

The following document is the minutes of the Council and Committee Meetings held on Thursday, 19 February 2004. These minutes are subject to confirmation as to their accuracy at the next meeting to be held on 4 March 2004 and therefore subject to change.

Please refer to the minutes of the meeting of 4 March 2004 for confirmation.



COFFS HARBOUR CITY COUNCIL

**ORDINARY MEETING
(CITY SERVICES COMMITTEE)**

**COUNCIL CHAMBER
COUNCIL ADMINISTRATION BUILDING
COFF AND CASTLE STREETS, COFFS HARBOUR**

19 FEBRUARY 2004

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COFFS HARBOUR CITY COUNCIL

ORDINARY MEETING

(CITY SERVICES COMMITTEE)

19 FEBRUARY 2004

Present: Councillors J Bonfield (Mayor), P Howe, I Ovens, W Palmer, K Rhoades, J Strom, A Williams, W Wood and C McKimm (for part of the meeting).

Staff: General Manager, Director of City Services, Director of Planning, Environment & Development, Director of Corporate Services, Director of City Business Unit and Executive Assistant

The meeting commenced at 5.37pm with the Mayor, Cr J Bonfield in the chair.

CITY SERVICES COMMITTEE

- 32** **RESOLVED** (Strom/Howe) that the Ordinary Meeting of Council be adjourned and Council now resolve into the City Services Committee meeting, the time being 5.37pm.

The Mayor invited Councillor Palmer to chair the City Services Committee meeting.

CITY SERVICES DEPARTMENT REPORTS

S2 TRAFFIC COMMITTEE MEETING 1/2004

To confirm minutes from the Traffic Committee Meeting held on 5 February 2004.

EN1 RECOMMENDED (Williams/Bonfield):

T.1 – Pedestrian Crossing Audit (1772 [703340])

That the review and upgrade of signposting and linemarking standards for existing pedestrian crossings in the Coffs Harbour Local Government Area be included for consideration in the 2004/05 Management Plan.

T.2 – Coronation Avenue, Sawtell - Revised signposting (R.501290; [792260])

That roundabout signposting be installed in Coronation Avenue, Sawtell, where 'Keep Left' signs are erected, as per Plan T.2.

T.3 – Marcia Street / Pacific Highway, Coffs Harbour - Road Safety (R.505190; R.511410)

That a traffic island be installed in Marcia Street, west of the traffic lights at the intersection with the Pacific Highway, Coffs Harbour, as per Plan T.3.

T.4 – Pacific Highway / North Bonville Road, Bonville - Lighting (R.500560; R.511420; [789001])

That -

- (a) The Roads & Traffic Authority be requested to report on the suitability of approach signs to North Bonville Road, Bonville.
- (b) Council extend centrelines and edge lines in North Bonville Road, Bonville, to the intersection with the Pacific Highway.

T.5 – 50 km/h Speed Restriction, Coffs Harbour (510850 / 504030)

That consideration of the implementation of 50km/h speed restrictions in Stadium Drive and Harbour Drive/Orlando Street, Coffs Harbour, be deferred until the review of the 50km/h speed limits by the Roads and Traffic Authority

T.6 – Hoys Road, Moonee - Parking of B-Double Trailer (506810 [778778])

That Council approve a trial period of three (3) months for a B-Double to use the section of Hoys Road from the Pacific Highway to No. 104 Hoys Road, Moonee, subject to the following times of usage being adhered to:

- arriving between 4.00pm-5.00pm on Friday and leaving between 4.30pm-5.30pm on Sunday afternoons.

as per Plan T.6.

T.7 – Pacific Highway, Woolgoolga - Noise Pollution (R.511410 [754115])

That the Roads & Traffic Authority be requested to install a median strip on the Pacific Highway, Woolgoolga, near the intersection with Pullen Street, together with signposting 'Buses Only'.

T.8 – High Street / Scarborough Street, Woolgoolga - 'No Right Turn' Signs (R.508610 [826716])

That :

- (a) no action be taken to install 'No Right Turn' signs in High Street, Woolgoolga, at the intersection with Scarborough Street.
- (b) The Coffs Harbour & Woolgoolga Police be requested to provide comment and statistics on the accident history at this intersection.

T.9 – Coachmans Close, Sapphire Beach - Road Safety (508020 [835165])

That 'No Through Road' signs be erected at the start of Coachmans Close, Sapphire, together with 'No Parking' signs at the end of Coachmans Close, as per Plan T.9.

T.10 – Ocean Parade, Coffs Harbour - Temporary Road Closure (505540 [808639])

That the temporary road closure of Ocean Parade, Coffs Harbour, from Orlando Street to the car park entry to the north of the rail bridge on 21-22 February 2004 between the hours of 6.00am and 6.00pm, to enable the Rail Infrastructure Corporation to replace timber transoms that exist across the rail bridge, be advertised and providing no substantive objections are received, the closure be approved, subject to:

- (a) a Traffic Control Plan being submitted for approval by Council.
- (b) the Rail Infrastructure Corporation be responsible for all costs associated with the temporary closure and clean up, including advertising.

T.11 – Pacific Highway, Sandy Beach - Road Safety (511410)

That the request to change the dual carriageway for north-bound vehicles to apply for south-bound vehicles on the Pacific Highway, Sandy Beach, be referred to the Roads and Traffic Authority.

T.12 – Pacific Highway, Mullaway- Overtaking lane (R.511410)

That the proposal for a right-turn bay into Mullaway Service Station be referred to the Roads and Traffic Authority for investigation.

T.13 – Mackays Road, Coffs Harbour- 'No Parking' signs (R.502870 [822583])

That 'No Parking' signs be erected in Mackays Road, Coffs Harbour, at the intersection with Best Close, and such signs be incorporated with Traffic Instrument C/110/47 for centre linemarking in Mackays Road.

T.14 – Harbour Drive / Pacific Highway, Coffs Harbour- 'No Right Turn' (Harbour Drive)

That :

1. The 'Right Turn' restriction at Harbour Drive be signposted permanently.
2. The Roads and Traffic Authority be requested to investigate the installation of a permanent red arrow at the intersection of Harbour Drive and Pacific Highway, Coffs Harbour, to highlight the 'No Right Turn' from Harbour Drive.

S3 GRANT ACCEPTANCE - WATERWAYS ASSET DEVELOPMENT & MANAGEMENT PROGRAM (WADAMP) 2003/04: PROJECT - COFFS HARBOUR BOAT RAMP IMPROVEMENT WORKS

Council has been offered a WADAMP grant to undertake works at the Coffs Harbour boat ramp. The purpose of this report is to recommend acceptance of the grant.

EN2 RECOMMENDED (Strom/Ovens) that Council accept the WADAMP grant for works at the Coffs Harbour Boat Ramp.

S4 HARBOUR WORKING GROUP

To report the minutes of the 10 February 2004 meeting of the Group and to deal with the recommendations.

EN3 RECOMMENDED (Strom/Howe):

1. That Council seek approval from the Lands Department to install a 30m long sand filled geotextile tube structure up to mid tide level at the end of the existing groyne at the Coffs Harbour boat ramp as an interim measure to address boating safety.
2. That Council proceed with the associated works upon obtaining this approval and in the interim a report be brought back to the meeting of 18 March 2004 regarding funding opportunities either within the current budget period or of forward funding.

S5 BOAMBEE EAST COMMUNITY CENTRE - PROPOSED MANAGEMENT, FEES, CHARGES AND BUDGET

Seeking Council approval to lease the Boambee East Community Centre, upon completion, to The Neighbourhood House Inc and approve the proposed fees, charges and budget for the financial year end 2003/2004 and 2004/2005.

EN4 RECOMMENDED (Strom/Howe):

1. That Council enter into a lease agreement with The Neighbourhood House Incorporated, for the Boambee East Community Centre, in line with the general terms and conditions as outlined in the body of the report.
2. That the attached fees and charges for 2003/2004 to remain the same for 2004/2005 be approved.
3. That the attached budgets for 2003/2004 and 2004/2005 be approved.
4. That Council, in the preparation of its overall building and maintenance program, continue to make allowance for major maintenance and repair requirements of the facility.
5. That any necessary documents relevant to the lease of the Boambee East Community Centre be executed under the Common Seal of Council.

S6 COFFS HARBOUR WATER : MAINTENANCE REPORT FOR OCTOBER, NOVEMBER AND DECEMBER 2003

Information on maintenance and operation activities for October, November and December 2003 for Coffs Harbour Water.

EN5 RECOMMENDED (Wood/Bonfield):

1. That the report on Coffs Harbour Water maintenance and operation activities for October, November and December 2003, be noted.
2. That the average daily consumption for the quarter of 16.7 ML/day, total abstraction for the quarter from Cochranes Pool of 56.4 ML, total inflow to Karangi Dam from Regional Water Supply P/L of 584.3ML, total consumption for the quarter of 1333 ML and Karangi Dam storage level of 84.9% on 10 February 2004, be noted.

S7 WORKS BRANCH REPORT

To advise Council of the progress of construction and maintenance programs undertaken by Works Branch up to 6th January 2004.

EN6 RECOMMENDED (Howe/Strom) that:

1. Council notes the progress report on construction and maintenance works undertaken by Works Branch up to 6th January 2004.
2. Council notes that individual program expenditures are being monitored to ensure that the total program costs for 2003/2004 are contained within the approved budget.
3. The allocation of \$53,000 allocated to the repair of Hartleys Bridge in the 2003/04 Timber Bridges Major Repairs be re-allocated to further bridge load testing and identified priority structural repairs.

S8 MR120 ECONOMIC STUDY

To report on the outcomes of a workshop, held on 29 November, 2003 at Bellingen Shire Council Chambers, to determine a future strategy for upgrading a route between Ulong and Megan.

EN7 RECOMMENDED (Howe/Wood) that Council:

1. Adopt the upgrading of MR120, through Brooklana, as the preferred option of developing a sealed route between Ulong and Megan.
2. Determine its priority for road infrastructure development in conjunction with preparation of the 2004/05 Management Plan.
3. Make a joint submission with Bellingen Shire Council to the Department of Transport and Regional Services for the application of Roads to Recovery funds to the upgrading of MR120, once the assessment criteria for regional transport projects are available under the 2005/2009 R2R Program.

S9 MINOR DRAINAGE IMPROVEMENTS PROGRAM

To advise Council of the changes in the Minor Drainage Improvements Program and recommend to reallocate funds within the program.

EN8 RECOMMENDED (Wood/Ovens) that:

1. Council reallocates funds within the Minor Drainage Improvement Program from Angus McLeod Place and Stage 2 Jetty drainage to:-
 1. 121 Graham Drive, Sandy Beach, frequent flooding of property \$44,000
 2. 82-86 Gundagai Street, Coffs Harbour, rehabilitation of pipeline \$45,000Total \$89,000
2. Drainage works for Stage 2 Jetty Drainage and Angus McLeod Place be considered in the 2004/05 Management Plan.

S10 REGIONAL ROADS TIMBER BRIDGE PROGRAM - 2004/05 - 2010/11.

To report on program details for the RTA's Regional Roads Timber Bridge Program (RRTB), announced in June 2003, and recommend Council's acceptance of the program and preliminary works schedule.

EN9 RECOMMENDED (Howe/Ovens) that Council:

1. Confirm its intention to participate in the Regional Roads Timber Bridge Program, commencing 2004-5, with the objective to replace all timber bridges on regional roads with structures having longer useful working lives and reduced maintenance requirements.
2. Advise the RTA that Council's priorities for the program are:-

Middle Creek Bridge – MR540	2004/5
Coldwater Creek Bridge – MR151	2005/6
Ulong Creek Bridge – MR120	2006/7
Eves Creek Bridge – MR120	2007/8
Little Nymboida Bridge – MR120	2008/9
BoBo River Bridge – MR120	2009/10
Lees Bridge – MR151	2010/11

S11 MCCLELLANDS ROAD BRIDGE - MAINTENANCE OF TIMBER BRIDGE

To report to Council representations from C McPhail and J O'Neill (on behalf of the ratepayers over McClellands Road Bridge) requesting Council maintain the timber bridge over Bucca Creek on McClellands Road and recommending that the bridge be accepted by Council once the bridge is brought to a satisfactory standard.

EN10 RECOMMENDED (Howe/Bonfield) that the landholders be advised that Council will take over maintenance of the bridge once the bridge is brought up to a satisfactory timber bridge standard by the benefiting landholders.

S12 TENDER PLANT REPLACEMENT PROGRAM SUPPLY OF ONE 4X4 (80KW) TRACTOR WITH A 6M FLAIL MOWER SYSTEM, CONTRACT 03/04-149-TO

To advise Council of tenders received for the replacement of one tractor with a flail mower system in the plant fleet and recommending approval to purchase a new 4x4 tractor with a 6m flail mower system under the 2003/2004 Plant Replacement Program.

EN11 RECOMMENDED (Ovens/Howe:

1. That Council accept the tender (Option B – without trade-in) submitted by Stan Cork Machinery Pty Ltd, ABN 42 002 593 179 for the purchase of one New Holland TSA 115, 4WD tractor with an Alamo Interstater Flail Mowing System, for the purchase price of \$183,000, including GST.
2. That the existing Council-owned, Ford 7840SL tractor with Alamo Mott interstater Super 88 mower system, Registration No. WKL-929, be sold by the most financially advantageous means upon delivery of the tendered equipment.

S13 TENDERS: DESIGN & CONSTRUCTION - PINE BRUSH CREEK PEDESTRIAN SERVICE BRIDGE

To report on tenders received for the construction of a pedestrian bridge over Pine Brush Creek and the installation of reclaimed water and water mains across the bridge and to gain Council approval to decline to accept any tender and to commence direct negotiations with the view to entering into a contract.

EN12 RECOMMENDED (Wood/Ovens) that:

1. Pursuant to Clause 19(1)(b) of the Local Government (Tendering) Regulations 1999 Council decline to accept either tender
2. The General Manager be delegated authority to negotiate with Landmark Products Pty Ltd with the view to entering into a contract for the design and construction of the Pine Brush Creek Pedestrian/Services Bridge in accordance with Clause 19(3)(e) of the LG (Tendering) Regulations 1999. The terms and conditions of the contract to be the subject of negotiation.
3. That Council negotiate with current pipeline tenderers either side of the bridge to obtain a satisfactory price for landward pipelines.
4. In accordance with Clause 19(4) of the LG (Tendering) Regulations 1999, the following reasons for Council declining to invite fresh tenders be noted;
 - a) The tender submitted by Landmark Products Pty Ltd is satisfactory except that it omits the landward sections of pipework which makes it non-conforming and incapable of consideration under the Local Government (Tendering) Regulation 1999.

S13 Tenders: Design & Construction - Pine Brush Creek Pedestrian Service Bridge (cont'd)

- b) The tender of Precision Pipelines Pty Ltd does not represent value for money.
- c) It is highly unlikely that re-tendering will produce a more advantageous result due to:
 - i) Landmark's offer represents very good value for money for all the work included in the offer. Re-tendering is unlikely to improve on this price.
 - ii) More advantageous pipelaying rates are available for Council to use by way of variation to current contracts to carry out the work not included in Landmark's offer.
 - iii) All known tenderers with the necessary experience, capacity and expertise to carry out the works have obtained tender documents. Re-tendering is unlikely to attract new or better offers.
- d) Landmark is considered capable of undertaking the project. It is in Council's interest to decline to accept either tender, not invite fresh tenders, negotiate with Landmark Pty Ltd and vary adjacent pipeline contracts to secure the most advantageous outcome for the complete works. This result would obviate the need to call fresh tenders.

CONCLUSION OF MEETING

The Chairman advised that the business of the City Services Committee was concluded and invited the Mayor to resume the chair.

The Mayor resumed chairmanship of the meeting at 6.00pm.

OPEN COUNCIL

The Mayor requested a motion to close the Committee meeting and move into Open Council.

EN13 RECOMMENDED (Strom/Howe) that the Committee now move into Open Council.

ADOPTION OF CITY SERVICES COMMITTEE REPORT

- 33** **RESOLVED** (Williams/Howe) that the recommendations of the City Services Committee meeting be received and adopted with the exception of item S9 - Minor Drainage Improvements Program.

Councillors Bonfield and Wood declared an interest in the following item, vacated the Chamber and took no part in the discussion or voting.

Councillor Palmer resumed chairmanship of the meeting at 6.01pm.

S9 MINOR DRAINAGE IMPROVEMENTS PROGRAM

To advise Council of the changes in the Minor Drainage Improvements Program and recommend to reallocate funds within the program.

- 34** **RESOLVED** (Wood/Ovens) that:
1. Council reallocates funds within the Minor Drainage Improvement Program from Angus McLeod Place and Stage 2 Jetty drainage to:-
 1. 121 Graham Drive, Sandy Beach, frequent flooding of property \$44,000
 2. 82-86 Gundagai Street, Coffs Harbour, rehabilitation of pipeline \$45,000

Total \$89,000
 2. Drainage works for Stage 2 Jetty Drainage and Angus McLeod Place be considered in the 2004/05 Management Plan.

Councillors Bonfield and Wood returned to the chamber and Councillor Bonfield resumed chairmanship of the meeting, the time being 6.05pm.

QUESTIONS WITHOUT NOTICE

1. Senior Citizens Centre

Councillor Strom advised that she attended a meeting last week in the Chamber regarding a Senior Citizens Centre in the City Centre and questioned the status of the project.

The General Manager advised that there would be a report to Council on 18 March 2004.

Councillor McKimm arrived at this point, the time being 6.08pm

2. Student Accommodation in CBD

Councillor Bonfield advised that Professor Rod Simpson had questioned her as to whether there was any accommodation or vacant space in the CBD area that could be used for students at the National Marine Science Centre. Cr Bonfield questioned whether we could identify some vacant space in CBD which may be suitable.

General Manager to investigate.

3. Draft Woolgoolga Town Centre Car Parking Developer Contributions Plan

Councillor Howe advised that she had received an e-mail regarding the new Draft Woolgoolga Town Centre Car Parking Developer Contributions Plan and the fact that people felt they had been caught between the old and the new charges.

Councillor Bonfield questioned how we flag to developers that DCPs are changing in order to try and avoid people being caught during this process.

The Manager of Strategic Planning advised that the only way to flag this was through advertisements in the local paper.

GENERAL BUSINESS

1. Shoalhaven Rural Lands LEP

Councillor Rhoades asked the question as to why Council was not given information on the Shoalhaven LEP during the preparation of the Coffs Harbour Rural Lands Strategic Plan.

The Manager, Strategic Planning advised that Council became aware of the Shoalhaven LEP when preparing the report recommending the holding of the non statutory public assessment into the Coffs Harbour Rural Lands Strategic Plan.

2. Australian Air League

Councillor Williams tabled a letter from the Australian Air League advising they have managed to get funds to provide them with a building for their young men and women involved flight cadets and requesting Council consider few additional expenses they are concerned about.

3. Look at Me Now Headland

Councillor Williams advised that he had been approached by a community member regarding dogs on Moonee Beach and requested Council investigate whether dogs could be limited up to 100m of Look At Me Now Headland.

The General Manager to investigate.

4. Notice of Motion - Paintball Facility at Bonville

Councillor Williams advised that he would be lodging a Notice of Motion at the next meeting regarding the provision and reimbursement of all legal expenses incurred by the plaintiffs of the paintball facility at Bonville.

5. Development - Camperdown Street

Councillor Williams advised that he had received complaint regarding a development in Camperdown Street at the Jetty, the complaint being that people that were directly affected by renovation of property were not informed by Council and were not given an opportunity to lodge a complaint.

6. Coffs Harbour Highway Planning - Community Update 4

Councillor Rhoades referred to Community Update 4 of the Coffs Harbour Highway Planning strategy which was handed out at the meeting and questioned whether, as Council only recently resolved to disband the Committee, Council was an equal partner in the Highway Planning process.

This concluded the business and the meeting closed at 6.25 pm.

Confirmed: 4 March 2004.

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J C Bonfield
Mayor