

Minutes for this meeting will be confirmed at the Planning, Environment & Development Committee Meeting to be held in the Council Chambers, Council Administration Building, on 20 May 2004 commencing 5pm.



**COFFS HARBOUR CITY COUNCIL**  
**ORDINARY MEETING**  
**(CITY BUSINESS UNITS COMMITTEE)**  
**COUNCIL CHAMBERS**  
**COUNCIL ADMINISTRATION BUILDING**  
**COFF AND CASTLE STREETS, COFFS HARBOUR**  
**6 May 2004**  
**Commencing At 5.00pm**

<b>ITEM</b>	<b>DESCRIPTION</b>	<b>PAGE</b>
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<b>CONFIDENTIAL ITEMS</b>		
The following items either in whole or in part may be considered in Closed Meeting for the reasons stated:		
<b>CITY BUSINESS UNITS DEPARTMENT REPORT</b>		
B17	ACQUISITION OF LAND FOR ROAD WIDENING PURPOSES - PART 24 GLENREAGH STREET, COFFS HARBOUR	15
A portion of this report is confidential for the reason of Section 10A(2): (d) commercial information of a confidential nature that would, if disclosed:		

- (i) prejudice the commercial position of the person who supplied it, or
- (ii) confer a commercial advantage on a competitor of the council, or
- (iii) reveal a trade secret.

and in accordance with Section 10A(1) the meeting may be closed to the public.

**CITY SERVICES DEPARTMENT REPORT**

S21            TENDERS: CONSTRUCTION OF MAINS, SAPPHIRE SERVICE STATION            21  
                  TO SPLIT SOLITARY ROAD

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**COFFS HARBOUR CITY COUNCIL**  
**ORDINARY MEETING**  
**(CITY BUSINESS UNITS COMMITTEE)**

**6 May 2004**

Mayor and Councillors

**NOTICE OF MOTION**

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**SYSTEM OF ELECTING CANDIDATES TO LOCAL GOVERNMENT COUNCILS**

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**Purpose:**

Cr W R Palmer has given notice of his intention to move the following motion:

***"That Council write to the Electoral Commission protesting against the system of electing candidates for local government councils caused by the grouping of candidates having an unfair advantage over those that are ungrouped and the confusion caused to the ordinary voter on how to vote."***

**General Manager's comment:**

The Local Government and Shires Association of NSW are undertaking their own inquiry into the conduct of the recent Local Government Elections following receipt of complaints concerning various aspects of the process.

Without limiting the generality of the inquiry, the Associations are particularly keen to learn of problems experienced by candidates and the general public, in the following areas:

- the confidentiality and security of ballot papers, including pre-poll ballot papers;
- inaccuracies in electoral rolls;
- the conduct and confidentiality of the voting process including the involvement of third parties in assisting persons to vote and irregularities in the operation of polling booths;
- the counting of votes and the opportunities for scrutineers to be present with reasonable notice and at reasonable times;

**cont'd**

## **System Of Electing Candidates To Local Government Councils (cont'd)**

- the approval of election material by the State Electoral Office, including authorisation of material contrary to the Local Government Act and the Advice to Candidates and Scrutineers November 2003
- the provision of advice by the State Electoral Office, particularly as to its availability, consistency and timeliness;
- the above and below-the-line voting system.

The Associations are also seeking the views of councils on the overall efficiency of the current local government electoral process. In particular, does council have a view on who should be responsible for the conduct of the elections, ie, the State Electoral Office or the councils themselves.

As Councillors may have issues or concerns following the election, it would be appropriate for these matters to be submitted to the Associations.

If Councillors could submit their matters to the General Manager, a combined submission can then be forwarded by the Associations' deadline of 21 May 2004.

## GENERAL MANAGER'S REPORT

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### 7 TOURISM ASSOCIATION - RELOCATION TO VISITOR INFORMATION CENTRE

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#### **Purpose:**

To seek Council approval to enter into an agreement with the Coffs Coast Tourism Association for the lease of office space at the Coffs Coast Visitor Information Centre.

#### **Description of Item:**

Council through Coffs Coast Marketing promotes Coffs Coast as a leisure, conference and sport tourism destination. This is undertaken in partnership with industry partners including the Coffs Coast Tourism Association.

Until recently the tourism association operated out of offices at the Big Banana. This location has unfortunately not proven successful. The tourism association has therefore requested consideration for office space at the Visitor Information Centre (VIC).

#### **Sustainability Assessment:**

- **Environment**

The VIC has extensive storage space that has potential for conversion into office space yet still provide sufficient storage facility for current and projected needs.

The VIC being centrally located would provide the tourism association with a CBD location that is readily accessible to its members.

This co-location would also facilitate ease of access and communication between Coffs Coast Marketing, the VIC and tourism association personnel.

- **Social**

Co-location of the tourism association office within the VIC has the potential to

- Demonstrate a close working relationship between Council and the industry
- Provide tourism operators with a one-stop-shop for tourism related matters particularly membership and brochure distribution
- Visitors provided with improved product information services

Subject to agreement of reasonable conditions of access and use by tourism association staff and the provision of appropriate insurance and OH&S documentation the risk of adverse impacts on Council staff and volunteers and the general public is considered minimal.

- **Economic**

The economic impact on Council and the VIC is cost neutral. The association will be required to contribute to the cost of renovations to accommodate the office space and equipment, communications installations and ongoing costs and make a fair and reasonable contribution to standard consumables – cleaning, power, heating and security.

cont'd

## **7 Tourism Association - Relocation To Visitor Information Centre (cont'd)**

### **Broader Economic Implications**

With the increasing success of promotion under Brand Coffs Coast, there is increasing demand on staff and resources for marketing advice and assistance from tourism and non-tourism sectors.

A closer working relationship (and location of offices) will enable a sharing of workload between Coffs Coast Marketing / VIC and the tourism association. This should result in improved service delivery to industry and increased exposure for the region under Brand Coffs Coast.

### **Management Plan Implications**

The impact upon Council's management plan is considered minimal. The major responsibility will be the initial set-up of the agreement/contract along with the annual review and renewal.

### **Consultation:**

Issues considered pertinent have been discussed with Council's property manager, the manager of the VIC and the Coffs Coast Marketing team.

Consultation with Council's legal advisors has been sought and initial verbal advice is that no major impediments are foreseen subject to a formal MOU or contract being implemented.

### **Related Policy and / or Precedents:**

Council assists a variety of community and business bodies with a diversity of support – cash and/or in-kind (e.g. Sawtell and Woolgoolga chambers of commerce). This request is considered reasonable within the range of support provided such organizations.

### **Statutory Requirements:**

Council will require the tourism association to provide all necessary documentation and compliance to relevant legislation, particularly those related to insurances and OH&S.

### **Issues:**

It is envisaged that Council will contract a suitably qualified builder / trades people to undertake necessary renovations and that the tourism association will cover all costs associated with such renovations.

Should there be a future divergence of views and/or policy between Council and the tourism association then proposed location of the association offices may prove undesirable.

To alleviate Council and association concerns the formal agreement will facilitate mediation as well as Council's right to terminate the agreement based on fair and reasonable grounds.

### **Implementation Date / Priority:**

Subject to Council approval and the tourism association supplying all necessary documentation and a written commitment this arrangement is to be implemented as soon as practicable.

**cont'd**

## **7 Tourism Association - Relocation To Visitor Information Centre (cont'd)**

### **Recommendation:**

- 1. That Council agree to the provision of office space and co-location of the Coffs Coast Tourism Association (the Association) within the Coffs Coast Visitor Information Centre under the terms of a formal agreement based on the following general conditions -**
  - a) Term of three (3) years with provision for holding over on a month to month basis.**
  - b) Rental is to be a peppercorn amount of \$1 per annum (if demanded).**
  - c) Area of office space to be agreed with Council, but to be located in part of the existing storage room at the Visitor Information Centre.**
  - d) Coffs Coast Tourism Association is to be responsible for all costs associated with converting the storage space to suitable office accommodation.**
  - e) Costs for communications and consumables to be the responsibility of the Association.**
  - f) The Association to take out and keep current all necessary insurances related to its operations during the term of the agreement, including contents insurance for its equipment and furniture, Workers Compensation cover for any employees working at the premises, and Public Liability Insurance cover in a minimum amount of \$10 million (or such other amount as may be advised by Council from time to time) with Council being noted as an interested party.**
  - g) The Association is to ensure compliance with Occupational Health and Safety requirements in respect of its occupation and use of the premises.**
  - h) Access to, and use of, the subject premises is to be restricted to the Association's Officer/staff.**
  - i) Provision for mediation/arbitration in the event of dispute or disagreement between the Association and Council.**
  - j) The Association to contribute an agreed percentage of the costs of electricity and other outgoings integral to the Visitor Information Centre operations.**
  - k) Any additional terms and conditions as advised or required by Council's solicitor.**
- 2. That any documents related to the agreement with Coffs Coast Tourism Association for occupation and use of office space in the Coffs Coast Visitor Information Centre be executed under the Common Seal of Council.**

## CITY BUSINESS UNITS DEPARTMENT REPORTS

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### **B15 ACQUISITION OF LAND FOR ROAD WIDENING PURPOSES - PART LOT 1 DP 605092 SHEPHARDS LANE, COFFS HARBOUR**

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#### **Purpose:**

Report seeking Council approval for the acquisition of land at Coffs Harbour for road widening purposes.

#### **Description of Item:**

Council has recently entered into negotiations with the owner of Lot 1 DP 605092 regarding the acquisition of part of the land for road widening. The section to be acquired is shown more clearly on the attached plan and comprises an area of 235.7 square metres.

The acquisition is required by Council as part of the planning requirements for the West Coffs residential release area. The land to be acquired was previously identified in the West Coffs Development Control Plan and is also identified for Council acquisition in the Section 94 Contributions Plan for West Coffs.

The land to be acquired comprises predominantly a steep embankment and yard area in proximity to an existing dwelling on the property. The property affected by the acquisition has total land area of 2,667 square metres. The land is zoned residential and as such has development potential. The compensation takes into account loss of value due to the reduction in area, the position of the house and removal of a small shed.

Negotiations have proceeded with the owners who have accepted compensation of \$28,000. Council has agreed to pay all reasonable costs related to transferring the land including survey, registration and legals. The owner has sought independent valuation advice and the agreed price is in line with the assessed amount.

#### **Sustainability Assessment:**

- **Environment**

There will be minimal affect on vegetation and a small amount of grass is to be removed as a result of the works.

- **Social**

The transfer of the land to Council will allow the construction of an appropriate collector road which will improve both road functionality and safety.

- **Economic**

#### **Broader Economic Implications**

Council's Valuer has negotiated the acquisition and considers the agreed price to be fair and reasonable to both parties.

cont'd



**B15 Acquisition Of Land For Road Widening Purposes - Part Lot 1 Dp 605092 Shephards Lane, Coffs Harbour (cont'd)**

**Management Plan Implications**

The costs associated with the acquisition is to be funded by Council and will be recouped from Section 94 Development Contributions for the West Coffs area.

**Issues:**

Acquisition of this land is required to facilitate the development of the West Coffs residential release area. Section 94 funds have been, and will continue to be, collected to facilitate this and other like acquisitions.

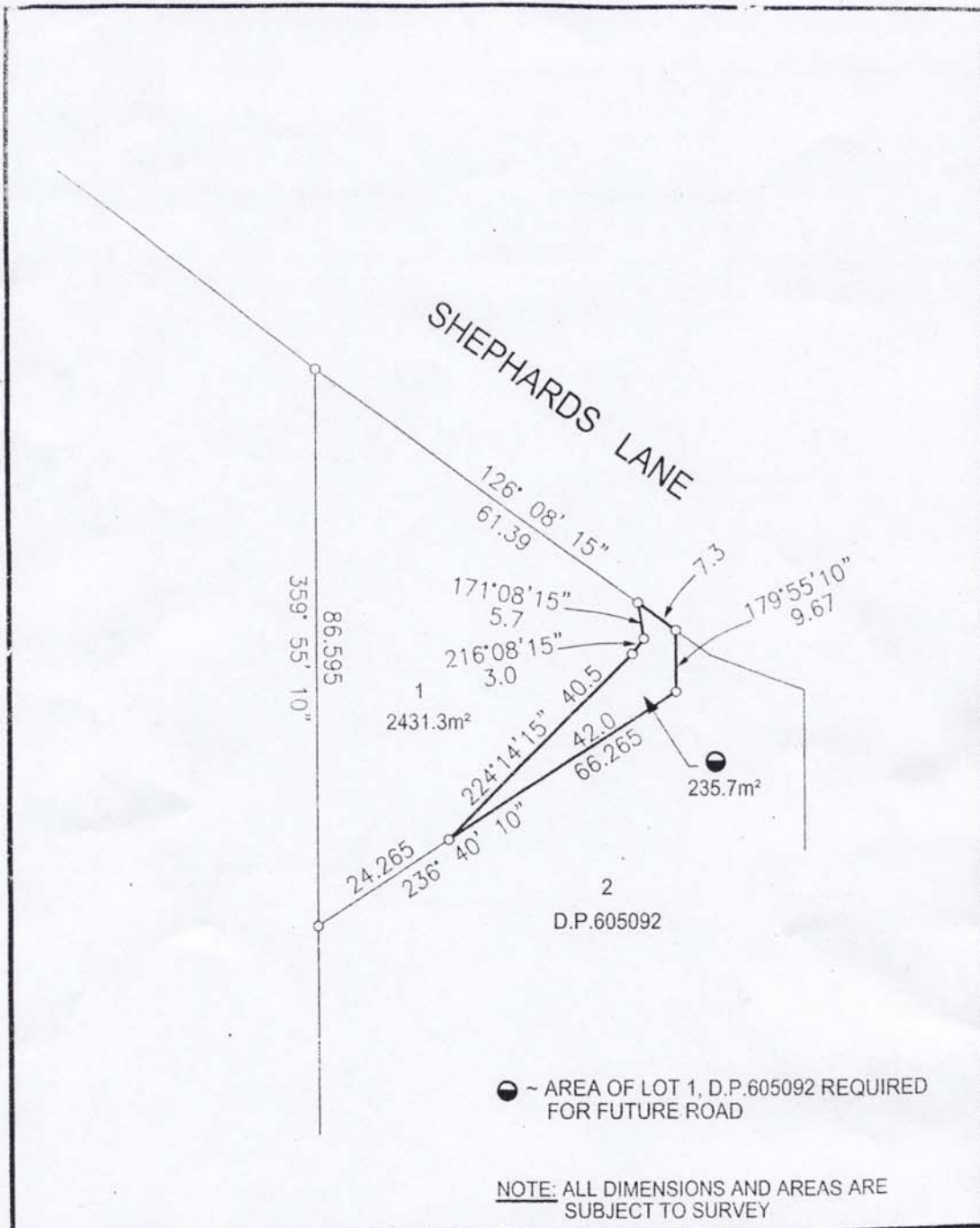
**Implementation Date / Priority:**


The matter will be actioned immediately following Council resolution.

**Recommendation:**

1. That Council proceed to acquire that part of Lot 1 DP 605092 shown on the plan attached to this report for an amount of \$28,000.
2. That any costs associated with the matter be the responsibility of Council.
3. That the land acquired be classified as operational under the Local Government Act 1993.
4. That all necessary documents be executed under the common seal of Council.

**Attachments:**



 <p><b>COFFS HARBOUR CITY COUNCIL</b>          ADMINISTRATION BUILDING          LOCKED BAG 155          COFFS HARBOUR, N.S.W. 2450          Phone (02) 66484000          Fax (02) 66484477          D.X. 7559</p>	SCALE: 1:800	PLAN SHOWING AREA REQUIRED FOR PROPOSED NEW ROAD WITHIN PART OF LOT 1, D.P.605092 BEING A SUBDIVISION OF LOT 233, D.P.865993. COFFS HARBOUR	
	DATE: 23/6/03		
	DESIGN: SW		
	DRAWN: - SW		
	DESIGN MANAGER	DATE	PLAN No.

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**B16 SALE OF SURPLUS COUNCIL LAND - LAGOONA CLOSE, KORORA**

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**Purpose:**

The purpose of this report is to obtain approval for the sale and disposal of part of an old Council Reserve to an adjoining owner.

**Description of Item:**

The Council owned property known as Lot 3 DP 1061192 (previously Lot 7 DP 227918 and Lot 13 DP 255636) at Korora was the subject of a report which went to Council on 23 November 2000 (Disposal of Surplus Open Space Land). Council resolved at this meeting to proceed with the disposal of the land in a process which involved consulting firstly with the adjoining owners and, if this was unsuccessful, putting the property to public auction.

Council resolved on 13 December 2001 to dispose of a large section of land in this locality to five separate owners who all adjoined the reserve. The settlement of these sales has now been completed.

A report was put to Council on 2 October 2003 to dispose of a further parcel of land having an area of 562.9 square metres. The sale was proceeding, however, the purchaser who is an adjoining owner, wished to extend the area of land to a total of approximately 1,578 square metres and a further report was put to Council and approved on 18 March 2004 for the sale of the land at an amount of \$75,000. Further negotiations have now resulted in agreement to dispose of the whole of Lot 3 which has an area of 2076 square metres. The section of land to be disposed of by Council is shown on the plan attached to this report.

The proposed transfer will occur via consolidation plan subject to the following agreed terms:

1. Purchase price of \$90,000 inclusive of GST.
2. Each party being responsible for their own legal conveyancing expenses.
3. Creation of appropriate easements for storm water over the land being sold and the adjoining land.
4. Council being responsible for the cost of easement creation plans and registration costs at the LPI.

Council has executed a contract for sale of this land under seal however a special condition of the contract requires Council pass a formal resolution to proceed with the sale on the terms stated within this report. Without the resolution of Council the Contract will become void.

The disposal process for this land has been a long and involved one with much community consultation and has been reported to Council on a number of occasions.

The relevant reports include the following:

1. Planning, Environment and Development Report No 76, Draft Local Environmental Plan 1988 (Amendment No 50), Surplus Open Space - 11 June 1998.

**cont'd**

## **B16 Sale Of Surplus Council Land - Lagoon Close, Korora (cont'd)**

2. Economic and Community Enterprises report No 212, Reclassification of Council Land - 22 October 1998.
3. Planning, Environment and Development No 25, Coffs Harbour City Draft Local Environmental Plan (LEP) 1988 - 18 April 1999.

The land to be disposed of is vacant and is zoned 7(a) Environmental Protection Habitat and Catchment.

### **Sustainability Assessment:**

- **Environment**

There will be no impact upon the land as this matter will only involve a change of ownership. The 7(a) zoning will remain in place and will not be altered as part of this transaction.

- **Social**

The boundary adjustment will have minimal social impacts.

- **Economic**

#### **Broader Economic Implications**

No impacts in regard to the general economy.

#### **Management Plan Implications**

The disposal of this land will save Council funds in regard to the maintenance of this land in the future. Council has previously resolved that the net proceeds from the sale of the land will be used to upgrade the Sandy Beach Drive Reserve at Korora. There will be no impact on the current budget.

### **Consultation:**

Council's Planning Department advises that Clause 18(6) of Coffs Harbour LEP 2000 specifically prohibits development of a dwelling house or attached dual occupancy on this land whilst ever the land is zoned 7(a).

### **Issues:**

Council has already decided that negotiations with the adjoining owners should be entered into for the sale of the land at its meeting of 23 November 2000.

The main issue to be decided is that the agreement on price for the disposal is fair and reasonable.

Council's Valuer has negotiated the sale of the land and considers the price fair and reasonable, given the physical constraints of the land and its 7(a) zoning.

### **Implementation Date / Priority:**

The matter will be actioned immediately.

**cont'd**

**B16 Sale Of Surplus Council Land - Lagoon Close, Korora (cont'd)**

**Recommendation:**

- 1. That the land shown in the plan attached to this report be sold to the owner of Lot 32 DP 1017284 which adjoins on the terms set out within the body of this report.**
- 2. That all necessary documents be executed under the Common Seal of Council.**



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**B17 ACQUISITION OF LAND FOR ROAD WIDENING PURPOSES - PART 24 GLENREAGH STREET, COFFS HARBOUR**

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**Purpose:**

Report seeking Council approval for the acquisition of land at Coffs Harbour for road widening purposes.

**Description of Item:**

Council is currently committed to the extension of Hogbin Drive from Albany Street through to Orlando Street. This extension will follow the route defined by the corridor set aside in previous planning schemes which is currently zoned 5A classified road within Coffs Harbour LEP 2000.

Most of the land within this corridor is currently controlled by Government Departments, including the Roads and Traffic Authority, the Department of Land and Water Conservation and Coffs Harbour City Council. There are however, a number of sites which adjoin a laneway between Glenreagh Street and Barrie Street, which remain in private ownership.

Acquisition of these sites will be required to facilitate the planning and construction of the new road in the future.

The Roads and Traffic Authority is currently listed in Coffs Harbour's LEP as the acquisition authority for this land. Negotiations between the Roads and Traffic Authority and Council have resulted in funds being made available by the Roads and Traffic Authority to assist Council to undertake the required acquisitions.

Negotiations have recently been held with the private owners at 24 Glenreagh Street, Coffs Harbour. This property is owned by Mr and Mrs Sambrook. The land to be acquired is shown on the plan attached to this report and labeled Annexure 1.

The owners have agreed to dispose of the rear of their property which is required for the Hogbin Drive extension. The area to be purchased by Council is defined as Lot 22 DP 244760 and comprises an area of approximately 322.48 square metres as shown on the attached plan. There is a storage shed located substantially on Lot 22 (the land being acquired). The end of the shed is to be removed so the shed is completely on the land being purchased.

Agreement to proceed with the transaction has been reached on the following terms.

1. Purchase price as shown in the confidential supplement to this report.
2. Council at its cost demolish approximately 2.5 metres from the western end of the existing storage shed at the rear of the property. Council will then reconstruct a new wall using the existing materials to make it suitable for continuing use as a storage shed. The completed structure will be located wholly within the bounds of Lot 22 DP 244760.
3. Council being responsible for all legal and other related costs in relation to this matter.
4. Upon purchase being completed, Council leasing Lot 22 DP 244760 back to Mr and Mrs Sambrook until the land is required by Council or the appropriate roads authority for design and construction of the proposed road. The consideration under the lease will be \$1 per annum. This lease will have a maximum duration of 10 years.

**cont'd**

## **B17 Acquisition Of Land For Road Widening Purposes - Part 24 Glenreagh Street, Coffs Harbour (cont'd)**

Once the acquisition associated with this report is completed there will be four remaining parcels to be acquired from private owners and these include:

1. Lot 24 DP 244760 (Part 17 Barrie Street)
2. Lot 27 DP 244760 (Part 9 Barrie Street)
3. Lot 15 DP 244760 (Part 8 Glenreagh Street)
4. Lot 19 DP 244760 (Part 18 Glenreagh Street)

In addition to the above properties it is anticipated that Council will be required to acquire at market value those lands which are held by the Crown. These parcels include the following:

1. Lot 1 DP 829590 and undefined Crown land corner of Hogbin Drive and Albany Street
2. Lot 12 DP 244760, Harbour Drive
3. Lot 23 DP 244760, Harbour Drive Part 233 Harbour Drive
4. 10 land parcels at the rear of properties between Barrie Street and Glenreagh Streets, being Lots 13, 14, 16, 17, 26, 20, 21, 25, 30 and 31 in DP 244760.

Refer to Annexure 2 attached to this report which shows graphically to current land holdings by private and government entities.

The total estimated value of land to be acquired for Council to fully control the road corridor required is shown in the Confidential attachment to this report. It is likely that a number of properties will require acquisition of an area outside the zoned corridor with the residual area to be disposed of by Council at a later date.

### **Sustainability Assessment:**

- **Environment**

The acquisition of this land will have no impact on environmental factors. All issues associated with future road construction and its environmental impact will be addressed at that time.

- **Social**

The eventual control of this corridor of land by Council will allow construction of the "missing link" of Hogbin Drive. The eventual construction of this road will greatly improve road infrastructure for the City.

- **Economic**

#### **Broader Economic Implications**

The price agreed for the purchase of the land has been negotiated by Council's Valuer and is considered to be fair and reasonable.

#### **Management Plan Implications**

Council has received funding from the Roads and Traffic Authority to proceed with the acquisition of this land and this will cover the costs associated with this matter.

**cont'd**



**B17 Acquisition Of Land For Road Widening Purposes - Part 24 Glenreagh Street, Coffs Harbour (cont'd)**

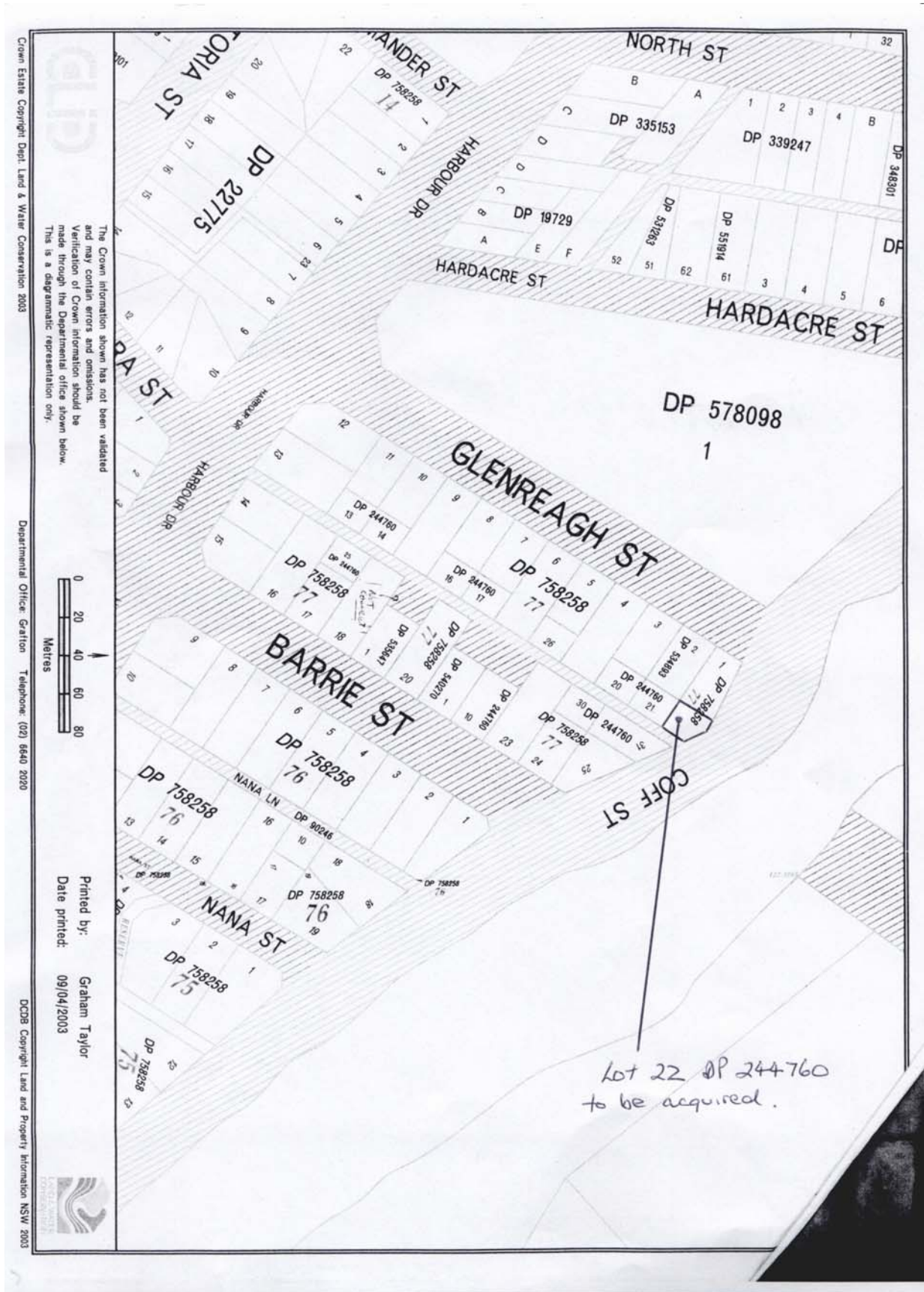
**Implementation Date / Priority:**

The matter will be actioned immediately.

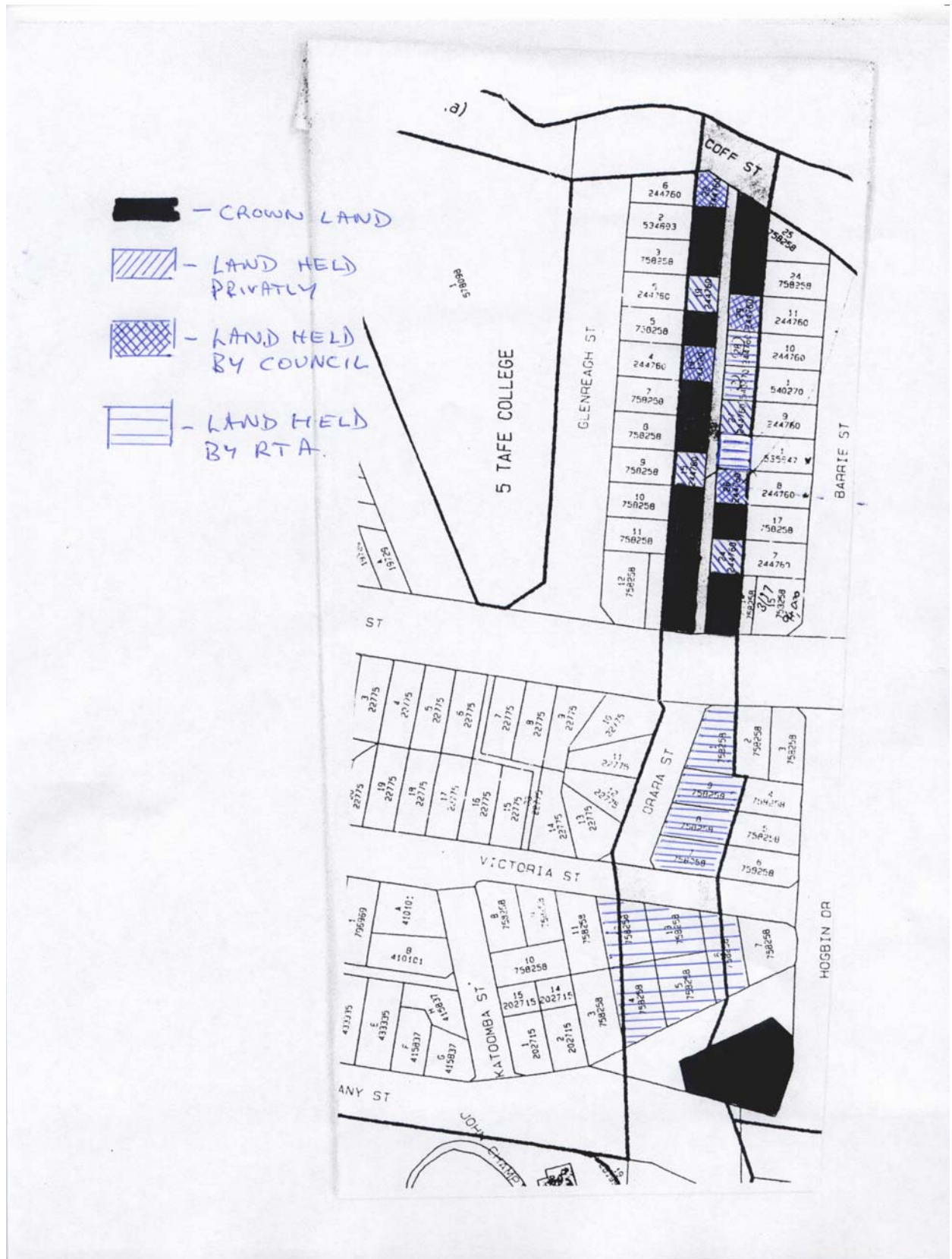
**Recommendation:**

- 1. That Council proceed to acquire that section of land described as Lot 22 DP 244760 being part of 24 Glenreagh Street, Coffs Harbour.**
- 2. That Council acquire the above land on the terms and conditions contained within the body of this report and the attached confidential supplement.**
- 3. That the land to be acquired be classified as operational land under the Local Government Act, 1993.**
- 4. That all necessary documents associated with the acquisition for road purposes be executed under the Common Seal of Council.**

Pat Littler  
Director City Business Units



ANNEXURE 2



## CITY SERVICES DEPARTMENT REPORT

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### S21 TENDERS: CONSTRUCTION OF MAINS, SAPPHIRE SERVICE STATION TO SPLIT SOLITARY ROAD

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#### **Purpose:**

To report on tenders received for the construction of reclaimed water and potable water mains along the Pacific Highway from Sapphire Service Station to Split Solitary Road and to gain Council approval to accept a tender.

#### **Description of Item:**

This contract represents the last stage of the linking of the Woolgoolga, Moonee and Coffs Harbour Water Reclamation Plants which will enable the transportation of reclaimed water to consumers and to the future Deep Sea Release off Boambee Beach.

Sections of the pipeline from Orlando Street to Pine Brush Creek, Korora and from Split Solitary Road to Bucca Road, Moonee have been completed and the section between Pine Brush Creek and Sapphire Service Stations is about to commence.

Contracts are being progressively tendered as designs and land matters are resolved. The section, which is the subject of this tender, extends the reclaimed water main from the Sapphire Service Station to Split Solitary Road, a distance of approximately 1.3km.

The opportunity is also being taken to lay sections of a future potable water trunk main that will service the northern sections of the City. The two mains will be constructed in the same trench so as to minimise the disturbance to the environment.

Tenders were called in local and capital city newspapers and closed at 3:30pm on Tuesday, 6 April 2004.

Five tenders were received as follows.

1. Milbant Constructions Pty Ltd
2. JK Williams Contracting Pty Ltd
3. McNamee Constructions Pty Ltd
4. Precision Pipelines
5. Eire Contractors Pty Ltd

JK Williams and Precision Pipelines also submitted Alternate Tenders, offering a different pipe material. These Tenders are non-conforming, and were not considered further.

#### **Sustainability Assessment:**

- **Environment**

The work in this contract is situated in road reserves and within cleared land. Environment issues have been addressed in the design and specifications after consultation with Council's Environmental Services Section, NSW Fisheries, National Parks and Wildlife, Marine Parks Authority and DIPNR. Correct construction methods will ensure that any disturbance to the environment is minimal.

**cont'd**

## **S21 Tenders: Construction Of Mains, Sapphire Service Station To Split Solitary Road (cont'd)**

The pipeline will form part of the Reclaimed Water Main in Council's adopted Sewerage Strategy which is aimed at reducing the amount of tertiary treated effluent that is discharged to the ocean. Water will be reclaimed and transported to users via this pipeline and put to a beneficial use.

By laying the future potable water trunk main in the same trench as the reclaimed water main, the impact on the environment is reduced as there will be only be one disturbance to the environment instead of two.

- **Social**

The reclaimed water main has been accepted by the wider community, in the form of the extensive community consultation carried out as part of the Sewerage Strategy EIS.

The construction of the main, in conjunction with other activities, allows the closing of the three existing effluent outfalls, and the creation of an environmentally sustainable Deep Sea Release point. This will benefit the community by providing a healthier marine environment.

During construction, the local amenity and traffic conditions will deteriorate. However, these impacts will be short term. All disturbed areas will be fully restored at completion and construction equipment removed.

- **Economic**

### **Broader Economic Implications**

Tendered amounts are inclusive of GST, which is not a net cost to Council.

Expenditure has been budgeted for in the 2003/04 and draft 2004/05 Management Plans under Sewerage Capital Works and Water Capital Works.

### **Related Policy and / or Precedents:**

Tendering procedures were carried out in accordance with Council policy. Council's Tender Value Selection System was applied during the tender review process. Council's policy is that the tender with the highest weighted score becomes the recommended tender.

Tender details and assessment are included in the Confidential Attachment.

### **Statutory Requirements:**

The calling, receiving and reviewing of tenders was carried out in accordance with the Local Government (Tendering) Regulations.

### **Implementation Date / Priority:**

The contract completion time is 14 weeks. If Council resolves to award a contract, then it is anticipated that onsite work will commence in May 2004 and be completed in September 2004, barring unforeseen delays.

The full length of the effluent reuse main from Woolgoolga to Coffs Harbour should therefore be completed prior to the commissioning of the Deep Sea Release.

**cont'd**

**S21 Tenders: Construction Of Mains, Sapphire Service Station To Split Solitary Road (cont'd)**

**Recommendation:**

- 1. That Council accept the tender of Milbant Constructions Pty Ltd, ABN 87 055 770 271, for Contract No. 03/04-143-TO, Construction of Mains, Sapphire Service Station to Split Solitary Road, for the lump sum amount of \$1,255,365.43 including GST, on the basis that:-**
  - a) The tender is the highest scoring tender following the application of Council's Tender Value Selection System**
  - b) The Tenderer has the necessary experience in similar works and his referees have confirmed his ability and satisfactory performance**
  - c) The Tenderer's financial references are satisfactory**
- 2. That a total budget of \$1,260,000 excluding GST be allocated including a contingency allowance of 10%.**
- 3. That the contract documents be completed under Seal of Council**

Stephen Sawtell  
Director of City Services