

The following document is the minutes of the Council and Committee Meetings held on Thursday, 18 September 2003. These minutes are subject to confirmation as to their accuracy at the next meeting to be held on 2 October 2003 and therefore subject to change.
Please refer to the minutes of the meeting of 2 October 2003 for confirmation.



COFFS HARBOUR CITY COUNCIL

**ORDINARY MEETING
(CITY SERVICES COMMITTEE)**

**COUNCIL CHAMBER
COUNCIL ADMINISTRATION BUILDING
COFF AND CASTLE STREETS, COFFS HARBOUR**

18 SEPTEMBER 2003

Contents

ITEM	DESCRIPTION	PAGE
CITY SERVICES DEPARTMENT REPORTS		2
65	TRAFFIC COMMITTEE MEETING 8/2003	2
66	HOGBIN DRIVE EXTENSION	4
67	MEMBERSHIP OF THE ARTS AND CULTURAL DEVELOPMENT ADVISORY COMMITTEE	4
68	WORKS BRANCH REPORT	4
69	MAIN ROAD 120 ECONOMIC STUDY	5
70	WATER SUPPLY MANAGEMENT	5
71	TENDERS : CONSTRUCTION OF MAINS, CHARLESWORTH BAY TO PINE BRUSH CREEK	6
CITY BUSINESS UNITS DEPARTMENT REPORTS		6
E61	ACQUISITION OF EASEMENT AT 29 GREENLINKS AVENUE, COFFS HARBOUR FOR STORMWATER DRAINAGE	6
MATTERS OF AN URGENT NATURE		6
1.	Increase in Rates as a result of the Property Boom	7
2.	Development - Boronia Street, Sawtell	8

GENERAL BUSINESS	6
1. Biodiesel	8
2. SEGRA Conference	8
3. Parks and Gardens - Woolgoolga	8
4. Retirement of Mr A Sheath from Showground Trust	8
5. Changi Prison, Singapore	9



COFFS HARBOUR CITY COUNCIL

ORDINARY MEETING

(CITY SERVICES COMMITTEE)

18 SEPTEMBER 2003

Present: Councillors J Bonfield (Mayor), P Howe, W Palmer, K Rhoades, J Strom, A Williams and W Wood.

Staff: General Manager, Director of City Services, Director of Planning, Environment & Development, Director of Corporate Services, Director of City Business Unit, Design Manager and Executive Assistant

Leave of Absence: Councillors C McKimm and I Ovens.

The meeting commenced at 6.41pm with the Mayor, Cr J Bonfield in the chair.

The Mayor requested a motion to adjourn the Ordinary meeting and resolve into the City Services Committee meeting.

CITY SERVICES COMMITTEE

- 184** **RESOLVED** (Strom/Palmer) that the Ordinary Meeting of Council be adjourned and Council now resolve into the City Services Committee meeting, the time being 6.41pm.

The Mayor invited Councillor Palmer to chair the City Services Committee meeting.

CITY SERVICES DEPARTMENT REPORTS

65 TRAFFIC COMMITTEE MEETING 8/2003

To confirm minutes from the Traffic Committee Meeting held on 2 September 2003.

EN57 RECOMMENDED (Strom/Howe):

T.50 – Laneway rear of Lyster Street, Coffs Harbour - 'No Parking' signs (2390 [743518])

That 'No Parking' signs be erected on the northern side of the laneway off Lyster Street, Coffs Harbour, as per Plan T.50.

T.51 – Camperdown Street, Coffs Harbour - 'No Stopping' signs (504090 [746983])

That a "Loading Zone" be installed in Camperdown Street, Coffs Harbour, adjacent the Jetty Post Office as per Plan T.51.

T.52 – Mildura, Collingwood and Edinburgh Streets, Coffs Harbour (505300; 504220; 504100 [721829])

That "No Stopping" signs be erected in Mildura, Collingwood and Edinburgh Streets, Coffs Harbour, as per Plan T.52.

T.53 – Platts Close, Toormina- Traffic Domes (510870 / 502060 / 501160 [748673])

That an information brochure be distributed to residents of Platts Close and McFadyn Street, Toormina, regarding driver behaviour at local intersections.

T.54 – Korora School Road, Korora - Drop-off Zone (503140 [751659])

That "No Parking" signs be erected on the southern side of the school crossing in Korora School Road, Korora, as per Plan T.54.

cont'd

65 Traffic Committee Meeting 8/2003 (cont'd)

T.55 – First Avenue, Sawtell - Temporary Road Closure (501520 [755051])

That:

- (a) the temporary road closure of First Avenue, Sawtell, between Second Avenue and Boronia Street between the hours of 12.00noon and 6.00pm on Saturday, 4 October 2003, for the purpose of holding the Buskers Festival, be advertised and providing no substantive objections are received, the closure be approved.
- (b) the organisers of the Buskers Festival liaise with affected traders and obtain traders approval.
- (c) the organisers be responsible for erection of traffic barriers and control of traffic using accredited traffic controllers.
- (d) the organisers be responsible for all costs associated with the temporary closure, including advertising.

T.56 – Laneway adjacent Elizabeth Street, Sawtell - Temporary Road Closure (1618 [755052])

That:

- (a) the temporary road closure of the laneway adjacent the Sawtell Uniting Church in Elizabeth Street, Sawtell, between Eleventh Avenue and Second Avenue on Saturday, 1 November 2003, between the hours of 9.00am and 2.00pm for the purpose of holding the Spring Fair, be advertised and providing no substantive objections are received, the closure be approved.
- (b) the organisers of the Spring Fair liaise with affected traders and obtain traders approval.
- (c) the organisers be responsible for erection of traffic barriers and control of traffic using accredited traffic controllers.
- (d) the organisers be responsible for all costs associated with the temporary closure, including advertising.

T.57 – Beach Street, Woolgoolga - Temporary Road Closure (508400 [747939])

That

- (a) the temporary road closure Beach Street, Woolgoolga, between Bultitude and Carrington Streets on Monday, 6 October 2003, from 7.15am to 8.45am for the purpose of holding the Woolgoolga Triathlon, be advertised and providing no substantive objections are received, the closure be approved.
- (b) the organisers of the Triathlon liaise with affected traders and obtain traders approval.
- (c) the organisers be responsible for erection of traffic barriers and control of traffic using accredited traffic controllers.
- (d) the organisers be responsible for all costs associated with the temporary closure, including advertising.

66 HOGBIN DRIVE EXTENSION

To report on design and cost estimates for the Hogbin Drive extension project.

EN58 RECOMMENDED (Wood/Howe):

1. That the report on design and cost estimates for the Hogbin Drive Extension project be noted.
2. That Council continue to lobby the State Government for funding required for completion of the Hogbin Drive Extension project.
3. That Council continue to lobby the Federal Government to provide Blackspot funding for the construction of a roundabout at Harbour Drive.
4. That Council invite the State Minister for Roads and Transport, Coffs Harbour to view the situation that our road network is in and convince them of the need for immediate total funding to solve this problem.

Cr Strom left the meeting, the time being 7.00pm.

67 MEMBERSHIP OF THE ARTS AND CULTURAL DEVELOPMENT ADVISORY COMMITTEE

To obtain Council approval for the appointment of two positions to the Arts and Cultural Development Advisory Committee from the Youth Arts Council.

EN59 RECOMMENDED (Wood/Bonfield) that Council appoint Ms Aimee van Santen and Ms Becky Cole as members to the Arts and Cultural Development Advisory Committee.

68 WORKS BRANCH REPORT

To advise Council of the progress of construction and maintenance programs undertaken by Works Branch up to 8 September 2003.

EN60 RECOMMENDED (Howe/Williams) that

1. That Council note the progress report on construction and maintenance works undertaken by Works Branch up to 8 September, 2003.
2. That Council note that individual program expenditures are being monitored to ensure that the total program costs for 2003/2004 are contained within the approved budget.

69 MAIN ROAD 120 ECONOMIC STUDY

To advise Council of the final report on options for upgrading MR120 (The Eastern Dorrigo Way) and recommend further joint action with Bellingen Shire Council to progress a preferred upgrading option.

EN61 RECOMMENDED (Howe/Wiliams):

1. That a joint meeting of Coffs Harbour City Council and Bellingen Shire Council be arranged to adopt a preferred upgrade option for a route between Ulong and Megan and determine a strategy for future actions to progress the preferred option.
2. That the submissions from residents of MR120 be taken into account in consideration of this matter.

70 WATER SUPPLY MANAGEMENT

In order to ensure responsible water supply management Coffs Harbour Water feels it is necessary to introduce Level 1 water restrictions from Saturday, 27 September 2003. The dam capacity is predicted to reach 90% by this date.

EN62 RECOMMENDED (Williams/Wood) that Level 1 water restrictions, as follows, be imposed with effect from Saturday 27 September 2003.

Sprinklers and fixed hoses may be used outside the hours of 8.00am-4.00pm.

71 TENDERS : CONSTRUCTION OF MAINS, CHARLESWORTH BAY TO PINE BRUSH CREEK

To report on tenders received for the construction of reclaimed water and potable water mains along the Pacific Highway from Charlesworth Bay Drive, Diggers Beach to Pine Brush Creek, Korora and to gain Council approval to accept a tender.

EN63 RECOMMENDED (Wood/Howe):

1. That Council accept the tender of A J Pipelines and Constructions Pty Ltd, ABN 40 083 081 645, for Contract No. 03/04-141-TO, Construction of Mains, Charlesworth Bay Road to Pine Brush Creek, for the lump sum amount of \$2,426,473.80 including GST, on the basis that:-
 - a) The tender is the highest scoring tender following the application of Council's Tender Value Selection System
 - b) The Tenderer has the necessary experience in similar works and his referees have confirmed his ability and satisfactory performance
 - c) The Tenderer's financial references are satisfactory
2. That the contract documents be completed under Seal of Council

CITY BUSINESS UNITS DEPARTMENT REPORTS

E61 ACQUISITION OF EASEMENT AT 29 GREENLINKS AVENUE, COFFS HARBOUR FOR STORMWATER DRAINAGE

Report seeking Council approval for the acquisition of an easement for a storm water drainage pipeline through privately owned property at 29 Greenlinks Avenue, Coffs Harbour.

EN64 RECOMMENDED (Wood/Howe):

1. That Council proceed to acquire an easement 3 metres wide for drainage over Lot 43 DP 248963, 29 Greenlinks Avenue, Coffs Harbour, as shown approximately on the plan attached to this report.
2. That Council pay the amount as stated in the confidential attachment exclusive of GST as compensation to the owner of the property for the easement acquisition.
3. That Council be responsible for all costs associated with the matter.
4. That all necessary documents associated with the acquisition of the easement be executed under the Common Seal of Council.

CONCLUSION OF MEETING

The Chairman advised that the business of the City Services Committee was concluded and invited the Mayor to resume the chair.

The Mayor resumed chairmanship of the meeting at 7.14pm.

OPEN COUNCIL

The Mayor requested a motion to close the Committee meeting and move into Open Council.

EN65 **RECOMMENDED** (Williams/Bonfield) that the Committee now move into Open Council.

ADOPTION OF CITY SERVICES COMMITTEE REPORT

185 **RESOLVED** (Howe/Williams) that the recommendations of the City Services Committee meeting be received and adopted.

MATTERS OF AN URGENT NATURE

1. Increase in Rates as a result of the Property Boom

Councillor Rhoades advised that he had attended a meeting in Sawtell last week where a comment was made by the State Member for Coffs Harbour that he would be happy to put forward a private Members Bill in Parliament in an attempt to get State government to revisit the way the Valuer General's structure is set in place and the way rates are raised against the valuation. Cr Rhoades requested a report be brought back as to the best way to go about this, as this not only affects Sawtell but other areas in the City.

The Director of Corporate Services advised that Council staff have been invited to a meeting on 9 October with residents of Sawtell however there are a number of issues that responses need to be prepared for, which will be presented to Council at the next briefing session on 1 October 2003.

2. Development - Boronia Street, Sawtell

Councillor Williams requested Council staff inspect a development in Boronia Street, Sawtell, as it is very close to water and the verandah almost extends to the bank of Middle Creek.

The Director of Planning, Environment and Development advised that she would organise an inspection.

GENERAL BUSINESS

1. Biodiesel

Councillor Wood requested a report be brought back on the benefits of biodiesel versus petroleum diesel. Cr Wood foreshadowed that he will put a motion to next meeting of Council that the Federal Government be lobbied for the introduction of biodiesel.

2. SEGRA Conference

Councillor Wood requested the General Manager look at the feasibility of hosting the Sustainability Economic Growth for Regional Australia (SEGRA) conference in 2005.

3. Parks and Gardens - Woolgoolga

Councillor Howe tabled a letter and photograph from Mr Don Clinch of Woolgoolga showing parks and gardens work in Woolgoolga. Mr Clinch requested more flowers for streets in Woolgoolga.

The Mayor advised that she has followed up on this matter and met with Mr Clinch.

4. Retirement of Mr A Sheath from Showground Trust

Councillor Palmer reported that Austin Sheath has retired from the chairmanship of the Showground Trust and requested a letter be sent from Council to Mr Sheath congratulating him for all the work that he has done over the 19 years.

5. Changi Prison, Singapore

Councillor Palmer questioned whether any Councillor had read a recent report regarding the Singapore government's plan to redevelop the Changi prison site. Cr Palmer questioned whether this Council could support the appropriate Sydney Council in their endeavours to have a portion of Changi prison retained as a memorial to Australian prisoners of war.

The General Manager to take on notice.

This concluded the business and the meeting closed at 7.30 pm.

Confirmed: 2 October 2003.

.....
J C Bonfield
Mayor