

The following document is the minutes of the Council and Committee meetings held on 3 July 2003. These minutes are subject to confirmation as to their accuracy at the next meeting to be held on 17 July 2003 and therefore subject to change. Please refer to minutes of 17 July 2003 for confirmation.



**COFFS HARBOUR CITY COUNCIL**  
**ORDINARY MEETING**  
**(CORPORATE SERVICES COMMITTEE)**  
**BONVILLE MEMORIAL HALL**  
**EAST BANK ROAD, BONVILLE**

**3 JULY 2003**  
**At the conclusion of the City Business Units Committee Meeting**

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**COFFS HARBOUR CITY COUNCIL**  
**ORDINARY MEETING**  
**(CORPORATE SERVICES COMMITTEE)**  
**3 JULY 2003**

**Present:** Councillors J C Bonfield (Mayor), P J Howe, I J Ovens, W R Palmer, K D Rhoades, J Strom (Deputy Mayor), and W A Wood.

**Staff:** General Manager, Acting Director of City Business Units, Acting Director of Planning, Environment & Development, Director of Corporate Services, Director of City Services, City Treasurer, Administration Manager, Manager Operations and Maintenance, Coffs Harbour Water, Manager City Parks, Manager Regional Airport and Executive Assistant.

The meeting commenced at 6.00pm with the Mayor in the chair.

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**APOLOGY**

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- 120 RESOLVED** (Howe/Strom) that an apology received from Councillors McKimm and Williams for absence be received and leave be granted for the current meeting of Council.
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**PUBLIC FORUM**

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The following persons addressed the meeting:

Des Cassidy	7A Zoning - Bonville and Rural Lands Strategic Plan
Michael Gallagher	As above
Eric Hammond	As above
Dennis Smith	As above

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**CORPORATE SERVICES COMMITTEE**

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- 121** **RESOLVED** (Howe/Strom) that the Ordinary Meeting of Council be adjourned and Council now resolve into the Corporate Services Committee meeting, the time being 6.25 pm.

The Mayor invited Councillor Ovens to chair the Corporate Services Committee.

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**CORPORATE SERVICES DEPARTMENT REPORTS**

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**F36 MID NORTH COAST GROUP OF COUNCILS - MEMORANDUM OF UNDERSTANDING**

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To advise of the preparation of a Memorandum of Understanding by the Mid North Coast Group of Councils and the recommendation to be a signatory.

- F67** **RECOMMENDED** (Strom/Howe):

1. That Council become a member of the Mid North Coast Group of Councils.
2. That Council adopt the Memorandum of Understanding and the Mayor and General Manager be delegated to sign the agreement.

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**F37** **FIXING OF RATES 2003/04**

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Fixing of rates, annual charges and interest charges for 2003/2004.

- F68** **RECOMMENDED** (Bonfield/Howe) that Council:

- 1 Make an Ordinary Rate – Residential, pursuant to Section 494 of the Local Government Act, for 2003/2004 of zero point eight six nine five cents (0.8695c) in the dollar and a minimum rate of three hundred and forty-two dollars (\$342.00) on the Land Value of all rateable land in the City categorised Residential (under Section 516 of the Local Government Act).

**cont'd**

### **F37 Fixing of Rates 2003/04 (cont'd)**

- 2 Make an Ordinary Rate – Business, pursuant to Section 494 of the Local Government Act, for 2003/2004 of one point three nine one two zero (1.39120c) in the dollar and a minimum rate of three hundred and forty-two dollars (\$342.00) on the Land Value of all rateable land in the City categorised Business (under Section 518 of the Local Government Act).
- 3 Make an Ordinary Rate – Business City Centre pursuant to Section 494 of the Local Government Act, for 2003/2004 of one point nine seven one nine zero (1.97190) in the dollar and a minimum rate of three hundred and forty-two dollars (\$342.00) on the Land Value of all rateable land in the City sub-categorised Business – City Centre (under Section 529 of the Local Government Act).
- 4 Make an Ordinary Rate – Farmland, pursuant to Section 494 of the Local Government Act, for 2003/2004 of zero point six nine five six zero (0.69560c) in the dollar and a minimum rate of three hundred and forty two dollars (\$342.00) on all rateable land in the City categorised Farmland (under Section 515 of the Local Government Act).
- 5 Make a Special Rate – Environmental, pursuant to Section 496 of the Local Government Act, for 2003/2004 on all rateable land in the City of zero point zero one nine seven four (0.01974) in the dollar on the land value, together with a Base Amount of fourteen dollars (\$14.00). The Base Amount represents 48% of the total levy.

The Council has formed the opinion that all rateable land in the City will benefit from the works and services proposed to be carried out as reported to and adopted by Council, at its Ordinary meeting held on 6 March 2003.

- 6 Make a Special Rate – Sewerage, pursuant to Section 553 of the Local Government Act, for 2003/2004 of zero point six two six six five cents (0.62665c) in the dollar and a minimum rate of five hundred and thirty seven dollars (\$537.00) on the Land Value of all rateable land in the City categorised Business or sub-categorised Business – City Centre Business (under Section 581 and 529(2)(d) of the Local Government Act) EXCEPT land prescribed under Section 552(3)(a) and (b) of the Local Government Act.

The Council has formed the opinion that the land, described above as being subject to the Special Rate – Sewerage benefits or will benefit from; contributes or will contribute to the need for and has or will have access to the provision or availability of a sewerage service.

- 7 Make an Annual Charge – Sewerage Charges, pursuant to Section 501 of the Local Government Act, for 2003/2004 on all rateable land in the City categorised Residential or Farmland (under Section 516 or 515 of the Local Government Act) EXCEPT land prescribed under Section 552(3)(a) and (b) of the Local Government Act.

**cont'd**

### F37 Fixing of Rates 2003/04 (cont'd)

The amount of the annual charge will be:-

- 1 for vacant land or land comprising a single residential dwelling, or a lot within a strata plan, five hundred and thirty seven dollars (\$537.00).
- 2 for land on which is erected a building or buildings adapted for two or more separate occupations, including (but not limited to) a dual occupancy or residential flat building(s) not being part of a strata plan, the amount derived by applying the formula  $A = ET \times \$537.00$ . Where A equals the Annual Charge, ET equals the Equivalent Tenement factor and \$537.00 is the unit price.

The ET factor will be determined,

- a If the number of occupations is 2, 3 or 4, by applying the formula  $ET = D \times 0.75$
- b If the number of occupations is more than four, by applying the formula  $ET = 0.75D + 0.5R$ ,

where, ET equals the Equivalent Tenement factor, D equals the number of separate occupations not exceeding four, S equals the total number of separate occupation, R equals S minus D and \$537.00 equals the unit price.

Expressed in table form as follows:

\* where "(No)" is the number of separate occupations "ET" is the equivalent tenement factor and "Amount" is the Annual Charge.

No.	ET	Amount	No.	ET	Amount	No.	ET	Amount	No.	ET	Amount	No.	ET	Amount
1	1.00	537.00	21	11.50	6,175.50	41	21.50	11,545.50	61	31.50	16,915.50	81	41.50	22,285.50
2	1.50	805.50	22	12.00	6,444.00	42	22.00	11,814.00	62	32.00	17,184.00	82	42.00	22,554.00
3	2.25	1,208.25	23	12.50	6,712.50	43	22.50	12,082.50	63	32.50	17,452.50	83	42.50	22,822.50
4	3.00	1,611.00	24	13.00	6,981.00	44	23.00	12,351.00	64	33.00	17,721.00	84	43.00	23,091.00
5	3.50	1,879.50	25	13.50	7,249.50	45	23.50	12,619.50	65	33.50	17,989.50	85	43.50	23,359.50
6	4.00	2,148.00	26	14.00	7,518.00	46	24.00	12,888.00	66	34.00	18,258.00	86	44.00	23,628.00
7	4.50	2,416.50	27	14.50	7,786.50	47	24.50	13,156.50	67	34.50	18,526.50	87	44.50	23,896.50
8	5.00	2,685.00	28	15.00	8,055.00	48	25.00	13,425.00	68	35.00	18,795.00	88	45.00	24,165.00
9	5.50	2,953.50	29	15.50	8,323.50	49	25.50	13,693.50	69	35.50	19,063.50	89	45.50	24,433.50
10	6.00	3,222.00	30	16.00	8,592.00	50	26.00	13,962.00	70	36.00	19,332.00	90	46.00	24,702.00
11	6.50	3,490.50	31	16.50	8,860.50	51	26.50	14,230.50	71	36.50	19,600.50	91	46.50	24,970.50
12	7.00	3,759.00	32	17.00	9,129.00	52	27.00	14,499.00	72	37.00	19,869.00	92	47.00	25,239.00
13	7.50	4,027.50	33	17.50	9,397.50	53	27.50	14,767.50	73	37.50	20,137.50	93	47.50	25,507.50
14	8.00	4,296.00	34	18.00	9,666.00	54	28.00	15,036.00	74	38.00	20,406.00	94	48.00	25,776.00
15	8.50	4,564.50	35	18.50	9,934.50	55	28.50	15,304.50	75	38.50	20,674.50	95	48.50	26,044.50
16	9.00	4,833.00	36	19.00	10,203.00	56	29.00	15,573.00	76	39.00	20,943.00	96	49.00	26,313.00
17	9.50	5,101.50	37	19.50	10,471.50	57	29.50	15,841.50	77	39.50	21,211.50	97	49.50	26,581.50
18	10.00	5,370.00	38	20.00	10,740.00	58	30.00	16,110.00	78	40.00	21,480.00	98	50.00	26,850.00
19	10.50	5,638.50	39	20.50	11,008.50	59	30.50	16,378.50	79	40.50	21,748.50	99	50.50	27,118.50
20	11.00	5,907.00	40	21.00	11,277.00	60	31.00	16,647.00	80	41.00	22,017.00	100	51.00	27,387.00

\* where ET exceeds 100 the formula  $A = ET \times \$537.00$  applies

### F37 Fixing of Rates 2003/04 (cont'd)

8. Make an Annual charge for Domestic Waste Service – Occupied, pursuant to Section 496 of the Local Government Act, for 2003/2004 on all occupied rateable land in the City, categorised Residential or Farmland (under Section 515 or 516 of the Local Government Act), to which a domestic waste service is provided.

The amount of the annual charge will be the amount derived by applying the formula  $C = S \times UD$ .

Where “C” equals the annual charge, “S” equals the number of general waste bins provided to the parcel of land or lot in a strata plan for collection or the number of separate occupations, or one(1) whichever is the greater and UD (Unit Price Domestic Waste) is \$209.00.

Except where the commencement date of the service is after 1 July 2003, then UD will be calculated by the formula  $UD = \$209.00$  divided by  $52 \times W$  (where “W” is the number of weeks from the commencement date of the service to 30 June 2004).

Expressed in table form as follows:-

\* where “No” is equal to “S” and “Amount” is equal to “C” in the above formula.

No.	Amount	No.	Amount	No.	Amount	No.	Amount	No.	Amount
1	209.00	21	4,389.00	41	8,569.00	61	12,749.00	81	16,929.00
2	418.00	22	4,598.00	42	8,778.00	62	12,958.00	82	17,138.00
3	627.00	23	4,807.00	43	8,987.00	63	13,167.00	83	17,347.00
4	836.00	24	5,016.00	44	9,196.00	64	13,376.00	84	17,556.00
5	1,045.00	25	5,225.00	45	9,405.00	65	13,585.00	85	17,765.00
6	1,254.00	26	5,434.00	46	9,614.00	66	13,794.00	86	17,974.00
7	1,463.00	27	5,643.00	47	9,823.00	67	14,003.00	87	18,183.00
8	1,672.00	28	5,852.00	48	10,032.00	68	14,212.00	88	18,392.00
9	1,881.00	29	6,061.00	49	10,241.00	69	14,421.00	89	18,601.00
10	2,090.00	30	6,270.00	50	10,450.00	70	14,630.00	90	18,810.00
11	2,299.00	31	6,479.00	51	10,659.00	71	14,839.00	91	19,019.00
12	2,508.00	32	6,688.00	52	10,868.00	72	15,048.00	92	19,228.00
13	2,717.00	33	6,897.00	53	11,077.00	73	15,257.00	93	19,437.00
14	2,926.00	34	7,106.00	54	11,286.00	74	15,466.00	94	19,646.00
15	3,135.00	35	7,315.00	55	11,495.00	75	15,675.00	95	19,855.00
16	3,344.00	36	7,524.00	56	11,704.00	76	15,884.00	96	20,064.00
17	3,553.00	37	7,733.00	57	11,913.00	77	16,093.00	97	20,273.00
18	3,762.00	38	7,942.00	58	12,122.00	78	16,302.00	98	20,482.00
19	3,971.00	39	8,151.00	59	12,331.00	79	16,511.00	99	20,691.00
20	4,180.00	40	8,360.00	60	12,540.00	80	16,720.00	100	20,900.00

\* where (No) exceeds 100 the formula  $C = S \times UD$  applies.

**cont'd**

### F37 Fixing of Rates 2003/04 (cont'd)

9. Make an Annual Charge for Non Rateable Domestic Waste Service, pursuant to Section 501 of the Local Government Act, for 2003/2004 on all occupied non rateable properties in the City to which a waste collection service is provided.

The amount of the annual charge will be the amount derived by applying the formula  $C = S \times UN$ ,

where "C" equals the annual charge, "S" equals the number of general waste bins provided for collection or the number of separate occupations, or one (1) whichever is the greater and UN (Unit Price Non Rateable) is \$209.00.

Except where the commencement date of the service is after 1 July 2003, then UN will be calculated by the formula  $UN = \$209.00$  divided by  $52 \times W$  (where "W" is the number of weeks from the commencement date of the service to 30 June 2004).

Expressed in table form as follows:-

\* where "No" is equal to "S" and "Amount" is equal to "C" in the above formula.

No.	Amount	No.	Amount	No.	Amount	No.	Amount	No.	Amount
1	209.00	21	4,389.00	41	8,569.00	61	12,749.00	81	16,929.00
2	418.00	22	4,598.00	42	8,778.00	62	12,958.00	82	17,138.00
3	627.00	23	4,807.00	43	8,987.00	63	13,167.00	83	17,347.00
4	836.00	24	5,016.00	44	9,196.00	64	13,376.00	84	17,556.00
5	1,045.00	25	5,225.00	45	9,405.00	65	13,585.00	85	17,765.00
6	1,254.00	26	5,434.00	46	9,614.00	66	13,794.00	86	17,974.00
7	1,463.00	27	5,643.00	47	9,823.00	67	14,003.00	87	18,183.00
8	1,672.00	28	5,852.00	48	10,032.00	68	14,212.00	88	18,392.00
9	1,881.00	29	6,061.00	49	10,241.00	69	14,421.00	89	18,601.00
10	2,090.00	30	6,270.00	50	10,450.00	70	14,630.00	90	18,810.00
11	2,299.00	31	6,479.00	51	10,659.00	71	14,839.00	91	19,019.00
12	2,508.00	32	6,688.00	52	10,868.00	72	15,048.00	92	19,228.00
13	2,717.00	33	6,897.00	53	11,077.00	73	15,257.00	93	19,437.00
14	2,926.00	34	7,106.00	54	11,286.00	74	15,466.00	94	19,646.00
15	3,135.00	35	7,315.00	55	11,495.00	75	15,675.00	95	19,855.00
16	3,344.00	36	7,524.00	56	11,704.00	76	15,884.00	96	20,064.00
17	3,553.00	37	7,733.00	57	11,913.00	77	16,093.00	97	20,273.00
18	3,762.00	38	7,942.00	58	12,122.00	78	16,302.00	98	20,482.00
19	3,971.00	39	8,151.00	59	12,331.00	79	16,511.00	99	20,691.00
20	4,180.00	40	8,360.00	60	12,540.00	80	16,720.00	100	20,900.00

\* where (No) exceeds 100 the formula  $C = S \times UN$  applies.

10. Make an Annual Charge for Domestic Waste – Unoccupied, pursuant to Section 496 of the Local Government Act, for 2003/2004 of \$20.00 on all vacant rateable land in the City categorised Residential or Farmland (under Section 515 or 516 of the Local Government Act), to which a domestic waste service is providable.

cont'd



### F37 Fixing of Rates 2003/04 (cont'd)

11. Make an Annual Charge for Non-Domestic Waste – Occupied, pursuant to Section 501 of the Local Government Act for 2003/2004, on all occupied rateable land in the City, categorised Business or sub-categorised Business City Centre (under Section 518 or 529(2)(d) of the Local Government Act), to which a waste collection service is provided.

The amount of the annual charge will be the amount derived by applying the formula  $C = S \times UB$ ,

Where C equals the annual charge, S equals the number of general waste bins provided to the parcel of land or lot in a strata plan for collection or the number of separate occupations, or one (1) whichever is the greater and UB (Unit Price - Non Domestic) is \$209.00.

Except where the commencement date of the service is after 1 July 2003, then UB will be calculated by the formula  $UB = \$209.00$  divided by  $52 \times W$  (where "W" is the number of weeks from the commencement date of the service to 30 June 2004).

Expressed in table form as follows:-

\* where "No" is equal to "S" and "Amount" is equal to "C" in the above formula.

No.	Amount	No.	Amount	No.	Amount	No.	Amount	No.	Amount
1	209.00	21	4,389.00	41	8,569.00	61	12,749.00	81	16,929.00
2	418.00	22	4,598.00	42	8,778.00	62	12,958.00	82	17,138.00
3	627.00	23	4,807.00	43	8,987.00	63	13,167.00	83	17,347.00
4	836.00	24	5,016.00	44	9,196.00	64	13,376.00	84	17,556.00
5	1,045.00	25	5,225.00	45	9,405.00	65	13,585.00	85	17,765.00
6	1,254.00	26	5,434.00	46	9,614.00	66	13,794.00	86	17,974.00
7	1,463.00	27	5,643.00	47	9,823.00	67	14,003.00	87	18,183.00
8	1,672.00	28	5,852.00	48	10,032.00	68	14,212.00	88	18,392.00
9	1,881.00	29	6,061.00	49	10,241.00	69	14,421.00	89	18,601.00
10	2,090.00	30	6,270.00	50	10,450.00	70	14,630.00	90	18,810.00
11	2,299.00	31	6,479.00	51	10,659.00	71	14,839.00	91	19,019.00
12	2,508.00	32	6,688.00	52	10,868.00	72	15,048.00	92	19,228.00
13	2,717.00	33	6,897.00	53	11,077.00	73	15,257.00	93	19,437.00
14	2,926.00	34	7,106.00	54	11,286.00	74	15,466.00	94	19,646.00
15	3,135.00	35	7,315.00	55	11,495.00	75	15,675.00	95	19,855.00
16	3,344.00	36	7,524.00	56	11,704.00	76	15,884.00	96	20,064.00
17	3,553.00	37	7,733.00	57	11,913.00	77	16,093.00	97	20,273.00
18	3,762.00	38	7,942.00	58	12,122.00	78	16,302.00	98	20,482.00
19	3,971.00	39	8,151.00	59	12,331.00	79	16,511.00	99	20,691.00
20	4,180.00	40	8,360.00	60	12,540.00	80	16,720.00	100	20,900.00

\* where (No) exceeds 100 the formula  $C = S \times UB$  applies

**cont'd**

**F37 Fixing of Rates 2003/04 (cont'd)**

12. Make an Annual Charge for Non-Domestic Waste – Unoccupied, pursuant to Section 501 of the Local Government Act, for 2003/2004 of \$20.00 on all vacant rateable land in the City categorised Business or sub-categorised Business City Centre (under Section 518 or 529(2)(d) of the Local Government Act) to which a non domestic waste service is providable.
13. Make an Annual Charge for Sewerage Charges Non Rateable Properties – School/Church, pursuant to Section 501 of the Local Government Act, for 2003/2004 on all non rateable land occupied by or used in connection with a school or church that is connected to the sewer.

The amount of charge will be the amount derived by applying the formula  
 $S = C \times UC$ ,

where “S” equals the annual charge, “C” equals the total number of cisterns and UC (Unit Price – Churches/Schools) is \$38.00.

Expressed in table form as follows:-

\* where “No” equals “C” and “Amount” equals the annual charge.

No	Amount	No	Amount	No	Amount	No	Amount	No	Amount
1	38.00	11	418.00	21	798.00	31	1178.00	41	1558.00
2	76.00	12	456.00	22	836.00	32	1216.00	42	1596.00
3	114.00	13	494.00	23	874.00	33	1254.00	43	1634.00
4	152.00	14	532.00	24	912.00	34	1292.00	44	1672.00
5	190.00	15	570.00	25	950.00	35	1330.00	45	1710.00
6	228.00	16	608.00	26	988.00	36	1368.00	46	1748.00
7	266.00	17	646.00	27	1026.00	37	1406.00	47	1786.00
8	304.00	18	684.00	28	1064.00	38	1444.00	48	1824.00
9	342.00	19	722.00	29	1102.00	39	1482.00	49	1862.00
10	380.00	20	760.00	30	1140.00	40	1520.00	50	1900.00

\* where (No) exceeds 50 the formula  $S = C \times UC$  applies

14. Make an Annual Charge for Sewerage Charges – Other, pursuant to Section 501 of the Local Government Act, for 2003/2004 on all non rateable land, not occupied by or used in connection with a school or church, that is connected to the sewer.

The amount of the charge will be amount derived by applying the formula  
 $S = C \times UO$ ,

where “S” equals the annual charge, “C” equals the total number of cisterns and UO (Unit Price – Other) is \$60.50.

**cont'd**

### F37 Fixing of Rates 2003/04 (cont'd)

Expressed in table form as follows:-

where "No" equals "C" and Amount equals the annual charge.

No	Amount	No	Amount	No	Amount	No	Amount	No	Amount
1	60.50	11	665.50	21	1270.50	31	1875.50	41	2480.50
2	121.00	12	726.00	22	1331.00	32	1936.00	42	2541.00
3	181.50	13	786.50	23	1391.50	33	1996.50	43	2601.50
4	242.00	14	847.00	24	1452.00	34	2057.00	44	2662.00
5	302.50	15	907.50	25	1512.50	35	2117.50	45	2722.50
6	363.00	16	968.00	26	1573.00	36	2178.00	46	2783.00
7	423.50	17	1028.50	27	1633.50	37	2238.50	47	2843.50
8	484.00	18	1089.00	28	1694.00	38	2299.00	48	2904.00
9	544.50	19	1149.50	29	1754.50	39	2359.50	49	2964.50
10	605.00	20	1210.00	30	1815.00	40	2420.00	50	3025.00

\*where (No) exceeds 50 the formula  $S = C \times UO$  applies.

15. Make an Annual Charge for On-site Sewage Management, pursuant to Section 501 of the Local Government Act for 2003/2004 on each property on which an on-site sewage management system is installed.

The amount of the charge will be the amount derived by applying the formula  $C=OS \times US$  where C equals the annual charge, OS equals the number of on-site sewerage management systems and US (unit price - on-site sewerage management) is \$30.00.

\* Where "No" equals "S" and Amount equals "C" in the above formula.

No	Amount	No	Amount	No	Amount	No	Amount	No	Amount
1	30.00	11	330.00	21	630.00	31	930.00	41	1230.00
2	60.00	12	360.00	22	660.00	32	960.00	42	1260.00
3	90.00	13	390.00	23	690.00	33	990.00	43	1290.00
4	120.00	14	420.00	24	720.00	34	1020.00	44	1320.00
5	150.00	15	450.00	25	750.00	35	1050.00	45	1350.00
6	180.00	16	480.00	26	780.00	36	1080.00	46	1380.00
7	210.00	17	510.00	27	810.00	37	1110.00	47	1410.00
8	240.00	18	540.00	28	840.00	38	1140.00	48	1440.00
9	270.00	19	570.00	29	870.00	39	1170.00	49	1470.00
10	300.00	20	600.00	30	900.00	40	1200.00	50	1500.00

\* where number (No) exceeds 50 the formula  $C = OS \times US$  applies

16. Make an Annual Charge for Water (Standing Charge), pursuant to Section 501 of the Local Government Act, for 2003/2004 of one hundred and eighty four dollars (\$184.00 per assessment) on all rateable land in the City prescribed under Section 552(1) and excluding land prescribed under Section 552(2) EXCEPT for assessments with a meter fitted with a Testable Backflow device.

Make an Annual Charge for Water (Standing Charge) – Testable Backflow, pursuant to Section 501 of the Local Government Act, for 2003/2004 of one hundred and ninety nine dollars (\$199.00) per assessment on all rateable land for assessments with a meter fitted with a Testable Backflow device in respect of land prescribed under Section 552(1).

**F37 Fixing of Rates 2003/04 (cont'd)**

Make an Annual Charge for Water (Standing Charge) Non Ratable – Testable Backflow, pursuant to Section 501 of the Local Government Act, for 2003/2004, of fifteen dollars (\$15.00) for each meter fitted with a Testable Backflow device and serving non rateable land.

17. Make an Annual Charge for Effluent Removal, pursuant to Section 501 of the Local Government Act, for 2003/2004 of three hundred and thirty four dollars and fifty cents (\$334.50) for each property in the City to which an effluent removal service is provided.
18. Make an Annual Charge for Trade Waste Discharge, pursuant to Section 501 of the Local Government Act, for 2003/2004 for each discharge point discharging other than domestic waste into the sewer.

The amount of the charge will be the amount derived by applying the formula  
 $A = T \times UW$ ,

where “A” equals the annual charge, “T” equals the number of discharge points and UW (Unit Price – Trade Waste) is \$130.00.

Except where the commencement date of the service is after 1 July 2003, then UW will be calculated by the formula  $UW = \$130.00$  divided by  $12 \times M$  (where “M” is the number of months from the commencement date of the service to 30 June 2004).

Expressed in table form as follows:-

\* where “No” equals T and Amount = “A” in the above formula.

No	Amount	No	Amount	No	Amount	No	Amount	No	Amount
1	130.00	11	1430.00	21	2730.00	31	4030.00	41	5330.00
2	260.00	12	1560.00	22	2860.00	32	4160.00	42	5460.00
3	390.00	13	1690.00	23	2990.00	33	4290.00	43	5590.00
4	520.00	14	1820.00	24	3120.00	34	4420.00	44	5720.00
5	650.00	15	1950.00	25	3250.00	35	4550.00	45	5850.00
6	780.00	16	2080.00	26	3380.00	36	4680.00	46	5980.00
7	910.00	17	2210.00	27	3510.00	37	4810.00	47	6110.00
8	1040.00	18	2340.00	28	3640.00	38	4940.00	48	6240.00
9	1170.00	19	2470.00	29	3770.00	39	5070.00	49	6370.00
10	1300.00	20	2600.00	30	3900.00	40	5200.00	50	6500.00

\* where number (No) exceeds 50 the formula  $A = T \times UW$  applies

19. Make an Annual Charge for Greenwaste Removal, pursuant to Section 501 of the Local Government Act, for 2003/2004 on all properties in the City to which a Greenwaste removal service is provided.

The amount of the annual charge will be the amount derived by applying the formula  $G = S \times UR$ ,

**cont'd**

### F37 Fixing of Rates 2003/04 (cont'd)

where "G" equals the annual charge, "S" equals the number of Greenwaste bins provided to the property for collection and UR (Unit Price – Greenwaste) is \$33.00.

Except where the commencement date of the service is after 1 July 2003, then UR will be calculated by the formula  $UR = \$33.00 \text{ divided by } 12 \times M$  (where "M" is the number of months from the commencement date of the service to 30 June 2004).

Expressed in table form as follows:-

\* Where "No" equals "S" and Amount equals "G" in the above formula.

No.	Amount	No.	Amount	No.	Amount	No.	Amount	No.	Amount
1	33.00	11	363.00	21	693.00	31	1,023.00	41	1,353.00
2	66.00	12	396.00	22	726.00	32	1,056.00	42	1,386.00
3	99.00	13	429.00	23	759.00	33	1,089.00	43	1,419.00
4	132.00	14	462.00	24	792.00	34	1,122.00	44	1,452.00
5	165.00	15	495.00	25	825.00	35	1,155.00	45	1,485.00
6	198.00	16	528.00	26	858.00	36	1,188.00	46	1,518.00
7	231.00	17	561.00	27	891.00	37	1,221.00	47	1,551.00
8	264.00	18	594.00	28	924.00	38	1,254.00	48	1,584.00
9	297.00	19	627.00	29	957.00	39	1,287.00	49	1,617.00
10	330.00	20	660.00	30	990.00	40	1,320.00	50	1,650.00

\* where number (No) exceeds 50 the formula  $G = S \times UR$  applies

20. Make a Water Consumption Charge, pursuant to Section 501 of the Local Government Act, for the 2003/2004 water charge period of one hundred and twenty-five cents (125c) per kilolitre for each kilolitre of water registered on any meter fitted to any property EXCEPT properties that are exempt from an annual water standing charge.

The 2003/2004 water charge period is from the last meter reading before 30 June 2003 to the last reading before 30 June 2004.

21. Make a Water Consumption Charge – Non Rateable, pursuant to Section 501 of the Local Government Act, for the 2003/2004 water charge period of one hundred and forty nine cents (149c) per kilolitre for each kilolitre of water registered on any meter fitted to any property that is exempt from an annual water standing charge.

The 2003/2004 water charge period is from the last meter reading before 30 June 2003 to the last reading before 30 June 2004.

22. Make an Interest Charge, pursuant to Section 566 of the Local Government Act, for 2003/2004 of 9.0% per annum, calculated daily on a simple basis, on overdue rates and charges EXCEPT water consumption charges.

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**F38 GRANTING OF VOLUNTARY PENSION REBATES**

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To confirm the granting of voluntary pension rebates for Domestic Waste charges for 2003/2004 and extend the voluntary rebate to apply to the Special Rate – Environmental rate for 2003/2004.

**F69 RECOMMENDED (Howe/Strom):**

That Council grant a voluntary rebate under Section 582 of the Local Government Act in 2003/2004 to eligible pensioners in respect of the Special Rate – Environmental and Domestic Waste. The level of rebate to be:

- In the case of the Special Rate – Environmental – the amount that is the difference between 50% of the advalorem rate and 50% of the Base Amount and the Mandatory Rebate to be applied under Section 575 of the Local Government Act.
- In the case of the Domestic Waste Charge – the amount that is the difference between \$87.50 and the Mandatory Rebate to be applied under Section 575 of the Local Government Act.

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**F39 MONTHLY BUDGET REVIEW AS AT 31 MAY 2003**

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To report on the estimated budget position as at 31 May 2003.

**F70 RECOMMENDED (Strom/Howe):**

1. That the estimated budget position as at 31 May 2003 as follows, be noted:

	General Account \$	Water Account \$	Sewer Account \$
Original Budget	18,150 (D)	1,198,422 (S)	834,788 (S)
Approved variations to 30 April 2003		650,000 (S)	760,684 (S)
Pacific Highway Planning Strategy Peer Review	60,000 (D)		
Additional contribution to NSW Fire Brigades	10,949 (D)		
Additional Financial Assistant Grant	267,712 (S)		
Replace bridge over Pine Brush Creek	267,712 (D)		
Fence & Landscaping Advocate Park	6,000 (D)		
Sale of land – Hi tech Drive, Toormina	3,360 (S)		
Shortfall of NSW Masters Games	17,000 (D)		

cont'd

**F39 Monthly Budget Review as at 31 May 2003 (cont'd)**

	General Account \$	Water Account \$	Sewer Account \$
Refurbishment/Lease of Resources Unit	226,000 (D)		
Extra General fund rate revenue received	80,000 (S)		
Extra Development Application Fees received	555,000 (S)		
Loan to Sawtell Tennis Club	5,000 (D)		
Loan to Westside Tennis Club	16,000 (D)		
Lump sum loan repayment	10,126 (S)		
Economic Development Unit Review	44,078 (D)		
Feasibility study for proposed New England to Coast walking track	12,500 (D)		
Contribution towards Aged Care Project	5,000 (D)		
Acquisition of Property, Lake Rd, Woolgoolga	153,000 (D)		
Lighting and audio for Council Chambers	47,000 (D)		
Revised budget for Ease Boambee Community Centre	189,853 (D) 220,894 (D)		
Recommended variations for May 2003	Nil	Nil	Nil
Estimated result 2002/03 as at May 2003	<u>239,044 (D)</u>	<u>548,422 (S)</u>	<u>1,595,422 (S)</u>

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**F40 OUTSTANDING REPORTS AND RESOLUTIONS AWAITING IMPLEMENTATION**

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To provide Council with an update of requests for reports and previous resolutions of Council awaiting implementation.

**F71 RECOMMENDED** (Palmer/Howe) that the report be noted.

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**F41 BANK BALANCES AND INVESTMENTS AS AT 31 MAY 2003**

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To list Council's Bank Balances and Investments as at 31 May 2003.

**F72 RECOMMENDED** (Strom/Howe) that the Bank Balances and Investments totalling one hundred and eighteen million, five hundred and twenty-nine thousand, five hundred and eighty-one dollars (\$118,529,581) as at 31 May 2003 be noted.

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**F42 TENDER: SUPPLY OF DUCTILE PIPE AND WATER SERVICE FITTINGS**

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To report on tenders received for the supply of Ductile Pipe and various Water Service Fittings and to gain Council approval to accept a tender for each category of items.

**F74 RECOMMENDED (Howe/Strom):**

1. Council accepts the tenders and Suppliers for the categories listed below:

<b>Supply Category</b>	<b>Supplier</b>	<b>\$Value 12 Months</b>
• Supply of "Ductile Pipe and Poly Sleeving"	Tyco Water	\$79,577.20
• Supply of "Double Air Valves"	Tyco Water	\$5,857.50
• Supply of "DI Double Air Valve Box"	Tyco Water	\$3,960.00
• Supply of "Bends" Nylon Coated	Tyco Water	\$33,001.50
• Supply of "Multigibs & Varigibs"	Tyco Water	\$32,074.90
• Supply of "Flange Insertion Gaskets & Clamps"	Tyco Water	\$1,723.70
• Supply of "Hydrant Springs, Risers, Tees & Uniflanges"	Pipeline Supplies	\$12,110.80
• Supply of "Hydrant Box & Box Stop Valve" with Yellow & White Re-cycled plastic surrounds	Pipeline Supplies	\$12,606.00
• Supply of "Collars DI & Connectors"	Pipeline Supplies	\$5,002.80
• Supply of "Sluice Valves"	Crevet Pipelines	\$17,347.00
• Supply of DI Path Box & Lubricant Grease	Crevet Pipelines	<u>\$970.80</u>
• Total		<u>\$204,232.20</u>

Above prices tendered are including GST and delivered Free into Store

the above tenders be accepted in their relative categories on the basis that:

- a) The tender is the most suitable & advantageous tender following the application of Council's Tender Value Selection System
  - b) Each of the three Tenderers has the necessary experience in similar works and is a previous & proven supplier to Council
2. That the contract documents be executed under the Seal of Council.



## CITY SERVICES DEPARTMENT REPORT

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### 46 REGIONAL WATER SUPPLY - VALVE CHAMBER ADJUSTMENT

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To obtain approval from Council on what remedial measures it wants to implement with respect to the adjustment and painting of the valve chambers, on the Clarence Valley and Coffs Harbour Regional Water Supply (RWS) pipeline, from the Crossover, near Coutts Crossing, to Karangi Dam.

#### **F73 RECOMMENDED** (Howe/Bonfield):

1. That Council approves the implementation of Option 2 including the painting of scour chambers. Option 2 includes the lowering to ground level of all chambers identified as safety hazards and the lowering of approximately 12 chambers (those already selected and those to be determined on site) to ground level for aesthetics, spacers removed from all others and all valve chambers painted environmental green at an estimated total cost \$337,710.
2. That Coffs Harbour City Council and Pristine Waters Council be consulted with reference to specific sites.

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### 47 TENDERS - CONSTRUCTION OF MAINS, SAPPHIRE TO MOONEE

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To report on tenders received for the construction of Reclaimed Water and Potable Water mains from Split Solitary Road, Sapphire to Moonee Beach Road, Moonee, and to gain Council approval to accept a conforming tender.

#### **F75 RECOMMENDED** (Wood/Palmer):

1. That Council accept the tender of Precision Pipelines Pty Ltd, ABN 16 097 107 956, subject to financial assurances being given from Precision Pipelines Partnership, for the Contract No. 02/03-113-TO, Construction of Mains, Sapphire to Moonee, for the lump sum amount of \$1,381,268 including GST, on the basis that:-
  - a) The tender is the highest scoring tender following the application of Council's Tender Value Selection System
  - b) The Tenderer has the necessary experience in similar works and his referees have confirmed his ability and satisfactory performance
  - c) The Tenderer's financial references are satisfactory
2. That the contract documents be completed under Seal of Council

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**48 TENDERS - CONSTRUCTION OF MAINS, MOONEE TO BUCCA**

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To report on tenders received for the construction of Reclaimed Water and Potable Water mains from Moonee Beach Road to Bucca Road, Moonee, and to gain Council approval to accept a conforming tender.

**F76 RECOMMENDED (Bonfield/Howe):**

1. That Council accept the tender of Milbant Constructions Pty Ltd, ABN 87 055 770 271, for the Contract No. 02/03-114-TO, Construction of Mains, Moonee to Bucca, for the lump sum amount of \$1,032,036.50 including GST, on the basis that:
  - a) The tender is the highest scoring tender following the application of Council's Tender Value Selection System.
  - b) The Tenderer has the necessary experience in similar works and his referees have confirmed his ability and satisfactory performance.
  - c) The Tenderer's financial references are satisfactory.
2. That the contract documents be completed under Seal of Council.

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**49 TENDERS: JETTY MEMORIAL THEATRE MECHANICAL SERVICES**

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To report on tenders received for the supply and installation of an air conditioning system in the Jetty Memorial Theatre and to gain Council approval to accept a tender and fix a budget for the alterations and additions to the Theatre.

**F77 RECOMMENDED (Howe/Strom):**

1. That Council accept the tender of Allied Air Conditioning & Refrigeration Pty Ltd, ABN 51 634 622 780, for Contract No 02/03-135-TO, Supply, Installation and Commissioning of Mechanical Services to the Jetty Memorial Theatre for the lump sum amount of \$232,757.80 including GST on the basis that the tender is the most advantageous tender following the application of Council's Tender Value Selection System.
2. That a total budget of \$1.6 million (excluding GST) be allocated for the additions and alterations to the Jetty Memorial Theatre including a contingency allowance of \$100,000 excluding GST.
3. That the contract documents be executed under the Seal of Council.

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**50 NORTH BOAMBEE VALLEY : PROCUREMENT OF SECTION 94 WORKS**

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To report on the proposed method of procuring forward funded Section 94 civil works associated with the North Boambree Valley development and to gain Council approval.

**F78 RECOMMENDED** (Howe/Palmer):

1. That Astoria Developments Pty Ltd be granted responsibility for the construction management of traffic management and stormwater management Section 94 civil works as scheduled in the North Boambree Valley Developer Contributions Plan 1999 for Stage 1.
2. That, subject to agreement on the scope of works and production of tender documentation to the satisfaction of Council, selective tenders for Section 94 works be called and awarded by Astoria Developments Pty Ltd in consultation with Council and in accordance with Astoria's letter dated 2 June 2003.

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**CONCLUSION OF CORPORATE SERVICES COMMITTEE MEETING**

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The Chairman advised that the business of the Corporate Services Committee was concluded and invited the Mayor to resume the chair.

The Mayor resumed chairmanship of the meeting at 6.42pm.

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**OPEN COUNCIL**

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The Mayor requested a motion to close the Committee meeting and move into Open Council.

**F79 RECOMMENDED** (Strom/Palmer) that the Committee now move into Open Council.

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## **ADOPTION OF CORPORATE SERVICES COMMITTEE REPORT**

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- 122** **RESOLVED** (Howe/Palmer) that the recommendations of the Corporate Services Committee meeting be received and adopted.

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## **MATTERS OF AN URGENT NATURE**

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### **1. Extension to 104 Fiddaman Road, Emerald Beach**

Cr Howe advised that residents of Emerald Beach had expressed concern regarding the extension to the building at 104 Fiddaman Road and enquired if profiles of the extension had been erected.

*The Acting Director of Planning Environment and Development advised he was not aware if profiles had been erected and suggested residents be given more time to lodge objections.*

### **2. National Airspace System - Abolition of Mandatory Broadcast Zones**

Cr Ovens requested endorsement by Council to send correspondence to the Minister for Transport and relevant authorities expressing Council's concern at the proposal to abolish all Mandatory Broadcast Zones at Australian airports and replace them with the Common Traffic Advisory System (CTAF) as there is no strong safety/cost benefit for aviation and it will reduce safety at busy airports.

*The General Manager agreed the correspondence would be sent.*

### **3. Costing of Council Projects**

Cr Strom expressed concern at escalating costs of projects undertaken by Council and requested a report be brought back to Council on finding ways of presenting a more realistic estimation when projects are reported for consideration.

*The General Manager agreed to provide a report.*

## **Matters of an Urgent Nature (cont'd)**

### **4. Operation of B-Double Transport Vehicles**

Cr Howe referred to the item on the City Business Units Committee meeting agenda earlier in the evening on operating hours for B-Double heavy vehicles and requested, in the interest of safety, Council investigate any illegal operation of B-Double vehicles throughout the City and report back to Council.

*The General Manager took the matter on notice.*

### **5. New Legislation restricting holding Cycle Races and Triathlons on Public Roads**

Cr Rhoades advised of the consequences of the new legislation on Coffs Harbour and the staging of cycling and triathlon events and enquired if Council controlled roads come under the new legislation.

Cr Palmer advised that the Traffic Committee had discussed the matter at their meeting that day and the representative from the Roads and Traffic Authority had advised that the legislation would be withdrawn. The representative then suggested a plan of management be prepared for the holding of cycling and triathlon events in the City.

*The General Manager will look into the matter.*

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## **GENERAL BUSINESS**

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### **1. Speed Limits on Harbour Drive, Coffs Harbour**

Cr Wood raised the matter of motorists having to contend with the number of different speed limits and the new traffic lights on Harbour Drive.

**123 RESOLVED** (Wood/Howe) that the Traffic Committee be requested to examine the confusing situation of different speed restrictions and conditions on Harbour Drive, Coffs Harbour.

## **General Business (cont'd)**

### **2. Parking Bays for Heavy Vehicles**

Cr Palmer advised that the Traffic committee had discussed the need for a parking area for heavy vehicles in the City to allow drivers to stop for breaks or wait to access businesses and suggested Council write to the RTA requesting a parking bay be provided when the Bonville by-pass is constructed.

*The General Manager to take up the matter with the Roads and Traffic Authority.*

### **3. Rural Lands Strategic Plan**

Cr Rhoades requested an update of the status of the Rural Lands Strategic Plan and enquired if Council will be the determining authority.

*The General Manager responded that Council had written to the Minister seeking guidance on the difficulty of Council forming a quorum to deal with the Rural Lands Strategic Plan. A report will be submitted to the Planning Environment and Development Committee meeting on 17 July recommending a procedural motion for Council to deal with the matter in two parts thus allowing a quorum to be formed for consideration of each area. The General Manager advised Council would be the determining authority.*

### **4. Entertainment Centre**

Cr Rhoades requested a status report on the proposed Entertainment Centre at the Showground.

*The General Manager advised that Council had met with the Marcia Street residents while at the same time work was being undertaken investigating alternate sites. It is proposed to submit a report to Council in approximately six weeks.*

### **5. Council Meetings on 7 August**

Cr Rhoades enquired if an alternate date for the City Business Units Committee and Corporate Services Committees meetings in August had been arranged.

*The General Manager advised that the meetings are best scheduled for Wednesday, 6 August at 5.00pm with a Councillor briefing to be held before the meeting at 4.00pm.*

**124 RESOLVED** (Bonfield/Howe) that the City Business Units Committee and the Corporate Services Committee meetings be held on Wednesday 6 August instead of Thursday 7 August.

## **General Business (cont'd)**

### **6. Glenreagh Heritage Railway**

Cr Strom advised she and Cr Howe had enjoyed an excellent visit to inspect the Glenreagh Heritage Railway. Also attending the inspection were representatives of Pristine Waters Council, the Federal Government and the NSW State and Regional Development Department. It is intended to run a steam engine and carriage 4 to 5 kilometres along the track initially and eventually when the bridge is upgraded, the track will run up to Ulong.

### **7. Inspection of Topaz Drive, Emerald Heights**

Cr Howe expressed concern at drainage issues in Topaz Drive, Emerald Heights and enquired if a site visit has been arranged.

*The General Manager advised that a site inspection will be organised.*

### **8. Extension of 25th Avenue to 18th Avenue, Sawtell**

Cr Bonfield requested costing on the extension.

*The Director of City Services advised that the situation was similar to other streets. Council is looking at designs to improve safety by removing one of the turning bays. There are no plans for upgrading the extension of the road.*

### **9. Traffic problem in CBD area of Harbour Drive, Coffs Harbour**

Cr Howe advised that motorists are experiencing delays when attempting to cross the highway from Harbour Drive when delayed behind motorists waiting to turn north.

*The General Manager advised that the problem was caused by the alignment of the road. He will report back to Cr Howe.*

This concluded the business and the meeting closed at 7.17pm.

Confirmed: 17 July 2003

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Cr J C Bonfield  
Mayor