana Glen Swimming Pool. On completion of the project, council is to operate the pool by way of a sub-lease to a contractor under the guidance of a S355 committee.
Note: Included in Draft Budget - Swimming Pools Program: \$40,000 in 2006/2007 and 2007/2008.
7. Office accommodation budget of \$90,000 (initially funded from Building Maintenance Reserve) to be repaid in 2005/2006.
Note: Completed in 2004/2005. No allocation required.
8. Council consider making provision for funding \$435,500, including the \$51,400 in the 2005/2006 Management Plan, to match the RTA funding of the 2003/2007 Regional Roads Repair Program. Extra funding of \$159,500 sought to match RTA grant under allocation from Regional Roads Repair Program.
Note: Included in Draft Budget - Regional Roads Repair Program.

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4 Draft 2005/2006 Management Plan And 2005/2006 Fees And Charges (cont'd)

9. Due to the deferral until 2006/2007 of RTA's Regional Roads Timber Bridge program, council consider an allocation of \$237,500 to fund works on Middle Creek Bridge in 2005/2006.
Note: Included in Draft Budget - Regional Roads Repair Program: \$237,500 in 2005/2006 and \$712,500 in 2006/2007.
10. Strategic Planning Program budget review - \$100,000 to be re-allocated from Woolgoolga Town Centre Improvements to Jetty Strip Upgrade in 2005/2006. (Replaces funding allocation transferred from Jetty Strip Upgrade for Woolgoolga Town Centre Improvements during 2004/2005.)
Note: Funding transfer included in Draft Budget - Strategic Planning Program.
11. Companion Animal Pound Facilities Agreement with RSPCA - additional funds to be included in Animal Control & Enforcement Program in 05/06 draft budget.
Note: Included in Draft Budget - Animal Control & Enforcement Program: \$95,000 in 2005/2006.
12. That Council record its appreciation for those community members of committees (who do not seek to continue) for the time and effort they have given, and a suitable function be co-ordinated for this purpose. Note: Included in Draft Budget - Community Development Program: \$2,000 in 2005/2006.
13. 2006 Commonwealth Games Baton Relay - \$20,000 to be included in Sports Unit budget in 2005/2006.
Note: Included in Draft Budget - Sports Unit Program.
14. NSW Councils Centenary Celebrations - \$25,000 to be included in Economic Development Unit budget in 2005/2006.
Note: Included in Draft Budget - Economic Development Unit Program.
15. NSW Fire Brigades Contribution – Increase allocation by \$40,000 in 2006/07 and beyond for additional staffing.
Note: Included in Draft Budget – Administration Program Allocations of: \$150,705 in 2005/2006; \$195,200 in 2006/2007 (includes 3% CPI); \$201,100 in 2007/2008.
16. Sasebo Sister City Visit – funding to be included in Draft Budget.
Note: Included in Draft Budget – Civic Management Program: \$15,000 in 2005/2006.

Water and Sewerage Programs

The ongoing Coffs Harbour Sewerage Strategy and Regional Water Supply venture will continue to dominate the capital expenditure programs for Coffs Harbour Water in 2005/2006. Key projects include:

- Coffs Harbour Treatment Works Upgrade \$25.0m
- Reclaimed Water Pipeline \$ 5.0m
- Effluent Reuse Works \$ 4.2m
- Arrawarra/Mullaway Reticulation \$ 3.2m
- Woolgoolga Treatment Works Upgrade \$ 2.4m
- Shannon Ck Dam & Access Road construction \$ 3.2m
- Karangie Water Treatment Plant \$15.0m
- Reticulation Mains \$ 2.3m

The Draft 2005/2006 Budget for Coffs Harbour Water indicates the following results:

- Water Account \$ 552,000 Surplus
- Sewer Account \$1,497,000 Deficit.

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4 Draft 2005/2006 Management Plan And 2005/2006 Fees And Charges (cont'd)

The deficit result in the Sewer Account can be adequately financed from existing available funds.

This budget has been prepared on the basis of the availability of subsidies covered by a Memorandum of Understanding and other agreements with the Department of Energy Utilities and Sustainability (DEUS). Since those agreements were put in place subsidy guidelines have been changed. The proposed subsidy changes may impact dramatically on the capacity for Council to undertake the projects. This matter will be the subject of a future report to Council.

City Facilities Program

The City Facilities Program involves capital works of \$86.736m funded from grants, contributions, etc of \$26.170m and Council (loan) funding of \$60.566m. The proposed works are to be constructed over a five year period from 2005/2006 to 2009/2010. The works include:

Program Number	Description	Estimated Construction Period		Total Cost \$m	New Council Loan Funding \$m	Other Funding \$m
		From	To			
1	Hogbin Drive Extension	05/06	06/07	15.000	5.000	10.000
2	Senior Citizens/ Multi Purpose Centre	05/06		2.100	2.100	
3	Harbourside Project	05/06	09/10	28.500	18.000	10.500
4	Art Gallery/ Library Construction	08/09	09/10	12.000	11.650	0.350
5	Museum Construction	06/07	07/08	4.000	4.000	
6	Coffs Coast Sport and Leisure Park	05/06	06/07	3.000	3.000	
7	Regional Tennis Complex	05/06	06/07	1.545	0.545	1.000
8	Relocate Cricket to Bray St	05/06		0.300	0.300	
9	City Park (new)	05/06	06/07	2.700	2.700	
10	Sportz Central Upgrade Works	05/06	06/07	0.860	0.300	0.560
11	Entertainment Centre	05/06	07/08	12.541	10.991	1.550
12	Nana Glen Improvement Program	05/06		0.335	0.300	0.035
13	Woolgoolga Town Park Project	05/06	07/08	1.000	1.000	
14	Woolgoolga Town Improvement Program	05/06	06/07	0.300	0.300	
15	Sawtell Headland Improvement Program	05/06		0.380	0.380	
16	Northern Beaches Cycleway Project	06/07	07/08	2.175	0.000	2.175
TOTAL				86.736	60.566	26.170

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4 Draft 2005/2006 Management Plan And 2005/2006 Fees And Charges (cont'd)

In recent years, the community and Council have identified these projects as being crucial to the social, cultural and economic development of Coffs Harbour. Ongoing constraints on budgetary resources have frustrated the city's willingness to turn plans into action. However, the community continues to exert considerable pressure for these projects to be completed.

Accordingly, Council has now developed the City Facilities Program. The delivery of these capital works will help to satisfy long-standing demands for much-needed cultural, sporting and recreational facilities. From the construction phase onwards, major infrastructure projects can create a new focus for city life. The works in the City Facilities Program are designed to generate new, long-term business and employment opportunities at the same time as they contribute to the promotion of community pride, engagement and well-being in Coffs Harbour.

The proposed funding of the program is detailed below. While it is the community that is demanding these projects, all avenues are being pursued to minimize the financial impacts that the program will have on the community. Nevertheless, these works must come at a cost to ratepayers.

At all levels of the government sector there is increasing recognition of the need to implement the 'user pays' principle because community demands are outstripping available resources. Coffs Harbour is not an isolated case. This proposal coincides with the submission of applications for rate increases by at least four other Mid North Coast Councils.

If approved, this will be the first extraordinary residential rate increase for Coffs Harbour since the introduction of the Environmental Levy in 1997/98.

In real terms, the proposed variation equates to a 6.95% increase in the total rate bill for the average Coffs Harbour ratepayer – that is, about \$140 a year. While this increase is not slight, by helping to facilitate an \$86.7m program of works, it represents an excellent, "value for money" investment in the future of Coffs Harbour.

The City Facilities Program is a comprehensive and considered response to the demands of the local community. Allowed to proceed, it will help to further establish Coffs Harbour as the regional centre during a period of sustained growth. The completion of these works will make a significant contribution in enhancing Coffs Harbour as one of the most liveable cities in the world.

Proposed Rate Variation

As mentioned earlier in this report, it is proposed to seek the Minister for Local Government's approval to an 18.5% variation in general purpose rates in addition to the 3.5% increase already permitted under rate-pegging legislation.

The impact on the average residential ratepayer for 2005/2006 is set out in the "Residential Rate" section of this report (see below). It shows a total increase of \$139.69pa (\$2.69pw) which is a 6.95% increase in total rates and annual charges.

The additional 18.5% in general purpose funding, will provide an extra \$4.07m in 2005/2006. This will go towards meeting the loan repayments and additional operating and maintenance expenditures related to the City Facilities Program.

Borrowing will be staged, with loans raised in the year they are required to meet expenditures. Loans are based on a borrowing rate of 6.5%; each is for a 15 year term.

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4 Draft 2005/2006 Management Plan And 2005/2006 Fees And Charges (cont'd)

Over the ten year period from 2005/06 to 2014/15, the additional operating and maintenance expenditures total \$12.73m; the annual figure will grow to an inflated value of \$1.785m in 2010/11, following completion of the construction program. The Minister may approve the capital component of the rate variation application for a fixed period or periods and the operating and maintenance component as a permanent increase.

Residential Rate

The impact upon the average residential ratepayer's rate notice and annual water usage accounts is as follows:

	2004/2005	2005/2006	Increase	
	\$	\$	Amount - \$	%
Residential Rate	589.80	719.56	129.76	22.00
Environmental Levy	26.75	27.68	0.93	3.48
Sewerage Charge	553.00	553.00	0.00	0.00
Water Standing Charge	193.00	193.00	0.00	0.00
Water Usage (300kl)	393.00	393.00	0.00	0.00
Domestic Waste Service and Greenwaste	255.00	264.00	9.00	3.53
Total	2,010.55	2,150.24	139.69	6.95

The following comments should be considered in conjunction with the above information:

1. The average residential ratepayer's valuation in 2004/2005 and 2005/2006 is considered to be \$60,000.
2. As mentioned previously, the above impact statement incorporates a 22.00% increase in the Residential Rate which represents an overall increase of 6.95% in all rates and annual charges. Water usage charges have been averaged at 300kl pa. The overall increase of \$139.69 is equal to \$2.69pw.
3. Water and Sewer charges have been kept at the previous years level to minimize impact on the ratepayer. A notional increase of 3.5% on those charges represents an amount of \$39.87, which has not been applied.
4. It should be noted that the impact on a residential pensioner with the same land value, ie. \$60,000, is \$129.30pa or \$2.49pw.
5. Water and Sewerage rates and charges and the Domestic Waste Service are not subject to rate restrictions.
6. In 2004/2005, the Domestic Waste Service is \$220 and the Greenwaste Service is \$35.00 (optional). In 2005/2006 the Green Waste charge will be levied separately for four months until a new contract applies, and then incorporated with the Domestic Waste Charge as provided under the new contract.

Economic Implications

To maintain existing programs and service levels, the draft budget provides for an estimated deficit of \$177,247 in 2005/2006. The estimated deficit is maintained at this level despite expected operational cost increases – these include an increase in charges by the RSPCA for the operation

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4 Draft 2005/2006 Management Plan And 2005/2006 Fees And Charges (cont'd)

of pound facilities, computer software licensing, historical museum operating expenses, Jetty Boat Ramp maintenance, a 50% reinstatement of employer superannuation contributions for the Local Government Retirement Scheme, additional costs related to growth, increased street lighting charges and increased staff costs in line with trade and award agreements.

This budget has been prepared on the basis of the existing Local Government Area boundaries which include the Red Rock and Corindi areas in Coffs Harbour City. The NSW Boundaries Commission is currently considering submissions relating to a review of those boundaries. The NSW Minister for Local Government is expected to make a final determination in coming months.

On 22 March 2005, the Minister formally announced a rate pegging limit of 3.5 per cent for 2005/2006. This would achieve an additional \$770,000 in increased rate income during the year. The rate variation, if approved by the Minister will provide an additional \$4.070m for the City Facilities Program.

Unfunded projects for 2005/2006 and 2006/2007 have been included to reflect Council's strategic priorities and challenges.

Comparative General Account figures are:

2004/2005 \$M	Expenditure/Income	2005/2006 \$m	% Variation
58.2	Operating Expenditure	64.7	11
17.8	Capital Expenditure	25.2	42*
33.6	Income	47.2	40*
27.8	Untied Funding	29.7	7

* Percentage variations reflect the inclusion of the City Facilities Program.

Financial Position

The financial position of Council's General, Water and Sewerage Funds as well as the consolidated position, are estimated at June 30, 2005 in the summarised balance sheet below:

	Total	General	Water	Sewerage
	\$,000	\$,000	\$,000	\$,000
Current Assets				
Cash & Investments	51,676	18,704	10,907	22,065
Other Current Assets	11,302	8,498	1,401	1,403
Total Current Assets	62,978	27,202	12,308	23,468
Current Liabilities				
Payables & Provisions	13,550	12,450	400	700
Borrowings	6,510	1,801	2,432	2,277
Total Current Liabilities	20,060	14,251	2,832	2,977
Net Current Assets	42,918	12,951	9,476	20,491

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4 Draft 2005/2006 Management Plan And 2005/2006 Fees And Charges (cont'd)

	Total	General	Water	Sewerage
<u>Non Current Assets</u>				
Investments	42,324	2,661	21,139	18,524
Receivables	1,360	1,060	50	250
Property, Plant & Equipment	755,000	470,000	140,000	145,000
Total Non Current Assets	798,684	473,721	161,189	163,774
<u>Non Current Liabilities</u>				
Payables & Provisions	5,900	5,900	-	-
Borrowings	69,177	14,688	24,431	30,058
Total Non Current Liabilities	75,077	20,588	24,431	30,058
Net Non Current Assets	723,607	453,133	136,758	133,716
Equity	766,525	466,084	146,234	154,207

Draft 2005/2006 Fees & Charges

The Draft 2005/2006 Fees and Charges document provides for most fees and charges to increase by approximately a 3% inflationary factor. Some fees, which are set by State legislation have not increased. There are a number of restructured fees, new fees and also increases in fees of greater than 3% which are identified in the Fees & Charges document included as an attachment to this Business Paper.

Implementation Date / Priority:

Subject to Council approval, the Draft 2005/2008 Management Plan and Draft 2005/2006 Fees & Charges will be reproduced, distributed and placed on public exhibition for a period of 28 days.

Advertisements will be placed in three local newspapers advising of the exhibition period and inviting public submissions to the draft management plan and draft fees and charges. A public meeting will also be staged to help raise awareness about the Draft Management Plan and to encourage community submissions.

Submissions will be presented in a document to the Council for consideration prior to the adoption of the 2005/2008 Management Plan and Fees & Charges, scheduled for the Council meeting on Thursday June 16, 2005.

Recommendation:

1. That the proposed 2005/2008 Draft Management Plan and proposed 2005/2006 Draft Fees and Charges, provided as separate attachments to the report, be adopted for public exhibition from Saturday, 7 May until Friday, 3 June 2005 and submissions be sought from the community.

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- 4 Draft 2005/2006 Management Plan And 2005/2006 Fees And Charges (cont'd)**
- 2. That the consultation program on the 2005/2008 Draft Management Plan and Draft Fees and Charges be as follows:**
- **Media briefing at Council on Friday, 6 May 2005.**
 - **Displays at the Council Administration Building foyer, at the three branch libraries, on the Council website, at the Karangi, Coramba, Nana Glen and Red Rock general stores, at the Corindi Beach Post Office, at the Ulong Rural Transaction Centre and at the Coffs Harbour Visitor Information centre.**
 - **Newspaper advertising (including a lift-out guide summarising the major issues and encouraging people to make submissions) in the three local newspapers during the public exhibition period.**
 - **A public meeting be staged to encourage community involvement in the consideration of the Draft Management Plan.**
 - **Public access to briefings with Council senior staff and/or Councillors during the exhibition period.**
- 3. That issues raised during the public exhibition period of the 2005/2008 Draft Management Plan be considered by Council at a meeting to adopt the 2005/2008 Management Plan and the 2005/2006 Fees & Charges on Thursday, 16 June 2005 from 5pm in the Council Chamber.**
- 4. That Council notes that changes to the Draft Fees and Charges may be required should legislative changes occur.**

K O Lavelle
Acting General Manager

CORPORATE SERVICE DEPARTMENT REPORTS

F30 OUTSTANDING REPORTS AND RESOLUTIONS AWAITING IMPLEMENTATION

Purpose:

To provide Council with an update of requests for reports and previous resolutions to Council awaiting implementation.

Description of Item:

As a process of ensuring that reports requested by Council are submitted and that resolutions are put into effect, Council has resolved that a report be submitted on the progress of each.

Sustainability Assessment:

The sustainability issues will have been addressed in reports prior to resolution being adopted or will come forward in the reports yet to be submitted.

Consultation:

To prepare this report the updated information is supplied by the Departments to the Executive Team prior to the submission of this report.

Related Policy and / or Precedents:

Council has adopted this procedure to ensure public accountability.

Statutory Requirements:

Reports to Council are provided for in the Local Government (Meetings) Regulations 1999 and Code of Meeting Practice.

Issues:

Individual comment is made on the attached list of outstanding matters.

Implementation Date / Priority:

Implementation and priority is dependent on a range of factors and circumstances.

Recommendation:

That the report be noted.

Attachments:

OUTSTANDING REPORTS

MEETING DATE:	REPORT REQUIRED ON	CURRENT POSITION
PLANNING ENVIRONMENT AND DEVELOPMENT		
23/5/02	<p>64 - Review of Coffs Harbour City Local Environmental Plan 2000 That a report be brought back to Council on the ambiguities in the 3D Tourist Service Centre Zone.</p>	Council's Strategic Plan program provides for a review of the Woolgoolga Business Lands in early 2005.
23/1/03	<p>7 - PED3 - Park Beach Development Control Plan That a report on Precinct 2 be presented to Council following further negotiations with DIPNR on the Development Control Plan for this Precinct.</p>	DCP being redrafted. Draft to be submitted to Council for consideration mid 2005.
22/7/04	<p>T19 - Draft Local Environmental Plan - Land bounded by Stadium Drive, Newports Creek, Hogbin Drive and Pacific Highway That Council prepare a new Masterplan for the land generally bounded by Phil Hawthorne Drive, Newports Creek, Hogbin Drive and Pacific Highway. That Council, in accordance with Section 54 of the Environmental Planning and Assessment Act, prepare a Draft Local Environmental Plan for the land bounded by Phil Hawthorne Drive, Newports Creek, Hogbin Drive and Pacific Highway. That a formal specification from the Department of Infrastructure Planning and Natural Resources for a Local Environmental Study be sought. That, upon completion of the Local Environmental Study and Draft Masterplan, a report be put back to Council to enable exhibition of these documents. That funding for the project be from the Development Reserve.</p>	DIPNR response received. Brief being prepared to seek consultant input into project.
21/10/04	<p>T43 - Development Application 2011/04 - Proposed Dwelling - Lot 286, DP 726506, Bark Hut Road, Woolgoolga That funding be sought, in the 2005 Management Plan Process, to enable preparation of a report on the relevant issues in undertaking a city-wide study to investigate dwelling entitlements. The report should consider the implications of preparing an amendment to LEP2000; assessing the impact of any changes to the provisions regarding dwelling entitlements on rural lands which currently do not enjoy such entitlements.</p>	Funding to be considered in the 2005/06 estimates.
3/02/05	<p>PED1 – Draft Gateway Strategy 1. That Council note the Draft Gateway Strategy submitted as made available (separately to Councillors). 2. That Council endorse the public exhibition of the Draft Gateway Strategy for a period of 60 days. 3. That a further report be prepared for Council to consider any submissions received from the public exhibition of the Draft Gateway Strategy. 4. That Council actively pursue the Roads and Traffic Authority for funding of actions.</p>	Gateway Strategy on exhibition until 18/04/05.

MEETING DATE:	REPORT REQUIRED ON	CURRENT POSITION
CITY SERVICES		
10/8/00	EN75 Trade Waste Policy (Water Pricing Policy) A report be presented on a review of Category 3 discharge management and fees for industries within the city connected to the sewerage system.	August 2005 City Services Committee meeting
11/4/02	CW21 - Transport & Drainage Asset Management Report 2002/2003 That a report be brought back regarding formation of a working group to examine in detail ways that income streams might be sourced to overcome the problem of maintenance and repairs.	May 2005 City Services Committee meeting
5/6/03	F62 - 38 - Sea Release : Alliance Contract That a report be brought back to Council regarding restoration and upgrade works at Corambirra Point, in particular, the Gallows outfall.	Report to Council May 2005
17/02/05	2. Conferences in Coffs Harbour local government area Councillor McKelvey advised that often when visiting conferences in other areas, organisers have recognised the traditional custodians of the land, and on occasions the local aboriginal elders have also extended their welcome to visitors to the area. Councillor McKelvey pointed out that the Department of Education has introduced a policy and questioned whether Council has any such policy. The General Manager advised that Council does not have such a policy, but he would investigate and report back to Council on the matter.	Investigation underway. Report to June 2005 Council meeting.
CITY BUSINESS UNITS		
2/12/04	General Business 6. - Council's Property Assets Cr Featherstone sought information on Council's property assets and enquired if Council could use proceeds from the disposal of assets to fund the Cultural Precinct and other projects as they arise: <i>The Acting General Manager advised a report will provided on an acquisition/disposal policy for Council's assets. Council's Property Register is available for Councillors to peruse at any time.</i>	Report to July City Business Units Committee meeting
CORPORATE SERVICES		
3/02/05	Mayoral Action Civic Powers – Tsumani Relief Campaign 1. That the actions of the Mayor to donate \$10,000 to the disaster relief effort be confirmed. 2. That a further report be submitted to Council once the collective advice from the Australian Local Government Association and Local Government Shires Association is received on the level of additional assistance can be given to the rebuilding program.	Awaiting further advice on rebuilding program from Local Government & Shires Association. Report to June 2005 Council meeting.
17/03/05	General Manager's Reports - Organisational Structure That the matter be deferred, with a Report back to Council ASAP pending a meeting of the Governance and Organisational Review Committee.	

RESOLUTIONS OF COUNCIL AWAITING IMPLEMENTATION

ECONOMIC AND COMMUNITY ENTERPRISES COMMITTEE - 28 FEBRUARY 2002

- **16 – 2 - Delegation to Sasebo City, for 100th Anniversary of Municipalisation**

That Council revisit the current policy with regards to travel and reimbursement for both Councillors and their partners with a view to include the provisions for this local government area, Australia and international travel.

The policy has been reviewed and a draft document submitted to Councillors for comment. The policy will be reported to Council with the full review of policies.

ORDINARY MEETING - 18 AUGUST 2004

- **CW2 - PED28 - Rural Lands Strategic Plan - Non-Statutory Public Assessment**

1. That Council establish a new Working Group with representatives from the rural community, Department of Agriculture and Department of Infrastructure Planning and Natural Resources to prepare a settlement policy for the Rural 1A Zoned Lands **EAST** of the Pacific Highway.
2. That the Findings and Recommendations of the Commissioners of Inquiry for Environment and Planning on the Proposed Subdivision Provisions of Coffs Harbour City Local Environmental Plan (Amendment No 15) be the basis for the development of a new policy by the Working Group.
3. That a moratorium on subdivision of lands zoned Rural 1A apply from 1 September 2004 until Council has developed a new settlement policy.
Notification on GIS done. Notice on 149's achieved. Statement simplified on web site. Notice given in Building and Development newsletter. Letters issued to solicitors and real estate agents.
4. That a report be brought back to Council prior to May 2005 on the establishment of the Working Group referred to above and the resource needs for preparing a new settlement policy for the Rural 1A Zoned Lands.

- **CW3 - PED28 - Rural Lands Strategic Plan - Non-Statutory Public Assessment**

1. That Council establish a new Working Group with representatives from the rural community, Department of Agriculture and Department of Infrastructure Planning and Natural Resources to prepare a settlement policy for the Rural 1A Zoned Lands **WEST** of the Pacific Highway.
 2. That the Findings and Recommendations of the Commissioners of Inquiry for Environment and Planning on the Proposed Subdivision Provisions of Coffs Harbour City Local Environmental Plan (Amendment No 15) be the basis for the development of a new policy by the Working Group.
 3. That a moratorium on subdivision of lands zoned Rural 1A apply from 1 September 2004 until Council has developed a new settlement policy.
Notification on GIS done. Notice on 149's achieved. Statement simplified on web site. Notice given in Building and Development newsletter. Letters issued to solicitors and real estate agents.
 4. That a report be brought back to Council prior to May 2005 on the establishment of the Working Group referred to above and the resource needs for preparing a new settlement policy for the Rural 1A Zoned Lands.
-

PLANNING ENVIRONMENT AND DEVELOPMENT COMMITTEE - 18 NOVEMBER 2004

- **T47 - PED40 - Draft Amendment No 25 to Local Environmental Plan 2000: General Review - Various Lands**

1. In accordance with Section 68 of the Environmental Planning and Assessment Act, adopt the Local Environmental Plan 2000 (Amendment 25), as attached to PED35 and amended by the content of this report, and forward it to the Department of Infrastructure Planning and Natural Resources for gazettal.
2. Advise all parties that made submissions and the Public Forum address of Council's decision.
Actioned and awaiting response from Department of Infrastructure Planning and Natural Resources

- **206 - 22 - Draft Cultural Precinct Concept Plan**

That a land use strategy for City Hill be developed in conjunction with ongoing plans for the Harbour, the Cultural Precinct, Airport Master Plan, Hogbin Drive/Howard Street general precinct.

To be incorporated in 2005-06 Strategic Planning Program.

CORPORATE SERVICES COMMITTEE - 2 DECEMBER 2004

- **F59 - F62 - INTERNALLY RESTRICTED ASSETS**

That Item F62 be deferred pending a workshop with elected members on the adequacy, purpose and necessity for each reserve.

One workshop has been held and a further workshop will be held in the near future.

PLANNING, ENVIRONMENT AND DEVELOPMENT COMMITTEE – 3 FEBRUARY 2005

- **CW1 - DRAFT HEARNS LAKE / SANDY BEACH DEVELOPMENT CONTROL PLAN AND DRAFT HEARNS LAKE / SANDY BEACH DEVELOPER CONTRIBUTIONS PLAN**

1. That in accordance with Clauses 18 and 26(4) of the Environmental Planning and Assessment Regulations, Council exhibit the Draft Hearns Lake/Sandy Beach Development Control Plan and Draft Hearns Lake/Sandy Beach Developer Contributions Plan.
2. That all landowners in the Hearns Lake/Sandy Beach study area be advised of the exhibition.
3. That no development application for the Hearns Lake/Sandy Beach study area be determined until after adoption of the Hearns Lake/Sandy Beach Development Control Plan and Developer Contributions Plan.
4. That Council request the Department of Environment and Conservation to accept land dedicated to Council through the Development Control Plan to enable extension to the Regional Park.

Submissions (in excess of 140) being assessed. A further community forum to be organised.

CORPORATE SERVICES COMMITTEE – 3 FEBRUARY 2005

- **CW13 - AMENDMENT TO THE LOCAL GOVERNMENT ACT 1993 BY THE LOCAL GOVERNMENT AMENDMENT (DISCIPLINE) ACT 2004 - ENHANCED STANDARDS OF BEHAVIOUR BY COUNCIL OFFICIALS**

1. That Council note the report and the amendments to the Local Government Act, the Local Government Amendment (Discipline) Act 2004 and the Model Code of Conduct.
2. That a review of Council's Code of Conduct be undertaken and a further report be made on appropriate amendments.

To report to May Council meeting following the Councillors' training session on the 26 April.

CITY SERVICES – 17 FEBRUARY 2005

- **15 - PLANNING MATTERS**

RESOLVED (Hogbin/Featherstone) that a report be prepared on the feasibility of Council requiring all DCPs in existence to show that residential accommodation less than 100sq metres require 2 parking spaces.

Report to be prepared for June PED Committee meeting.

- **EN5 - S6 - RECLAIMED WATER PROGRAM**

2. That Council advise Coffs Harbour Golf Club and Sawtell Golf Club it will make funding as requested available to upgrade their reuse infrastructure.

Coffs Harbour completed, however still to liaise with Sawtell.

- **Matters of an Urgent Nature 1. DOGS ON BEACHES AND BARKING**

The General Manager advised that there used to be a limit on the number of registered dogs in the Companion Animals Management Plan under the previous legislation however a note would be prepared back to Councillors on other practices around the State.

Information has been received from other Councils. A note is currently being prepared for Council.

PLANNING, ENVIRONMENT AND DEVELOPMENT COMMITTEE – 17 MARCH 2005

- **REVEGETATION OF RETIRED BANANA LANDS AND THE CONTROL OF ENVIRONMENTAL AND NOXIOUS WEEDS**

1. That Councillors and appropriate staff meet with the existing Steep Lands Project Committee to discuss issues of steep land management and future committee structure, objectives and membership.
2. That the "Noxious and Environmental Weeds Strategy" is to be the basis for a program to raise awareness of the impact of weeds and sources of funding to address the issues.
3. That Council, in conjunction with Northern Rivers Catchment Management Authority, make representation to the Minister for Primary Industries for a review of the funding guidelines that disadvantage areas with a declining agricultural production.

F31 BANK BALANCES AND INVESTMENTS AS AT 31 MARCH 2005

Purpose:

To list Council's Bank Balances and Investments as at 31 March 2005.

Description of Item:

A copy of the state of Bank Balances and Investments as at 31 March 2005 is attached.

Sustainability Assessment:

- **Environment**

There are no perceived current or future environmental impacts.

- **Social**

There are no perceived current or future social impacts.

- **Economic**

Council's investments are held according to the requirements stated within Council's investment policy and the returns are acceptable in relation thereto.

Statutory Requirements:

A report on Council's bank balances and investments on hand at the end of each month must be reported to Council during the following month.

Recommendation:

That the bank balances and investments totalling one hundred & two million, two hundred & eighty seven thousand, five hundred & sixty five dollars (\$102,287,565) as at 31 March 2005 be noted.

Attachments:

WARRANT NO 09/2005 - COFFS HARBOUR CITY COUNCIL

STATEMENT OF BANK BALANCES AS AT 31/03/05

Fund/Account	Balance at 1/3/05	Receipts to 31/3/05	Payments to 31/3/05	Balance At 31/3/05
GENERAL FUND	6,305,422	2,966,241	6,348,218	2,923,445
TRUST FUNDS	389,100	2,053	5	391,148
TOTAL OF ALL BANK ACCOUNTS	6,694,522	2,968,294	6,348,223	3,314,593

INVESTMENTS REPORT - 31/03/05

1. PRINCIPAL BALANCES/INTEREST EARNED

	Princ/Int Balance 1/3/05	Interest Added to	Transfer To (From)	Princ/Int Balance 31/3/05	Interest Earned - March	Interest Earned Yr to Date
	\$	\$	\$	\$	\$	\$
a Cash Plus Funds						
ANZ Cash Plus	0	0		0	0	389,200
UBS Credit Enhan.	13,643,518	68,618		13,712,136	68,618	801,044
Macquarie	0	0		0	0	457,994
Macquarie Inc. Plus	14,545,555	66,667		14,612,222	66,667	245,240
Deutsche	16,181,196	73,453		16,254,649	73,453	917,063
Perennial Cash Enh.	10,908,972	51,146		10,960,118	51,146	446,762
ING Enhanced	10,570,739	50,739		10,621,478	50,739	57,841
Perpetual Credit	11,743,737	60,988		11,804,725	60,988	69,690
	77,593,717	371,611	0	77,965,328	371,611	3,384,834
b Credit Unions						
BCCU - A - 72371	2,000,110	11,042		2,000,110	11,042	96,239
BCCU - B - 74393	2,000,000	10,616		2,000,000	10,616	181,367
CPS Credit Union	0			0	0	1,430
	4,000,110	21,658	0	4,000,110	21,658	279,036
c Floating Rate Notes/CDO						
Shield Series	7,000,000	40,089		7,000,000	40,089	356,186
Heritage	500,000	2,723		500,000	2,723	24,126
Elders	500,000	2,658		500,000	2,658	23,594
Rothschild	1,500,000	7,567		1,500,000	7,567	34,597
Adelaide Bank	500,000	2,565		500,000	2,565	9,862
Bendigo Bank	1,000,000	5,286		1,000,000	5,286	7,198
	11,000,000	60,888	0	11,000,000	60,888	455,563
d Term Deposits						
Commonwealth	6,007,534	28,165		6,007,534	28,165	245,759
	6,007,534	28,165		6,007,534	28,165	245,759
e Cash						
Westpac-O'night	6,694,522	Working funds		3,314,593	27,709	200,749
	6,694,522	balances - can	0	3,314,593	27,709	200,749
		vary daily				
TOTALS	105,295,883		0	102,287,565	510,031	4,565,941

NB.

Council has received a discount of \$77,535 for Shield Series.

Council has paid a premium of \$15,365 for Elders.

Council has paid a premium of \$17,735 for Heritage.

Council has received a discount of \$22,117 for Rothschild.

Council has paid a premium of \$16,511 for Adelaide Bank.

Council has paid a premium of \$40,530 for Bendigo Bank.

These discounts/premiums will be amortised over the life of the securities.

2. PERFORMANCE REVIEW TO March 2005

PERIOD ENDING	RETURN - ANNUALISED (before fees) %																		
	Cash Plus Funds										FRN's								
11am Indicative Cash Rate (avg)	Wpac O'rite	UBSWA BANK	BILL INDEX	DEUT	MACQ Inc. Plus	MACQ	PERENNIAL	ANZ	UBS	ING	PERPETUAL	Cr Unions	CDO	Heritage (\$0.5m)	Elders (\$0.5m)	Rothsc. (\$1.5m)	Adeelaide Bank (\$0.5)	Bendigo Bank (\$1m)	
1 mths	5.50	5.28	5.67	6.17	6.60	6.36	5.81	6.22	6.30	6.36	6.66	BCU \$2M - A	BCU \$2M - B	6.58	6.41	6.26	5.94	6.04	6.22
3 mths	5.34	5.14	5.50	6.62	6.78	6.40	5.81	6.14	6.13	6.50	6.75	6.50	6.26	6.69	6.41	6.25	5.91	6.04	-
6 mths	5.29	5.09	5.51	6.51	6.56	6.29	5.92	6.13	6.19	6.46	6.57	6.48	6.30	6.73	6.40	6.26	-	-	-
12 mths	5.27	5.08	5.56	6.44	6.50	6.24	6.18	6.11	6.18	6.45	-	6.38	6.32	6.79	-	-	-	-	-

I hereby certify that Council's investments have been made in accordance with the Local Government Act, 1993, Regulation and Council's Investment Policy.



.....
Responsible Accounting Officer

Purpose:

To provide Council with the recommended program of works for the 2005/2006 Environmental Levy program for inclusion in the 2005/2006 Draft Management Plan.

Description of Item:

Council invited submissions for funding from the 2005/2006 Environmental Levy from late 2004 until the 21 January 2005.

A total of 35 submissions were received and a summary of all submissions is included in this report. A booklet containing a copy of all submissions is available in the Councillors' room for inspection.

The recommended program is included with this report.

Sustainability Assessment:

- **Environment**

The Environmental Levy program is designed to ensure that environmental priorities (as outlined within Council's State of the Environment Report) are addressed. All projects recommended for funding will result in beneficial outcomes for the environment of the Coffs Harbour Local Government Area (LGA).

- **Social**

Determination of successful projects is based on assessment criteria which includes the following:

- generate a community benefit;
- be community-based;
- improves aesthetic quality of our natural environment and amenity.

Numerous community groups applied for funding from the 2005/2006 Environmental Levy, with most groups being recommended for receipt of some funding. In addition the broader community benefits from the completion of high priority environmental management projects funded by the Environmental Levy.

- **Economic**

It is estimated that \$793,400 income will be raised from the Environmental Levy in 2005/2006. A contribution from the Water Fund of \$50,000 towards the Orara River works is considered appropriate. An amount of \$35,000 for interest is included in the available funds. The Environmental Levy Reserve also holds surplus funds of \$42,749 from the 2003/04 program where projects were either underspent or did not commence. Available funds for the program amount to \$921,129. Approved matching grant allocations of \$37,451 is also held for matching grant approvals which have not been forthcoming. These matching funds could be applied to the "NSW Coastline Cycleway" project which fell outside the funding program in 2005/2006.

cont'd

F32 2005/2006 Environmental Levy Projects Schedule (cont'd)

This project was highly recommended by the Working Group and is included in the recommended program. Overall Council's recommended Environmental Levy Program has been increased to \$958,600.

Consultation:

The Environmental Working Group, which includes seven community representatives, three Councillors, and three staff members is an advisory committee of Council. The Environmental Working Group met on 18 April to consider submissions and State of the Environment Report priorities and to recommend a program of works. The recommended program is included in this report and the minutes of the Working Group's meeting are provided as Attachment 1.

Where appropriate, discussions were held with Council staff with a specific area of expertise to obtain advice on works proposed in submissions.

Related Policy and / or Precedents:

Each year the Environmental Levy Program is formulated prior to the development of Council's Draft Management Plan. This allows for community input and Environmental Working Group discussion before the program of works is incorporated into the Draft Management Plan. Assessment of submissions is undertaken in accordance with an adopted Council policy, which states submissions must meet the following criteria to be eligible for funding:

- address an identified priority or priorities in Coffs Harbour City Council's most recent State of the Environment Report;
- protect and enhance the natural environment;
- provide potential to attract outside funding sources;
- be community-based;
- meet a critical environmental need;
- improve aesthetic quality of our natural environment and amenity;
- generate a community benefit;
- works on private land must prove a "public benefit" rather than only benefiting an individual or group.

2005/2006 Recommended Environmental Levy Program:

The Environmental Working Group's recommended 2005/2006 Environmental Levy Program is shown below:

Project Title	Recommended Funding
Orara River Restoration Project	\$172,000
Landcare / Dunecare Vote	40,000
Coffs Harbour Glory Lily Project	5,000
Coffs Harbour WIRES	8,000
Native Seed Bank Support	9,842
Bushland Regeneration	156,800
Weeds Eradication	146,500
Vegetation Strategy for the Flying Fox Camp	37,100

cont'd

F32 2005/2006 Environmental Levy Projects Schedule (cont'd)

Project Title	Recommended Funding
Environmental Levy Coordinator	80,000
Vegetation Management Officer	60,000
Solitary Islands Coastal Walk	47,983
CHCC Water Sensitive Urban Design Technical Program	60,000
Toormina – Boambee Nature Trail Stage 3	10,875
GIS Data Collection	75,000
Environmental Education Officer / Botanic Garden	8,000
NSW Coastline Cycleway	41,500
Total	\$958,600

All submissions included in the recommended program address a priority one issue in Council's State of the Environment Report. Several submissions are recommended with a reduced level of funding, such as the WIRES applications, and Regional Landcare Vote.

Details of all recommended projects are as follows, and a schedule of funding sources and summary of projects is included at part 1 of the recommendations.

ORARA RIVER RESTORATION

The Orara Rivercare Groups Management Committee Inc. requested \$184,266 for continuation of the Orara River Restoration works. Works are in accordance with the River Management Plan that has been approved by Department of Infrastructure, Planning and Natural Resources (DIPNR). \$167,466 was allocated to this project last year and has been increased to \$172,000 this year.

It is recommended that \$172,000 be allocated from the 2005/2006 Environmental Levy Program to the Orara River Restoration Project.

DUNECARE/LANDCARE VOTE

Coffs Harbour Regional Landcare Inc requested \$61,845 to assist landcare and dunecare activities for a number of volunteer landcare groups. Funds will be used for purchase of necessary educational materials, to engage bush regeneration contractors, and for purchase of tools etc. Funds are to be administered by the City Parks Branch. \$35,000 was allocated to this program last year.

It is recommended that \$40,000 be allocated from the 2005/2006 Environmental Levy Program to the Dunecare/Landcare Vote subject to the funds being administered by Council's City Parks Branch.

COFFS HARBOUR GLORY LILY PROJECT

The North Coast Weeds Advisory Council requested \$5,000 for control of Glory Lily within the Coffs Harbour LGA. Glory Lily is recognised as the third most significant environmental weed on the North Coast, and the most damaging to coastal habitats. The project proposes undertaking control of Glory Lily at three priority sites – North Boambee Beach, Coffs Harbour Jetty and Hearn's Lake. \$5,000 was allocated to this project last year.

cont'd

F32 2005/2006 Environmental Levy Projects Schedule (cont'd)

It is recommended that \$5,000 be allocated to the North Coast Weeds Advisory Council from the 2005/2006 Environmental Levy Program for the Glory Lily project with works being undertaken in conjunction with Council's City Parks Branch's weeds eradication program.

WIRES PROGRAM

The Coffs Harbour WIRES groups requested \$41,379 for eight individual projects focused on providing equipment and support to wildlife carers. Some of these projects do not meet the assessment criteria. The Environmental Working Group recommends that \$8,000 be allocated to this application for the following projects only: Starter Kits of equipment for generalist wildlife rescue; Provision of Training for wildlife care volunteers and the provision of specialist foods for injured and orphaned animals.

It is recommended that \$8,000 be allocated to the Coffs Harbour WIRES group from the 2005/2006 Environmental Levy Program for:

- **Starter Kits of equipment for generalist wildlife rescue;**
- **Provision of Training for wildlife care volunteers and;**
- **The provision of specialist foods for injured and orphaned animals.**

NATIVE SEED BANK SUPPORT

Envite NSW requested \$9,842 for the establishment of a Native Seed Bank Support Program. This program will provide a range of local native plant seed and propagative material free of charge to Coffs Harbour Council Nursery, the North Coast Regional Botanic Gardens Seed Bank, and to Landcare/Dunecare groups for their restoration works.

It is recommended that \$9,842 be allocated to Envite NSW from the 2005/2006 Environmental Levy Program for the Native Seed Bank Support Project.

BUSH REGENERATION

Last year \$145,000 was allocated to the Bush Regeneration Program. Specifically, this has funded two bush regeneration officers full time. Works are undertaken in accordance with an established program. This year Council's City Parks Branch requested an increased amount of \$156,800 for the Bushland Regeneration Program and this has been recommended in the program.

It is recommended that \$156,800 be allocated to Bush Regeneration from the 2005/2006 Environmental Levy Program for works to be undertaken in accordance with the established program.

WEED ERADICATION

Last year \$140,000 was allocated to this program. This year an increased amount of \$146,500 was requested from the Environmental Levy. The removal of Camphor Laurel, Bitou Bush and Privet are high priority tasks. A program of works exists for each weed and works are co-ordinated by Council's City Parks Branch. The Environmental Working Group has recommended that an amount of \$146,500 be allocated to the weed eradication program.

It is recommended that \$146,500 be allocated from the 2005/2006 Environmental Levy Program for weed eradication works.

cont'd

F32 2005/2006 Environmental Levy Projects Schedule (cont'd)

VEGETATION STRATEGY FOR THE COFFS CREEK FLYING-FOX CAMP

Council's Environmental Services Branch applied for \$37,100 for the implementation of key actions contained in the Coffs Creek Flying-Fox Camp Management Plan. The project will involve the purchase of tree stock to re-plant areas surrounding the current Flying-Fox Camp to modify its shape to alleviate the effects of noise, droppings and odour from the camp on adjacent residents. Following establishment as a usable roosting habitat, exotic vegetation will be removed. The Environmental Working Group has recommended that \$37,100 be allocated for this project.

It is recommended that \$37,100 be allocated from the 2005/2006 Environmental Levy program for the Vegetation Strategy for the Coffs Creek Flying-Fox Camp Project.

ENVIRONMENTAL LEVY COORDINATOR

A submission for funding for the position of Environmental Levy Coordinator/Team Leader Natural Resource Unit was received as part of a submission for funding of biodiversity strategy projects. The amount requested and recommended by the Environmental Working Group is \$80,000.

The tasks of this officer include:

- administration & co-ordination of Environmental Levy program.
- ensuring that Environmental Levy projects are completed in accordance with stated objectives and correspond with State of the Environment priorities;
- liaising with community groups and provide support to all community projects funded through the Environmental Levy;
- advising upon and technically assist all Environmental Levy funded projects;
- ensuring all Environmental Levy funded projects are well documented, publicised and promoted;
- identifying external funding opportunities for both Council and community based environmental projects.

It is recommended that \$80,000 be allocated from the 2005/2006 Environmental Levy Program for the position of Natural Resource Unit Coordinator.

VEGETATION MANAGEMENT OFFICER

The position will be responsible for assessing development applications and providing extension support to internal and external stakeholders in line with the local Tree Preservation Order and Draft Vegetation Strategy. The position will also investigate potential non-compliance of the relevant Local, State, and Federal biodiversity legislation. In addition to this, the position will be responsible for implementation of key projects contained in the Biodiversity Action Strategy as well as seeking ongoing support for the sustainable management of biodiversity within the LGA.

It is recommended that \$60,000 be allocated to the position of Vegetation Management Officer from the 2005/2006 Environmental Levy

cont'd

F32 2005/2006 Environmental Levy Projects Schedule (cont'd)

SOLITARY ISLANDS COASTAL WALK

Council's City Parks Branch requested an amount of \$47,983 for continuation of the Solitary Islands Coastal Walk project. The Walk originated as a community initiative to develop a coastal walk from Sawtell to Arrawarra. Successful funding applications through the Environmental Levy Program and partnerships with various community organisations has progressed the construction of the walk. To date approximately 13 beach to headland stairways have been constructed including Woolgoolga Headland, Hills Beach, and Boambee Headland. Funding sought is for works at Mullaway Headland and Diggers Head. The Environmental Working Group has recommended that \$47,983 be allocated for this project.

It is recommended that \$47,983 be allocated to the Solitary Islands Coastal Walk project from the 2005/2006 Environmental Levy Program.

CHCC WATER SENSITIVE URBAN DESIGN TECHNICAL PROGRAM

Council's City Services Department requested an amount of \$60,000 to fund the employment of a Technical Officer to management Council's response to advancements in the area of Water Sensitive Urban Design (WSUD). The officer will be responsible for the initial research and collation of WSUD technical information and ensure that relevant principles are understood and included in the current decision-making and design process. The Officer will also be responsible for providing assessment and comment on water quality modeling components of Development Applications and generate computer models for Council projects. The Officer will also be expected to provide information to internal and external stakeholders relating to this subject mater. The Environmental Working Group has recommended that \$60,000 be allocated for this project.

It is recommended that \$60,000 be allocated to the position of Technical Officer for the CHCC Water Sensitive Urban Design Technical Program from the 2005/2006 Environmental Levy Program.

TOORMINA-BOAMBEE NATURE TRAIL STAGE 3

Council's City Parks Branch requested \$10,875 for the Toormina-Boambee Nature Trail Stage 3 project. This submission aims to create a walk through natural area reserves linking from Toormina Road west through to Bruce King Drive. Stage 3 builds on Stages 1 and 2 that have been completed under the Environmental Levy Program. These stages have resulted in approximately two kilometres of walkways, including five footbridges being constructed to date commencing at Toormina Road. The requested funding is to continue the trail westward towards Bruce King Drive. The Environmental Working Group has recommended that \$10,875 be allocated for this project.

It is recommended that \$10,875 be allocated to the Toormina-Boambee Nature Trail Stage 3 project from the 2005/2006 Environmental Levy Program.

GIS DATA COLLECTION

Council's Corporate Services department requested an amount of \$75,000 for the GIS Data Collection project. This is a two-year project that will firstly collect data relevant to providing a two metre contour coverage of the LGA. The second stage (to be undertaken in a subsequent year) will involve obtaining an updated aerial photograph of the LGA. The information created can then be used to produce a number of other products including three-dimensional modelling, slope and

cont'd

F32 2005/2006 Environmental Levy Projects Schedule (cont'd)

aspect mapping. This information is pertinent to a range of planning and environmental projects such as vegetation management, koala plans of management, detailed flood modeling, and detailed three-dimensional modelling. The Environmental Working Group has recommended that \$75,000 be allocated for this project.

It is recommended that \$75,000 be allocated to the GIS Data Collection Project from the 2005/2006 Environmental Levy Program.

ENVIRONMENTAL EDUCATION OFFICER / BOTANIC GARDENS

Council's City Parks Branch has requested \$8,000 for the Environmental Education Officer / Botanic Gardens project. This project has been funded in previous years and is essential in implementing aspects of the Botanic Gardens Management Strategy and Biodiversity Action Strategy. The Officer will be responsible for working with staff and volunteers to continue developing educational programs. This will include further development of links to local and regional schools. The Environmental Working Group has recommended that \$8,000 be allocated for this project.

It is recommended that \$8,000 be allocated to the Environmental Education Officer/ Botanic Gardens from the 2005/2006 Environmental Levy Program.

NSW COASTLINE CYCLEWAY

Council's City Services Branch has applied for an amount of \$41,500 for the NSW Coastline Cycleway project. The project will involve the construction of a cycleway on the existing track over Beacon Hill, which would link the Hogbin Drive Cycleway with the Jetty Foreshores and Park Beach Cycle way. The cost of the project is \$83,000. An application for grant funding has been lodged with success being contingent on Council matching the grant funds. This project was given high priority by the Environmental Working group but insufficient funds are available in the draft 2005/2006 program. However an amount of \$37,451 remains held from past years programs as funding for matching grants. The balance can be funded from the 2005/2006 program. This project would be most suitable to include within the program with funding from the Matched Grant Pool within the Environmental Levy Program.

It is recommended that \$41,500.00 be allocated to the NSW Coastline Cycleway project with funding to be \$37,451.00 from the Matched Grant Funding allocation held for the past two years and \$4,049.00 from the 2005/2006 Environmental Levy Program subject to the grant of \$41,500.00 from the NSW Coastline Cycleway Grants Program being successful.

Other Departments Comments:

Council staff and members of the Environmental Working Group were consulted in the preparation of this report.

Implementation Date / Priority:

The recommendations of this report will be implemented immediately upon Council adoption.

cont'd

F32 2005/2006 Environmental Levy Projects Schedule (cont'd)

Recommendation:

1. That the Draft 2005/2006 Environmental Levy Program as recommended by the Environmental Working Group as listed below, be incorporated into Council's 2005/2006 Draft Management Plan:

<u>Project Title</u>	<u>Recommended Amount</u>
Orara River Restoration Project	\$172,000
Landcare / Dunecare Vote	40,000
Coffs Harbour Glory Lily Project	5,000
Coffs Harbour WIRES	8,000
Native Seed Bank Support	9,842
Bushland Regeneration	156,800
Weeds Eradication	146,500
Vegetation Strategy for the Flying Fox Camp	37,100
Environmental Levy Coordinator	80,000
Vegetation Management Officer	60,000
Solitary Islands Coastal Walk	47,983
Coffs Harbour City Council Water Sensitive Urban Design Technical Program	60,000
Toormina - Boambee Nature Trail Stage 3	10,875
GIS Data Collection	75,000
Environmental Education Officer / Botanic Garden	8,000
New South Wales Coastline Cycleway	<u>41,500</u>
	\$958,600
Funding available:	
Environmental Levy	\$793,400
Interest	35,000
Water Fund Contribution	50,000
Environmental Levy Reserve Unallocated Funds	42,749
Matching Grant Funding Allocation from Environmental Levy Reserve	<u>37,451</u>
	\$958,600

2. That a contribution of \$50,000 from the Water Fund be provided in the 2005/2006 Management Plan towards the Orara River Restoration works.
3. That Council notes the Minutes of the Environmental Working Group meeting held on 18 April 2005.
4. That final replies to submissions be sent after Council's 2005/2006 Management Plan is adopted.
5. That members of the Environmental Working Group be thanked for their involvement and informed of the adopted program.

K O Lavelle
Director of Corporate Services

ENVIRONMENTAL LEVY WORKING GROUP

Monday, 18 April 2005
Council Chambers

Attendees: Cr Keith Rhoades Dee Wallace
 Cr Rod McKelvey John Ross
 Cr Gavin Smithers Kyme Lavelle
 Lloyd Foster Jeff Green
 Gary Dew Martin Rose

Apologies: Cherelle Brooke

MINUTES

1. Introduction

- Gary Dew requested that the scoring definitions require redefining for next year's submissions and the working group to be consulted.

2. Probity

- Kyme Lavelle reported that due to legislation and regulations passed by government in regard to the new model Code of Conduct the following was to occur for scoring of each submission:
 - any pecuniary interest to be declared and required to leave the room while submission being scored; and
 - any non-pecuniary interest also to be declared but able to still score the submission.

3. Current Status of Environmental Levy Program 2004/2005

- Tabled current overview of status of Environmental Levy as at 31 March 2005.

4. Assessment of 2005/6 Applications And Assessment

- Pecuniary and non pecuniary interests were noted as follows:

Submission No.	Member	Interest
8	Lloyd Foster	Pecuniary
10	Lloyd Foster	Pecuniary
11	Lloyd Foster Rod McKelvey Dee Wallace John Ross	Pecuniary
22	John Ross Lloyd Foster Rod McKelvey Gary Dew	Pecuniary
24	John Ross	Pecuniary
34	John Ross	Pecuniary

5. Other Issues

- Submissions that were not allocated funds need some sort of formal process to be considered for Management Plan, etc.
- Cr Smithers enquired whether previous chairperson was sent appreciation letter, Kyme Lavelle informed the group that Cr Howe was sent an appreciation letter.
- Cr McKelvey will forward a copy of the Envirofund scoring that could be used in redefining next year's scoring definitions.
- Gary Dew enquired why the committee is to be restructured; Kyme Lavelle explained that due to committee changes from within – a resignation and Cr McKelvey and Cr Smithers both changing from being community to council members, the introduction of the new model code of conduct and previous strong interest in community membership, it was considered timely to declare all community positions vacant from 30 June. The committee will go back to original numbers of 4 community members, 4 council staff and 2 Councillors, appreciation of the current committee was put forward by Kyme Lavelle.

Meeting Closed – 7.30pm