

The following is the minutes of the Council and Committee meetings held on 2 October 2003. These minutes are subject to confirmation as to their accuracy at the next meeting of Council to be held on 16 October 2003 and therefore subject to change. Please refer to minutes of 16 October 2003 for confirmation.



COFFS HARBOUR CITY COUNCIL
ORDINARY MEETING
(CORPORATE SERVICES COMMITTEE)
COUNCIL CHAMBERS
COUNCIL ADMINISTRATION BUILDING
COFF AND CASTLE STREETS, COFFS HARBOUR

2 OCTOBER 2003

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COFFS HARBOUR CITY COUNCIL
ORDINARY MEETING
(CORPORATE SERVICES COMMITTEE)
2 OCTOBER 2003

Present: Councillors J C Bonfield (Mayor), P J Howe, W R Palmer, J Strom (Deputy Mayor) (part of meeting), A D Williams and W A Wood.

Staff: Director of City Business Units, Director of Planning, Environment & Development, Acting Director of Corporate Services, Acting Director of City Services, Administration Manager, Deputy Fire Control Officer and Executive Assistant.

Leave of Absence: Councillors C M McKimm and I J Ovens.

The meeting commenced at 6.50pm with the Mayor in the chair.

APOLOGY

- 194** **RESOLVED** (Howe/Williams) that an apology received from Cr Rhoades for unavoidable absence be received and leave be granted for the current meeting of Council.

CORPORATE SERVICES COMMITTEE

- 195** **RESOLVED** (Howe/Williams) that the Ordinary Meeting of Council be adjourned and Council now resolve into the Corporate Services Committee meeting, the time being 6.51 pm.

The Mayor remained in the Chair.

Cr Strom left during the meeting due to illness.

CORPORATE SERVICES DEPARTMENT REPORTS

F60 FOOTWAY ACTIVITIES LICENSING POLICY GUIDELINES

Seeking Council approval to place the Footway Activities Licensing Policy Guidelines' on public exhibition.

F109 RECOMMENDED (Howe/Palmer):

1. That the draft 'Footway Activities Licensing Policy and Guidelines' be placed on public exhibition for a minimum of 28 days, with submissions being sought from interested parties.
2. That following consideration of any submissions received, a further report on the matter be brought to Council.

F61 ENVIRONMENTAL ASSESSMENT CODE AND HAZARD REDUCTION CERTIFICATES

To advise Council of the process and issues relating to the Environmental Assessment Code and Hazard reduction certificates.

F110 RECOMMENDED (Howe/Williams) that Council note the report on the Environmental Assessment Code and Hazard Reduction Certificates.

F62 CONDUCT OF AUDITS SECTION 355 FACILITY MANAGEMENT COMMITTEES

To provide Council with details of the audit of the financial records of Council's Section 355 facility management committees and of the 2002 NSW Masters Games Management Committee for the year ended 30 June 2003.

F111 RECOMMENDED (Howe/Wood) that the report on the audit of the Section 355 facility management committees and the 2002 NSW Masters Games Management Committee be noted.

F63 FINANCIAL REPORTS - 2002/2003

Statements to be signed to meet legislative requirements in relation to the completion of the Annual Financial Reports for 2002/2003.

- F112 RECOMMENDED** (Williams/Howe) that the “Annual Financial Statements” and “Special Purpose Financial Statements” forms for 2002/2003 be approved for completion by the designated signatories.

F64 INTERNALLY RESTRICTED ASSETS - FORMER RESERVES TRANSACTIONS

To inform Council of the position in relation to each Council reserve for the year ended 30 June 2003 and to consider the current policy statement for each.

- F113 RECOMMENDED** (Howe/Williams):

1. That the report be received and it be noted that the Reserve balances at 30 June 2003 are:

GENERAL FUND	\$
ELE	1,085,570.42
Plant Replacement	2,664,718.95
Waste Management – Domestic	341,082.99
Waste Management – Non-Domestic	1,774,629.59
Development	632,121.19
Airport	380,189.50
Airport - Noise Reduction	164,942.32
EDP Equipment	85,345.04
Conference Funding	86,559.39
City Hill Development	378.54
Works Business Account	103,728.06
Open Space Land	665,210.71
Jetty M & R	131,014.96
Jetty Area Improvement	13,602.86
Buildings Maintenance	141,102.01
Developer Contribution Funding	505,559.72
Lawn Cemetery Maintenance and Replacement	71,043.75
Rural Fire Service	104,040.66
Crown Reserves Improvement	370.08
	<u>8,951,210.74</u>

cont'd

F64 Internally Restricted Assets - Former Reserves Transactions (cont'd)

	\$
ENVIRONMENTAL LEVY ACCOUNT	
Environmental Levy	<u>586,673.07</u>
 WATER FUND	
Future Works and Services	<u>10,879,211.41</u>
 SEWERAGE FUND	
Future Works and Services	9,478,795.77
Plant (Alpha Laval Centrifuge)	391,563.43
Lab Equipment Replacement	<u>512,219.21</u>
	<u>10,382,578.41</u>

2. That the policy statement for each reserve be adopted.

F65 COFFS HARBOUR CITY COUNCIL - ART AND CULTURAL COLLECTION

To propose a policy and guideline to manage Coffs Harbour City Council Art and Cultural Collection.

F114 RECOMMENDED (Williams/Palmer) that:

1. Policy - City Gallery
No acquisitions of art works for the City Gallery will be made either by gift or purchase except that should a rare and unforeseen opportunity arise (eg, the offer of a donation of a work or works of national significance), then the decision will be made once strong recommendations have been made to Council by the Gallery Director, the Advisory Committee and the Visual Arts and Crafts Program Manager at the NSW Ministry for Arts.
2. Policy - Coffs Harbour City Council Art and Cultural Collection
No acquisitions of art works for the Coffs Harbour Art and Cultural Collection will be made either by gift or purchase except that should an opportunity arise (eg, the offer of a donation of a work or works of local significance), then the decision will be made once a recommendation has been put forward by the Community Services Manager and Gallery Director to the General Manager.

**F66 OUTSTANDING REPORTS AND RESOLUTIONS AWAITING
IMPLEMENTATION**

To provide Council with an update of requests for reports and previous resolutions to Council awaiting implementation.

F115 RECOMMENDED (Wood/Williams) that the reported be noted.

F67 BANK BALANCES AND INVESTMENTS AS AT 31 AUGUST 2003

To list Council's Bank Balances and Investments as at 31 August 2003.

F116 RECOMMENDED (Wood/Williams) that the Bank Balances and Investments totalling one hundred and twenty-three million, seven hundred and sixty-five thousand, one hundred and fifty-two dollars (\$123,765,152) as at 31 August 2003 be noted.

CITY BUSINESS UNITS DEPARTMENT REPORT

**E60 ACQUISITION OF EASEMENT FOR RE-USE WATER PIPELINE AND
WATER PIPELINE, LOT 651 DP 600058, PACIFIC HIGHWAY, MOONEE**

Report seeking Council approval for the acquisition of an easement for a re-use pipeline and water main pipeline through privately owned property on the Pacific Highway, Moonee.

F117 RECOMMENDED (Williams/Howe):

1. That Council proceed to acquire an easement 5 metres wide for a reuse water main and a water main over Lot 651 DP 600058, Pacific Highway, Moonee as shown approximately on the plan attached to this report.
2. That Council pay the amount and agree to the terms as stated in the confidential attachment as compensation to the owner of the property for the easement acquisition.
3. That all necessary documents associated with the acquisition of the easement be executed under the Common Seal of Council.

CORPORATE SERVICES DEPARTMENT REPORT

F68 APPLICATION FOR ASSISTANCE ENTERPRISE INCENTIVE SCHEME

Report seeking approval for financial assistance towards expansion of a local business.

- F118 RECOMMENDED** (Wood/Williams) that under Council's Enterprise Incentive Scheme, Council approve funding of \$4,000 to Coffs Harbour Concrete Block & Brick Pty Ltd, payable upon inspection of the expansion.

CONCLUSION OF CORPORATE SERVICES COMMITTEE MEETING

The Chairman advised that the business of the Corporate Services Committee was concluded and invited the Mayor to resume the chair.

OPEN COUNCIL

The Mayor requested a motion to close the Committee meeting and move into Open Council.

- F119 RECOMMENDED** (Howe/Williams) that the Committee now move into Open Council.

ADOPTION OF CORPORATE SERVICES COMMITTEE REPORT

- 196 RESOLVED** (Howe/Williams) that the recommendations of the Corporate Services Committee meeting be received and adopted.

REQUESTS FOR LEAVE OF ABSENCE

- 197 RESOLVED** (Wood/Howe) that Cr Palmer be granted leave of absence from Council for the 16 October.

QUESTIONS WITHOUT NOTICE

1. Unapproved Clearing of Land at Eggins Road, Arrawarra

Cr Williams enquired if Council is aware of the land clearing and if so, what action is being taken.

The Director of Planning Environment and Development advised that Council is aware of the land clearing with three matters in that area being followed up by Council's rangers and if appropriate, the matters will be referred to the Land and Environment Court.

2. Construction of Shade Facility by the Cricket Association

Cr Palmer advised that the Cricket Association received a Sport and Recreation grant to build a shade facility on the Reg Ryan oval in Bray Street, Coffs Harbour but grant funding only allowed for a structure deemed not aesthetically acceptable to Council.

The Acting General Manager advised that the Sports Unit Manager has had discussions with the Cricket Association and Council will be advised of the outcome.

GENERAL BUSINESS

1. Federal Government's recently announced Budget Surplus of \$7.5 billion

Cr Palmer gave notice of his intention to move at the next meeting of Council on 16 October:

"That Council request the local member for Cowper, Mr Luke Hartsuyker MP, suggest to the Federal Treasurer that the \$7.5 billion surplus should be spent otherwise and not on tax cuts and local government is one portion of government that is crying out for funds and a tax cut does not seem to fit how the government should be managing their money."

General Business (cont'd)

2. Four Wheel Drive Vehicles on Boambee Beach

Cr Howe advised she had been contacted by a member of the public regarding a near accident with a four wheel drive on the southern end of Boambee Beach and enquired if Council could look at separating Boambee Beach into the southern end for people and the northern end for vehicles.

The City Parks and Reserves Manager advised that Council had looked at separating Boambee Beach into two different use areas in 1988 and it was found to be impractical. Discussions were held with people who use the beach for fishing, walking dogs and four wheel drive vehicles users and all agreed that the majority of people are quite responsible with just a small number of people who behave badly. Council agreed at the time that Boambee Beach would remain one of the two beaches in the city where four wheel drive vehicles are permitted.

3. Cool Bananas Film Festival

Cr Howe advised the meeting of her recent attendance at the Cool Bananas Film Festival and the excellent opportunity it provides for young people to get involved in film making. Cr Howe enquired if Council could give support to the Festival organizers in their search for premises to set up an editing suite.

The Mayor advised that the matter is being looked into.

4. Ocean Gem Development on Jetty Foreshore

Cr Wood advised that the Ocean Gem development has resulted in dust and sand problems occurring at weekends, particularly at the Jetty Village. Cr Wood enquired if in the future developments of this nature, where it is apparent that there is going to be considerable stockpiles of sand resulting from excavations, developers be requested the piles be covered and if it could be made a condition of approval.

The Director of Planning Environment and Development advised that it could be a condition of consent and in relation to the existing matter, Council could use the provisions of the Protection of the Environment Act which would cover incidences of this nature.

General Business (cont'd)

5. Reuse Water Dams - Leakage

Cr Williams advised that some of the reuse water dams are leaking and requested the dams be inspected and the leaks dealt with promptly as the resource is very much in demand.

The Acting General Manager took the matter on notice.

This concluded the business and the meeting closed at 7.13pm.

Confirmed: 16 October 2003

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Cr J C Bonfield
Mayor