

The following document is the minutes of the Council and Committee Meetings held on Thursday, 21 April 2005. These minutes are subject to confirmation as to their accuracy at the next meeting to be held on 5 May 2005 and therefore subject to change.

Please refer to the minutes of the meeting of 5 May 2005 for confirmation.



**COFFS HARBOUR CITY COUNCIL**  
**ORDINARY MEETING**  
**(CITY SERVICES COMMITTEE)**  
**COUNCIL CHAMBER**  
**COUNCIL ADMINISTRATION BUILDING**  
**COFF AND CASTLE STREETS, COFFS HARBOUR**  
**21 APRIL 2005**

**Commencing at the conclusion of  
Planning, Environment and Development**

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**COFFS HARBOUR CITY COUNCIL**

**ORDINARY MEETING**

**(CITY SERVICES COMMITTEE)**

**21 APRIL 2005**

Present: Councillors K Rhoades (Mayor), J Bonfield, D Featherstone, I Hogbin, C Joass, R McKelvey, I Ovens, W Palmer, and G Smithers.

Staff: General Manager, Director of City Services, Director of Planning, Environment & Development, Director of Corporate Services, Director of City Business Units, Works Manager and Executive Assistant.

The meeting commenced at 5.36pm with the Mayor, Cr K Rhoades in the chair.

The Mayor requested a motion to adjourn the Ordinary meeting and resolve into the City Services Committee meeting.

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**CITY SERVICES COMMITTEE**

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- 47** **RESOLVED** (Smithers/Palmer) that the Ordinary Meeting of Council be adjourned and Council now resolve into the City Services Committee meeting, the time being 5.36pm.

The Mayor invited Councillor Palmer to chair the City Services Committee meeting.

## CITY SERVICES DEPARTMENT REPORTS

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### **S16 MINUTES OF THE YANDAARRA ABORIGINAL CONSULTATIVE COMMITTEE MEETING AND PROPOSAL TO BID TO HOST 2007 NSW LOCAL ABORIGINAL NETWORK CONFERENCE**

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To report to Council matters arising from the Minutes of the Yandaarra Aboriginal Consultative Committee (YACC) meetings held 10 September and 12 November, 2004.

**EN16 RECOMMENDED** (McKelvey/Joass)

1. That the Minutes of the Yandaarra Aboriginal Consultative Committee for 10 September and 12 November, 2004 be noted.
2. That Council will bid to host the 2007 Local Government Aboriginal Network Conference.
3. That a delegation from CHCC attend the 2005 Local Government Aboriginal Network Conference in Wagga Wagga to bid to host the 2007 Conference.
4. That consideration be given to including in the 2005/06 draft budget an allocation of \$5,000 to fund the bid.
5. That if the bid is successful an appropriate income and expenditure budget allocation be made in the 2007/08 budget for hosting the conference.

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### **S17 APPOINTMENT OF COUNCILLOR TO THE JETTY MEMORIAL THEATRE ADVISORY COMMITTEE**

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To appoint a Councillor to the Jetty Memorial Theatre Advisory Committee.

**EN17 RECOMMENDED** (Bonfield/Ovens) that two Councillors be appointed to the Jetty Memorial Theatre Advisory Committee and those are Councillors I Hogbin and C Joass.

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## **S18 FLOODPLAIN MANAGEMENT ADVISORY COMMITTEE**

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To report minutes of the Floodplain Management Advisory Committee of 5 April 2005.

**EN18 RECOMMENDED** (Hogbin/McKelvey) that Council note:

1. The minutes of the Floodplain Management Advisory Committee Meeting held on 5 April 2005.
2. That the following actions in relation to the draft Coffs Creek Floodplain Risk Management Study be undertaken:-
  - (a) Amend Section '12.6 Voluntary Purchase Schemes' To 'recommend for further investigation' and make amendments to this section and other relevant sections as per the proposed amendments put forward by Kevin Gibson.
  - (b) Amend Section '12.7 Voluntary House Raising' schemes by elaborating on how the benefits from other measures such as detention basin reduce the severity of flooding and lower the benefit/cost ratio for affected house.
  - (c) That the above amendments be made to the draft Coffs Creek Floodplain Risk Management Study and the amended draft be put on public exhibition for a period of two (2) months.
  - (d) That Council's Community Consultation Officer prepare a communication plan for the exhibition of the draft;
  - (e) That information about Landcare and possible groups and works along Coffs Creek be integrated into the communication plan.
3. That if no suitable persons nominate for Community Representative positions on the Committee, then the Committee approach suitable persons to fill the positions.

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## **S19 WORKS BRANCH REPORT**

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To advise Council of the progress of construction and maintenance programs undertaken by Works Branch up to 31 March, 2005.

**EN19 RECOMMENDED** (McKelvey/Smithers) that

1. Council notes the progress report on construction and maintenance works undertaken by Works Branch up to 31 March, 2005.
2. Council notes that individual program expenditures are being monitored to ensure that the total program costs for 2004/2005 will be contained within the approved budget.

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**S20 USAGE OF MAJOR ENGINEERING PLANT**

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To inform Council of the relationship that exists between the plant hours charged to programs and the actual hours operated by the same plant over a period of time.

- EN20 RECOMMENDED** (Bonfield/Joass) that Council notes that the plant booking system is in accordance with industry standards, and delivering a cost effective service to the works programs.

**CORPORATE SERVICES DEPARTMENT REPORTS**

Cr Smithers declared an interest in the following item, vacated the chamber and took no part in the discussion or voting.

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**F30 NORTH BONVILLE DCP COLLECTOR ROAD FUNDING**

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To seek Council's approval to forward funding a proportion of the cost of the main collector road in the North Bonville Release Area. This report recommends Council forward fund up to \$250,000 for the construction works required to facilitate further development within the release area.

- EN21 RECOMMENDED** (Rhoades/McKelvey):

1. That Council forward fund intersection and collector works to a total value of \$250,000
2. That should the cost of the proposed works exceed the estimated cost of \$750,000, then this is to be forward funded by developers within the release area
3. That no subdivision plans be released by Council until the intersection and collector road works are completed with the exception of D/A 1773/04 for Fesa Pty Ltd as the D/A is approved and works are well progressed.

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**S21 TENDERS: COFFS COAST RESOURCE RECOVERY FACILITY;  
EARTHWORKS BLASTING**

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To report on tenders received for earthworks blasting for the Coffs Coast Resource Recovery Project and to gain Council approval to accept a conforming tender with a delayed start until the adoption of the Environmental Impact Statement for the project.

**EN22 RECOMMENDED** (Hogbin/Featherstone):

1. That Council accept the tender of Ron Southon Pty Ltd, ABN 81 067 549 339 for Contract No. 04/05-188-TO, Earthworks Blasting at the Coffs Coast Resource Recovery Facility, with a delayed possession of site until a favorable determination of the Environmental Impact Statement, for the rates as tendered, on the basis that: -
  - a) The tender is the highest scoring tender following the application of Council's Tender Value Selection System
  - b) The Tenderer has the necessary qualifications and experience in similar works and his referees have confirmed his ability and satisfactory performance
  - c) The Tenderer's financial assessment is satisfactory
2. That the contract documents be completed under Seal of Council

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**CONCLUSION OF MEETING**

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The Chairman advised that the business of the City Services Committee was concluded and invited the Mayor to resume the chair.

The Mayor resumed chairmanship of the meeting at 5.55pm.

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**OPEN COUNCIL**

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The Mayor requested a motion to close the Committee meeting and move into Open Council.

**EN23 RECOMMENDED** (Hogbin/Joass) that the Committee now move into Open Council.

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## **ADOPTION OF CITY SERVICES COMMITTEE REPORT**

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- 48** **RESOLVED** (Smithers/Ovens) that the recommendations of the City Services Committee meeting be received and adopted.

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## **QUESTIONS WITHOUT NOTICE**

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### **1. Electronic Agendas**

Councillor Ovens questioned whether, in the interests of being more environmentally sensitive, Council could look at providing electronic copies of agendas in order to reduce the amount of paper used.

The General Manager to take the matter on notice.

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## **GENERAL BUSINESS**

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### **1. Floodplain Management Advisory Committee**

Councillor Palmer requested that Council write a letter of thanks to past long standing members of the Floodplain Management Advisory Committee, such as Mr Fred Walker, Mr Neil Goodsell, Mr Ernie Armstrong and any others, for their service to the Committee.

### **2. Morgans Road Farm - Dam**

Councillor Featherstone advised that at the Council Meeting on 3 March Council deferred the approval of spending \$495,612.37 on a contract to build dams on private land west of Morgans Road Farm. Cr Featherstone requested the General Manager ask the staff to look at the feasibility of building a "Turkey's Nest" dam on Morgans Road Farm to hold the storage of reuse water instead of building dams on private land. The soil type is ideal for that type of dam and the ground level is above 1/100 year flood level. Private landholders could then construct smaller dams at their costs to hold maybe two to three weeks storage allowing Council to proceed with the provision of reuse pipelines to the private farms.

The General Manager advised that this was something that we are looking however there are some issues such as pumping costs but this would be incorporated into a report to Council when it comes back in terms of how we deal with this issue.



### **3. Road Safety - Red Light Cameras**

Councillor McKelvey pointed out that at the Council meeting of 7 April Cr Hogbin raised the road safety issue of trucks running red lights, which was referring to the possibility of installing red light cameras through the city district. Councillor McKelvey requested the General Manager go through the process of approaching the RTA with a specific request to install red light cameras on our city traffic lights on the highway.

The Director of City Services advised that the RTA has been approached with a request to install red light cameras however RTA's response has been that they cannot install them in relation to the relaying back to Sydney. The RTA has also been requested to provide an amalgamation between speed cameras and red light cameras to pick up these incidents. The RTA will be approached once more.

Councillor Ovens advised that he understands that the RTA already has a 24 hour camera on the Highway/Coff Street intersection which monitors traffic flows by adjusting the camera.

### **4. Building Materials**

Councillor Smithers requested Council take note of the Victorian Building Code which explains about building materials which can cause problems, eg paints emitting solvents and plastics which emit plasticisers for years after installation, and take this account in relation to extensions to the Administration building and the Multipurpose Centre Cultural Precinct at Brelsford.

The General Manager to take on notice.

### **5. Digital Cameras**

Councillor Featherstone asked the General Manager to investigate the feasibility of providing Councillors, who come from outer lying areas, with access to digital cameras so that when complaints are made the matters can be documented and e-mailed to Council, thereby saving staff the time and effort of dealing with quite often trivial matters.

The General Manager to take on notice.

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**CLOSED MEETING – SECTION 10(A)**

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The Mayor requested a motion to close the meeting to consider a confidential matter, the time was 6.13pm.

- 49** **MOVED** (McKelvey/Palmer) that the meeting be closed to the press and public during consideration of the following items for the reasons as stated:

**Legal Service Review**

This matter was confidential for the reason of Section 10A(2):

- (d) Contained commercial information of a confidential nature that would, if disclosed:
- (i) prejudice the commercial position of the person who supplied it, or
  - (ii) confer a commercial advantage on a competitor of the council.

The motion on being put to the meeting was carried.

The press and public vacated the chamber.

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**OPEN MEETING**

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The Mayor requested an appropriate motion to enable the meeting to resolve into Open Meeting.

The Mayor advised the meeting that there were no resolutions or recommendations from the Closed Meeting.

This concluded the business and the meeting closed at 7.00 pm.

Confirmed: 5 May 2005.

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K D Rhoades  
Mayor