

The following document is the minutes of the Council and Committee Meetings held on Thursday, 4 December 2003. These minutes are subject to confirmation as to their accuracy at the next meeting to be held on 18 December 2003 and therefore subject to change. Please refer to the minutes of the meeting of 18 December 2003 for confirmation.



COFFS HARBOUR CITY COUNCIL
ORDINARY MEETING
(CORPORATE SERVICES COMMITTEE)
COUNCIL CHAMBERS
COUNCIL ADMINISTRATION BUILDING
COFF AND CASTLE STREETS, COFFS HARBOUR
4 December 2003

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COFFS HARBOUR CITY COUNCIL
ORDINARY MEETING
(CORPORATE SERVICES COMMITTEE)
4 DECEMBER 2003

Present: Councillors J C Bonfield (Mayor), P J Howe, C M McKimm, I J Ovens, W R Palmer, K D Rhoades, J Strom (Deputy Mayor) and W A Wood.

Staff: General Manager, Director of City Business Units, Director of Planning, Environment & Development, Director of Corporate Services, Director of City Services, City Treasurer, Administration Manager, Senior Accounts, Assistant City Treasurer and Executive Assistant.

The meeting commenced at 5.28pm with the Mayor in the chair.

APOLOGY

- 238** **RESOLVED** (Palmer/Howe) that an apology received from Cr Williams for unavoidable absence be received and leave be granted for the current meeting of Council.

CORPORATE SERVICES COMMITTEE

- 239** **RESOLVED** (Bonfield/Strom) that the Ordinary Meeting of Council be adjourned and Council now resolve into the Corporate Services Committee meeting, the time being 5.28 pm.

The Mayor invited Councillor Ovens to chair the Corporate Services Committee.

CORPORATE SERVICES DEPARTMENT REPORTS

F77 RATING ISSUES

F131 RECOMMENDED (Strom/Rhoades) Item to be deferred till after the Public Address.

F76 FINANCIAL REPORTS - 2002/03

Consideration of the audited financial reports for the year ended 30 June 2003.

F132 RECOMMENDED (Howe/McKimm)

1. That the audited financial reports be received and adopted.
 2. That the report on the audited financial reports be received and noted.
 3. That it be noted that the public meeting, at which the audited financial reports will be presented, will be held after 5.00pm on 4 December 2003.
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F78 DEVELOPER CONTRIBUTIONS PLANS FOR ROADS, SURF RESCUE EQUIPMENT, AND HARBOUR PLAN

To report to Council on the proposed Developer Contributions Plans for Coffs Harbour's Road Network, purchase of Surf Rescue Equipment, and Harbour Plan, and to seek Council's approval to place these plans on exhibition for public comment for a period of 30 days

F133 RECOMMENDED (Wood/Palmer)

1. That the Draft Road Network Contributions Plan, the Draft Surf Rescue Equipment Contributions Plan, and the Draft Harbour Plan, which is to be included within the existing "Regional, District, and Neighbourhood Contributions Plan", be placed on exhibition for a period of 30 days and the community be invited to make submissions on the draft Contributions Plans during this period.
 2. That a Road Network Reserve be established and recoupment funds from this contributions plan be accumulated in this reserve for future funding of the Mastracolas Road and Hogbin Drive extension works.
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F79 MONTHLY BUDGET REVIEW AS AT THE 31 OCTOBER 2003

To report on the estimated budget position as at 31 October 2003.

F134 RECOMMENDED (Strom/McKimm) that the estimated budget position as at 31 October 2003 as follows, be noted:

	General Account \$	Water Account \$	Sewer Account \$
Original Budget	530,118 (D)	495,527 (S)	172,695 (S)
Approved variations to 30 September 2003	29,657 (S)	Nil	51,153 (D)
Recommended variations for October 2003	<u>120,000</u> (S)	<u>70,000</u>	<u>200,000</u> (S)
Estimated result 2002/03 as at October 2003	<u>380,461</u> (D)	<u>565,527</u> (S)	<u>322,042</u> (S)

F80 LOCAL GOVERNMENT ACT AMENDMENT BILL

Report advising of Local Government Act Amendment Bill covering Local Government Reform, Code of Conduct and other amendments.

F135 RECOMMENDED (Howe/McKimm) that the report on the Local Government Act Amendment Bill be noted and a further report be submitted to Council when all implications of the Bill have been assessed.

F81 PROPOSAL TO CHANGE LOCALITY BOUNDARIES OF BONVILLE/BOAMBEE EAST/SAWTELL

To consider submissions received on a proposal to change the locality boundaries of Bonville/Boambee East/Sawtell.

F136 RECOMMENDED (McKimm/Palmer)

1. That a submission be forwarded to Geographical Names Board NSW advising of the proposal and action taken to date and recommending that the small area of residential land at the southern end of Moller drive (bounded by the national Park to the south) be included in the Locality of Sawtell (in lieu of Bonville).

cont'd

F81 Proposal To Change Locality Boundaries Of Bonville/Boambee East/Sawtell (cont'd)

2. That no action be taken on forwarding a submission to the Geographical Names Board, NSW recommending that the residential area of Bonville immediately south of Lyons Road (bounded by the National park to the east and south and by the Pacific Highway to the west) be included in the locality of Boambee East.
3. That the affected residents be advised of Council's decision and assistance be offered should the residents wish to proceed directly to the Geographical Names Board.

F82 OUTSTANDING REPORTS AND RESOLUTIONS AWAITING IMPLEMENTATION

To provide Council with an update of requests for reports and previous resolutions to Council awaiting implementation.

F137 RECOMMENDED (Howe/Palmer) that the reported be noted.

F83 BANK BALANCES AND INVESTMENTS AS AT 31 OCTOBER 2003

To list Council's Bank Balances and Investments as at 31 October 2003.

F138 RECOMMENDED (Howe/Strom) that the Bank Balances and Investments totalling one hundred and sixteen million, six hundred and seventy-seven thousand, two hundred and twelve dollars (\$116,677,212) as at 31 October 2003 be noted.

CONCLUSION OF CORPORATE SERVICES COMMITTEE MEETING

The Chairman advised that the business of the Finance and Administration Committee was concluded and invited the Mayor to resume the chair.

The Mayor resumed chairmanship of the meeting at 5.44pm.

OPEN COUNCIL

The Mayor requested a motion to close the Committee meeting and move into Open Council.

- F139** **RECOMMENDED** (Strom/Howe) that the Committee now move into Open Council.
-

ADOPTION OF CORPORATE SERVICES COMMITTEE REPORT

- 240** **RESOLVED** (Howe/McKimm) that the recommendations of the Corporate Services Committee meeting be received and adopted.
-

REQUESTS FOR LEAVE OF ABSENCE

- 241** **RESOLVED** (Bonfield/Strom) that Cr McKimm be granted leave of absence from Council for the 18 December.
-

MATTERS OF AN URGENT NATURE

1. Bus Fire in Sawtell in November

Cr Rhoades spoke about the devastating bushfires in Sawtell on 6 November and a need to look at the effectiveness of the buffers and density of fuel within the headland. Cr Rhoades suggested that the General Manager might convene a meeting of relevant personnel to investigate making buffer wider.

The General Manager will convene an informal meeting within Council of the Mayor, any interested Councillors and staff to examine the matter.

GENERAL BUSINESS

1. Sawtell Coaches

Cr Strom reported to Councillors that the Nightcruiser bus service will be running on Friday and Saturday nights during the summer season to allow young people to travel safely. Cr Strom commended bus lines.

The Director of City Services will renew a media release.

2. Condition of McClellands Road Bridge

Cr Palmer advised that he had been informed the maintenance of the bridge was not the responsibility of Council but he now understood there was conflicting information.. Cr Palmer requested that a report be brought back on the responsibility and upkeep of that bridge.

The Director of City Services will report back.

3. Transport Grant for Country NSW

Cr Howe advised of the grant and asked that funding be pursued for a bus shelter in Gale Street Coramba, for wet weather.

Director of City Services will pursue.

4. Paint Ball Facility at Bonville

Cr Rhoades enquired the current position on the status of the ongoing investigation and approval of the paintball facility.

The General Manager advised the matter was before the court.

5. Cycleway

Cr McKimm advised of funding for Local Government areas for cycleways addressing certain criteria, ie join up existing sections of cycleways, tourist interest.

The Director of City Services is to provide a report now that the funding guidelines have been announced.

6. Little Athletics - Marshalls Estate

Cr McKimm advised of the State Little Athletics carnival in the new year. The club is looking for assistance for minor works at Marshalls Estate.

The Director of City Business Units to contact the organisers.

PUBLIC FORUM

The speakers listed on the agenda were unable to attend.

PUBLIC ADDRESS

Speaker	Subject
Steve Pratt	F77 - Rating Issues

F77 RATING ISSUES

To respond to the question without notice from Cr Strom on 18th September 2003 seeking information on possible deferral of rates on properties where valuation increases had made the rates a high cost. Further, to update Council on meetings etc with Sawtell ratepayers and groups concerned with the effect of the revaluation on their rates.

242 RESOLVED (Strom/McKimm)

That the report be noted.

1. That Council staff continue to negotiate arrangements for the payment of outstanding rates in a manner that best takes into account the personal circumstances of the ratepayer and the obligation on Council to exercise responsible debt recovery.
2. That Council staff continue to explore rating structure and legislative options which might assist ratepayers at the time of a revaluation.
3. That Council establish a working party of key stake holders to examine short and long term solutions to major shifts in land valuations in the City area and the working party report to Council by the first Council meeting in March.
4. That a representative from the Department of Local Government be invited to attend.
5. That the minutes of such discussions be distributed to other Councillors after each meeting.

This concluded the business and the meeting closed at 7.22pm

Confirmed: 18 December 2003

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J C Bonfield
Mayor