

The following document is the minutes of the Council and Committee meetings held on 7 October 2004. These minutes are subject to confirmation as to their accuracy at the next meeting to be held on 21 October 2004 and therefore subject to change. Please refer to those minutes for confirmation.



COFFS HARBOUR CITY COUNCIL

**ORDINARY MEETING
(CORPORATE SERVICES COMMITTEE)**

**COUNCIL CHAMBERS
COUNCIL ADMINISTRATION BUILDING
COFF AND CASTLE STREETS, COFFS HARBOUR**

7 OCTOBER 2004

Contents

ITEM	DESCRIPTION	PAGE
GENERAL MANAGER'S REPORT		
17	BOUNDARY ALTERATION - PROPOSAL BY CLARENCE VALLEY COUNCIL	1
CORPORATE SERVICES DEPARTMENT REPORTS		
F47	INTERNALLY RESTRICTED ASSETS	2
F48	FINANCIAL ASSISTANCE GRANT 2004/2005	3
F49	BUDGET REVIEW FOR YEAR ENDED 30 JUNE 2004	3
F50	DECLARATIONS LODGED BY CANDIDATES - 27 MARCH 2004 LOCAL GOVERNMENT GENERAL ELECTION	3
F51	PECUNIARY DISCLOSURES BY COUNCILLORS AND DESIGNATED PERSONS	4
F52	ROAD NAMING WEST COFFS DEVELOPMENT AREA	4
F53	ROAD NAMING - UNNAMED ROAD OFF MCCLELLANDS ROAD, LOWER BUCCA	4
F54	OUTSTANDING REPORTS AND RESOLUTIONS AWAITING IMPLEMENTATION	5
F55	BANK BALANCES AND INVESTMENTS AS AT 31 AUGUST 2004	5
MATTERS OF AN URGENT NATURE		
	Danger to Motorists from Reversing Vehicles outside the ANZ Bank, Coffs Harbour	6

ITEM	DESCRIPTION	PAGE
GENERAL BUSINESS		
1	Changes to the Planning Instruments and Development Assessment in New South Wales	6
2	Build up of Sand in Coffs Creek	7
3	Presentation of Submission for Liveable Cities Award and the Future of Aging in the City	7
4	Traffic Problems on the Main Road to Ulong and on Harbour Drive in the City Centre	7
5	Completion of Hogbin Drive	8
6	Review of Carparking in the City	8



COFFS HARBOUR CITY COUNCIL

ORDINARY MEETING

(CORPORATE SERVICES COMMITTEE)

7 OCTOBER 2004

Present: Councillors K D Rhoades (Mayor), I D Hogbin (Deputy Mayor), J C Bonfield, W D Featherstone, C O Joass, R W McKelvey, I J Ovens, W R Palmer, G R Smithers.

Staff: General Manager, Acting Director of Corporate Services, Acting Director of City Business Units, Acting Director of Planning, Environment and Development, Director of City Services, City Treasurer, Program Support Coordinator, Management Accountant and Executive Assistant.

The meeting commenced at 6.19pm with the Mayor, Cr K D Rhoades in the chair.

CORPORATE SERVICES COMMITTEE

- 167** **RESOLVED** (Palmer/Joass) that the Ordinary Meeting of Council be adjourned and Council now resolve into the Corporate Services Committee meeting.

The Mayor invited Councillor Hogbin to chair the Corporate Services Committee.

GENERAL MANAGER'S REPORT

- 17** **BOUNDARY ALTERATION - PROPOSAL BY CLARENCE VALLEY COUNCIL**
-

To advise Council of a proposal submitted by Clarence Valley Council to the Department of Local Government to alter the boundary with Coffs Harbour City Council.

- F40** **RECOMMENDED** (Joass/Ovens) that action taken to make a submission to the proposal by Clarence Valley Council to a boundary alternation be noted and supported.

CORPORATE SERVICES DEPARTMENT REPORTS

F47 INTERNALLY RESTRICTED ASSETS

To inform Council of the position in relation to each Council reserve for the year ended 30 June 2004 and to consider the current policy statement for each.

F41 RECOMMENDED (Ovens/McKelvey):

1. That the report be received and it be noted that the Reserve balances at 30 June 2004 are:

GENERAL FUND	\$
ELE	1,410,413.93
Plant Replacement	3,553,763.06
Waste Management	
– Domestic	674,450.46
Waste Management	
– Non-Domestic	2,163,273.26
Development	46,138.82
Airport	580,894.41
Airport - Noise Reduction	174,714.57
EDP Equipment	90,130.45
Events Funding	175,411.86
Works Business Account	40,168.20
Open Space Land	744,587.92
Jetty M & R	153,520.62
Buildings Maintenance	103,996.70
Developer Contribution Funding	574,139.88
Lawn Cemetery Maintenance and Replacement	559.89
Rural Fire Service	132,792.14
Old Coramba Bridge	213.64
SH10 Garden Works	382,079.31
Future Road Network	5,964.87
Supervision of Subdivisions	<u>60,393.14</u>
	<u>11,067,607.13</u>
ENVIRONMENTAL LEVY ACCOUNT	
Environmental Levy	<u>557,704.69</u>
WATER FUND	
Future Works and Services	<u>22,523,765.86</u>
SEWERAGE FUND	
Future Works and Services	20,808,603.59
Plant (Alpha Laval Centrifuge)	418,905.18
Lab Equipment Replacement	<u>420,693.95</u>
	<u>21,648,202.72</u>

2. That a review be undertaken as to the purpose, adequacy and necessity of each General Fund Reserve and be further reported to Council.

F48 FINANCIAL ASSISTANCE GRANT 2004/2005

To report on the Financial Assistance Grant made available to Council for 2004/05.

- F42 RECOMMENDED** (Joass/Ovens) that \$209,896 received for the 2004/05 Financial Assistance Grant in excess of the Management Plan budget amount be applied to reduction of the 2004/05 deficit.

F49 BUDGET REVIEW FOR YEAR ENDED 30 JUNE 2004

To report on the final results of the financial position of various activities to the year ended 30 June 2004.

- F43 RECOMMENDED** (Joass/McKelvey):

1. That the estimated results for the financial year 2003/04 be noted as follows:

General Account	\$95,455 deficit
Water Account	\$2,404,661 surplus
Sewer Account	\$2,167,183 surplus

2. That the various revotes from 2003/2004 to 2004/2005 as detailed in Attachment D as follows, be adopted.

SUMMARY	REVOTE \$	FUNDING			
		Revenue \$	External \$	Environment Levy \$	Restricted Equity \$
General Account	10,999,438	1,978,189	3,383,771	543,702	5,093,776
Water Account	979,115	345,055			634,060
Sewer Account	7,488,011	588,248	2,345,879		4,553,884

F50 DECLARATIONS LODGED BY CANDIDATES - 27 MARCH 2004 LOCAL GOVERNMENT GENERAL ELECTION

To report on receipt of declarations from the Election Funding Authority.

- F44 RECOMMENDED** (Rhoades/McKelvey) that the declarations of election expenditure, as tabled, be noted.

F51 PECUNIARY DISCLOSURES BY COUNCILLORS AND DESIGNATED PERSONS

To table the Register of Returns received.

- F45 RECOMMENDED** (Palmer/McKelvey) that the Register of Disclosures by Councillors and designated staff for the period 2002 to 2004, as tabled, be noted.

F52 ROAD NAMING WEST COFFS DEVELOPMENT AREA

To consider a proposal for naming of a section of the "collector road" in the West Coffs Development Area.

- F46 RECOMMENDED** (McKelvey/Joass):

1. That Council agree in principle that the western link of the "collector road" in the "West Coffs Development area" be named ROSELANDS DRIVE for its full length from Coramba Road to Shephards Lane.
2. The proposal be advertised in the local press and that owners of properties currently accessed from "Spagnolos Road" be advised of the proposal and given opportunity to make written submissions to the proposal.
3. That a final determination on naming of the western link road be made following consideration of submissions received.
4. That Council consider using the name Spagnolo to name other facilities in the area

F53 ROAD NAMING - UNNAMED ROAD OFF MCCLELLANDS ROAD, LOWER BUCCA

To consider a proposal to name an existing road off McClellands Road, Lower Bucca.

- F47 RECOMMENDED** (McKelvey/Joass) that the road running westerly off McClellands Road, Lower Bucca (about 150 metres from Bucca Road) be named AVONDALE ROAD.

**F54 OUTSTANDING REPORTS AND RESOLUTIONS AWAITING
 IMPLEMENTATION**

To provide Council with an update of requests for reports and previous resolutions to Council awaiting implementation.

F48 RECOMMENDED (McKelvey/Palmer) that the report be noted.

F55 BANK BALANCES AND INVESTMENTS AS AT 31 AUGUST 2004

To list Council's Bank Balances and Investments as at 31 August 2004.

F49 RECOMMENDED (Ovens/Smithers) that the Bank Balances and Investments totalling one hundred and six million, nine hundred and thirty five thousand, three hundred and fifty eight dollars (\$106,935,358) as at 31 August 2004 be noted.

CONCLUSION OF CORPORATE SERVICES COMMITTEE MEETING

The Chairman advised that the business of the Corporate Services Committee was concluded and invited the Mayor to resume the chair.

OPEN COUNCIL

The Mayor requested a motion to close the Committee meeting and move into Open Council.

F50 RECOMMENDED (Ovens/McKelvey) that the Committee now move into Open Council.

The Mayor resumed chairmanship of the meeting at 6.47pm.

ADOPTION OF CORPORATE SERVICES COMMITTEE REPORT

- 168** **RESOLVED** (Palmer/Smithers) that the recommendations of the Corporate Services Committee meeting be received and adopted.

MATTERS OF AN URGENT NATURE

Danger to Motorists from Reversing Vehicles outside the ANZ Bank, Coffs Harbour

Cr Hogbin requested the Traffic Committee examine the dangerous situation of carparking spaces placed too close to the corner where motorists turning left from Gordon Street into Harbour Drive risk colliding with motorists reversing out of the parking spaces.

The General Manager took the matter on notice.

GENERAL BUSINESS

1. Changes to the Planning Instruments and Development Assessment in New South Wales

Cr Ovens requested a briefing session with Councillors and the Planning Department on the changes Minister Knowles is proposing and requested an update from staff.

The Acting Director of Planning Environment and Development advised he will examine the information and distribute details to Councillors. A workshop will be held when all information is available.

The General Manager advised that Council will invite the Regional Director to address Councillors and staff.

General Business (cont'd)

2. Build up of Sand in Coffs Creek

Cr Palmer advised of correspondence he had received from a long term resident regarding the buildup of sand in Coffs Creek and how the creek was in the past before the sandbank appeared. Cr Palmer suggested Council approach the Government for funding to dredge the creek.

The General Manager advised that to restore the creek to what it was in the past would probably be impossible. Reduction of reoccurring sand buildup in the creek is a financial issue as well as a practical issue, the difficulty being that once the sand is removed, because of upstream sand, it builds up again. It is a cyclical issue.

3. Presentation of Submission for Liveable Cities Award and the Future of Aging in the City

Cr Bonfield advised she had attended the presentation earlier in the day and praised all involved in the preparation of the submission. Cr Bonfield spoke of the urgent need to plan for providing facilities such as retirement villages and nursing homes to cater for the increasing aged population in Coffs Harbour. A briefing session should be held to discuss the issues and formulate a plan for the future.

The Mayor assured Cr Bonfield that the issue is being considered with the major development of a retirement village on Hulberts Road, Sawtell under construction and the expansion of Marion Grove Retirement Village. Discussions are also being held with another company keen to look at providing aged services in the city.

The General Manager advised that Council is currently reviewing the Future of the Aging Model to avoid duplication.

Councillors Joass and Ovens left the meeting. The time was 7.05pm.

4. Traffic Problems on the Main Road to Ulong and on Harbour Drive in the City Centre

Cr McKelvey raised the issue of two traffic hazards to motorists on the road to Ulong and requested the matters be referred to the Traffic Committee. The warning signs on the approaches to Little Nymboida Bridge need to be more prominent and a fence adjacent to Dummigans Bridge needs larger advisory speed signs to alert motorists to the danger of colliding with the fence on the approaches to the bridge.

Cr McKelvey also suggested changing the prominence and placement of signage on Harbour Drive in the CBD to advise motorists they cannot turn right to head north up the highway.

General Business (cont'd)

5. Completion of Hogbin Drive

Cr Hogbin gave notice of his intention to move at the next meeting of Council:

"That Council appoint a steering committee (such committee to comprise several councillors, staff and community representatives) to meet as required and report back to Council's first meeting in February 2005 on the available options of funding the completion of Hogbin Drive."

6. Review of Carparking in the City

Cr Hogbin gave notice of his intention to move at the next meeting of Council:

"That Council appoint a steering committee (such committee to comprise several Councillors, staff and community representatives) to meet as required and report back to Council's first meeting in February 2005 on all the presently available car parking spaces in the CBD, together with the various timing limits and usage thereof. Arising from this committee's work, a report should be furnished on options for Council to consider to:

- a) provide for better utilisation of existing parking facilities, and/or*
- b) if deemed necessary, options to provide additional parking spaces."*

This concluded the business and the meeting closed at 7.11pm.

Confirmed: 21 October 2004

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Cr K D Rhoades
Mayor