

The following document is the minutes of the Council and Committee meeting held on 2 October 2003. These minutes are subject to confirmation as to their accuracy at the next meeting of Council to be held on 16 October 2003 and therefore subject to change. Please refer to minutes of 16 October 2003 for confirmation.



COFFS HARBOUR CITY COUNCIL
ORDINARY MEETING
(CITY BUSINESS UNITS COMMITTEE)
COUNCIL CHAMBERS
COUNCIL ADMINISTRATION BUILDING
COFF AND CASTLE STREETS, COFFS HARBOUR
2 OCTOBER 2003

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COFFS HARBOUR CITY COUNCIL
ORDINARY MEETING
(CITY BUSINESS UNITS COMMITTEE)
2 OCTOBER 2003

Present: Councillors J C Bonfield (Mayor), P J Howe, W R Palmer, J Strom (Deputy Mayor), A D Williams and W A Wood.

Staff: Director of City Business Units, Director of Planning, Environment & Development, Acting Director of Corporate Services, Acting Director of City Services, Administration Manager, Manager of City Parks and Reserves and Executive Assistant.

Leave of Absence: Councillors C M McKimm and I J Ovens

The meeting commenced at 5.23pm with the Mayor in the chair.

APOLOGY

- 186 RESOLVED** (Howe/Williams) that an apology received from Cr K D Rhoades for unavoidable absence be received and leave be granted for the current meeting of Council.

MAYORAL MINUTE

PACIFIC HIGHWAY - HEAVY VEHICLE TRAFFIC

- 187 RESOLVED** (Bonfield) that :
1. The Roads & Traffic Authority be requested to develop and implement, in consultation with Council, a comprehensive traffic survey on the Pacific Highway focusing on:
 - Heavy vehicle speeds in all speed zones

cont'd

Pacific Highway - Heavy Vehicle Traffic (cont'd)

- Heavy vehicle tailgating and convoys
 - Running of red lights
 - Access from side roads during peak hours (northern beaches villages)
2. The survey be completed prior to December 2003

CONFIRMATION AND ADOPTION OF MINUTES

- 188** **RESOLVED** (Strom/Howe) that the minutes of the Planning Environment and Development Committee Meeting of 18 September 2003 be confirmed as a true and correct record of proceedings.
- 189** **RESOLVED** (Strom/Howe) that the minutes of the City Services Committee Meeting of 18 September 2003 be confirmed as a true and correct record of proceedings.

NOTICE OF MOTION

USE OF BIODIESEL FUEL IN NATIONAL TRANSPORT FLEETS

- 190** **RESOLVED** (Wood/Williams) that:
1. Council write to the Local Member, Mr Luke Hartsuyker MP, and the Federal Minister for Transport, Regional Services and Deputy Prime Minister, requesting his urgent attention and intercession to have the Federal Government facilitate the production and distribution of BIODIESEL for the use of transport fleets nationally.
 2. Material for production of biodiesel fuel should not be sourced from genetically modified material.
 3. The above be submitted to the Australian Local Government Association conference as a motion.
 4. The benefits to the nation-wide health of citizens, the environment and the economic welfare of the country demand early action to introduce this renewable, sustainable energy source to replace imported petroleum diesel.

NOTICE OF MOTION

COMPENSATION FOR LOCAL GOVERNMENT TOWARDS FUNDING TOURISM

191 RESOLVED (Wood/Howe):

1. That Council write to the Local Member, Mr Luke Hartsuyker MP, the Federal Minister for Small Business and Tourism, and the State Minister for Regional Development requesting:

They direct the Tourism Business Development Group, in developing The Ten Year Plan for tourism, to address the issue of providing compensatory funding for Local Government to enable their continuing support of tourism while facilitating the enhancement and maintenance of those natural assets that are the quintessence of tourism. Notwithstanding the many benefits of tourism there is an unrecouped cost to local government in providing facilities, parks, gardens, beach patrols, many services and infrastructure capacities beyond the needs of local communities in providing for tourists.

2. Copies of the letter be forwarded to the presidents of the NSW Local Government Association, the Australian Local Government Association and the NSW Minister for Tourism.

MATTERS OF AN URGENT NATURE

Proposed cutting of Country Rail Service to Grafton

Cr Strom raised the matter of Country Rail services that are under threat and specifically the effect on this area by the proposed cutting of the Grafton service. It is vital that we call on the government to honour their pre election commitment of no reduction to country rail services.

Cr Strom requested that Council, as a matter of urgency, make a submission to the Parry Inquiry prior to 10 October and the Mayor make representations to the Mid North Coast councils seeking their support.

The Director of City Business Units agreed to prepare a report.

CITY BUSINESS UNITS COMMITTEE

- 192** **RESOLVED** (Williams/Palmer) that the Ordinary Meeting of Council be adjourned and Council now resolve into the City Business Units Committee meeting, the time being 6.11 pm.

The Mayor remained in the chair.

CITY BUSINESS UNITS DEPARTMENT REPORTS

E61 SALE OF SURPLUS COUNCIL LAND - LAGOONA CLOSE, KORORA

The purpose of this report is to obtain approval for the sale and disposal of part of an old Council Reserve to an adjoining owner.

- E46** **RECOMMENDED** (Williams/Howe):

1. That the land shown in the plan attached to the report be sold to the owner of Lot 32 DP 1017284 which adjoins on the terms set out within the body of the report.
2. That all necessary documents be executed under the Common Seal of Council.

E62 NSW DEPARTMENT OF SPORT AND RECREATION - CAPITAL ASSISTANCE PROGRAM

To report on and seek Council's endorsement of the priority of submissions for applications for grant funds from the 2003/2004 NSW Department of Sport and Recreation Capital Assistance Program.

- E47** **RECOMMENDED** (Howe/Williams):

1. That Council approve the following priority listing for applications to the 2003/2004 Capital Assistance Program and the applications be forwarded to the NSW Department of Sport and Recreation for consideration:
 1. Orara Valley Soccer Club – Installation of 4 poles and 8 lights.
 2. Dodgers Baseball & Sawtell Cricket Clubs – Baseball & training cricket nets.
 3. Woolgoolga Bluesox Baseball Club – Protective fencing.

cont'd

E62 NSW Department of Sport and Recreation - Capital Assistance Program (cont'd)

4. Coffs Harbour Amateur Swimming Club – Starting blocks.
 5. Woolgoolga United Soccer Club – Installation of flood lighting.
 6. Coffs Harbour Little Athletics – Upgrading of fields to major event standard.
 7. Woolgoolga Croquet Club – Installation of automatic watering system.
 8. Englands Park Tennis Club – Synthetic grass on 2 existing courts.
 9. Coffs Harbour Clay Target Club – Upgrade & improvement of field & game clay target.
2. That Council express its gratitude to COFFSAC for the work in prioritising the sporting projects and the ongoing support and liaison between the different sporting organisations and Council.

E63 DAMAGE BY VANDALS TO COUNCIL CONTROLLED PROPERTY

To advise Council on a review of its reward policy in respect of members of the public reporting graffiti and vandalism attacks on Council controlled property

E48 RECOMMENDED (Williams/Palmer):

1. That Council amend its policy regarding damage by vandals to, and graffiti attacks on, community property as follows –
 - The payment of a reward up to a maximum of \$750 to any person who supplies information which leads to the conviction of any person who committed an act of vandalism in respect of Council controlled property.
 - The planning and design of Council owned and controlled buildings, structures and facilities to take into consideration design features, materials and equipment and fittings to reduce and minimize potential damage from vandal and graffiti attacks.
 - Council continue to pursue installation of vandal resistant fittings and equipment, and paint with anti-graffiti surface coatings, where considered economically viable and necessary to combat incidents of attack and reduce long-term maintenance and repair costs for existing Council owned and controlled property.
 - Incidents of vandal and graffiti attacks on Council and community property be reported to the local police.
 - Action be taken within 48 hours following the reporting of vandal damage to, or graffiti attack on, Council owned or controlled property, to have the damage repaired or the graffiti removed.

cont'd

E63 Damage by Vandals to Council Controlled Property (cont'd)

- That a report equates the damage to the lost community facilities and when hot spots are identified, Council work with the local community to address the problems particular to those areas.
2. That Council raise community awareness of its reward policy concerning acts of vandalism in respect of Council controlled property, including highlighting a designated contact number for the community to report vandal and graffiti incidents.

E64 COFFS HARBOUR SURF LIFE SAVING CLUB - PROPOSED EXTENSIONS

Cr Palmer declared an interest in the following matter, vacated the meeting and took no part in the discussion or voting as he is a trustee of the Surf Club property.

Advising Council of the present position concerning proposed extensions to the Coffs Harbour Surf Life Saving Club and seeking Council approval, as corporate manager of the Coffs Coast State Park Trust, for relinquishment of part of Reserve 63966 for Public Recreation and Resting Place.

E49 RECOMMENDED (Wood/Howe):

1. That Council, as Corporate Manager of the Coffs Coast State Park Trust, agree to relinquish that part of Reserve 63966 for Public Recreation and Resting Place adjacent to the existing Surf Life Saving Club premises and being required to enable a lease to be entered into between the Department of Lands and the Coffs Harbour Surf Life Saving Club for the whole area to be occupied by the new enlarged club building.
2. That relinquishment of the required section of Reserve 63966 for Public Recreation and Resting Place is subject to the inclusion of specific provisions within the lease agreement to be entered into between the Coffs Harbour Surf Life Saving Club and the Department of Lands relating to the existing amenities building, and being generally as follows –
 - a. Lessee is to ensure that the existing amenity building is to continue to be available as a public facility for use by the community.
 - b. Lessee is to ensure that no damage is caused to the existing amenity building and to be responsible for costs of any repairs for damage caused by construction of its proposed extension.
 - c. Council is to be responsible for ongoing cleaning and operating costs, as well as maintenance and repair costs, for the existing amenity building.

cont'd

E64 Coffs Harbour Surf Life Saving Club - Proposed Extensions (cont'd)

- d. Lessee is to make the new first floor training room area available for hire (for appropriate meeting purposes) by responsible members of the community at a hire fee commensurate with charges applicable to similar meeting room facilities within the Coffs Harbour Local Government area.
 - e. Council's Lifeguard officers retaining continued use, free of any rent or use fee, of the office and storage area within the existing amenity building.
 - f. Council's Lifeguard officers being granted shared use, free of any charge, for the observation area within the Club's premises.
3. That any necessary documents related to relinquishment of section of Reserve 63966 for Public Recreation and Resting Place adjacent to the Coffs Harbour Surf Life Saving Club's existing premises be executed under the Common Seal of Council.

Cr Palmer returned to the meeting.

E65 PUBLIC SWIMMING POOLS - PUBLIC LIABILITY INSURANCE AND INCREASED OPERATING COSTS

Advising Council of increased operating costs for Council's three public swimming pools at Coffs Harbour, Sawtell and Woolgoolga, and seeking additional interim funding pending a more detailed re-assessment during the 2004/2005 Management Plan process.

E50 RECOMMENDED (Wood/Strom):

1. That as a result of increasing public liability insurance costs, as well as increasing management and operating costs being encountered by Council's public swimming pool lessees at Coffs Harbour, Sawtell and Woolgoolga, Council agrees to increase the operating subsidy paid to each of the swimming pool lessees in line with the following-

<u>Pool</u>	<u>Present Subsidy</u>	<u>Increased Subsidy</u>	<u>Extra Cost</u>
Coffs Harbour	\$52,000 pa	\$57,000	\$ 5,000
Sawtell	\$35,000 pa	\$43,000	\$ 8,000
Woolgoolga	\$37,000 pa	\$45,000	<u>\$ 8,000</u>
		Total Extra Cost =	\$21,000

2. That the additional cost be funded from savings to be made within existing budgets.

PLANNING ENVIRONMENT AND DEVELOPMENT DEPARTMENT REPORT

PED76 DEVELOPMENT PROPOSAL (DEVELOPMENT APPLICATION 398-11-2002) COMPRISING 60 UNITS, ASSOCIATED CAR PARKING AND RECREATION FACILITY, BAY DRIVE, COFFS HARBOUR: AMENDED PROPOSAL

Council considered a report on this tourist proposal in March 2003. The tourist proposal has been amended and this report describes the new development proposal.

The application is for State Significant Development and the Minister, Department of Infrastructure, Planning and Natural Resources (DIPNR) is the consent authority.

This report recommends that the amended proposal be supported and that Council forward to the Minister recommended technical conditions to accompany the development consent where determined by the Minister.

E51 RECOMMENDED (Williams/Wood):

1. That the Minister, Department of Infrastructure, Planning and Natural Resources, be advised that Council raises no objections to the amended plans for Development Application (Development Application No. 398-11-2002), Bay Drive, Coffs Harbour for a tourist facility comprising 60 units, associated car parking and recreation facilities.
2. That Council forward to the Minister, Department of Infrastructure, Planning and Natural Resources, recommended technical conditions to accompany the development consent where determined by the Minister.

SUPPLEMENTARY MOTION

- E52 RECOMMENDED (Howe/Williams)** that Council approach the Minister, the Hon Craig Knowles MP, Minister for Infrastructure and Planning and Minister for Natural Resources and the Director General of the Department of Infrastructure Planning and Natural Resources to seek agreement that councils be recompensed from the development application fees collected by the Department for State Environmental Planning Policy No. 71 - Coastal Protection (SEPP71) developments for the cost of undertaking the assessment of such applications in local government areas by councils.

The motion on being put to the meeting was carried.

CONCLUSION OF CITY BUSINESS UNITS COMMITTEE MEETING

The Mayor advised that the business of the City Business Units Committee was concluded.

OPEN COUNCIL

The Mayor requested a motion to close the Committee meeting and move into Open Council.

E53 RECOMMENDED (Howe/Williams) that the Committee now move into Open Council.

ADOPTION OF CITY BUSINESS UNITS COMMITTEE REPORT

193 RESOLVED (Strom/Howe) that:

- a) the recommendations of the City Business Units Committee meeting be received and adopted.
- b) The following Councillor recorded a conflict of interest during the Committee meeting:

Item	Councillor
E64 - Coffs Harbour Surf Life Saving Club Proposed Extensions	W R Palmer

This concluded the business and the meeting closed at 6.45pm.

Confirmed: 16 October 2003

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Cr J C Bonfield
Mayor