

The following document is the minutes of the Council and Committee meetings held on 3 June 2004. These minutes are subject to confirmation as to their accuracy at the next meeting to be held on 17 June 2004 and therefore subject to change. Please refer to minutes of 17 June 2004 for confirmation.



**COFFS HARBOUR CITY COUNCIL**  
**ORDINARY MEETING**  
**(CORPORATE SERVICES COMMITTEE)**  
**COUNCIL CHAMBERS**  
**COUNCIL ADMINISTRATION BUILDING**  
**COFF AND CASTLE STREETS, COFFS HARBOUR**  
**3 JUNE 2004**

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**COFFS HARBOUR CITY COUNCIL**  
**ORDINARY MEETING**  
**(CORPORATE SERVICES COMMITTEE)**

**3 JUNE 2004**

**Present:** Councillors K D Rhoades (Mayor), I D Hogbin (Deputy Mayor), J C Bonfield, W D Featherstone, C O Joass, R W McKelvey, I J Ovens, W R Palmer, G R Smithers.

**Staff:** General Manager, Director of City Business Units, Director of Planning, Environment and Development, Director of Corporate Services, Director of City Services, City Treasurer, Administration Manager and Executive Assistant.

The meeting commenced at 6.55pm with the Mayor, Cr K D Rhoades in the chair.

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**CORPORATE SERVICES COMMITTEE**

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- 99** **RESOLVED** (Bonfield/Palmer) that the Ordinary Meeting of Council be adjourned and Council now resolve into the Corporate Services Committee meeting, the time being 6.55pm.

The Mayor invited Councillor Hogbin to chair the Corporate Services Committee.

**CORPORATE SERVICES DEPARTMENT REPORTS**

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**F20 NOMINATION OF COUNCIL REPRESENTATIVES TO CLARENCE VALLEY COUNCIL'S REGIONAL PROJECT COMMITTEE**

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To advise Council of the request by Clarence Valley Council for the nomination of its representatives as member of Regional Project Committee for the Regional Bulk Water Supply.

**cont'd**

**F20 Nomination of Council Representatives to Clarence Valley Council's Regional Project Committee (cont'd)**

**F22 RECOMMENDED (Ovens/Rhoades):**

1. That Council's representatives on the Regional Project Committee be one nominated Councillor and the General Manager or his nominee.
2. That Councillor Palmer be Council's representative on the Regional Project Committee for the Regional Bulk Water Supply.

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**F21 ROAD RENAMING PART WEST COFFS DEVELOPMENT AREA**

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To consider a proposal for the renaming of part of Bakers Road, Coffs Harbour.

**F23 RECOMMENDED (Rhoades/Ovens) that action be taken to rename:**

1. that section of Bakers Road running north-easterly from the intersection of William Sharp Drive as WILLIAM SHARP DRIVE,
2. that section of Bakers Road running southerly from the intersection with William Sharp Drive be now named BAKERS CLOSE.

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**F22 LOCAL GOVERNMENT REMUNERATION TRIBUNAL**

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To inform Council of a decision advised by the Local Government and Shires Association on the determination of fees for Councillors and Mayors for 2004/05 by the Local Government Remuneration Tribunal.

**MOTION**

**F24 MOVED (Rhoades/Joass):**

1. That pursuant to the provisions of Sections 248 and 249 of the Local Government Act 1993, the annual fee for Councillors be fixed at \$12,925 for the 2004/05 financial year.
2. That an additional annual fee for the position of Mayor be set at \$28,215 for the ensuing financial year.
3. That a detailed submission be made to the Local Government Remuneration Tribunal to the 2005 review of Category 3 Councils should a review proceed.

**cont'd**

## **F22 Local Government Remuneration Tribunal (cont'd)**

4. That the Local Government Remuneration Tribunal be invited to visit Coffs Harbour City Council as part of the review.

### **AMENDMENT**

**MOVED** (Featherstone/Joass) that pursuant to the provisions of Sections 248 and 249 of the Local Government Act 1993, the annual fee for Councillors' remuneration be kept at the 2002-2003 level.

**The amendment on being put to the meeting was lost. The motion on being put to the meeting was declared carried.**

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## **F23 MONTHLY BUDGET REVIEW FOR APRIL 2004**

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To report on the estimated budget position as at 30 April 2004.

- F25 RECOMMENDED** (Rhoades/Ovens) that the estimated Budget Position as at 30 April 2004 as follows, be noted:

	General Account \$	Water Account \$	Sewer Account \$
Original Budget	530,118 (D)	495,527 (S)	172,695 (S)
Approved variations to 31 March 2004	1,455 (D)	70,000 (S)	154,247 (S)
Recommended variations for April 2004	<u>Nil</u>	<u>152,305 (S)</u>	<u>247,547 (S)</u>
Estimated result 2003/04 as at March 2004	531,573 (D)	717,832 (S)	574,489 (S)

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## **F24 OUTSTANDING REPORTS AND RESOLUTIONS AWAITING IMPLEMENTATION**

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To provide Council with an update of requests for reports and previous resolutions to Council awaiting implementation.

- F26 RECOMMENDED** (Ovens/Palmer) that the reported be noted.

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**F25 BANK BALANCES AND INVESTMENTS AS AT 30 APRIL 2004**

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To list Council's Bank Balances and Investments as at 30 April 2004.

- F27** **RECOMMENDED** (Ovens/McKelvey) that Bank Balances and Investments totalling one hundred and eleven million, six hundred and thirteen thousand, six hundred and forty-three dollars (\$111,613,643) as at 30 April be noted.

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**CONCLUSION OF CORPORATE SERVICES COMMITTEE MEETING**

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The Chairman advised that the business of the Corporate Services Committee was concluded and invited the Mayor to resume the chair.

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**OPEN COUNCIL**

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The Mayor requested a motion to close the Committee meeting and move into Open Council.

- F28** **RECOMMENDED** (Rhoades/Ovens) that the Committee now move into Open Council.

The Mayor resumed chairmanship of the meeting at 7.08pm.

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**ADOPTION OF CORPORATE SERVICES COMMITTEE REPORT**

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- 100** **RESOLVED** (Ovens/Palmer) that the recommendations of the Corporate Services Committee meeting be received and adopted.

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**REQUESTS FOR LEAVE OF ABSENCE**

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- 101** **RESOLVED** (Palmer/Smithers) that Cr Ovens be granted leave of absence from the city for the 17 and 18 June and Cr Rhoades for the period 5 to 18 June inclusive.

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## **GENERAL BUSINESS**

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### **1. Permanent Water Restrictions**

Cr McKelvey gave notice of his intention to move at the next meeting of Council:

*"That Council introduce level 1 water restrictions permanently in Coffs Harbour Local Government area."*

### **2. Ship in Harbour**

Cr Ovens enquired what the large vessel, the Port Frederick, was working on in the harbour and if it could be used to remove the barge from the rocks.

*The Director of City Services advised that the Port Frederick is dredging sand from the entrance to the marina and also assisting in the dredging for the pipe laying. It is hoped another vessel will assist in the replacement of the groyne off the boat ramp when it becomes available later in the year.*

*The General Manager advised of further discussions with Barclay Mowlem Constructions and the insurance company, resulting in Barclay Mowlem agreeing to undertake the removal of the barge from the rocks at their own expense. This is hoped to be completed by Christmas.*

### **3. National Marine Science Centre Board meeting**

Cr Ovens advised he had attended the National Marine Science Centre Board Meeting and is pleased to report there are 80 undergraduate enrolments this year in the program. The Centre is very much a quiet achiever, currently having seven PhD and 23 Master students. Cr Ovens recommended all Councillors visit the Centre.

### **4. Tablelands to Mutton Bird Island Walkway**

Cr Palmer reported on a bus tour he and his wife had taken organised by an Armidale local environment group to inspect part of the Waterfall Way which will become a section of the proposed Tablelands to Mutton Bird Island Walkway. Cr Palmer requested Council join forces with the group to obtain funding, given the significance to our area of the walkway and the huge potential for eco tourism, both nationally and internationally.

Cr McKelvey requested that consideration be given to incorporating a cycleway along the lower section of the route with Council doing everything in its power to become involved to encourage the design and structure of the track for walkers, cyclists and runners.

## **5. Morgans Road Farm**

Cr Palmer advised he and the Sewerage Manager were interviewed by The Land Newspaper at Morgans Road Farm and Council should receive a complimentary report on its reuse program. Cr Palmer also reported on an inspection of the water reclamation plant upgrade at Woolgoolga where work is progressing well with a huge cement pour planned for next week.

## **6. Woolgoolga Business Lands Working Group**

Cr Featherstone requested that the Woolgoolga Business Lands Working Group be reactivated in light of the decision by the RTA not to put the Pacific Highway through the centre of Woolgoolga. The Working Group had been deferred pending the RTA's advice.

*The Mayor responded that a report will be provided to Council.*

## **7. East Coast Cycleway**

Cr Smithers requested Cr Hogbin provide further information about a proposed cycleway along the eastern coastline from Victoria to be known as the East Coast Cycleway.

Cr Hogbin advised the article that Cr Smithers referred to is a plan to construct a coastal cycleway and currently there is dollar for dollar grants from the government for that purpose.

*The General Manager informed the meeting that a report will be submitted to Council along with an update on the Solitary Islands Coastal Walkway and the Northern Beaches Cycleway.*

## **8. Variations to Speed Limit along Harbour Drive**

Cr Hogbin advised that the Traffic Committee has been requested to report back on extending the 40kph speed limit along Harbour Drive to the Pet Porpoise Pool. At Council's last meeting the 40kph speed limit was approved in the CBD. Cr Hogbin requested the Traffic Committee take the opportunity of standardising the rest of Harbour Drive to reduce variations to the speed limits.

*The Director of City Services advised that a report to the City Services Committee meeting in July will deal with the matter.*

## **General Business (cont'd)**

### **9. Pacific Highway By-pass**

Cr Rhoades enquired if it is Council's intention to make a submission to the RTA by 25 June with respect to the recently released rejection of Council's preferred option for the bypass corridor of Coffs Harbour. Cr Rhoades requested a report to the next meeting of Council to meet the closing date for submissions.

*The General Manager responded that Council is awaiting formal advice from the RTA before making a response in accordance with Council's resolution.*

### **10 Public Forum**

Cr Rhoades requested that the guidelines for addresses to the public forum be reviewed to ensure that the five minute allocation for each speaker is adhered to.

### **11. Malfunction of Equipment at Jetty Memorial Theatre**

Cr Rhoades advised that he had attended a recent Rotary Club fundraising performance of My Fair Lady at the Jetty Memorial Theatre. The air-conditioning in the theatre was not adequate or malfunctioning and consequently the theatre was very uncomfortable for the patrons and performers.

*The General Manager advised that funding has been allocated in the Management Plan to provide professional management of the theatre. At this stage it is the responsibility of the hirer to organise the necessary information and materials.*

This concluded the business and the meeting closed at 7.30pm.

Confirmed: 17 June 2004

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Cr K D Rhoades  
Mayor