

The following document is the minutes of the Council and Committee Meetings held on Thursday, 17 July 2003. These minutes are subject to confirmation as to their accuracy at the next meeting to be held on 6 August 2003 and therefore subject to change.

Please refer to the minutes of the meeting of 6 August 2003 for confirmation.



COFFS HARBOUR CITY COUNCIL

ORDINARY MEETING

(CITY SERVICES COMMITTEE)

**WOOLGOOLGA LIBRARY
GANDERTON STREET, WOOLGOOLGA**

17 JULY 2003

Contents

ITEM	DESCRIPTION	PAGE
	CITY SERVICES DEPARTMENT REPORTS	2
51	TRAFFIC COMMITTEE MEETING 6/2003	2
52	WORKS BRANCH REPORT	3
53	ENVIRONMENTAL LABORATORY EQUIPMENT	3
54	COFFS HARBOUR WATER : MAINTENANCE REPORT FOR APRIL, MAY, JUNE 2003	3
55	COFFS HARBOUR WATER - WATER SUPPLY RESTRICTIONS	4
56	REGIONAL WATER SUPPLY : RAW WATER POLICY	5
57	PROPOSED INTERIM AMENDMENT TO THE DEVELOPER SERVICES PLANS FOR WATER & WASTEWATER	5
	CITY BUSINESS UNITS DEPARTMENT REPORTS	6
E45	COMMERCIAL PROPERTY - GORDON STREET, COFFS HARBOUR	6

QUESTIONS WITHOUT NOTICE

- | | | |
|----|---------------------------------------------|---|
| 1. | Rural Lands Strategic Plan | 7 |
| 2. | Illegal Campers | 7 |
| 3. | Harbour Drive - Disabled Car Parking Spaces | 7 |
| 4. | Disabled Car Parking Space | 8 |

GENERAL BUSINESS

- | | | |
|----|------------------------------------------------------|---|
| 1. | World Environment Day | 8 |
| 2. | Fire Weed | 8 |
| 3. | Zoning Definitions | 8 |
| 4. | Rescission Motion - Laserball and Paintball Facility | 9 |



COFFS HARBOUR CITY COUNCIL

ORDINARY MEETING

(CITY SERVICES COMMITTEE)

17 JULY 2003

Present: Councillors J Bonfield (Mayor), P Howe, C McKimm, W Palmer, J Strom, and W Wood.

Staff: General Manager, Director of City Services, Acting Director of Planning, Environment & Development, Director of Corporate Services, Acting Director of City Business Unit and Executive Assistant

The meeting commenced at 6.08pm with the Mayor, Cr J Bonfield in the chair.

APOLOGY

- 131** **RESOLVED** (Howe/Strom) that an apology received from Crs I Ovens, K Rhoades and A Williams for absence be received and leave be granted for the current meeting of Council.

The Mayor requested a motion to adjourn the Ordinary meeting and resolve into the City Services Committee meeting.

CITY SERVICES COMMITTEE

- 132** **RESOLVED** (Strom/Howe) that the Ordinary Meeting of Council be adjourned and Council now resolve into the City Services Committee meeting, the time being 6.08pm.

The Mayor invited Councillor Palmer to chair the City Services Committee meeting.

CITY SERVICES DEPARTMENT REPORTS

51 TRAFFIC COMMITTEE MEETING 6/2003

To confirm minutes from the Traffic Committee Meeting held on 3 July 2003.

EN42 RECOMMENDED (Strom/Howe):

T.42 – Hogbin Drive, Coffs Harbour - Speed Limit (500390 [702200])

That a full traffic analysis be carried out for Hogbin Drive, Coffs Harbour, and brought back to Traffic Committee for consideration.

T.43 – Hearnese Lake Road, Woolgoolga - Speed limit (500390 [702200])

That traffic classifiers be installed in Hearnese Lake Road, Woolgoolga, with the results brought back to the next Traffic Committee.

T.44 – Sawtell Road, Toormina - Cycleway (502390)

That a cycleway be constructed in Sawtell Road, Toormina, between the creek and Linden Avenue, Toormina, as per Plan T.44.

T.45 – Laneway off Scarba Street, Coffs Harbour - 'No Parking' signs (505900)

That no action be taken to install 'No Parking' signs in Scarba Street, Coffs Harbour, adjacent Bizarre Bazaar, and that it be recommended that the owners reconstruct their driveway for safer access.

T.46 – Use of Local Roads - Club Races

That the use of local roads by the Coffs Harbour Triathlon Club for regular Club races in July and August be approved subject to Police approval.

52 WORKS BRANCH REPORT

To advise Council of the progress of construction and maintenance programs undertaken by Works Branch up to 30 June, 2003.

EN43 RECOMMENDED (Howe/McKimm):

1. That Council note the progress report on construction and maintenance works undertaken by Works Branch up to 30 June, 2003.
2. That Council note that individual program expenditures are being monitored to ensure that the total program costs for 2002/2003 are contained within the approved budget.

53 ENVIRONMENTAL LABORATORY EQUIPMENT

To gain Council approval to purchase specialised equipment for the Environmental Laboratory.

EN44 RECOMMENDED (Howe/Strom) that, due to the unavailability of competitive tenders for an instrument that is compatible with Council's existing laboratory equipment, a single invited tender be sought from Varian Australia for the supply of one Varian Inductively Coupled Plasma Emission Spectrometer for use at the Environmental Laboratory.

54 COFFS HARBOUR WATER : MAINTENANCE REPORT FOR APRIL, MAY, JUNE 2003

Information on maintenance and operation activities for April, May and June 2003 for Coffs Harbour Water.

EN45 RECOMMENDED (McKimm/Howe):

1. That the report on Coffs Harbour Water maintenance and operation activities for April, May and June 2003, be noted.
2. That the average daily consumption for the quarter of 13.9 ML/day, total abstraction for the quarter from Cochranes Pool of 1193 ML, total inflow to Karangi Dam from Regional water Supply P/L of 338 ML, total consumption for the quarter of 1262 ML and Karangi Dam storage level of 98.8% on 30 June 2003, be noted.

55 COFFS HARBOUR WATER - WATER SUPPLY RESTRICTIONS

Proposal to adopt Consistent Water Restrictions for all Local Government areas and Water Authorities on the North Coast, in line with recommendations of the Premiers Department, New South Wales.

EN46 RECOMMENDED (Strom/McKimm):

1. That the current delegation of the General Manager to impose water restrictions be revised as shown below:

COFFS HARBOUR WATER PROPOSED RESTRICTION REGIME		
RESTRICTION LEVEL	CONDITION	TARGET CONSUMPTION REDUCTION
LEVEL 1	Sprinklers and fixed hoses may be used outside the hours of 8 am – 4 pm	Awareness
LEVEL 2	Sprinklers and fixed hoses are banned. Micro-sprays for 15 minutes and hand held hoses for 2 hours every second day, outside the hours of 8 am and 4 pm, on odd or even days matching house numbering system	5%
LEVEL 3	Sprinklers and fixed hoses banned. Micro-sprays for 15 minutes and hand held hoses for 1 hour every second day, outside the hours of 8 am and 4 pm, on odd or even days matching house numbering system	10%
LEVEL 4	Sprinklers and fixed hoses banned. Micro-sprays for 15 minutes and hand held hoses for 1/2 hour every second day, outside the hours of 8 am and 4 pm, on odd or even days matching house numbering system	15%
LEVEL 5	Use of Sprinklers, micro-sprays, fixed and hand held hoses banned. Gardens can be watered by buckets only.	20%
LEVEL 6	All external use of water banned. Gardens can be watered with grey water only.	25%
LEVEL 7	Emergency Water Supply Management - as directed by Council	95 litres/ person/day

2. The General Manager be delegated the authority to impose restrictions in accordance with the above levels.
3. The restriction level option imposed may be altered at the discretion of the General Manager, after consultation with Council, dependent on dam capacity consumption rates, Orara and Nymboida River flows, weather conditions, long range forecast and the season.

56 REGIONAL WATER SUPPLY : RAW WATER POLICY

To recommend to Council minor amendments to the Untreated (Raw) Water Policy minor. The Untreated (Raw) Water Policy relates to property owners that bound the new Regional Water Supply pipeline, within the Coffs Harbour City local government area.

To recommend to Council that it is a requirement for the amendment in the policy to be included in Section 149 (5) certificate and that mention be made to the amendment in Section 149 (2) certificate.

EN47 RECOMMENDED (Howe/McKimm):

1. That the attached Coffs Harbour Water, Raw Water Policy for the Regional Water Supply Pipeline with amendments be adopted.
2. That Council makes it a requirement for the amendment (below) in the policy to be included in Section 149 (5) certificate and that mention is made to the amendment in Section 149 (2) certificate.

“There will be an obligation on the property owner to inform any purchaser of the arrangements concerning the supply of raw water and to notify Coffs Harbour Water of any sale. The signatory on the current Raw Water Service Agreement will remain liable to Coffs Harbour Water for water used, until the supply is disconnected or a substitute agreement is entered into with the purchaser.”

57 PROPOSED INTERIM AMENDMENT TO THE DEVELOPER SERVICES PLANS FOR WATER & WASTEWATER

To seek Councils approval to amend the manner in which water and sewer developer contribution rates are applied to specific types of development

EN48 RECOMMENDED (Wood/Strom):

1. That the basis of applying water and sewer developer contributions levied under the Water and Wastewater Developer Services Plans 2003 be amended to:

Residential		
- Small dwelling	Less than 100m ²	= 0.7 ET per dwelling
- Other dwelling	equal to or greater than 100m ²	=1 ET per dwelling
Industrial	1 ET per 1,000m ² of floor area allocated on a pro rata basis	
Nursing homes	0.35 ET per bed	
2. That it be noted in the interim Development Services Plan, that the other small dwelling and nursing home contributions are being cross subsidised.
3. That it be noted that the subsidised contributions are to be reviewed prior to adoption of the Developer Services Plans.
4. That the changes be instigated immediately.

CITY BUSINESS UNITS DEPARTMENT REPORTS

E45 COMMERCIAL PROPERTY - GORDON STREET, COFFS HARBOUR

To seek Council approval for the acquisition of property to be auctioned in Gordon Street, Coffs Harbour.

EN49 RECOMMENDED (Howe/McKimm):

1. That Council bid for Number 35 Gordon Street, Coffs Harbour, which is to be auctioned on 19 July 2003, up to the amount indicated in the confidential attachment to the report.
2. That any necessary documents be executed under the common seal of Council.
3. The property (if acquired) be classified as operational land under the Local Government Act, 1993 (as amended).
4. Funding for the purchase be from the development reserve.

CONCLUSION OF MEETING

The Chairman advised that the business of the City Services Committee was concluded and invited the Mayor to resume the chair.

The Mayor resumed chairmanship of the meeting at 6.25pm.

OPEN COUNCIL

The Mayor requested a motion to close the Committee meeting and move into Open Council.

EN50 RECOMMENDED (Strom/Howe) that the Committee now move into Open Council.

ADOPTION OF CITY SERVICES COMMITTEE REPORT

- 133** **RESOLVED** (Howe/Strom) that the recommendations of the City Services Committee meeting be received and adopted.

REQUESTS FOR LEAVE OF ABSENCE

- 134** **RESOLVED** (Howe/Strom) that Cr Wood be granted leave of absence from Council from 25 July to 4 August 2003 inclusive.

QUESTIONS WITHOUT NOTICE

1. Rural Lands Strategic Plan

Councillor Strom questioned when the Rural Lands Strategic Plan would be reported to Council.

The General Manager advised that it would be reported to the next meeting of Council.

2. Illegal Campers

Councillor Palmer raised the issue of illegal overnight campers at the Jetty foreshore area and requested a report be brought back on this matter. Councillor Wood advised that the NPWS and RTA provide camping areas and there was one south of the city at Pine Creek which could be used by these campers.

The General Manager advised that a report would be brought back to Council.

3. Harbour Drive - Disabled Car Parking Spaces

Councillor Howe questioned if one of the disabled parking spaces in Harbour Drive had been relocated.

The Director of City Services to investigate and refer back to the Access Committee for consideration.

4. Disabled Car Parking Space

Councillor McKimm advised that she had raised the issue of the missing disabled car parking space in the car park in West High Street, near the St Vincent de Paul shop, some time back and to date no action had been taken. This car park had been resurfaced and the one disabled car parking space that had been provided had now disappeared. Cr McKimm asked what was happening in relation to this missing sign.

The Director of City Services to take on notice.

GENERAL BUSINESS

1. World Environment Day

Councillor Howe advised that she had received a phone call from a gentleman in Galston regarding the recent plastic bag promotion for World Environment Day. The gentleman asked if he could forward his plastic bags to Coffs Harbour and advised that he would visit Coffs Harbour to see the recycled seat/chair at the foreshore.

2. Fire Weed

Councillor Howe requested a report be brought back to Council on the status of Fire Weed, as she understood that it was a noxious weed and people were supposed to get rid of it.

The General Manager advised that Fire Weed was a noxious weed, but he was unsure whether there were programs in place to eradicate it effectively. Council could look at some sort of education campaign and maybe advertise what Council could offer in terms of incentives to get rid of it, such as access to cheap chemicals.

A report to be brought back to the next meeting of Council.

3. Zoning Definitions

Councillor McKimm requested a forum be held for Councillors to review the issue of zoning definitions, which may also touch on wider planning issues.

The Acting Director of Planning, Environment and Development to organise forum.

4. Rescission Motion - Laserball and Paintball Facility

Councillor Howe asked whether there were time limits in relation to submission of rescission motions.

The General Manager advised that there is no set time span for when a rescission motion can be lodged, except to say that Council has granted consent to the applicant for the laserball/paintball facility; the applicant would be operating on the understanding of the Council's consent. The General Manager further advised that any decision from the Council to revoke that consent would incur damages on the Council.

This concluded the business and the meeting closed at 6.45 pm.

Confirmed: 6 August 2003.

.....
J C Bonfield
Mayor