

The following document is the minutes of the Council and Committee Meetings held on Thursday, 1 July 2004. These minutes are subject to confirmation as to their accuracy at the next meeting to be held on 22 July 2004 and therefore subject to change. Please refer to the minutes of the meeting of 22 July 2004 for confirmation.



**COFFS HARBOUR CITY COUNCIL**  
**ORDINARY MEETING**  
**(CITY BUSINESS UNITS COMMITTEE)**  
**COUNCIL CHAMBERS**  
**COUNCIL ADMINISTRATION BUILDING**  
**COFF AND CASTLE STREETS, COFFS HARBOUR**  
**1 July 2004**  
**Commencing at 5.00pm**

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**COFFS HARBOUR CITY COUNCIL**  
**ORDINARY MEETING**  
**(CITY BUSINESS UNITS COMMITTEE)**  
**1 July 2004**

Present: Councillors KD Rhoades (Mayor), ID Hogbin (Deputy Mayor), JC Bonfield, WD Featherstone, CO Joass, RW McKelvey, IJ Ovens, WR Palmer and GR Smithers

Staff: General Manager, Director City Business Units, Director Corporate Services, Director City Services, Acting Director of Planning, Environment and Development, City Parks Manager, Property & Commercial Services Manager, Airport Manager

The meeting commenced at 5.00pm with the Mayor, Cr Rhoades in the chair.

**MAYORAL MINUTE**

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**CHANGE TO COUNCIL MEETING DATES**

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- 117** **MOVED** (Rhoades/Bonfield) that the meeting dates for the balance of July and for August be amended to:
- 22 July, commencing at 4.00pm (Planning Environment and Development Committee and City Services Committee)
  - 19 August, commencing at 5.00pm (all Committees)

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**CONFIRMATION AND ADOPTION OF MINUTES**

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- 118** **RESOLVED** (Bonfield/McKelvey) that the minutes of the Planning Environment and Development Committee Meeting of 17 June 2004 be confirmed as a true and correct record of proceedings.

- 119 **RESOLVED** (Palmer/Bonfield) that the minutes of the City Services Committee Meeting of 17 June 2004 be confirmed as a true and correct record of proceedings.
- 120 **RESOLVED** (Hogbin/Ovens) that the minutes of the Special Meeting of 24 June 2004 be confirmed as a true and correct record of proceedings.

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### **CITY BUSINESS UNITS COMMITTEE**

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- 121 **RESOLVED** (Hogbin/Palmer) that the Ordinary Meeting of Council be adjourned and Council now resolve into the City Business Units Committee meeting, the time being 5.05pm.

The Mayor invited Councillor Ovens to chair the City Business Units Committee meeting, the time being 5.05pm.

### **CITY BUSINESS UNITS DEPARTMENT REPORTS**

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#### **B21 RECREATION PREFERENCE STUDY 2004**

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To report to Council the results of the community Recreation Preference survey undertaken by Parks Branch to determine future Open Space Recreation demand within the Coffs Harbour Local Government Area and to provide a basis for a review of Council's Open Space Strategy.

- B18 RECOMMENDED** (Palmer/Hogbin) that Council:
1. Adopt the draft 2004 Recreation Preference Study, and endorse its use as a strategic planning tool for future Recreation provision and Open Space management within the Coffs Harbour Local Government Area.

### **PLANNING ENVIRONMENT AND DEVELOPMENT DEPARTMENT REPORTS**

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#### **PED19 DRAFT SITE MANAGEMENT PLAN FOR THE COFFS CREEK FLYING-FOX CAMP**

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**Cr Bonfield declared an interest in this matter, vacated the Chamber and took no part in the discussion or voting, the reason being her property could be affected by the plan implementation.**

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**Ped19 Draft Site Management Plan For The Coffs Creek Flying-Fox Camp (cont'd)**

**Cr Smithers declared an interest in this matter, vacated the Chamber and took no part in the discussion or voting, the reason being the company he is employed by could be involved in some of the works listed in the projects schedule.**

This report provides a brief description of the Draft Site Management Plan for the Coffs Creek Flying-fox Camp (Draft Plan supplied separately to Councillors).

The report recommends that community consultation be sought in regard to the actions proposed in the plan by placing the document on public exhibition and informing relevant stakeholders of the process.

**B19 RECOMMENDED (Rhoades/McKelvey)**

1. That the Draft Site Management Plan for the Coffs Creek Flying-fox Camp be publicly exhibited.
2. That all landholders and residents immediately adjoining the camp be informed of the exhibition of the plan by mail.
3. That a community information session be held during the exhibition to assist understanding of the plan.

**Cr Bonfield and Smithers returned to the Chamber after completion of discussion and voting.**

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**PED20 COFFS HARBOUR JETTY MASTERPLAN: PRECINCTS WEST OF THE HARBOUR**

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**Councillors Hogbin declared an interest in this matter, vacated the Chamber and took no part in the discussion or voting, the reason being he owns a property in the vicinity of this area.**

**Councillors Ovens declared an interest in this matter, vacated the Chamber and took no part in the discussion or voting, the reason being he has interests in the area.**

**Councillors Palmer declared an interest in this matter, vacated the Chamber and took no part in the discussion or voting, the reason being he owns a property in the vicinity of this area.**

**Cr Ovens invited Cr Joass to chair the City Business Units Committee meeting.**

The purpose of this report is to advise Council of the status of the Jetty Masterplan, which Council engaged the Urban Design Advisory Service (UDAS) to produce; UDAS is an advisory arm of the Department of Infrastructure, Planning and Natural Resources. UDAS have advised Council that as a result of a restructure they are unable to carry out the project.

**cont'd**

**Ped20 Coffs Harbour Jetty Masterplan: Precincts West Of The Harbour (cont'd)**

The report recommends that Council annul the contract with UDAS and invite expressions of interest from suitably qualified professional bodies to undertake the project. A map of the extent of the Jetty Area Masterplan is shown below.

**B20 RECOMMENDED (Rhoades/McKelvey)**

1. That Council formally annul the contract pertaining to the Jetty Masterplan, co-signed by Council's General Manager and the Director of Urban Design Advisory Service on 3 November 2003.
2. That Council endorse the "Masterplan and Development Control Plan for the Coffs Harbour Jetty Area" design brief for provision to prospective consultants.

**Crs Hogbin, Ovens and Palmer returned to the Chamber after completion of discussion and voting.**

**CITY BUSINESS UNITS DEPARTMENT REPORT**

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**B22 PROPOSED PURCHASE AND CONVERSION OF THE OLD CINEMA CENTRE IN VERNON STREET, COFFS HARBOUR**

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This matter was withdrawn.

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**CONCLUSION OF MEETING**

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The Chairman advised that the business of the Committee was concluded and invited the Mayor to resume the chair.

The Mayor resumed chairmanship of the meeting at 5.15pm.

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**OPEN COUNCIL**

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The Mayor requested a motion to close the Committee meeting and move into Open Council.

**B21 RECOMMENDED (Rhoades/Palmer) that the Committee now move into Open Council.**

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## ADOPTION OF CITY BUSINESS UNITS COMMITTEE REPORT

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**122 RESOLVED** (Bonfield/Hogbin)

1. That the recommendations of the City Business Units Committee meeting be received and adopted.
2. That the following Councillors recorded a conflict of interest during the Committee meeting:

<b>Item</b>	<b>Councillor</b>
PED19 Draft Site Management Plan for the Coffs Creek Flying Fox Camp	Bonfield, Smithers
PED20 Coffs Harbour Jetty Masterplan: Precincts West of the Harbour	Hogbin, Ovens, Palmer

This concluded the business and the meeting closed at 5.15 pm.

Confirmed: 22 July 2004.

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KD Rhoades  
Mayor