

The following document is the minutes of the Council and Committee Meetings held on Wednesday, 6 August 2003. These minutes are subject to confirmation as to their accuracy at the next meeting to be held on 21 August 2003 and therefore subject to change. Please refer to the minutes of the meeting of 21 August 2003 for confirmation.



COFFS HARBOUR CITY COUNCIL
ORDINARY MEETING
(CITY BUSINESS UNITS COMMITTEE)
COUNCIL CHAMBERS
COUNCIL ADMINISTRATION BUILDING
COFF AND CASTLE STREETS, COFFS HARBOUR
6 AUGUST 2003
Commencing at 5.00pm

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COFFS HARBOUR CITY COUNCIL
ORDINARY MEETING
(CITY BUSINESS UNITS COMMITTEE)
6 AUGUST 2003

Present: Councillors JC Bonfield (Mayor), PJ Howe, CM McKimm, IJ Ovens, WR Palmer, KD Rhoades, J Strom (Deputy Mayor), AD Williams and WA Wood.

Staff: General Manager, Director City Services, Director Corporate Services, Director City Business Units, Acting Director of Planning, Environment and Development, Acting City Parks Manager, Property Manager, Property & Commercial Services Manager, Caravan Parks Manager, Airport Manager

The meeting commenced at 5.00pm with the Mayor, Cr Bonfield in the chair.

GENERAL MANAGER'S REPORT

10 LOCAL GOVERNMENT - STRUCTURAL REFORM

To advise Council of the Local Government Reform agenda announced by Tony Kelly MLC, Minister for Local Government.

- 135** **MOVED** (Bonfield/McKimm) that the information included in this report be noted and a further report be submitted to the next meeting on the matters to be addressed in the response to the Minister.

CONFIRMATION AND ADOPTION OF MINUTES

- 136** **RESOLVED** (Howe/McKimm) that the minutes of the Planning Environment and Development Committee Meeting of 17 July 2003 be confirmed as a true and correct record of proceedings.

- 137** **RESOLVED** (Howe/McKimm) that the minutes of the City Services Committee Meeting of 17 July 2003 be confirmed as a true and correct record of proceedings.

The Mayor requested a motion to adjourn the Ordinary meeting and resolve into the City Business Units Committee.

CITY BUSINESS UNITS COMMITTEE

- 138** **RESOLVED** (Strom/Williams) that the Ordinary Meeting of Council be adjourned and Council now resolve into the City Business Units Committee meeting, the time being 5.25 pm.

The Mayor invited Councillor McKimm to chair the City Business Units Committee meeting, the time being 5.25pm.

GENERAL MANAGER'S REPORT

9 COFFS COAST MARKETING - REPORT 2002/2003

The purpose is to provide Council with an overview of the results of marketing initiatives undertaken over the past twelve months.

- E34** **RECOMMENDED** (Wood/Strom) that Council strategically maintain and foster sustainable economic, social and environmental initiatives via the Tourism Industry under Brand Coffs Coast.

CITY BUSINESS UNITS DEPARTMENT REPORTS

E46 PERMISSION FOR COUNCILLOR OVENS TO ATTEND AIRPORT CONFERENCE

The purpose of this report is to seek permission for Councillor Ovens to attend the annual conference of the Australian Airports Association to be held in Canberra in November 2003.

- E35** **RECOMMENDED** (Howe/Palmer) that permission be granted for Councillor Ovens to attend Australian Airports Association Annual Conference in Canberra to be held in November 2003.

E47 FIREWEED PROBLEMS IN COFFS HARBOUR

To report to Council on the current status of Fireweed in Coffs Harbour.

E36 RECOMMENDED (Palmer/Howe) that

1. Council continues its active role in encouraging rural landowners to control Fireweed by regular inspection and the provision of technical information to aid in control.
2. Noxious Weed Notices be issued to those not controlling Fireweed satisfactorily.
3. A field day be held on a suitable property next autumn to highlight the positive aspects of Fireweed control.

PLANNING ENVIRONMENT AND DEVELOPMENT DEPARTMENT REPORTS

PED60 BEACH SAFETY WORKING GROUP

To modify the current Beach Safety Working Group by changing the current terms of reference and group membership to reflect a community-based approach to overall beach safety issues.

E37 RECOMMENDED (Wood/Howe)

1. That Council endorse the revision of the terms of reference for the Beach Safety Working Group so as to include beach safety: technical issues, marketing, co-ordination, minimising risk, emergency response and promotion.
2. That the Beach Safety Working Group membership be expanded so as to include the current membership of:
 - two Councillors (Councillors Ovens and Wood);
 - two community members;
 - President/nominee of Coffs Harbour, Sawtell and Woolgoolga Surf Life Saving Clubs; and
 - two Council staff members;plus a representative from each of the the following organisations:
 - Coffs Coast Tourism;
 - Ambulance Service of NSW;
 - Chamber of Commerce (one person representing the three Chambers);
 - Junior Activities Committee for North Coast; and
 - Surf Rider Foundation.

PED61 KOALA MANAGEMENT ADVISORY COMMITTEE - MINUTES OF MEETING, 7 JULY 2003

To endorse actions taken by the Koala Management Advisory Committee.

- E38** **RECOMMENDED** (Howe/Wood) that Council make a submission to the National Parks and Wildlife Service on the Koala Recovery Plan as attached to the report.

CONCLUSION OF MEETING

The Chairman advised that the business of the Committee was concluded and invited the Mayor to resume the chair.

The Mayor resumed chairmanship of the meeting at 5.35pm.

OPEN COUNCIL

The Mayor requested a motion to close the Committee meeting and move into Open Council.

- E39** **RECOMMENDED** (Strom/Williams) that the Committee now move into Open Council.

ADOPTION OF CITY BUSINESS UNITS COMMITTEE REPORT

- 139** **RESOLVED** (Howe/Strom) that the recommendations of the City Business Units Committee meeting be received and adopted.

This concluded the business and the meeting closed at 5.35 pm.

Confirmed: 21 August 2003

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J C Bonfield
Mayor