



COFFS HARBOUR CITY COUNCIL

ORDINARY MEETING



(CITY SERVICES COMMITTEE)

COUNCIL CHAMBER

COUNCIL ADMINISTRATION BUILDING

COFF AND CASTLE STREETS, COFFS HARBOUR

15 MAY 2003

**Commencing at the conclusion of
Planning, Environment and Development Committee**

Contents

ITEM	DESCRIPTION	PAGE
	CITY SERVICES DEPARTMENT REPORTS	1
28	TRAFFIC COMMITTEE MEETING 4/2003	1
29	PLANT REPLACEMENT PROGRAM 2003/2004	12
30	PLANT HIRE RATES 2003/2004	17
31	2003 NATIONAL YOUTH WEEK	29
32	SENIORS WEEK 2003	32
33	COFFS HARBOUR WATER : MAINTENANCE REPORT FOR JANUARY, FEBRUARY, MARCH 2003	35
34	WORKS BRANCH REPORT	42
35	REVIEW OF DUST SEALING PROGRAM AND PRIORITIES	44

E31	PERMISSION FOR CR OVENS TO ATTEND AIPIORT MEETINGS	48
-----	--	----

CONFIDENTIAL ITEMS

The following items either in whole or in part may be considered in Closed Meeting for the reasons stated:

36	TENDER - BOAMBEE EAST COMMUNITY CENTRE	50
----	--	----

A portion of this report is confidential for the reason of Section 10A (2):

(d) commercial information of a confidential nature that would, if disclosed:

- (i) prejudice the commercial position of the person who supplied it, or
- (ii) confer a commercial advantage on a competitor of the council, or
- (iii) reveal a trade secret.

and in accordance with Section 10A (1) the meeting may be closed to the public.

E32	ACQUISITION OF EASEMENT FOR RE-USE WATER PIPELINE AND WATER PIPELINE, PACIFIC HIGHWAY MOONEE	54
-----	--	----

A portion of this report is confidential for the reason of Section 10A (2):

(d) commercial information of a confidential nature that would, if disclosed:

- (i) prejudice the commercial position of the person who supplied it, or
- (ii) confer a commercial advantage on a competitor of the council, or
- (iii) reveal a trade secret.

and in accordance with Section 10A (1) the meeting may be closed to the public.

E33	ACQUISITION OF EASEMENT AT 14A BRUXNER PARK ROAD, KORORA FOR RE-USE WATER PIPELINE AND WATER PIPELINE	59
-----	---	----

A portion of this report is confidential for the reason of Section 10A (2):

(d) commercial information of a confidential nature that would, if disclosed:

- (i) prejudice the commercial position of the person who supplied it, or
- (ii) confer a commercial advantage on a competitor of the council, or
- (iii) reveal a trade secret.

and in accordance with Section 10A (1) the meeting may be closed to the public.

PED35 EXTENSION OF WASTE CONTRACTS

63

A portion of this report is confidential for the reason of Section 10A (2):

(d) commercial information of a confidential nature that would, if disclosed:

- (i) prejudice the commercial position of the person who supplied it, or
- (ii) confer a commercial advantage on a competitor of the council, or
- (iii) reveal a trade secret.

and in accordance with Section 10A (1) the meeting may be closed to the public.



COFFS HARBOUR CITY COUNCIL

ORDINARY MEETING

(CITY SERVICES COMMITTEE)

15 MAY 2003

Mayor and Councillors

CITY SERVICES DEPARTMENT REPORTS

28 TRAFFIC COMMITTEE MEETING 4/2003

Purpose:

To confirm minutes from the Traffic Committee Meeting held on 5 May 2003.

Recommendation:

T.26 – Gale Street, Coramba - Streetscape Works (1773 / 506160)

That streetscape works, relocation of the marked crossing and installation of a 40km/h speed limit zone be applied in Gale Street, Coramba, as shown on Plan T.26.

T.27 – Emerald Heights Drive, Emerald Heights (506520)

That a double unbroken centreline be applied in Emerald Heights Drive, Emerald Heights, as shown on Plan T.27.

T.28 – Boronia Street, Sawtell - Traffic Calming (501140 [381987])

That traffic calming devices be installed in Boronia Street, Sawtell, as per Plan T.28.

T.29 – Orlando Street, Coffs Harbour - Pedestrian Crossing (504030 [686574])

That no action be taken to provide a pedestrian crossing in Orlando Street, Coffs Harbour, for access to the Marina at this time as pedestrian access will be provided when the Coffs Cove development is completed.

cont'd

28 Traffic Committee Meeting 4/2003 (cont'd)

T.30 – Lyons Road, Sawtell - Pedestrian Crossing (500170 [684005])

That no action be taken to install a pedestrian crossing in Lyons Road, Sawtell, but investigations be undertaken to provide a refuge at this location.

T.31 – Beach Street, Woolgoolga - Pedestrian Crossing (508400 [686573])

That the request to install a pedestrian crossing at Beach Street, Woolgoolga, be deferred until additional streetscape works have been carried out in Beach Street, Woolgoolga.

T.32 – GK Denney Tyres Rally of the Coffs Coast (507480 / 1618 [684579])

That approval be granted to use local roads for the GK Denney Tyres Rally of the Coffs Coast on 21 June 2003, and to close Weirs Road, Nana Glen, from McNamara's Road to Central Bucca Road between the hours of 1.00pm and 4.30pm.

T.33 – Temporary Road Closure - Park Avenue/Gordon Street/Harbour Drive, Coffs Harbour
(505670 / 504620 [682064])

That :

- (a) the temporary road closure of the following streets between 6.30pm and 7.30pm on 18 October 2003, to enable a Torchlight Procession for the National Firefighters Championship :**
 - (i) Park Avenue (Brelsford Park to Gordon Street)**
 - (ii) Gordon Street (Park Avenue to Harbour Drive)**
 - (iii) Harbour Drive (Gordon Street to Pacific Highway)**
- (b) the organisers of the Torchlight Procession liaise with affected traders and obtain traders approval.**
- (c) the organizers be responsible for erection of traffic barriers and control of traffic using accredited traffic controllers.**
- (d) the organizers be responsible for all costs associated with the temporary closure, including advertising.**

cont'd

T.34 – Temporary Road Closure - First Avenue, Sawtell (501520 / 1618 [691416])

That :

- (a) the temporary road closure of First Avenue, Sawtell, between Second Avenue and Boronia Street between the hours of 11.00am and 1.00pm on Saturday, 24 May 2003, for the purpose of holding the Hot Rod Show & Shine, be advertised and providing no substantive objections are received, the closure be approved.
- (b) the organisers of the Hot Rod Show liaise with affected traders and obtain traders approval.
- (c) the organisers be responsible for erection of traffic barriers and control of traffic using accredited traffic controllers.
- (d) the organisers be responsible for all costs associated with the temporary closure, including advertising.

T.35 – Intersection East Bank Road/Coramba Road, Coramba (506420 / 500120)

That protected right turn linemarking and minor pavement widening be incorporated into the proposed pavement rehabilitation works at the intersection of Eastbank Road and Coramba Road, Coramba.

Attachments:

**COFFS HARBOUR CITY COUNCIL
TRAFFIC COMMITTEE MINUTES 4/2003
5 MAY 2003 - 10.30AM**

Present: Graham Carthew, Roads and Traffic Authority
Peter West, Coffs District Taxi Cab Network
George Stulle, Coffs Harbour City Council

Apologies: Cr Bill Palmer, Coffs Harbour City Council
Andrew Fraser MP, Member for Coffs Harbour

Minute Taker: Ann Graham, Secretary

T.26 – Gale Street, Coramba - Streetscape Works (1773 / 506160)

Consider plans for streetscape works and 40km/h speed limit in Gale Street, Coramba.

Recommended: that streetscape works, relocation of the marked crossing and installation of a 40km/h speed limit zone be applied in Gale Street, Coramba, as shown on Plan T.26.

T.27 – Emerald Heights Drive, Emerald Heights (506520)

Consideration to a request for double unbroken centreline marking over a crest on Emerald Heights Drive, Emerald Heights.

Recommended: that a double unbroken centreline be applied in Emerald Heights Drive, Emerald Heights, as shown on Plan T.27.

T.28 – Boronia Street, Sawtell - Traffic Calming (501140 [381987])

Consider plans for the installation of traffic calming devices in Boronia Street, Sawtell.

Recommended: that traffic calming devices be installed in Boronia Street, Sawtell, as per Plan T.28.

T.29 – Orlando Street, Coffs Harbour - Pedestrian Crossing (504030 [686574])

Consideration to the installation of a pedestrian crossing in Orlando Street, Coffs Harbour, to provide a safe pedestrian access to the Jetty Marina area.

Recommended: that no action be taken to provide a pedestrian crossing in Orlando Street, Coffs Harbour, for access to the Marina at this time as pedestrian access will be provided when the Coffs Cove development is completed.

T.30 – Lyons Road, Sawtell - Pedestrian Crossing (500170 [684005])

Consideration to the installation of a pedestrian crossing in Lyons Road, Sawtell, to provide a safe pedestrian access from the Legacy Units complex to the Bowling Club and shops.

Recommended: that no action be taken to install a pedestrian crossing in Lyons Road, Sawtell, but investigations be undertaken to provide a refuge at this location.

T.31 – Beach Street, Woolgoolga - Pedestrian Crossing (508400 [686573])

Consideration to the installation of a pedestrian crossing in Beach Street, Woolgoolga, adjacent the Post Office and shopping arcade, to provide a safe pedestrian across Beach Street.

Recommended: that the request to install a pedestrian crossing at Beach Street, Woolgoolga, be deferred until additional streetscape works have been carried out in Beach Street, Woolgoolga.

T.32 – GK Denney Tyres Rally of the Coffs Coast (507480 / 1618 [684579])

Consideration to a request to use local roads for the GK Denney Tyres Rally of the Coffs Coast on 21 June 2003, and to close Weirs Road, Nana Glen, from McNamara's Road to Central Bucca Road between the hours of 1.00pm and 4.30pm.

Recommended: that approval be granted to use local roads for the GK Denney Tyres Rally of the Coffs Coast on 21 June 2003, and to close Weirs Road, Nana Glen, from McNamara's Road to Central Bucca Road between the hours of 1.00pm and 4.30pm.

T.33 – Temporary Road Closure - Park Avenue/Gordon Street/Harbour Drive, Coffs Harbour (505670 / 504620 [682064])

Consideration to a request for the temporary road closure of the following streets to enable a Torchlight Procession for the National Firefighters Championship to be held between 6.30pm and 7.30pm on 18 October 2003.

- Park Avenue (Brelsford Park to Gordon Street)
- Gordon Street (Park Avenue to Harbour Drive)
- Harbour Drive (Gordon Street to Pacific Highway)

Recommended: that :

- (a) **the temporary road closure of the following streets between 6.30pm and 7.30pm on 18 October 2003, to enable a Torchlight Procession for the National Firefighters Championship :**
 - (i) **Park Avenue (Brelsford Park to Gordon Street)**
 - (ii) **Gordon Street (Park Avenue to Harbour Drive)**
 - (iii) **Harbour Drive (Gordon Street to Pacific Highway)**
- (b) **the organisers of the Torchlight Procession liaise with affected traders and obtain traders approval.**
- (c) **the organizers be responsible for erection of traffic barriers and control of traffic using accredited traffic controllers.**
- (d) **the organizers be responsible for all costs associated with the temporary closure, including advertising.**

T.34 – Temporary Road Closure - First Avenue, Sawtell (501520 / 1618 [691416])

Consideration to a request for the temporary road closure of First Avenue, Sawtell, between Second Avenue & Boronia Street, between 11.00am and 1.00pm on Saturday, 24 May 2003, for the purposes of holding the Hot Rod Show & Shine.

Recommended: that :

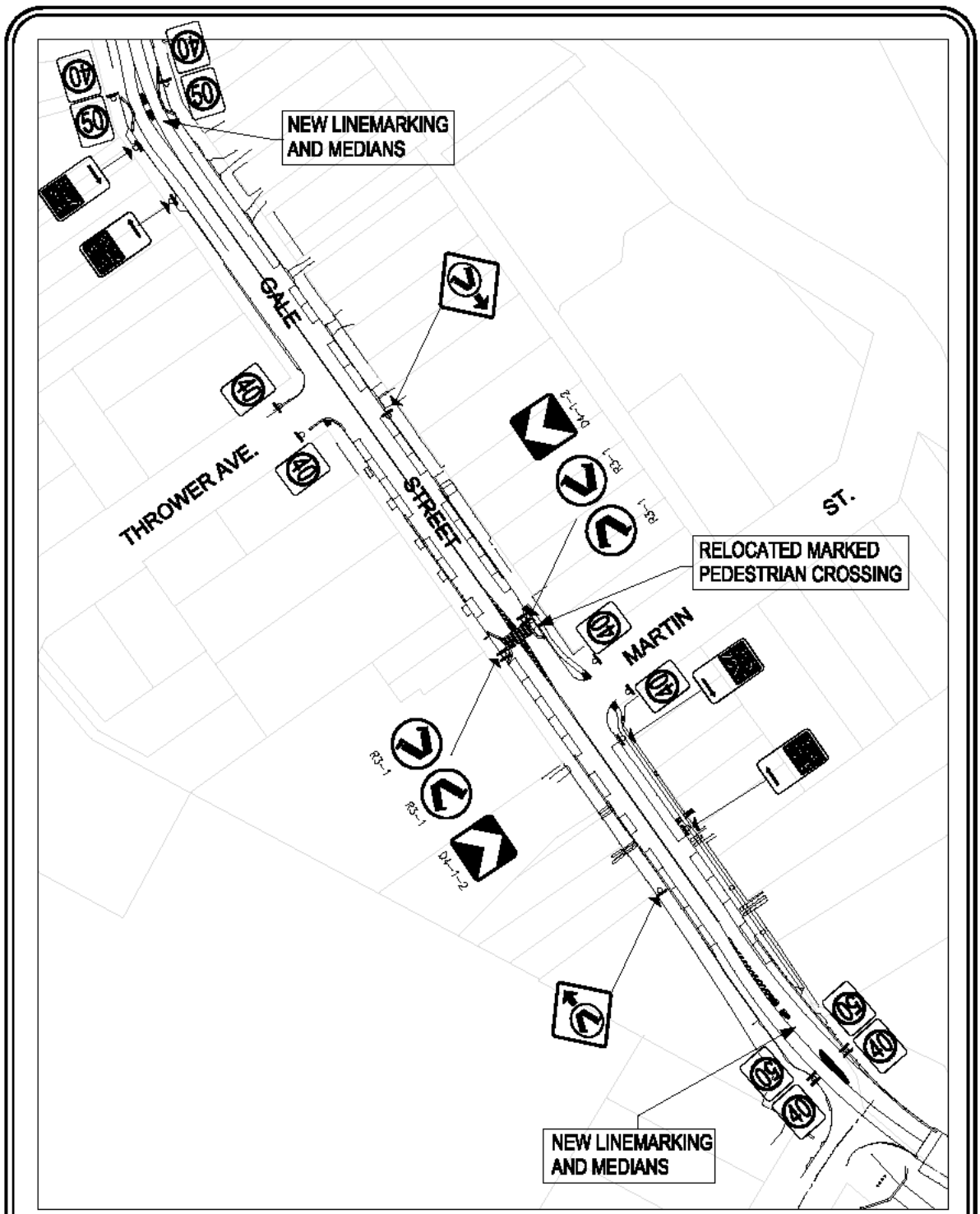
- (a) **the temporary road closure of First Avenue, Sawtell, between Second Avenue and Boronia Street between the hours of 11.00am and 1.00pm on Saturday, 24 May 2003, for the purpose of holding the Hot Rod Show & Shine, be advertised and providing no substantive objections are received, the closure be approved.**
- (b) **the organisers of the Hot Rod Show liaise with affected traders and obtain traders approval.**
- (c) **the organisers be responsible for erection of traffic barriers and control of traffic using accredited traffic controllers.**
- (d) **the organisers be responsible for all costs associated with the temporary closure, including advertising.**

T.35 – Intersection East Bank Road/Coramba Road, Coramba (506420 / 500120)

Consideration to plans for pavement rehabilitation at the intersection of Eastbank Road and Coramba Road, Coramba.

Recommended: that protected right turn linemarking and minor pavement widening be incorporated into the proposed pavement rehabilitation works at the intersection of Eastbank Road and Coramba Road, Coramba.

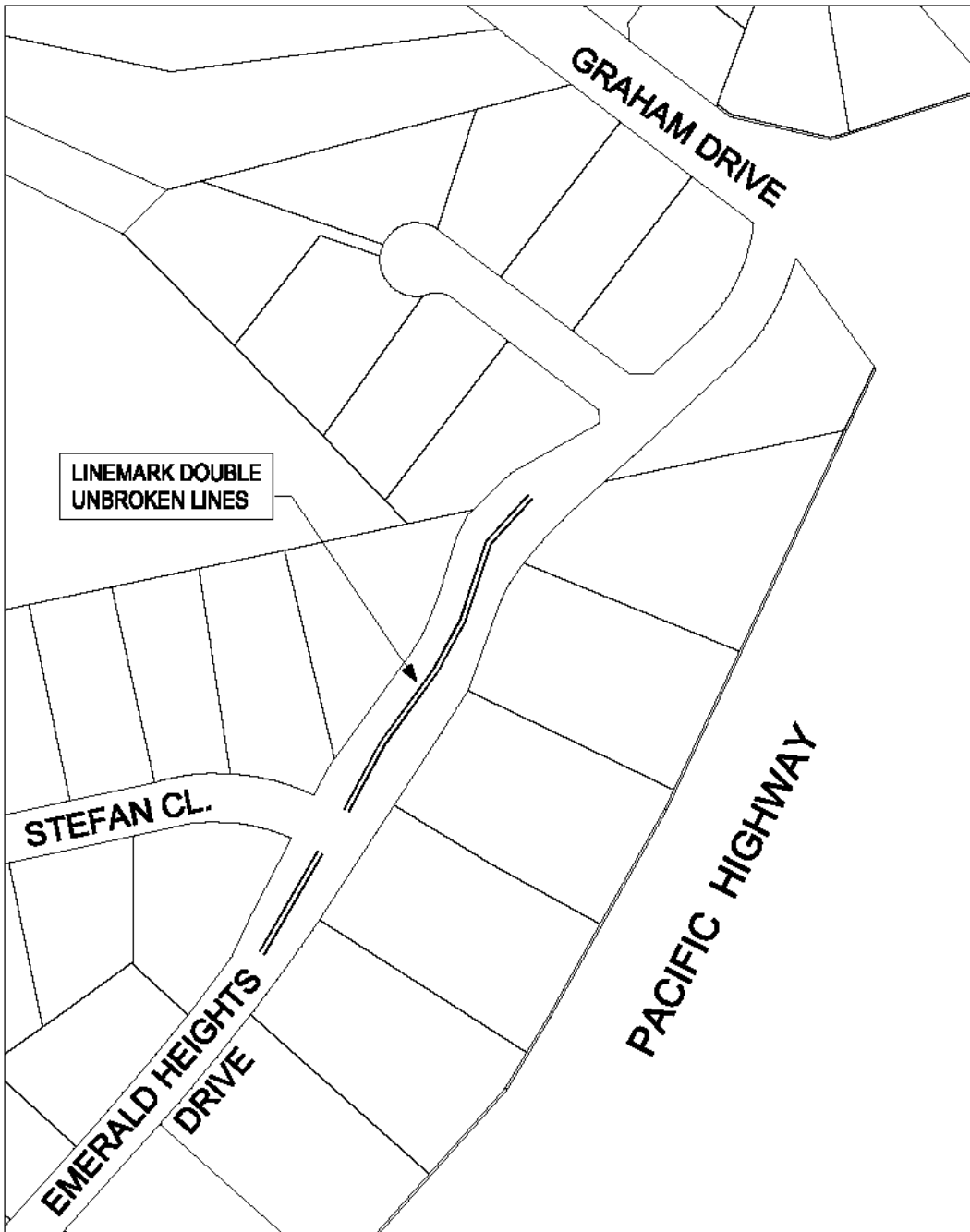
The next Traffic Committee Meeting will be held on Thursday, 5 June 2003 at 10.30am.



PLAN VIEW

NEW STREETScape WORKS,
RELOCATION OF MARKED
CROSSING AND 40 Km/h SPEED
ZONE

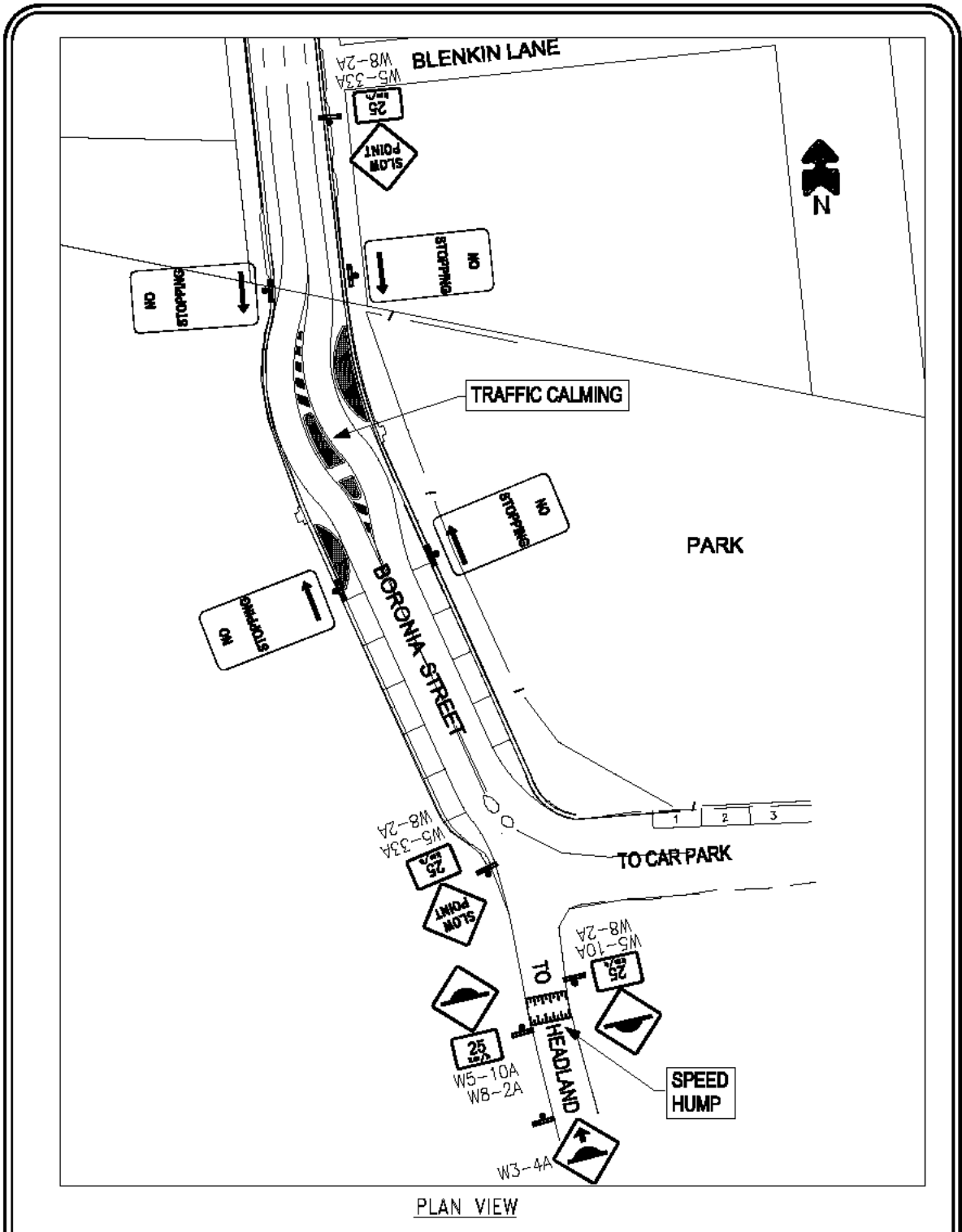
TRAFFIC INSTRUMENT
T-26 2003
NEW MARKED CROSSING/SPEED ZONE
GALE STREET. CORAMBA



PLAN VIEW

LINEMARK DOUBLE UNBROKEN
CENTRELINE IN PART OF EMERALD
HEIGHTS DRIVE

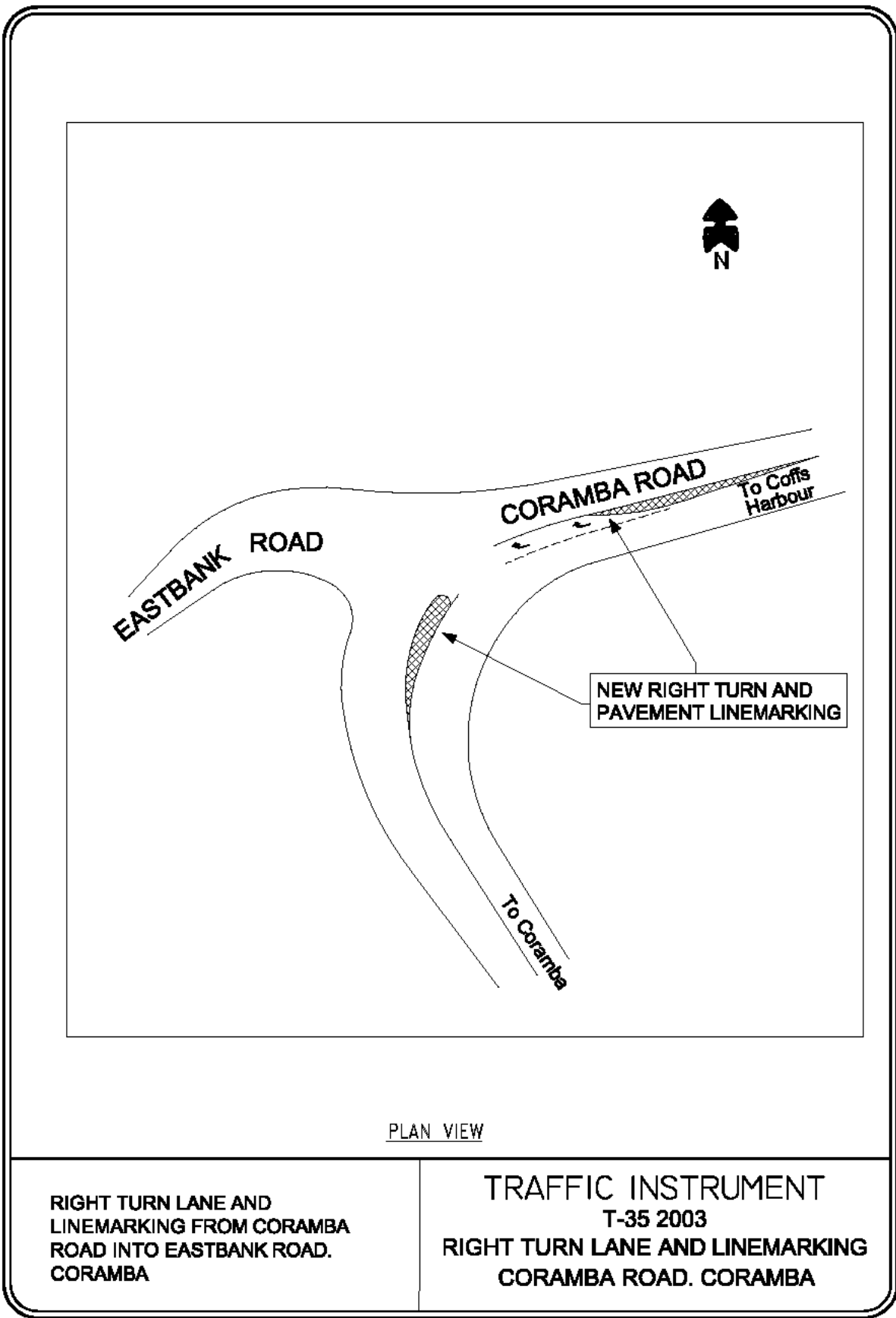
TRAFFIC INSTRUMENT
T-27 2003
DOUBLE UNBROKEN CENTRELINE
EMERALD HEIGHTS DRIVE. EMERALD HEIGHTS



PLAN VIEW

INSTALLATION OF TRAFFIC CALMING DEVICES AND SIGNAGE IN BORONIA STREET. SAWTELL

TRAFFIC INSTRUMENT T-28 2003
 TRAFFIC CALMING DEVICES
 BORONIA STREET. SAWTELL



PLAN VIEW

RIGHT TURN LANE AND
LINEMARKING FROM CORAMBA
ROAD INTO EASTBANK ROAD.
CORAMBA

TRAFFIC INSTRUMENT
T-35 2003
RIGHT TURN LANE AND LINEMARKING
CORAMBA ROAD. CORAMBA

29 PLANT REPLACEMENT PROGRAM 2003/2004

Purpose:

To obtain Council's approval to the proposed 2003/2004 plant replacement program and to proceed with its implementation.

Description of Item:

A 10 year rolling program of projected plant and equipment replacement has been prepared for the 500 items operated by Council based upon optimum economical life spans for each piece of machinery.

All items to be replaced have been divided into four categories:

1. Light vehicles
2. Trucks
3. Heavy plant
4. Minor plant

The estimated cost to purchase new items, nett income after GST on disposal of existing units and estimated nett cost to Council in 2002/2003 is detailed as follows:-

Description	No	Price	Trade In	Nett Cost
LIGHT VEHICLES				
Sedans	20	533,000	376,500	156,500
4WD Vehicles	4	151,000	108,000	43,000
Utilities	18	362,000	308,000	54,000
4WD Utilities	3	104,000	84,000	20,000
1 Tonne 2WD Utilities	12	128,000	92,000	36,000
		<u>1,278,000</u>	<u>968,500</u>	<u>309,500</u>
TRUCKS				
2 Tonne	5	216,000	91,000	125,000
2 Tonne Tipper	3	135,000	60,000	75,000
3-4 Tonne	1	45,000	17,000	28,000
3-4 Tonne 4x4	1	55,000	20,000	35,000
3-4 Tonne Tipper	5	254,000	110,000	144,000
Water Truck	1	170,000	30,000	140,000
		<u>875,000</u>	<u>328,000</u>	<u>547,000</u>
HEAVY PLANT				
Backhoe	2	300,000	120,000	180,000
Outfront Mower	1	175,000	25,000	150,000
Tractor	2	82,000	18,000	64,000
		<u>557,000</u>	<u>163,000</u>	<u>394,000</u>

cont'd

29 Plant Replacement Program 2003/2004 (cont'd)

OTHER

Hand Held Breaker	1	4,500	0	4,500
Fork Loading Attachment	1	4,500	0	4,500
Gator Utility	3	42,000	3,000	39,000
Ride on Mower	2	18,000	5,000	13,000
Roller	1	12,000	1,000	11,000
Post Power Driver Auger	1	15,000	1,000	14,000
Canopy	1	4,000	0	4,000
Trays for Utility	4	6,000	0	6,000
		<u>106,000</u>	<u>10,000</u>	<u>96,000</u>

MINOR PLANT

Brushcutters	10	6,550	2,400	4,150
Chainsaws	4	5,045	1,750	3,295
Power Pruners	1	1,060	500	560
Mowers	4	4,245	1,250	2,995
Edgers	4	2,505	840	1,665
Blower	4	1,370	600	770
Water Pump	1	680	400	280
Wick Wiper	1	2,800	700	2,100
		<u>24,255</u>	<u>8,440</u>	<u>15,815</u>

SUMMARY

LIGHT VEHICLES		1,278,000	968,500	309,500
TRUCKS		875,000	328,000	547,000
HEAVY PLANT		557,000	163,000	394,000
OTHER		106,000	10,000	96,000
MINOR PLANT		24,255	8,440	15,815
		<u>2,840,255</u>	<u>1,477,940</u>	<u>1,362,315</u>

Sustainability Assessment:

- **Environmental**

Council's plant fleet has been modernised over the past decade and all items have pre-determined change-over periods. Modernising the fleet allows new technology in vehicle engine, transmission and emission systems to be brought in resulting in better fuel economy, reduced emissions and reduced noise. It also reduces extended maintenance costs, including the need for spare parts, disposal of replacement parts, oils and coolants, all of which reduces environmental impacts created in manufacturing, distribution and disposal. Overall, there are positive environmental benefits to renewing the plant fleet on a regular basis.

- **Social**

Renewal of Council's plant fleet increases the safety of employees and the public through improved safety features and operator controls. Health impacts are reduced through reduced engine emissions, reduced noise levels and better operator ergonomics. Regular updating of plant and vehicles also provides increased confidence in the organisation and community, improved skills and greater effectiveness in provision of services.

cont'd

29 Plant Replacement Program 2003/2004 (cont'd)

- **Economic**

Council operates its own plant fleet on the basis that it can own and operate the plant at a lower cost than to hire or lease the same plant. Internal hire rates are regularly compared to external leasing and hire opportunities to ensure that this criterion is met. The lower internal hire rates therefore return a premium to Council's programs, allowing more works and services than would otherwise be available with hired or leased plant.

Council does, however, use substantial contract plant in addition to its own fleet and this supports local business and employment.

Council's plant and equipment is controlled within a formal management system and allocated to works through the Plant Co-ordinator.

The system stands alone financially through hire income generated. These funds are then used to maintain, repair and replace each item of equipment when it reaches the end of its economic life.

All financial details contained in this report have been checked and budgeted estimates are considered to be fair and reasonable.

Revised Budget Summary for 2002/2003

Balance in plant reserve 1 July 2002		626,187
<i>Receipts</i>		
Estimated operating income	3,212,117	
Estimated oncost income	347,717	
Estimated Diesel Fuel Rebate	39,000	
Estimated Vehicle Lease Payments	186,865	
Estimated Fuel Contributions	6,000	
Estimated interest income	70,000	
Plant reserve plus receipts		<u>3,861,699</u>
		4,487,886
<i>Less Expenditure</i>		
Estimated operating expenditure & overheads	1,928,251	
Estimated nett cost of plant purchases	900,000	
Estimated driver training	45,015	
Contribution depot expenses	21,000	
Estimated capital works depot upgrade	21,000	<u>2,915,266</u>
<i>Estimated Balance as at 30 June 2003</i>		<u>1,572,620</u>

Budget Summary for 2003/2004

Estimated balance in plant reserve 1 July 2003		1,572,620
<i>Receipts</i>		
Estimated operating income	3,106,780	
Estimated oncost income	341,750	
Estimated Diesel Fuel Rebate	40,000	
Estimated Vehicle Lease Payments	172,545	
Estimated Fuel Contributions	7,000	
Estimated interest income	85,000	
Plant reserve plus receipts		<u>3,753,075</u>
		5,325,695

cont'd

29 Plant Replacement Program 2003/2004 (cont'd)

<i>Less Expenditure</i>		
Estimated operating expenditure & overheads	1,989,822	
Estimated nett cost of plant purchases	1,362,315	
Estimated driver training	20,000	
Contribution depot expenses	21,000	
Estimated capital works depot upgrade	21,000	3,414,137
<i>Estimated Balance as at 30 June 2004</i>		<u>1,911,558</u>
 <i>Estimated net cost of plant 2004/05</i>		 1,925,000

Consultation:

This replacement program together with plant hire calculations and methodology for 2002/2003 have been the subject of extensive consultation with Council's plant committee which comprises:

Plant Administration Officer
Plant Coordinator
City Treasurer
Works Manager
Parks and Recreation Manager
Parks and Recreation Coordinator
Workshop Co-ordinator
Director of Engineering
Director of Economic and Community Enterprises
Director of Finance and Administration

Councillors Ovens, Palmer and Wood are also invited to the plant committee meetings.

Related Policy and / or Precedents:

Tenders will be called for the supply and delivery of all major items of plant. State Government contract facilities will be used where financially advantageous. Quotations will be obtained from local suppliers for those items which are readily available at competitive prices. Disposal of equipment will be by public auction, tender or trade-in, depending upon which method is the most financially advantageous to Council.

Statutory Requirements:

All individual purchases over \$100,000 require the calling of public tenders.

Issues:

Plant and equipment to be disposed of or replaced has either reached the end of its economic life or is no longer required for Council's operations.

Items will only be purchased where there is clear evidence that it is cheaper for Council to own than to privately hire.

cont'd

29 Plant Replacement Program 2003/2004 (cont'd)

Effective plant utilisation has also been reviewed as part of Coffs Best Value and more staff have now been trained as relief operators to assist during the absence of permanent staff. The increase in trained operators has already had a positive impact on utilisation rates.

Plant Management and utilisation has also been included in Council's strategic audit plan for 2002/2003 and recommendations made by the internal auditor are being implemented.

Overall Council has in place an efficient Plant Management System and no change to the current approach is necessary.

Implementation Date / Priority:

It is intended that tenders and quotations be called after 1 July, 2003 and that the program be substantially completed by December, 2003.

Recommendation:

- 1. That Council adopt the proposed 2003/2004 Plant Replacement Program and budget estimates as detailed in this report.**
- 2. That tenders and quotations be called for those plant items to be replaced as soon as practicable for purchase after 1 July, 2003.**

30 PLANT HIRE RATES 2003/2004

Purpose:

To seek approval of the attached plant hire rates for Council owned plant and equipment effective from 1 July, 2003.

Description of Item:

Council owns over 500 separate items of plant and equipment which are charged to works and services on an hourly, weekly or annual basis depending on the particular circumstances.

Hire rates for each item have been prepared to cover all running, maintenance and replacement costs. These rates have been established using Council records and an appropriate optimum life cycle for each particular item of equipment to produce a revenue neutral result.

Sustainability Assessment:

- **Environmental**

Council's plant fleet has been modernised over the past decade and all items have pre-determined change-over periods. Modernising the fleet allows new technology in vehicle engine, transmission and emission systems to be brought in resulting in better fuel economy, reduced emissions and reduced noise. It also reduces extended maintenance costs, including the need for spare parts, disposal of replacement parts, oils and coolants, all of which reduces environmental impacts created in manufacturing, distribution and disposal. Overall, there are positive environmental benefits to renewing the plant fleet on a regular basis.

- **Social**

Renewal of Council's plant fleet increases the safety of employees and the public through improved safety features and operator controls. Health impacts are reduced through reduced engine emissions, reduced noise levels and better operator ergonomics. Regular updating of plant and vehicles also provides increased confidence in the organisation and community, improved skills and greater effectiveness in provision of services.

- **Economic**

Council operates its own plant fleet on the basis that it can own and operate the plant at a lower cost than to hire or lease the same plant. Internal hire rates are regularly compared to external leasing and hire opportunities to ensure that this criteria is met. The lower internal hire rates therefore return a premium to Council's programs, allowing more works and services than would otherwise be available with hired or leased plant.

Council does, however, use substantial contract plant in addition to its own fleet and this supports local business and employment.

cont'd

30 Plant Hire Rates 2003/2004 (cont'd)

Increases in plant hire charges from the previous year are primarily due to increased fuel costs, non refundable GST paid on trade-in items and, for imported items, lower AU\$ exchange rates. Nevertheless, the hire rates set are in all cases below external hire rates. The annual surplus generated will relate solely to the amount of depreciation and capital required to replace each item at the end of its economical life cycle. The system is designed to produce a revenue neutral result.

The outcomes will establish the lowest possible plant costs charged to Council's works and services.

Consultation:

The rates have been developed through consultation with staff from City Services, Corporate Resources and Parks and Recreation.

Related Policy and / or Precedents:

It is necessary for Council to fix the charges annually for the hire of plant and equipment and as a requirement of the Local Government Act and for proper accounting procedures.

Issues:

It is essential that Council only own and operate plant and equipment that it can be clearly demonstrated is economically most advantageous for Council to do so. The rates set are in most cases substantially less than can be obtained through external contract prices. Systems are now in place to closely monitor usage rates, fuel allocation, servicing, operator techniques and external hire rates to ensure Council's interests are optimised.

Implementation Date / Priority:

It is intended that the new plant hire rates take effect from 1 July, 2003.

Recommendation:

That Council adopt the Plant Hire Rates as detailed in the attachment to this report, to take effect from 1 July, 2003.

Attachments:

		Hire Rates 2002/2003	Proposed Hire Rates 2003/2004			
Asset	Description	Hire Rate 02 03	Annual	Hourly	Daily	Transfer
2-3 TON TRUCK						
V602000	Ford Trader	11,000.00	12,500.00			
V612000	Toyota Dyna 200	6.00		6.00		
V613000	Toyota Dyna 200	6.00		6.00		
V614000	Toyota Dyna 200	6.00		6.00		
V615000	Toyota Dyna 200	6.00		6.00		
2-3 TON TIPPER						
V605000	Toyota Dyna 200 Tipper	8,000.00	10,000.00			
V616000	Toyota Dyna 200 Tipper	6.50		6.50		
V617000	Toyota Dyna 200 Tipper	6.50		6.50		
V629000	Toyota Dyna 200 Tipper	6.50		6.50		
3-4 TON TRUCK						
V630000	Hino Dutro 3	8,000.00	10,000.00			
V601100	Mitsubishi Canter FE647EV	8.00		7.00		
V608100	Hino Dutro 4	9.00		7.00		
V619000	Mitsubishi Canter FE647EV Cab Chassis	8.00		7.00		
V621000	Mitsubishi Canter FE647E	8.00		7.00		
V623000	Mitsubishi Canter FE637	6.00		7.00		
V624000	Hino Dutro 4	8.00		7.00		
V625000	Mitsubishi Canter FE647EV Truck	8.00		7.00		
V627000	Mitsubishi Canter FE647EV Truck	8.00		7.00		
V628000	Hino Dutro 4	8.00		7.00		
3-4 TON TRUCK 4X4						
V611000	Mitsubishi FG637C6V Single Cab	9.00		11.50		
3-4 TON TIPPER						
V240500	Mitsubishi Canter FE647E	8.00		8.00		
V600100	Toyota Dyna 300 Dual Cab Tipper	8.00		8.00		
V606000	Toyota Dyna 400	6.00		8.00		
V607000	Toyota Dyna 400	6.00		8.00		
V609000	Mitsubishi Canter FE647EV Tipper/ Crane	6.00		8.00		
V610000	Mitsubishi Canter FE647EV Tipper/Crane	6.00		8.00		
V618000	Mitsubishi Canter FE647EV Cab Chassis	6.00		8.00		
V656000	Toyota Dyna 400 Tipper	6.00		8.00		
5-8 TON TRUCK						
V660000	Mitsubishi FK617 Truck	14.00		10.00		
5-8 TON TIPPER						
V657000	Mitsubishi FE657EV Tipper	10.00		11.00		
V658000	Isuzu FRR 550	15.00		15.00		

		Hire Rates 2002/2003	Proposed Hire Rates 2003/2004			
Asset	Description	Hire Rate 02 03	Annual	Hourly	Daily	Transfer
10-16 TON TRUCK						
V659000	Hino Ranger 10 Cab Chassis	20.50		20.50		
10-16 TON TIPPER						
V255900	Mitsubishi FM658H Tipper	16.00		16.00		
V256100	Mitsubishi FM658H Tipper	16.00		16.00		
V652000	Mitsubishi FM658 HV Truck	16.00		16.00		
V653000	Mitsubishi FM657HSV Tip truck	16.00		16.00		
V255100	Mitsubishi FM658H Tipper	16.00		16.00		
16+ TRUCK						
V260400	Volvo NL12 Prime Mover	35.00		39.50		
16+ TIPPER						
V260100	Mitsubishi FV418KS Bogie	20.00		27.50		
WATER TRUCK						
V265300	Hino Shrike Lorry with Water Tank	25.00		30.00		
V650000	Nissan UD CW320H Truck	27.85		30.00		
V650001	Water Tank 13000 litre	2.85				
4WDRIVE						
V370200	Nissan Patrol ST 4.5 Wagon Petrol	16,000.00	16,000.00			
V405400	4WD Hilux Dual Cab	13,600.00	13,600.00			
V406200	Toyota Hilux Dual Cab 4 X 4	11,000.00	11,000.00			
V466100	Toyota Landcruiser	11,000.00	11,000.00			
V420200	Toyota Prado RV Wagon	6,500.00	9,500.00			
V426200	Toyota Prado GL	6,500.00	9,500.00			
V439200	Toyota Prado	6,500.00	9,500.00			
V417200	Toyota Hilux Dual Cab 4x4 Petrol	6,500.00	6,700.00			
V423200	Toyota Hilux Dual Cab Petrol	6,500.00	6,700.00			
V424300	Toyota Hilux Extra Cab V6 4x4	6,500.00	6,700.00			
V466000	Toyota Hilux Extra Cab 4x4	6,500.00	6,700.00			
V437300	Toyota Hilux 4 X 4	5.00		5.00		
V442200	Toyota Hilux Dual Cab 4x4	5.00		5.00		
V457100	Toyota Hilux 4x4 Extra Cab	5.00		5.00		
NOXIOUS WEED						
V603001	Tray, hose reel ,spray pump & winch					
V603002	Boomspray Computer					
V603003	Boom Spray	10.00		10.00		
V603100	Toyota Landcruiser					
234001	Algard Boom Spray - attached V6040					
V234002	Tray & twin hose reel Attached V6040					
V604001	Boomspray Computer	10.00		10.00		
V604100	Toyota Landcruiser					
V620001	Tray,Hose Reels & Pump					
V620100	Toyota Landcruiser	10.00		10.00		

		Hire Rates 2002/2003	Proposed Hire Rates 2003/2004			
Asset	Description	Hire Rate 02 03	Annual	Hourly	Daily	Transfer
ATTACHMT						
V255301	Stanley Hand Held Breaker BR45S	0.45				0.40
V255602	Fork Loading Attachment	0.60				0.50
V286201	Emergency power pac Pump	1,900.00	1,900.00			
V298200	Howard HR30 Rotovator	3,600.00	3,600.00			
V299800	Post Power Driver 6" Auger	100.00			100.00	
V405201	Canopy to suit Hilux Dual Cab	300.00	300.00			
V406101	ARB Commercial Winch	500.00	500.00			
V608101	Obieco Body	1.45				1.00
V624001	Obieco Service Body	1.45				1.00
V705001	Elkco Dozer Blade for V7050-00	1.65				1.50
V707001	Elkco Dozer Blade for V7070-01	1.65				1.50
V757001	Blade for Cat Grader	1.00				1.00
V759001	Jaws 150mm Bucket	0.04				0.04
V813000	Quikspray Twin Hose Reel System	2,500.00	2,700.00			
BACKHOE						
V753000	Caterpillar 428C Backhoe	25.00		25.00		
V759000	Deere 315SE4 Backhoe	25.00		25.00		
V760000	Deere 315SE4 Backhoe	25.00		25.00		
V762000	Caterpillar 428C Backhoe	25.00		25.00		
V763000	Caterpillar 428C Backhoe	25.00		25.00		
V764000	John Deere 315FE Backhoe	25.00		25.00		
BINS						
V286300	Solid Waste Transfer Bin 40m3	1,371.00	1,371.00			
V286400	Solid Waste Transfer Bin with Cover	1,371.00	1,371.00			
V286500	Solid Waste Transfer Bin 40m3	1,371.00	1,371.00			
V286600	Solid Waste Transfer Bin 40m3	1,371.00	1,371.00			
V286700	Solid Waste Transfer Bin 40m3	1,371.00	1,371.00			
V286800	Solid Waste Transfer Bin 40m3	1,371.00	1,371.00			
V286900	Solid Waste Transfer Bin 40m3	1,371.00	1,371.00			
V287000	Solid Waste Transfer Bin Small	1,000.00	1,000.00			
V287100	Solid Waste Transfer Bin Small	100.00			100.00	
BOBCAT						
V281003	Broom Sweeper for Bobcat	2,000.00	3,500.00			
V281007	Post Hole Borer Bobcat attachment					
V281009	Planer attachment for Bobcat					
V281010	Trencher attachment for Bobcat					
V281011	Broom Sweeper for Bobcat					
V281012	709 Backhoe attachment for Bobcat	25.00	22.50			
V814000	Flat Bed Trlr 3.5T					
V815000	Flat Bed Plant Trailer					
V772000	Bobcat 773H					
V773000	Bobcat 773H Loader					
CARAVAN						
V293400	Commander Caravan	2,500.00	2,500.00			
CHLDOSE						
V289400	Mobile Chlorine Dosing Unit	4,000.00	3,000.00			

		Hire Rates 2002/2003	Proposed Hire Rates 2003/2004			
Asset	Description	Hire Rate 02 03	Annual	Hourly	Daily	Transfer
CLUB CAR						
V811000	Club Car	2,500.00	2,500.00			
COMPACT						
V771000	Caterpillar 816F Landfill Compactor	120,000.00	120,000.00			
COMPRESS						
V290600	Compressor P110-WD	1,000.00	1,500.00			
V754000	Ingersoll Rand Air Compressor P110	15.50		15.50		
CRANE						
V235701	Hiab Crane 025 attached V2357	1,600.00	1,600.00			
V232601	Palfinger Crane PK3700-V2326	3.00				2.00
V233601	Palfinger Crane PK3700-V2336	3.00				2.00
V240501	HMF 250 Crane attached V2405	3.00				2.00
V255501	Palfinger PK8000R3 Crane	3.00				2.00
V256701	Palfinger PK500 Crane	3.00				2.00
V624002	Maxilift 5105H Crane	3.00				2.00
V653001	Unic Crane	3.00				2.00
V656001	Palfinger Crane attached V6560	3.00				2.00
V240001	Maxilift Crane	0.80				0.60
V241201	Maxilift Crane	0.80				0.60
V241401	Maxilift Crane	0.80				0.60
V601101	Maxilift 012 Crane	0.80				0.60
V608102	Maxilift 012 Crane	0.80				0.60
V611001	Maxilift Crane 012	0.80				0.60
V621001	Maxilift 012 Crane	0.80				0.60
V623001	Maxilift 012ERS Crane	0.80				0.60
V657001	Obieco Crane	0.80				0.60
EXCAVATOR						
V758000	Hitachi EX220-5 Excavator	50.00		50.00		
V758001	Rock Grab to suit EX220 Excavator					
V758002	Tilting Bucket & Ripper EX220 Excavator					
FORKLIFT						
V751000	Samsung Forklift	5,500.00	6,100.00			
GATOR						
V281500	John Deere Gator Utility	3,700.00	3,700.00			
V281700	John Deere Gator Utility	3,700.00	3,700.00			
V281900	John Deere Gator Utility	3,700.00	3,700.00			
GRADER						
V757000	Caterpillar 12H Grader	35.00		40.00		
V765000	Caterpillar 12H Grader	35.00		40.00		
V770000	Caterpillar 12H Grader	35.00		40.00		
HOOKLIFT						
V286200	Trailer Mounted Hook Lift	12,500.00	12,500.00			
JET SKI						
V804100	Yamaha Jet Ski and Trailer	4,000.00	4,500.00			
LINEMARK						
V808000	A1 Roadliner GMAX 7900	35.00		35.00		

		Hire Rates 2002/2003	Proposed Hire Rates 2003/2004			
Asset	Description	Hire Rate 02 03	Annual	Hourly	Daily	Transfer
LOADER						
V774000	Caterpillar 953C Track Loader	120,000.00	120,000.00			
V702000	Caterpillar 928G Loader	40.00		40.00		
MOWER						
V512000	John Deere Mower	6,000.00	6,000.00			
V513000	Core Master 1560 Aerator	6,700.00	6,000.00			
MOWERFLA						
V299400	Mott Flail 74CC-C Mower	10.00		10.00		
V500100	Howard Flail Mower	10.00		10.00		
V501100	Howard Flail Mower	10.00		10.00		
V502200	Howard Zenit 180 Flail Mower	10.00		10.00		
MOWEROTH						
V281400	Ford 7840SL Tractor with Ca	75.00		75.00		
V284800	Alamo Mott Interstater Super 88					
V505000	John Deere LX 279 Lawn Tractor	3,000.00	5,000.00			
V507100	John Deere LX 279 Lawn Tractor	7,500.00	7,500.00			
V503100	Iseki SF330 Outfront Mower	10,000.00	10,000.00			
V506100	Kubota ZD21 Mower	15.00		15.00		
V508100	Kubota G2160 Ride-on Mower	15.00		15.00		
V504100	Iseki SF330 Outfront Mower	20.00		20.00		
V509100	Iseki SF330 Outfront	20.00		20.00		
Yamaha YFM 4wd 4 Wheel Motorcycle						
V820000	Yamaha YFM 4wd 4 Wheel Motorcycle	4,000.00	4,500.00			
PATCH						
V651000	Mitsubishi FV517KMW Truck & Patchmobile	28.00		35.00		
V654000	Mitsubishi FM658LMSV Flocon Truck	28.00		35.00		
V655100	Izuzu FVD950 Patching Truck	28.00		35.00		
PIPECLEA						
V575000	Project Muni Trailer	7,600.00	7,600.00			
V576000	Project Muni Trailer	7,600.00	7,600.00			
ROLLER						
V284900	In-Line Multi Tyred Roller	3.50				3.50
V766000	Bomag BW55E Roller	4.00				4.00
V285800	Dynapac/ROPS Canopy	15.00		15.00		
V285300	Ingersoll Rand Roller	26.00		26.00		
V752000	Ingersoll SD100D Roller	26.00		26.00		

		Hire Rates 2002/2003	Proposed Hire Rates 2003/2004			
Asset	Description	Hire Rate 02 03	Annual	Hourly	Daily	Transfer
SEDAN						
V382000	Commodore Sedan		3,000.00			
V312200	Commodore Sedan	7,200.00	7,200.00			
V314300	Commodore Sedan	7,200.00	7,200.00			
V316300	Commodore Sedan	7,200.00	7,200.00			
V317300	Commodore Sedan	7,200.00	7,200.00			
V319200	Commodore Sedan	7,200.00	7,200.00			
V320300	Commodore Sedan	7,200.00	7,200.00			
V321300	Commodore Sedan	7,200.00	7,200.00			
V325200	Toyota Camry Wagon	7,200.00	7,200.00			
V327300	Commodore Sedan	7,200.00	7,200.00			
V328300	Commodore Sedan	7,200.00	7,200.00			
V329300	Falcon BA Sedan	7,200.00	7,200.00			
V330300	Commodore Sedan	7,200.00	7,200.00			
V331300	Falcon BA Sedan	7,200.00	7,200.00			
V332500	Holden Statesman	7,200.00	7,200.00			
V333200	Holden Calais Sedan	7,200.00	7,200.00			
V335200	Commodore Sedan	7,200.00	7,200.00			
V336200	Commodore Sedan	7,200.00	7,200.00			
V337200	Commodore Sedan	7,200.00	7,200.00			
V338200	Commodore Sedan	7,200.00	7,200.00			
V339200	Commodore Sedan	7,200.00	7,200.00			
V340200	Commodore Sedan	7,200.00	7,200.00			
V341200	Commodore Sedan	7,200.00	7,200.00			
V342200	Commodore Sedan	7,200.00	7,200.00			
V343200	Commodore Sedan	7,200.00	7,200.00			
V344100	Commodore Sedan	7,200.00	7,200.00			
V345200	Commodore Sedan	7,200.00	7,200.00			
V346200	Commodore Sedan	7,200.00	7,200.00			
V349200	Commodore Sedan	7,200.00	7,200.00			
V350200	Commodore Sedan	7,200.00	7,200.00			
V351100	Commodore Sedan	7,200.00	7,200.00			
V352200	Commodore Sedan	7,200.00	7,200.00			
V353300	Commodore Sedan	7,200.00	7,200.00			
V354200	Commodore Sedan	7,200.00	7,200.00			
V355200	Commodore Sedan	7,200.00	7,200.00			
V357200	Commodore Sedan	7,200.00	7,200.00			
V358200	Commodore Sedan	7,200.00	7,200.00			
V359500	SS Commodore Sedan	7,200.00	7,200.00			
V360200	Commodore Sedan	7,200.00	7,200.00			
V361200	Commodore Sedan	7,200.00	7,200.00			
V362300	Commodore Sedan	7,200.00	7,200.00			
V363100	Commodore Sedan	7,200.00	7,200.00			
V365100	Commodore Sedan	7,200.00	7,200.00			
V366200	Commodore Sedan	7,200.00	7,200.00			
V367200	Commodore Sedan	7,200.00	7,200.00			
V368200	Commodore Sedan	7,200.00	7,200.00			
V369200	Commodore Sedan	7,200.00	7,200.00			
V371200	Commodore Sedan	7,200.00	7,200.00			
V372100	Commodore Sedan	7,200.00	7,200.00			
V373500	Holden Statesman	7,200.00	7,200.00			
V375100	Commodore Sedan	7,200.00	7,200.00			

		Hire Rates 2002/2003	Proposed Hire Rates 2003/2004			
Asset	Description	Hire Rate 02 03	Annual	Hourly	Daily	Transfer
V376100	Commodore Sedan	7,200.00	7,200.00			
V377100	Commodore Sedan	7,200.00	7,200.00			
V379000	Commodore Sedan	7,200.00	7,200.00			
V380000	Commodore Sedan	7,200.00	7,200.00			
V381000	Commodore Sedan	7,200.00	7,200.00			
V383000	Commodore Sedan	7,200.00	7,200.00			
SES						
V374000	Nissan Patrol ST Wagon 2.8 Turbo Diesel	720.00	720.00			
V453000	Toyota Hilux Dual Cab 4x4 Diesel	720.00	720.00			
V454000	Toyota Hilux Dual Cab 4x4 Diesel	720.00	720.00			
V455000	Toyota Hilux Dual Cab 4x4 Diesel	720.00	720.00			
V622000	Isuzu NPR300 with Rescue Body	720.00	720.00			
V800000	Duck Boat Trailer	100.00	100.00			
SITESHED						
V950000	Site Sheds					
V951000	Site Sheds					
V952000	Site Sheds					
V953000	Site Sheds					
		38.00		20.00		
V950001	Tool shed					
V951001	Tool shed					
V952001	Tool shed					
V953001	Tool shed					
SLASHER						
V510000	Howard Stealth 342 Rollamowa	6,500.00	6,500.00			
V705002	Howard EHD180 Slasher attached V7050-00	5.00				2.50
V706001	Howard Slasher BHD180	5.00				2.50
V707002	Howard Slasher BHD180	5.00				2.50
SPREADER						
V298700	Bredall Fertiliser Sand Spreader	2,000.00	2,000.00			
V298800	Krone Manure Spreader	2,500.00	2,500.00			
Turf Tec Power Broom						
V812000	Turf Tec Power Broom	2,200.00	2,200.00			
SWEEPER						
V293900	Sweeper Pacific	3,000.00	3,000.00			
V768000	Tennant Street Sweeper	25.00		26.00		
V769000	McDonald Street Sweeper	45.00		45.00		

		Hire Rates 2002/2003	Proposed Hire Rates 2003/2004			
Asset	Description	Hire Rate 02 03	Annual	Hourly	Daily	Transfer
TRACTOR						
V282800	Tractor Fordson	4,400.00	4,400.00			
V704000	Case Tractor CX70	18,000.00	17,000.00			
V775000	Kubota Tractor L3410HDX	11,000.00	12,500.00			
V700100	New Holland TL80	15.00		15.00		
V701100	New Holland TL80	15.00		15.00		
V703000	Kubota B2400 Compact Tractor	16.00		15.00		
V705000	John Deere 6110 Tractor	20.00		25.00		
V706000	John Deere 6110 Tractor	20.00		25.00		
V707000	John Deere 6110 Tractor	20.00		25.00		
TRAILER						
V294700	Tandem Tilt Trailer	40.00			20.00	
V805000	Trailer	1,000.00	1,000.00			
V810000	Tandem Trailer 8 x 5	1,500.00	1,000.00			
V295700	Tandem Trailer with Ramps	2,500.00	2,800.00			
V295900	Tilt Trailer	2,500.00	2,800.00			
V803000	Tilt Trailer	2,500.00	2,800.00			
V287200	Hamelex Tipping Trailer	18.00		18.00		
V767000	Triaxle Low Loader	16.50		16.50		
TRAYS						
V416101	Canopy & Tray on V4442	300.00	400.00			
V422101	Canopy	300.00	400.00			
V424201	Canopy	300.00	400.00			
V407301	Aluminium Tray	0.20				0.20
V421001	Aluminium Tray to suit Ford Courier	0.20				0.20
V427001	Aluminum tray to suit V4270	0.20				0.20
V428001	Aluminium Tray	0.20				0.20
V434001	Aluminium Tray	0.20				0.20
V438001	Aluminium Tray	0.20				0.20
V442201	Aluminum Tray	0.20				0.20
V236101	Canopy & Tray Body-attached V4163	0.65				0.65
V419101	Canopy & Tray	0.65				0.65
V457001	Canopy	0.20				0.65
V659001	Tilt Tray	8.00				6.00

		Hire Rates 2002/2003	Proposed Hire Rates 2003/2004			
Asset	Description	Hire Rate 02 03	Annual	Hourly	Daily	Transfer
UTES						
V400200	Commodore S Pac Utility	4,000.00	3,700.00			
V402200	Commodore S Pac Utility	4,000.00	3,700.00			
V441200	Commodore S Pac Utility	4,000.00	3,700.00			
V447100	Commodore S Pac Utility	4,000.00	3,700.00			
V448200	Commodore S Pac Utility	4,000.00	3,700.00			
V463000	Commodore S Pac Utility	4,000.00	3,700.00			
V464100	Commodore S Pac Utility	4,000.00	3,700.00			
V467000	Commodore S Pac Utility	4,000.00	3,700.00			
V468000	Commodore S Pac Utility	4,000.00	3,700.00			
V401300	Commodore Utility	5,000.00	5,000.00			
V404300	Commodore Utility	5,000.00	5,000.00			
V409200	Toyota Hilux Extra Cab (Auto)	5,000.00	5,000.00			
V410300	Falcon Utility	5,000.00	5,000.00			
V413200	Falcon Utility	5,000.00	5,000.00			
V418200	Commodore Utility	5,000.00	5,000.00			
V444200	Falcon Utility	5,000.00	5,000.00			
V445200	Toyota Hilux 2WD	5,000.00	5,000.00			
V450200	Toyota Hilux Utility	5,000.00	5,000.00			
V458100	Falcon Utility	5,000.00	5,000.00			
V461100	Toyota Hilux Utility	5,000.00	5,000.00			
V470000	Commodore Utility	5,000.00	5,000.00			
V472000	Commodore Utility	5,000.00	5,000.00			
V403200	Toyota Hilux Tray Back	3.50		3.00		
V407200	Toyota Hilux Petrol	3.50		3.00		
V432200	Toyota Hilux Utility with Tray	3.50		3.00		
V433200	Toyota Hilux Utility with Tray	3.50		3.00		
V451100	Toyota Hilux Utility	3.50		3.00		
V452100	Toyota Hilux Utility	3.50		3.00		
V459100	Toyota Hilux 2WD	3.50		3.00		
V471000	Toyota Hilux 2WD	3.50		3.00		
V438100	Toyota Hilux Utility	3.50		3.00		
V411200	Commodore Utility	4.00		3.00		
V412300	Commodore Utility	4.00		3.00		
V414400	Commodore Utility	4.00		3.00		
V415400	Commodore Utility	4.00		3.00		
V425100	Commodore Utility	4.00		3.00		
V431200	Falcon Utility	4.00		3.00		
V435200	Falcon Super Cab Utility	4.00		3.00		
V436200	Falcon Utility	4.00		3.00		
V443300	Commodore Utility	4.00		3.00		
V449100	Falcon Utility	4.00		3.00		
V469000	Commodore Utility	4.00		3.00		
V416400	Falcon Utility	4.00		3.00		
V419200	Falcon AU Utility	4.00		3.00		

		Hire Rates 2002/2003	Proposed Hire Rates 2003/2004			
Asset	Description	Hire Rate 02 03	Annual	Hourly	Daily	Transfer
V465000	Toyota Hilux Extra - Cab TraybackUtility	4.00		4.00		
V429200	Toyota Hilux Extra Cab Utility	4.00		4.00		
V407300	Toyota Hilux Extra Cab	4.00		4.00		
V421300	Toyota Hilux Extra Cab	4.00		4.00		
V427400	Toyota Hilux Extra Cab Utility	4.00		4.00		
V428400	Toyota Hilux Extra Cab	4.00		4.00		
V434300	Toyota Hilux Extra Cab	4.00		4.00		
VANS						
V408100	Ford Transit Van	4.00		10.50		
V430200	Toyota Town Ace Van	5,500.00	6,300.00			
WATERCLN						
V806000	High Pressure Water Cleaner	1,900.00	2,100.00			
V807000	Steam Cleaner	1,900.00	2,100.00			
WOODCHIPPER						
V756000	Bandit 250XP Woodchipper	30.00		30.00		

31 2003 NATIONAL YOUTH WEEK

Purpose:

To report to Council on the activities of National Youth Week 2003.

Description of Item:

National Youth Week (NYW) is the largest celebration of young people on the Australian youth calendar. Developed by young people, NYW aims to celebrate and recognise the value of all young Australians to their communities.

As part of the ongoing commitment to local young people the Council contributed both monetary and inkind support to organisations participating in National Youth Week celebrations which were held from 5-13 April 2003.

Youth Week aims to provide young people with an opportunity to express their views and act on issues that impact on their lives. It provides local Councils with the opportunity to work with young people and better understand the issues and concerns that are important to them and it provides the community with an opportunity to focus on the positive contribution young people make and can make to society.

This has been achieved through the active involvement of young people in the planning and implementation of activities that:

- raised issues, ideas and concerns of young people.
- developed strategies to address the issues important to young people.
- increased the community's awareness of young people and the issues which are important to them.
- promoted young people's contribution to the community.

The monies provided by Council and met dollar for dollar by the Premier's Department were used to subsidise community organisations to implement activities. A total of nine activities were subsidised with the available funding and 18 activities were included in the calendar of events organised through Council.

It is to be noted that numerous other events were held in the LGA organised and arranged by various organisations e.g., Amnesty International and Mental and Sexual Health. The media was very generous in their coverage of Youth Week. There were several articles in the local newspapers as well as items on both the local television and radio stations during the week.

Participating organisations:

- PCYC
- Administration Services, Coffs Harbour Education Campus (CHEC)
- Harbour Youth Services
- Coffs Harbour Community Indoor Stadium
- Arts Mid North Coast
- 1st Sawtell Scout Group

cont'd

31 2003 National Youth Week (cont'd)

- John Logan Entertainment
- Coffs Harbour City Library
- Coffs Harbour Regional Youth Orchestra
- Salute to the Arts
- Coffs Harbour Squadron of the Australian Air League
- Christian Life Church
- Mid North Coast Health Services

Calendar of Events

- **Amnesty International**
Week long "Faces of Hope" photography display celebrating Australia as a multicultural nation.
- **Open Day at PCYC**
Try out of various sporting activities e.g., archery, basketball, judo.
- **Australian Air League**
Display of 1934 glider which they are hoping to rebuild and eventually fly.
- **Pavement Art Workshop and Competition**
Held by local artist Guy Crosley in conjunction with Arts Mid North Coast.
- **1st Sawtell Scouts**
Bush workshop and activities which included camp cooking, water safety. Screen printing of t-shirts which will be worn at upcoming Jamboree.
- **Writing Workshop**
Local author Colin Thompson conducted a workshop for aspiring young authors on short story writing hosted by Coffs Harbour City Library.
- **TAFE Lunchtime Celebrations**
Live music and performance by BOOM! A drumming and percussion group plus a variety of health/youth stalls, free music and bbq. Drumming workshop was held in the afternoon.
- **Young Blood – Bands 2003 Competition**
Youth Battle of the Bands held a drug and alcohol free event at the Ex-Services Club.
- **Indoor Stadium**
Held sporting activities for young people with disabilities e.g., basketball, soccer, t-ball and wheelchair sports.
- **Hot House Party**
Drug and alcohol free dance party held at Sawtell RSL.
- **Skateboarding Evening**
Held at PCYC with demonstrations and prizes. Drug and alcohol free event.
- **"Skitz Out" Youth Market Day**
Combining market stalls, information booths, live music, talent show and hacky sack competition plus bbq.
- **Mid North Coast Health Services**
Praxis Centre had information stalls on drug, alcohol and sexual health.

cont'd

31 2003 National Youth Week (cont'd)

- **Regional Youth Orchestra**
Held three events – toddlers prom, primary and infants schools performance and community performance at Park Beach Plaza.
- **Primary School Age Dance Party**
Held at PCYC – drug and alcohol free, entertainment provided by Kids Bizz and AV Corporate.
- **Youth Church Service**
Held at Christian Life Centre with special guest Mal Freeby Director of Teen Challenge Drug Rehabilitation.
- **Bicycle Bash**
Held at the Showground in conjunction with the PCYC and various local bicycle shops which incorporated dirt jump competition, dirt criterion and an observation trial around Coffs Creek.
- **Two Day Youth Pottery Workshop**
With hands on pottery making and painting held at Arts and Crafts Workshop Gallery.

“*What’s it to you*” was the slogan chosen by young people for 2003 Youth Week and was symbolised by their optimism, involvement and enthusiasm for life expressed through the above activities.

Issues:

Council contributed \$1,500 to match the \$1,500 provided by the NSW Premier's Department.

Participating organisations added their own resources to the subsidy to undertake the activities.

Participation by local schools was disappointing and in future more emphasis should be placed on getting schools more involved during Youth Week as they have a ready made captive audience to promote sexual health education, anti drug and alcohol presentations.

Recommendation:

That organisations who participated in the 2003 National Youth Week celebrations in the Coffs Harbour local government area be commended in writing for the valuable contribution they have made to young people in the local community.

Purpose:

To report to Council on the activities of Seniors Week 2003.

Description of Item:

The Coffs Harbour Senior Citizens Week Committee is a community based committee which comprises senior citizens, Council staff and representatives of local businesses. The committee has met on a regular basis since September 2002 in order to plan and coordinate a program of activities for Seniors Week which was held from 16-21 March 2003.

The following people were members of the Senior Citizens Week Committee for 2003:

- Barbara Lawson
- Graham Greenhalgh
- Aileen Kenny
- Alan Scolari
- Di Jones
- Lola Fowler
- Fay Townley
- Julie Gunn

Unfortunately due to ill health or the ill health of partners mid way through the organising period the participation of three committee members was withdrawn. Additional members will be sought prior to the commencement of planning for Seniors Week 2004.

The theme for Seniors Week 2003 was "*The Best Time for Ages*", the best time for learning, the best time for adventure and the best time for getting together.

Events held during the week reflected the theme by providing seniors with opportunities for getting together, both with older people and across the generations, and demonstrated that older age can be a time for learning and adventure.

Seniors Week also provided a unique opportunity to recognise the valuable contributions of older people to the community. Local Seniors Awards were presented by the Mayor to ten outstanding senior citizens in the Coffs Harbour Local Government Area.

In addition, the NSW Premier's Individual Award was presented by Mr Andrew Fraser, MP to Ms Patricia Rayward and Ms Joyce Steebergen for their major community contributions.

In planning for Seniors Week the committee aimed to provide a program of activities which catered to the interests of seniors, were available at no cost and provided access to activities across a broad geographical section of the local government area.

cont'd

32 Seniors Week 2003 (cont'd)

The program for 2003 consisted of the following events:

Sunday, 16 March

Seniors Garden Party – Relocated from the Coffs Harbour Regional Botanic Gardens to the Coffs Harbour Community Village due to inclement weather.

Tuesday, 17 March

"Come and Try Morning" - Sawtell Croquet Club

Wednesday, 18 March

"Down Memory Lane"- Woolgoolga Bowling Club

Seniors Week Church Service and Luncheon – St Johns Anglican Church, Coffs Harbour

Thursday, 20 March

Old Time Movie Matinee and Lunch – Coffs Harbour Ex-Services Club

Friday, 21 March

Park Beach Plaza Seniors Fashion Parade and Awards Presentations – Park Beach Plaza

An evaluation of the week was held on Thursday, 10 April 2003 at which time the committee discussed the success of the week's activities. The committee was pleased with the feedback they received from the senior community and felt that the week was a great success. All activities were reported as being well attended and enjoyed by many senior citizens within the local government area.

Issues:

The organising committee received financial and inkind support from a variety of community organisations and local businesses toward Seniors Week events. Some of the sponsors were:

- NSW Department of Housing
- Coffs Harbour Ex-Services Club
- Woolgoolga Bowling Club
- Coffs Harbour Catholic Club
- Sawtell Croquet Club
- St John's Anglican Church
- Spotlight
- Homebase
- Park Beach Plaza
- McDonalds
- Big Windmill Restaurant
- Pelican Beach Resort Australis
- The Palms Centre

The committee was successful in receiving a grant for \$495 from the NSW Department of Ageing, Disability and Home Care for the Seniors Garden Party. A further contribution of \$1,500 was made by Coffs Harbour City Council.

cont'd

32 Seniors Week 2003 (cont'd)

These contributions were appreciated by the committee enabling them to develop a comprehensive program of events at no cost to the seniors who attended and resulted in the week being recognised as an extremely successful community event.

Recommendation:

That the Coffs Harbour Senior Citizens Week Committee members be thanked in writing for their efficient use of funding and their commitment to celebrating the contribution older members make to the community through a successful Seniors Week 2003.

33 COFFS HARBOUR WATER : MAINTENANCE REPORT FOR JANUARY, FEBRUARY, MARCH 2003

Purpose:

Information on maintenance and operation activities for January, February and March 2003 for Coffs Harbour Water.

Description of Item:

1. Water

In addition to the routine maintenance and operation activities, the following works and activities were carried out:-

1. Superchlorinate subdivision mains at Bellinger Keys Estate, Urunga and River Street Bellingen.
2. Mains pressure test for subdivider at Corindi - Pristine Waters Shire.
3. Flushing program carried out in all areas connected to the town supplies. This was the first flushing program for six months, due to the drought.
4. All Council's outside taps and showers reinstated after lifting of all water restrictions.
5. Assisted Construction Gang with cut-ins in Lady Belmore Drive.
6. Divers replaced cables on trash booms for Karangi Dam spillway.
7. Commissioned new 500 dia trunk main Macauleys Reservoir to Pacific Bay.
8. Modelling is being carried out by the Department of Sustainable Natural Resources of river abstractions from the Orara and Nymboida Rivers, and determinations of secure yields, for use in production of the water sharing plan for the Orara River.
9. Staff attended meetings with the Premier's Department to decide on uniform levels of restrictions for the North Coast.

Water Supply

		January	February	March
1.	Karangi Dam (%) (end of month)	50.0	56.8	93.8
2.	Rainfall at Karangi Dam (mm)	18.2	393.9	257.7
3.	Total Consumption – Karangi Dam Supply (ML)	475.2	372.4	435.8
4.	Average Daily Consumption (ML/d)	15.3	13.3	14.1
5.	Total Abstraction Cochranes Pool (ML)	0.0	128.7	1783.5
6.	Inflow from new Regional Water Supply pipeline	502.2	440.0	512.2
7.	River flow downstream of P/S (ML/d) (end of month)	0	320	56.3
8.	Nymboida River flow (ML/d) (end of month)	95	5744	885
9.	Total Karangi Dam Seepage (ML)	7.9	8.2	10.8
10.	Total Evaporation (ML) (average for month)	45.0	33.0	29.0
11.	Total Consumption Coramba (ML)	2.6	2.1	3.0
12.	Total Consumption Nana Glen (ML)	1.7	0.8	1.1

cont'd

33 - Coffs Harbour Water : Maintenance Report for January, February, March 2003 (cont'd)

2. Sewerage

Below is a breakdown of the effluent reuse meters read throughout the City. Volumes shown are in kilolitres.

EFFLUENT VOLUMES (kL) - January to March 2003

		Total Effluent	Effluent Reused	Effluent Disposed	Rainfall
January	Coffs Harbour	274385	19491	254894	51
	Sawtell	89604	5055	84549	31
	Woolgoolga Moonee	46364	23200	23164	19
February	Coffs Harbour	304190	10699	293491	250
	Sawtell	106228	2764	103464	241
	Woolgoolga Moonee	64882	18671	46211	375
March	Coffs Harbour	422223	6275	415948	203
	Sawtell	122272	1944	120328	268
	Woolgoolga Moonee	70867	7811	63056	187

REUSE BREAKDOWN (kL) - January to March 2003

	January	February	March	Total
COFFS HARBOUR TW	1745	2070	2023	5838
OVERHEAD FILL POINT	87	56	0	143
UNMETERED TRUCK FILL POINT	1725	360	90	2175
PS 47	0	0	0	0
RSPCA	219	30	0	249
AIRPORT	494	127	216	837
RACE CLUB	328	73	55	456
UNIVERSITY	0	0	0	0
ADVOCATE PARK	1493	542	0	2035
HOCKEY FIELDS	0	0	0	0
MOTO X	0	0	0	0
STADIUM	3067	1114	670	4851
FLUSHING POINT (STADIUM)	1401	2340	2409	6150
GOLF CLUB	5697	2358	106	8161
CITY HILL	100	9	8	117
REX HARD. OVAL	296	66	0	362
SAWTELL RUGBY UNION	1099	599	2	1700
SAWTELL NURSERY	883	185	43	1111
SAWTELL ROUNDABOUT (BARCOO)	857	770	653	2280
SUB TOTAL	19491	10699	6275	36465
SAWTELL TW	391	386	21	798
SAWTELL BOWLING CLUB	877	87	226	1190
CHINAMANS CK P/S	16	61	160	237
SAWTELL GOLF CLUB	3771	2230	1537	7538
SUB TOTAL	5055	2764	1944	9763

33 - Coffs Harbour Water : Maintenance Report for January, February, March 2003 (cont'd)

WOOLGOOLA TW	8399	8439	6085	22923
WOOLGOOLGA PLAYING FIELDS (HIGH ST)	496	749	18	1263
MCCANNNS	347	259	163	769
LOADERS	803	119	0	922
UNWINS RD (TOP)	3509	1591	663	5763
UNWINS RD (BOTTOM)	3684	2718	183	6585
KILPAL (CONDONS RD)	800	758	600	2158
BAINS (CONDONS RD)	1599	3518	2	5119
BENNINGS (HOLLOWAYS RD)	1311	35	0	1346
MCFARM	452	128	56	636
G. SMITH (SERVO)	434	0	0	434
G. SMITH (EMERALD)	171	56	0	227
DREEVENS	519	204	41	764
BREED	676	97	0	773
SUB TOTAL	23200	18671	7811	49682

Morgans Road Reclaimed Water System.

The reservoir structure and civil works have been completed and testing is now under way. The chlorination equipment will be installed shortly and upon completion of testing and commissioning the reservoir should be operational by mid May.

Once operational, the reservoir will provide storage for the reclaimed water users in the northern part of the city and increase Council's capacity to meet peak reclaimed water needs.

Reclaimed Water Trunk Main

AJ Pipelines and Constructions have commenced the section of reclaimed water pipeline from the Coffs Creek bridge to Watsonia Avenue. Upon completion of this work they will move to the section from Arthur Street to the Bananacoast Caravan Park. Initial delays with material supply and weather have set the project back several weeks but works is now progressing well.

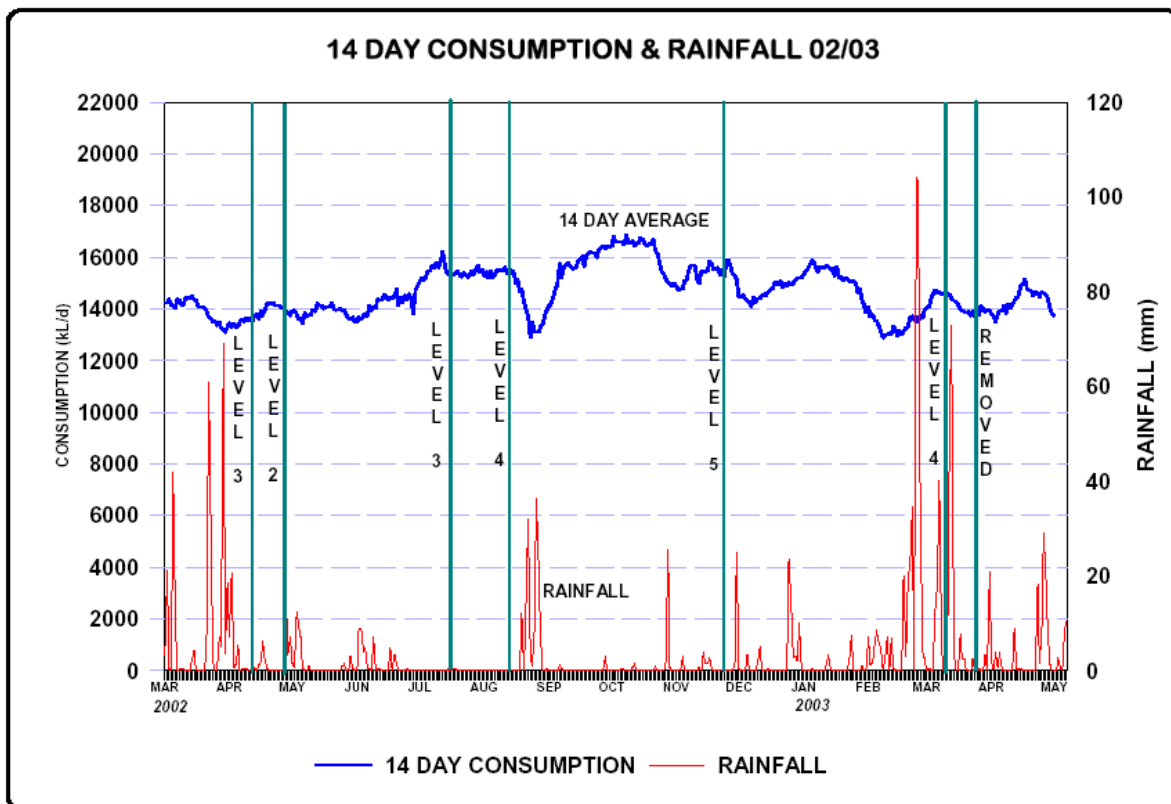
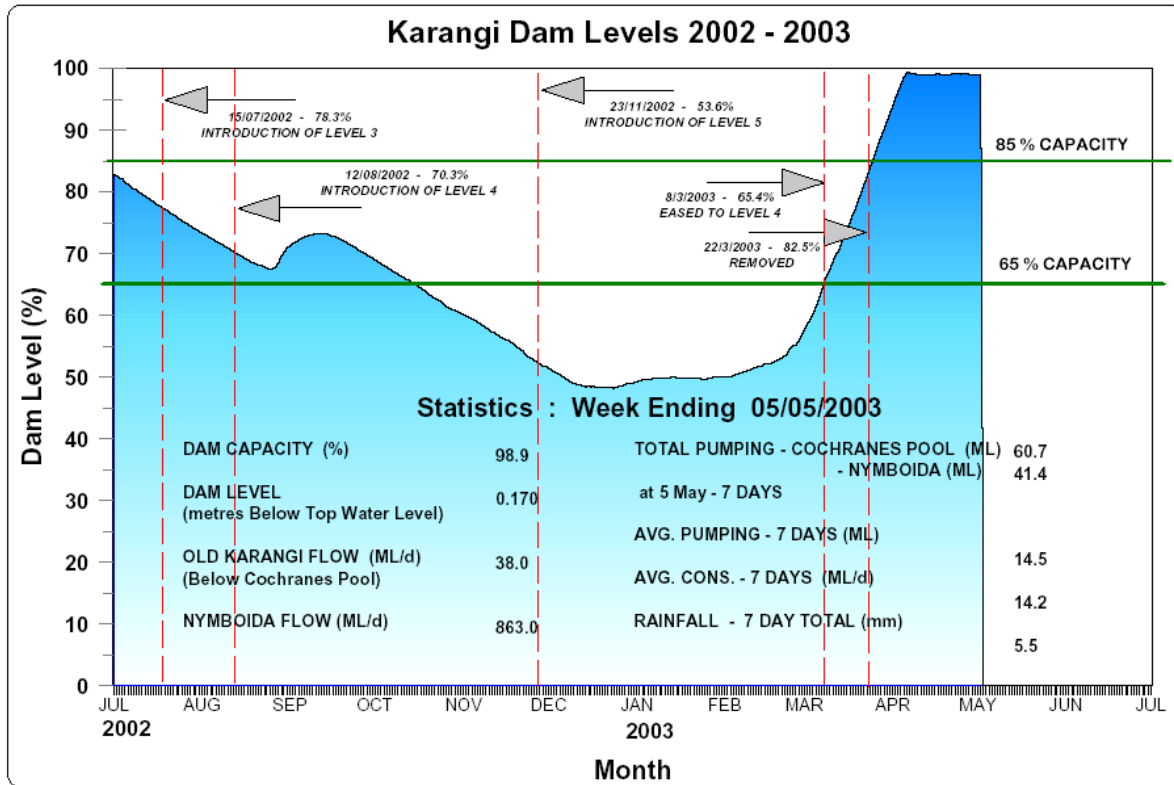
Two sections of the reclaimed water trunk main, one from Split Solitary Road to Moonee Beach Road and the other from Moonee Beach Road to the existing main at Bucca, have been put out to tender. These sections should be completed by the latter part of 2003.

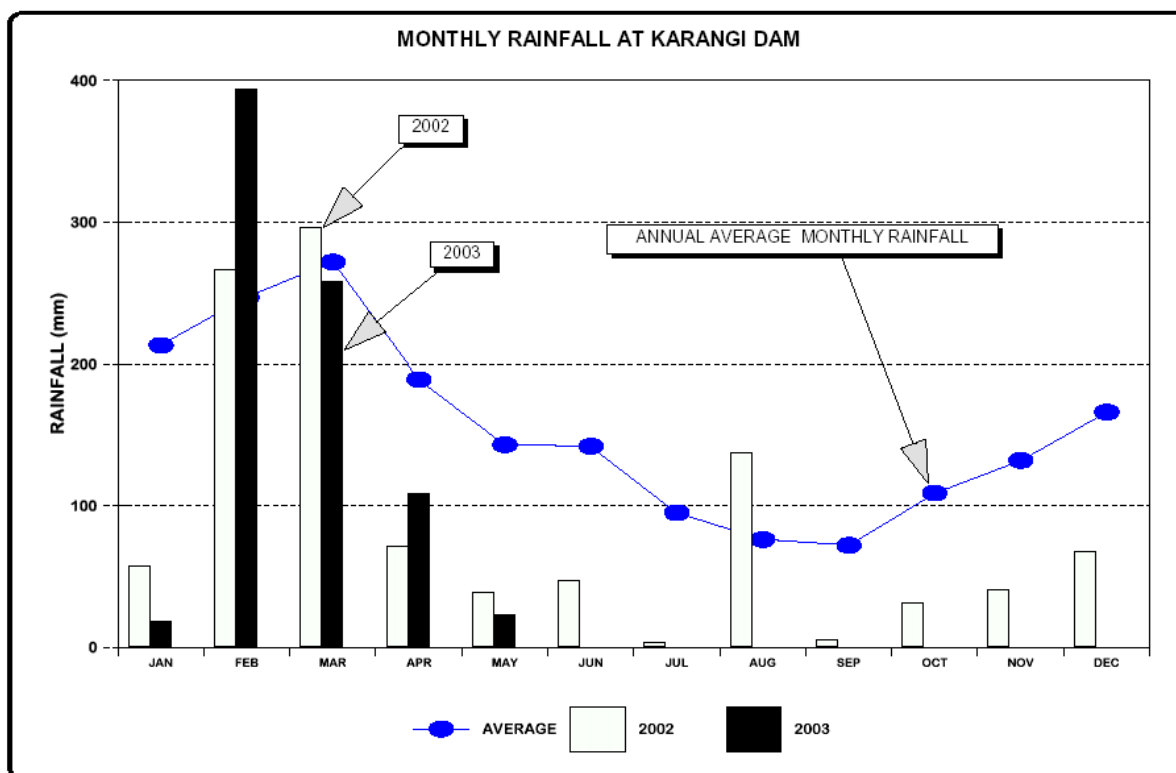
The remaining section from the Bananacoast Caravan Park to Split Solitary Road is in advanced design stage and should be put out to tender by mid June. Alterations to pipework near the Coffs Harbour Fishing Club is presently being designed and should be completed about the same time.

Recommendation:

- 1. That the report on Coffs Harbour Water maintenance and operation activities for January, February and March 2003, be noted.**
- 2. That the average daily consumption for the quarter of 14.26 ML/day, total abstraction for the quarter from Cochranes Pool of 1,912 ML, total inflow to Karangi Dam from Regional water Supply P/L of 1,454 ML, total consumption for the quarter of 1,283 ML and Karangi Dam storage level of 93.8% on 31 March 2003, be noted.**

Attachments:

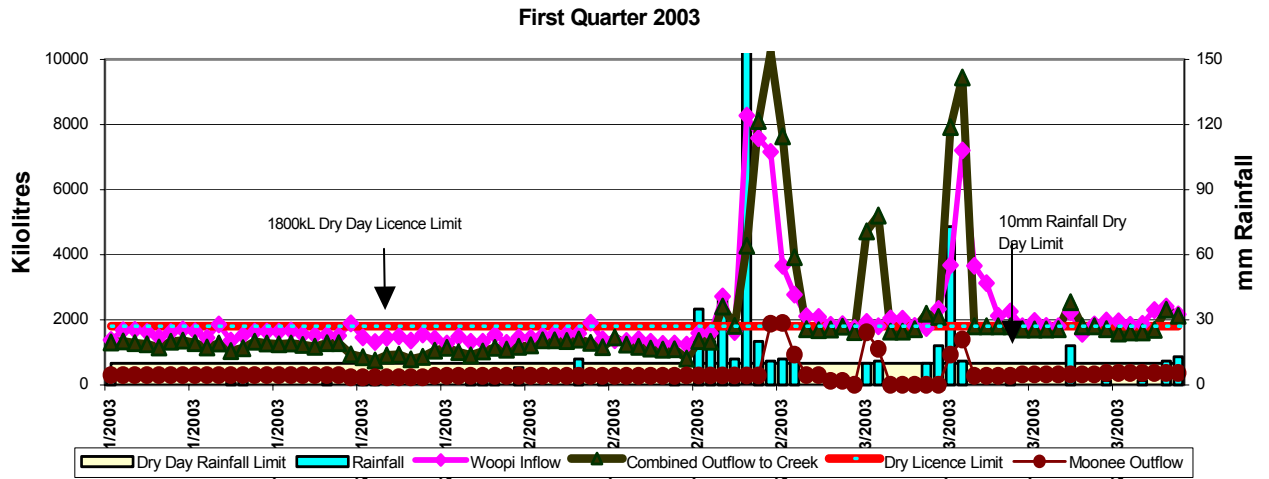




RAINFALL AT KARANGI DAM														
MONTH	AVG	1991	1992	1993	1994	1995	1996	1997	1998	1999	2000	2001	2002	2003
JANUARY	213	198	122	130	24	161	385	164	62	237	174	147	57	18
FEBRUARY	247	156	262	110	148	413	157	206	160	255	78	413	266	394
MARCH	272	46	326	111	350	381	221	138	107	219	152	755	297	258
APRIL	189	90	194	84	22	64	102	25	166	319	145	155	71	108
MAY	143	137	81	40	106	183	786	154	28	161	136	103	39	4
JUNE	142	299	43	31	19	42	75	38	30	269	43	8	47	
JULY	95	51	38	117	57	8	76	32	60	364	11	73	4	
AUGUST	76	3	14	32	54	12	60	8	209	102	56	21	137	
SEPTEMBER	72	3	11	28	15	34	30	52	131	89	13	32	6	
OCTOBER	109	134	51	72	18	73	38	93	34	65	100	26	31	
NOVEMBER	132	79	142	55	75	263	339	190	240	108	323	129	41	
DECEMBER	166	360	171	227	165	128	101	60	101	123	131	28	68	
TOTAL YEAR	1856	1556	1455	1036	1054	1760	2370	1159	1329	2312	1363	1849	1064	782

Woolgoolga/Moonee WRP Flows

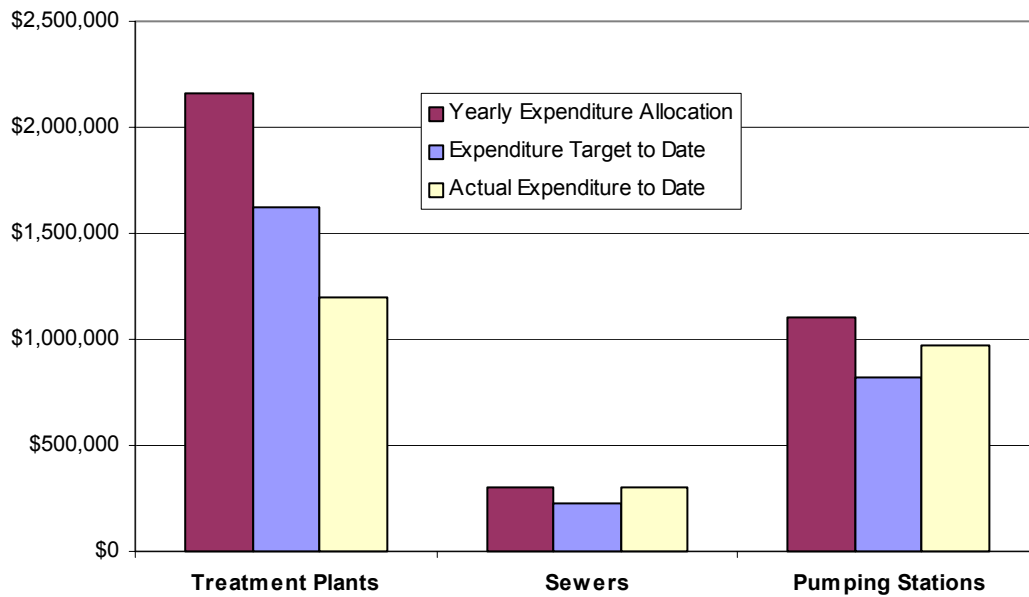
Figure 1



This Graph indicates those days when, due to high rainfall, the discharge into Willis Creek exceeds the 1800kL Dry Weather Flow Licence Limit

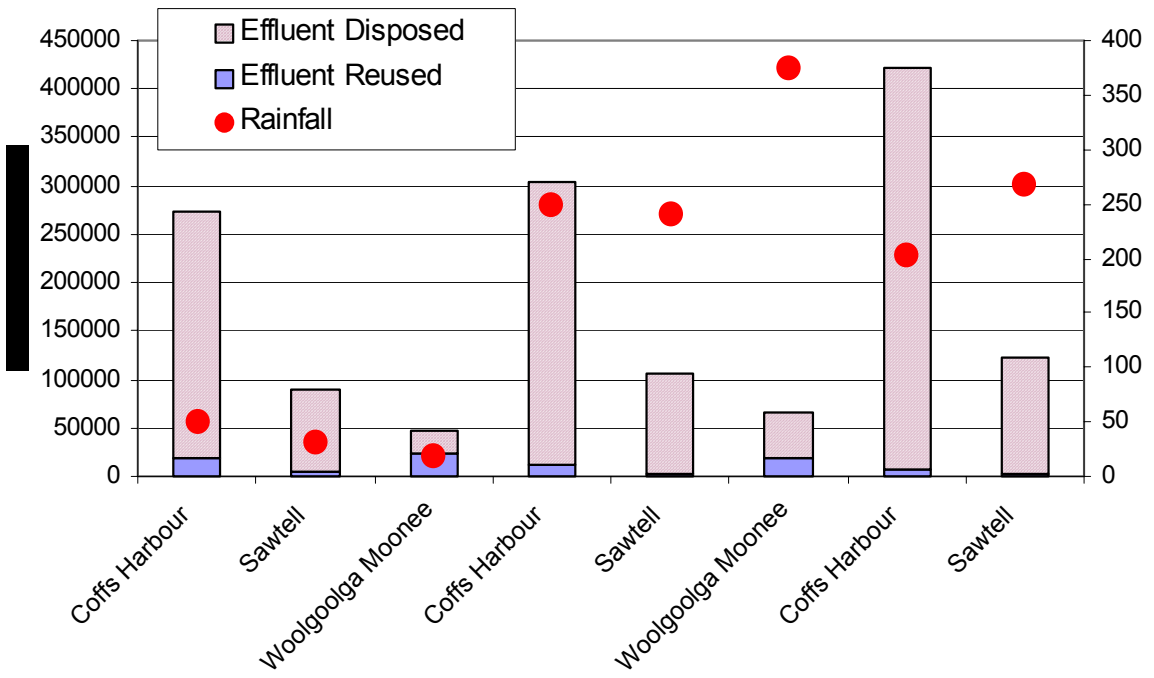
Total Sewerage Operational Expenditure 2002/2003

Third Quarter of 2002/2003 Financial Year



This Graph shows the estimated final operational costs for the Sewerage Systems from January to March 2003

Total Monthly Effluent Volumes January to March 2003



34 WORKS BRANCH REPORT

Purpose:

To advise Council of the progress of construction and maintenance programs undertaken by Works Branch up to 30 April 2003.

Description of Item:

1. Completed Works

- Dust Seal: McPhersons Road, Nana Glen
Friday Creek Road, Friday Creek

2. Works in Progress and Commencing in May 2003

- Jetty Strip drainage, installation of a 1200mm dia stormwater pipe from the rear of the Jetty Dive Shop to the Jetty Foreshores.
- Flood mitigation works to the North Arm of Coffs Creek at the rear of Collice Place.
- Coramba Road pavement rehabilitation, Bakers Road to Roselands Estate.
- Panorama Parade water main renewal
- Footpath Construction: Sawtell Road – Corrigan Avenue to Armstrong Drive
Frances Street – Gundagai Street to Jean Street
Lady Belmore Drive – Opposite Toormina High School
- Dust Sealing - Eastbank Road
- Pavement Rehabilitation – Coramba Road / Eastbank Road Intersection

A financial attachment detailing expenditure verse budget for the 2002/2003 Capital Works Program is included for Council's information.

Recommendation:

1. **That Council note the progress report on construction and maintenance works undertaken by Works Branch up to 30 April, 2003.**
2. **That Council note that individual program expenditures are being monitored to ensure that the total program costs for 2002/2003 are contained within the approved budget.**

Attachments:**Works Branch-Construction Projects Budget/Expenditure****02/2003 Program****AS AT DATE: 7th May 2003**

Description	Revised Budget	Actual Expenditure	% Project Complete	% Costs Expended
Local Roads				
Bucca Rd, realignment, Roads to recovery	\$450,000	\$171,413	37%	38%
Sealed Roads Reseals	\$527,000	\$492,675	95%	93%
Sealed Roads Reseals - Asphalt	\$80,447	\$47,595	60%	59%
Sealed Roads Rehabilitation	\$1,117,834	\$549,577	46%	49%
Gravel Resheets	\$107,940	\$81,737	79%	76%
Federal Roads to Recovery	\$493,266	\$330,269	69%	67%
Dust Sealing	\$200,000	\$137,031	63%	69%
Sawtell Rd reconstruction, Boambee Ck to Lamberts Rd	\$126,484	\$0	0%	0%
Total:	\$3,102,971	\$1,810,298		
Regional Roads				
Hogbin Drive Extension Albany St to High St	\$249,512	\$10,682	4%	4%
Hogbin Dr Widening, Stadium Dr to Boambee Ck	\$487,796	\$482,563	98%	99%
Total:	\$737,308	\$493,245		
Drainage				
Drainage Impts / Nuisance Flooding	\$373,562	\$190,615	57%	51%
Jetty Strip Drainage	\$239,271	\$184,753	74%	77%
Stormwater Management Plan Works	\$156,842	\$85,768	56%	55%
North Arm Coffs Creek Flood Mitigation	\$239,271	\$184,753	75%	77%
Total:	\$1,008,946	\$645,889		
Bridges				
Upper Orara & Mt Brown Bridge Approaches	\$200,000	\$164,310	80%	82%
Timmsvale / Pine Brush Ck Bridge Reconstructions	\$486,827	\$498,139	100%	102%
Lower Bobo Reconstruction	\$428,774	\$436,448	100%	102%
Total:	\$1,115,601	\$1,098,897		
Footpaths / Cycleways				
Footpath Construction	\$254,758	\$43,894	15%	17%
PAMPS Footpath Works	\$143,800	\$89,494	60%	62%
Cycleway Projects	\$339,227	\$213,138	60%	63%
Total:	\$737,785	\$346,526		
Water Mains				
Mains Renewals	\$275,000	\$111,176	38%	40%
Mains Extensions	\$70,000	\$9,722	17%	14%
Total:	\$345,000	\$120,898		

35 REVIEW OF DUST SEALING PROGRAM AND PRIORITIES

Purpose:

To advise Council of a review of the Dust Sealing Program and priority criteria and recommend adoption of the revised priorities following completion of the three year program identified in the 2002/2003 Management Plan.

Description of Item:

Over the last nine years Council has undertaken an annual program of dust sealing. Following the sealing of urban streets, predominantly in the northern beaches villages, work has focused on sections of rural roads resulting in sealing of 49 km of rural road.

Over the past two to three years the annual program of \$200,000 has resulted in approximately 3 to 4 km of dust sealing per year. At present there is approximately 116 km of unsealed road. At the current rate it will take many years before all roads are sealed and it is therefore important to prioritise works. The current information identified in setting criteria for prioritising the program includes:

- Number of houses located in the vicinity of the road (ie within approximately 100m of the road)
- Bus route
- Maintenance requirements.

The 2002/2003 Management Plan adopted a three year Dust Sealing Program subject to annual review. The program was formulated generally from the outcomes of the prioritised list.

In recent times there have been approaches to Council to modify or review the criteria used to prioritise works. Comments include:

- that there should be a greater emphasis on the overall use of the road and the effects the dust has on the road users.
- safety concerns relating to an unsealed road versus a sealed road.

In consideration of the above factors, a review of the criteria has been undertaken to include additional criteria being:

- Road usage generated from surrounding residents and other possible sources.
- The road geometry relating to safety.
- The road hierarchy being the extent of the area the road services.

Also in order that there is a “*sharing*” effect, sections of roads under assessment have been divided up, where possible, to an estimate cost in the order of \$50,000.

Below is a list of the highest ranked road sections as determined by the revised criteria, a comparison with the roads identified in the current Management Plan and their position in relation to the original rankings. There have been several particular sections of road that have been raised for specific examination for consideration under the revision, being Old Coast Road, Mardells Road (southern end) and O’Neils Road (also known as Hartleys Road), and have been included in the table in their relative ranked positions.

cont’d

35 Review Of Dust Sealing Program And Priorities (cont'd)

Road Name	Segment Name	Location	Length	Revised Criteria Rank	Mgt Plan 02/03	Pre 02/03 Criteria Rank
Eastbank Rd	Extend from south 800m	CORAMBA	800	1	03/04	1
Upper BoBo Rd 2	750-1600	BO-BO	850	2	03/04	2
Cradle Creek Rd	Lowanna Rd- 600	LOWANNA	600	3	03/04	3
Ellems Quarry Road	1600-2460	NANA GLEN	860	4		36
Gundarene Rd	800-1600	LOWANNA	800	5	04/05	4
Timmsvale Rd	1700-2520	LOWANNA	820	6	04/05	5
Morrows Rd	Existing seal to end	NANA GLEN	586	7		6
Coldwater Creek Rd	From No. 222 to end	NANA GLEN	554	8		35
Old Upper Orara Rd	Upper Orara Road to end	UPPER ORARA	350	9		37
Eastbank Rd	Seal remaining through cutting	CORAMBA	700	10		29
Taylor's Cr Rd	Mount Coramba Road - end	BUCCA	1142	11		50
Ellems Quarry Road	MR151-800m	NANA GLEN	800	12	04/05	8
Old Coast Road	From North-250m south (Sec 1)	SAPPHIRE	236	13		32
Old Coast Road	From North (Sec 2)	SAPPHIRE	236	14		32
Old Coast Road	From North (Sec 3)	SAPPHIRE	236	15		32
McClellands Road	To Herds Road	BUCCA	1250	16		12
Middle Boambee Rd	End Seal - End No 285A	BOAMBEE	200	17		56
Lowanna Moleton Rd	5523-6325	LOWANNA	802	18		33
South Boambee Rd	End Bitumen - End	BONVILLE	448	19	03/04	7
Fridays Ck Rd	Between dust seals	UPPER ORARA	1035	20		47
Hartleys Road	MR151 - Bridge	CORAMBA	831	21	04/05	10
Mackays Road (Right)	North Railway Line (Right)	COFFS HARBOUR	600	22		15
West Korora Rd	Gatelys to 1835	KORORA	436	23		9
Old Coast Road	Sec 4	SAPPHIRE	236	24		32
Upper BoBo Rd 1	MR120-750	BO-BO	750	25	03/04	2
Valery Rd	3320-Boundry	BONVILLE	830	26		19
Lovetts Rd	Korora Basin Road - 370	KORORA	370	27		59
Gillards Rd	600 to Bridge	BUCCA	779	28		63
McPhersons Rd	End of Seal to Gate	NANA GLEN	249	29		64
Mole Creek Rd	1300-2000	LOWANNA	700	30		70
Lower Bo Bo Rd	600-1400	BO-BO	800	31		39
Mackays Road (Left)	North Railway Line (Left)	COFFS HARBOUR	130	32		16
Randalls Road	800 – 1400	BUCCA	600	33		11
Brewers Road	Ferrets Rd to Atkins Seal	NANA GLEN	220	34		13
Old Coast Road	Sec 5	SAPPHIRE	236	40		32
Mardells Road (southern end)	From Central Bucca Rd to 2.16km (north)	BUCCA	2130	55		42
O'Neils Rd (Hartleys Rd)	Hartleys Rd (Grid)-End	CORAMBA	804	77		65

Sustainability Assessment:

- Environmental**

The Dust Sealing program has known environmental benefits by reducing air pollution (dust) and sediment runoff and is identified as an indicator in the State of Environment Report 2002.

35 Review Of Dust Sealing Program And Priorities (cont'd)

- **Social**

There are a number of social benefits associated with the program by reducing dust impacts on residents living near the road and providing a safer road environment for road users and are include in the selection criteria to determine priorities for roads of greater social benefit.

- **Economic**

The program also has economic benefits by reducing annual maintenance grading costs as well as reduced vehicle running and maintenance costs.

Consultation:

In formulating the criteria, consideration was given to the comments through correspondence and representations by various members of the community.

Issues:

The Draft 2003/2004 Management Plan identified \$150,000 for dust sealing, which is a reduction of \$50,000 from the previous Management Plan. If the draft plan is adopted as it stands then the current program will be reduced, regardless of a review of priorities.

The Management Plan forecasts a three plan which is subject to review annually as is the case proposed in the current draft plan. Under normal circumstances the revised allocation would generally equate to a deferral of the planned works. However when including the revision of the criteria there would be projects that would not be included in a three year program that were previously included. To overcome this the revised program could be implemented following completion of projects that are included in the current Management Plan. The timing of the completion of those projects would only be subject to the availability of funding.

By including a 3 year program in the 2002/2003 Management Plan, Council has given a raised expectation that the roads deferred will be completed.

In view of the reduced draft budget a three year Dust Sealing Program would now be:

Year	Road Name	Segment Name	Location	Est Cost
03/04	Eastbank Rd	Extend existing south to north 800m	CORAMBA	\$57,000
03/04	Upper BoBo Rd 2	750-1600	BO-BO	\$55,000
03/04	Cradle Creek Rd	Lowanna Rd- 600	LOWANNA	\$38,000
04/05	Gundarene Rd	800-1600	LOWANNA	\$51,000
04/05	Timmsvale Rd	1700-2520	LOWANNA	\$53,000
04/05	Ellems Quarry Road	MR151-800m	NANA GLEN	\$51,000
05/06	Morrows Rd	Existing seal to end	NANA GLEN	\$38,000
05/06	Coldwater Creek Rd	From No 222 to end	NANA GLEN	\$40,000
05/06	South Boambee Rd	End bitumen - end	BONVILLE	\$29,000
05/06	Hartleys Road	MR151 - Bridge	CORAMBA	\$53,000

35 Review Of Dust Sealing Program And Priorities (cont'd)

In nominating the above projects consideration has been given to sharing projects across the road network. The Upper Bobo Road project has also been reduced in scope to match the funding allocation.

The net result of a deferral due to a budget reduction is that the current 3 year plan would be spread across an additional year with implementation of the revised priorities to commence with Morrows Road in 2005/2006 with full implementation in 2006/2007.

Recommendation:

1. That Council adopt the following criteria used for assessing future dust sealing priorities and implementation upon completion of projects identified in the 3 year program shown in the 2002/2003 Management Plan:
 - Number of houses located in the vicinity of the road (eg approximately within 100m of the road).
 - Bus route.
 - Maintenance requirements.
 - Road usage generated from surrounding residents and other possible sources.
 - The road geometry relating to safety.
 - The road hierarchy being the extent of the area the road services.
2. That the following three year Dust Sealing Program be included in the 2003/2004 Draft Mangement Plan.

<u>Year</u>	<u>Road Name</u>	<u>Segment Name</u>	<u>Location</u>	<u>Est Cost</u>
03/04	Eastbank Road	Extend existing south to north 800m	CORAMBA	\$57,000
03/04	Upper BoBo Rd 2	750-1600	BO-BO	\$55,000
03/04	Cradle Creek Road	Lowanna Rd- 600	LOWANNA	\$38,000
04/05	Gundarene Road	800-1600	LOWANNA	\$51,000
04/05	Timmsvale Road	1700-2520	LOWANNA	\$53,000
04/05	Ellems Quarry Road	MR151-800m	NANA GLEN	\$51,000
05/06	Morrows Road	Existing seal to end	NANA GLEN	\$38,000
05/06	Coldwater Creek Rd	From No 222 to end	NANA GLEN	\$40,000
05/06	South Boambee Rd	End bitumen - end	BONVILLE	\$29,000
05/06	Hartleys Road	MR151 - Bridge	CORAMBA	\$53,000

CITY BUSINESS UNIT DEPARTMENT REPORTS

E31 PERMISSION FOR CR OVENS TO ATTEND AIPORT MEETINGS

Purpose:

The purpose of this report is to seek permission for Cr Ovens to attend a meeting of the NSW Branch of the Australian Airports Association in Sydney and a meeting with senior airline executives in Brisbane.

Description of Item:

Cr Ovens as Chair of the Airport Development Advisory Committee plays a significant role in the operation and development of the airport. It is important he represent Council's views at any top-level meeting.

A meeting has been arranged in Brisbane on 20 May 2003 with the senior airline executives. The purpose of such meetings is to maintain open dialogue with our major clients, and to discuss business and route development issues.

The NSW Branch of the Australian Airports Association is meeting in Sydney on 29 May 2003. This group only meets a few times per year. Airport owners from all over NSW gather to discuss political, operational and technical issues that effect their airports. The views of the NSW Branch are then relayed to the Australian Airports Associations Board.

The Association is the peak airport representative body for Australia. It works closely with industry and the Federal Government for the benefit of the industry and airport owners. Council has always played an active role in the Association with the Airport Manager currently the NSW Branch Secretary. The NSW Branch Chairperson and Board Member is Mr. M Dubois from Tamworth City Council.

The Association will value Cr Ovens involvement in the meeting of the 29 May. Agenda items include a report from the Association's National Chairman; a report from the NSW State Chairman; discussion about airfreight operations in regional NSW; discussion on training of NSW Airport Operators in the new Safety Management Systems and the demonstration of a new aircraft fee collection system developed by Taupo Airport (New Zealand).

Sustainability Assessment:

- **Economic**

It is important for the City and our surrounding region to have reliable and affordable air services. This is crucial for the social and economic well being of the area.

Equally it is important from a social, economic and environmental viewpoint that the Airport continue to operate as a successful business unit of Council. In doing so Council returns a dividend to the community that can be invested into other Council based projects that benefit the City. Council as the owner of the facility can ensure it is operated in the most environmentally friendly way.

cont'd

E31 - Permission for Cr Ovens to attend Airport Meetings (cont'd)

For these reasons it is important for Council staff and councillors to be involved in high-level meetings relating to the provision of air services and other airport business matters.

Reliable and affordable air services are crucial to rural NSW. Many remote parts of the state rely heavily on these services for their social and economic well being. As one of the bigger regional centres in NSW we are looked upon for support and leadership in the area of regional aviation. It is important Council participate in the activities of the Australian Airport Association for both the benefit of the Coffs Coast and regional Australia.

Costs associated with attending these meetings will be taken from the Airport Operational Budget.

Recommendation:

That permission be granted for Cr Ovens to attend an airline executive meeting in Brisbane on 20 May 2003 and an Australian Airports Association NSW Branch meeting in Sydney on 29 May 2003.

36 TENDER - BOAMBEE EAST COMMUNITY CENTRE

Purpose:

To obtain Council's approval to accept a tender for the Boambee East Community Centre.

Description of Item:

The construction of the Boambee East Community Centre is planned for Bruce King Drive.

Tenders closed at 3.30 pm on Tuesday, 11 March 2003.

Five tenders were received from:

1. Centenary Constructions
2. F M Glenn Pty Ltd
3. J D & M G Pty Ltd
4. AMFM Constructions Pty Ltd
5. Cordukes Ltd

Sustainability Assessment:

- **Environment**

There are no environmental impacts on the letting this tender.

- **Social**

The Section 94 Contribution Plan for community facilities effective 1 July 1993 includes a contribution by Council to the project of \$189,873. This was to meet the requirements of the plan for:

- A multipurpose community centre.
- A child care centre.
- An outdoor play area.

It was anticipated that the \$190,000 contribution from Council would be utilised when the child care centre was constructed. The plan was developed ten years ago and it is now considered unnecessary for the 40 place child care centre to be provided.

As a result it is necessary for the contribution by Council to be made for the current project.

It should be noted that it is planned to direct contributions which were originally to be utilised in North Bonville to this facility. This is as a result of there being anticipated usage from the development in that area. At the time that the plan for North Bonville was originally put together the expected population was significantly higher than is now expected. Therefore the need for an individual facility in North Bonville is reduced as is the level of contribution to be collected.

cont'd

36 Tender - Boambee East Community Centre (cont'd)

A steering committee, made up of local residents and representatives of potential user groups, has assisted in the development of the proposal. This has seen the facility be planned in a way that ensures the needs of the community and user groups will be met. It is likely that the facility will have input from the community and user groups in its ongoing management structure.

- **Economic**

The current financial situation in relation to the budget for the project is:

Income

Collected	\$753,296
Anticipated Interest	36,000
North Bonville Catchment Area	48,000
North Bonville Catchment Area	<u>189,873</u>
	\$1,027,169

Costs

Design Phase, Preconstruction Costs and Civil Works	\$ 96,188
Tender Costs (excluding GST)	840,135
10% Contingency	84,013
Fit out and Landscaping	<u>75,000</u>
	\$1,095,336

Corporate Services Comment:

It is considered that, under the circumstances, Council has little alternative but to fund the Council contribution of \$189,873 from revenue. This will have a detrimental impact on the financial result for 2002/2003 and Council's financial position. Council has no ready access to surplus funds that can be put to the project. It may be possible, in conjunction with the June Budget Review, to find an alternate funding source for part or all of the cost.

Related Policy and / or Precedents:

Tendering procedures were carried out in accordance with Council's policy. Council's Tender Value Selection System has been applied during the tender review process.

Statutory Requirements:

The calling, receiving, opening and reviewing of tenders were carried out in accordance with the Local Government (Tendering) Regulations.

cont'd

36 Tender - Boambee East Community Centre (cont'd)

Issues:

A Quantity Survey (QS) was conducted 18 months ago, however, the tender prices were significantly higher than this QS indicated. As a result a second QS was undertaken following receipt of the tenders and this came in at a cost of \$860,000. The significant differences in the projected costs can in part be attributed to an upturn in the building industry and also changes to the design during the DA assessment period to address noise and energy efficiency issues.

Five tenders were received and these scores and weighted scores are outlined in the confidential attachment.

Implementation Date / Priority:

The contract will be let immediately following Council's decision to allow completion of the Boambee East Community Centre as soon as possible.

Recommendation:

- 1. That Council accept the tender of F M Glenn Pty Ltd, ABN 17 082 609 701 for construction of the Boambee East Community Centre for \$924,149 including GST on the basis that it is the most advantageous tender.**
- 2. That the contract documents be executed under the Common Seal of Council.**
- 3. That Council's contribution of \$189,873 be funded from revenue, but that a review of funding options be undertaken in conjunction with the finalization of the June Budget Review.**

LT Ford
Acting Director of City Services

E32 ACQUISITION OF EASEMENT FOR RE-USE WATER PIPELINE AND WATER PIPELINE, PACIFIC HIGHWAY MOONEE

Purpose:

Report seeking Council approval for the acquisition of an easement for a re-use pipeline and a future water main pipeline through privately owned property on the Pacific Highway, Moonee.

Description of Item:

Council is proposing to construct a new re-use water main which will originate at the new Moonee reclamation plant and run south back to Coffs Harbour. The pipeline will run in close proximity to the Pacific Highway however will be predominantly located within private property. As a result an easement is required in those sections that traverse private property to allow Council to both construct the line and maintain it in the future.

The pipeline will affect Lots 1 and 2 DP 725785 which is located on the Pacific Highway at Moonee. The property is owned by Winten (No.19) Pty Limited. To facilitate the pipeline construction Council has negotiated with the owners to purchase an easement 5 metres wide in the position shown on the plan attached to this report. The easement will facilitate the construction of the re-use line which will occur shortly and will also allow a future water main to be constructed at a time when demand requires its installation as a result of development in the area.

The easement to be acquired will to a large extent overlay an existing easement for sewer which is held by Council. The new easement will also be located within a 7b buffer zone under Coffs Harbour LEP 2000 and this zone generally prohibits development. For these reasons the new easement will have little adverse impact upon the value of the property.

It is noted this property is zoned for future residential development and without the services to be provided within the easement the potential of the property could not be realised. There will therefore be an economic advantage to the property once the proposed pipeline is completed.

The owner has agreed to accept the amount as stated in the confidential attachment to this report exclusive of GST for the acquisition of the easement on the basis that Council pay all costs associated with the matter.

Sustainability Assessment:

- **Environment**

There will be a minor environmental impact as a result of this acquisition. Excavation associated with the pipeline will impact on the surface of the property in the position of the trench.

- **Social**

The new pipelines will improve infrastructure which will benefit the community at large.

cont'd

E32 - Acquisition of Easement for Re-use Water Pipeline and Water Pipeline, Pacific Highway, Moonee (cont'd)

- **Economic**

The costs associated with the acquisition of this easement are to be funded by the Capital Works Program associated with the reclaimed water main. There will be a positive future impact as construction of the pipelines will allow the development of appropriately zoned lands for residential and other purposes.

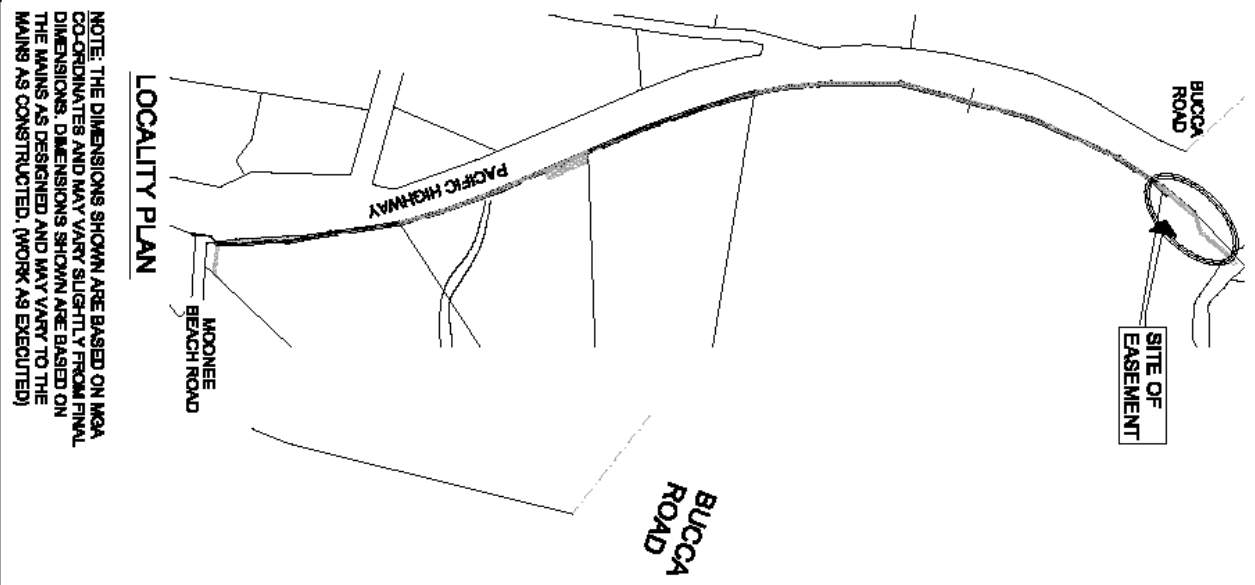
Council's Valuer has negotiated the acquisition and considers the agreed price to be reasonable to both parties.

Implementation Date / Priority:

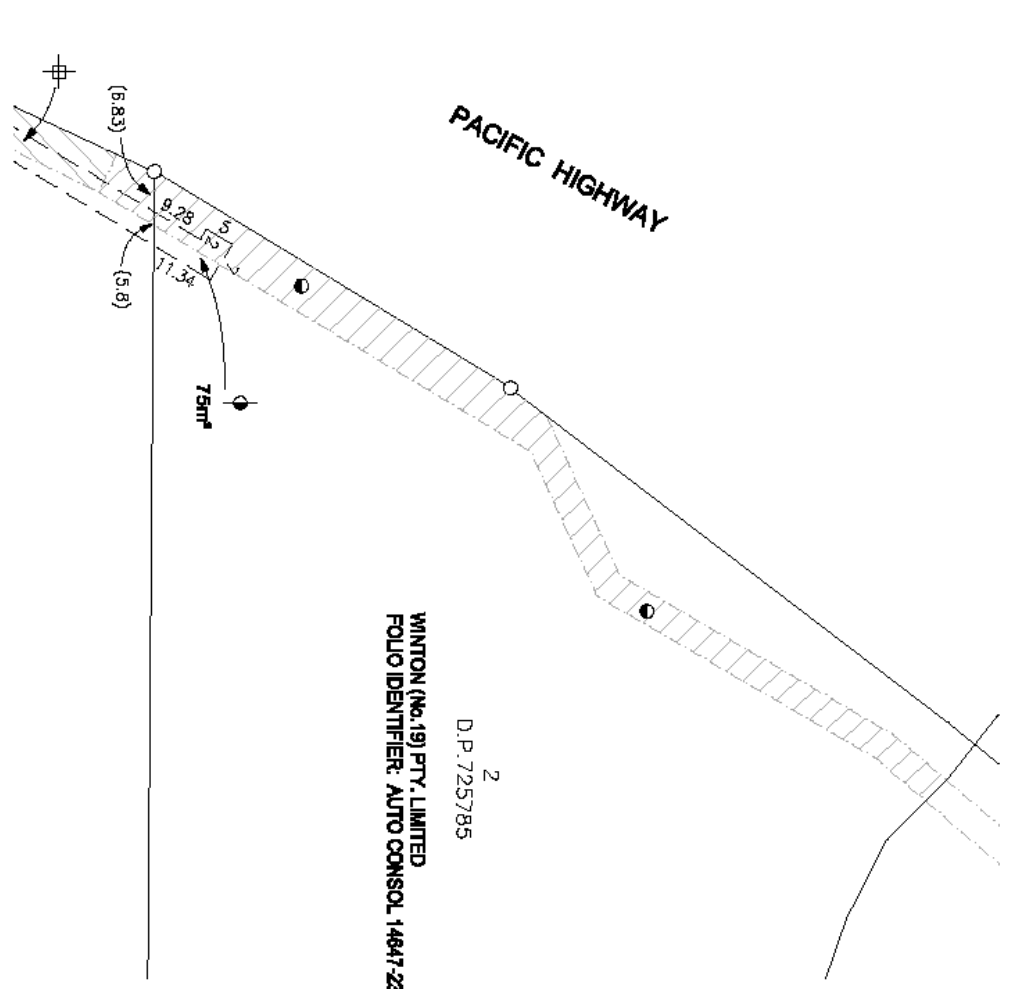
The matter will be actioned immediately.

Recommendation:

- 1. That Council proceed to acquire an easement 5 metres wide for a reuse water main and a water main over Lots 1 and 2 DP 725785, Pacific Highway, Moonee as shown approximately on the plan attached to this report.**
- 2. That Council pay the amount as stated in the confidential attachment exclusive of GST as compensation to the owner of the property for the easement acquisition.**
- 3. That Council provide a single connection to the re-use main at no cost provided Winten (No.19) Pty Limited agree to Council's standard conditions of use.**
- 4. That Council be responsible for all costs associated with the matter.**
- 5. That all necessary documents associated with the acquisition of the easement be executed under the Common Seal of Council.**



NOTE: THE DIMENSIONS SHOWN ARE BASED ON MGA CO-ORDINATES AND MAY VARY SLIGHTLY FROM FINAL DIMENSIONS. DIMENSIONS SHOWN ARE BASED ON THE MAINS AS DESIGNED AND MAY VARY TO THE MAINS AS CONSTRUCTED. (WORK AS EXECUTED)



- -- SITE OF PROPOSED EASEMENT FOR EFFLUENT REUSE MAIN AND WATER MAIN 6 WIDE.
- ⊕ -- EXISTING EASEMENT FOR SEWER PIPELINE 5 WIDE & VAR. WIDE D.P. 1015788 IN FAVOUR OF COFFS HARBOUR CITY COUNCIL.
- -- EXISTING EASEMENT FOR SEWER PIPELINE 5 WIDE & VAR. WIDE D.P. 1006775 IN FAVOUR OF COFFS HARBOUR CITY COUNCIL.

2
D.P. 725785
WINTON (No. 19) PTY. LIMITED
FOLIO IDENTIFIER: AUTO CONSOL. 14847-23

COFFS HARBOUR CITY COUNCIL	COFFS HARBOUR WATER
PROPOSED EASEMENTS FOR EFFLUENT REUSE MAIN AND FUTURE WATER MAIN	
SCALE 1:500	PLAN DATED: DEC. 2022

E33 ACQUISITION OF EASEMENT AT 14A BRUXNER PARK ROAD, KORORA FOR RE-USE WATER PIPELINE AND WATER PIPELINE

Purpose:

Report seeking Council approval for the acquisition of an easement for a re-use pipeline and a future water main pipeline through privately owned property at 14A Bruxner Park Road, Korora.

Description of Item:

Council is proposing to construct a new re-use water main which will originate at the new Moonee reclamation plant and run south back to Coffs Harbour. The pipeline will run in close proximity to the Pacific Highway however will be predominantly located within private property. As a result an easement is required in those sections that traverse private property to allow Council to both construct the line and maintain it in the future.

The pipeline will affect Lot 21 DP 624973 which is located at 14A Bruxner Park Road, Korora. The property is owned by Bernard John Innes. To facilitate the pipeline construction Council has negotiated with the owners to purchase an easement 5 metres wide in the position shown on the plan attached to this report. The easement will facilitate the construction of the re-use line which will occur shortly and will also allow a future water main to be constructed at a time when demand requires its installation as a result of development in the area.

The easement will be located over the driveway and access handle to the property, and for this reason, the new easement will have little adverse impact upon the value of the property.

The owners have agreed to accept the amount as stated in the confidential attachment to this report exclusive of GST for the acquisition of the easement on the basis that Council pay all costs associated with the matter.

Sustainability Assessment:

- **Environment**

There will be a minor environmental impact as a result of this acquisition. Excavation associated with the pipeline will impact on the surface of the property in the position of the trench.

- **Social**

The new pipelines will improve infrastructure which will benefit the community at large.

- **Economic**

The costs associated with the acquisition of this easement are to be funded by the Capital Works Program associated with the reclaimed water main. There will be a positive future impact as construction of the pipelines will allow the development of appropriately zoned lands for residential and other purposes.

Council's Valuer has negotiated the acquisition and considers the agreed price to be reasonable to both parties.

cont'd

E33 - Acquisition of Easement at 14A Bruxner Park Road, Korora for Re-use Water Pipeline and Water Pipeline (cont'd)

Implementation Date / Priority:

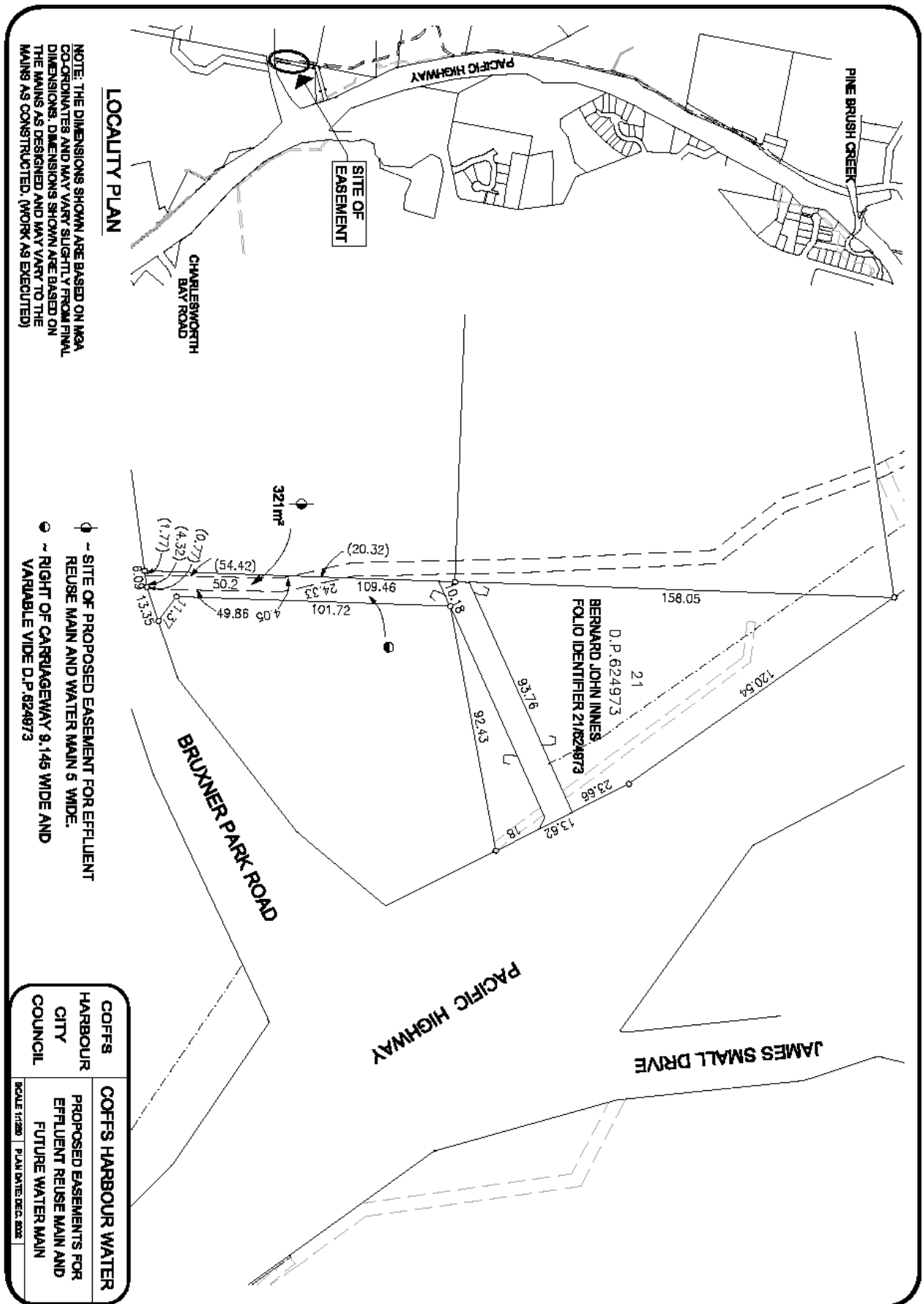
The matter will be actioned immediately.

Recommendation:

- 1. That Council proceed to acquire an easement 5 metres wide for a reuse water main and a water main over Lot 21 DP 624973, 14A Bruxner Park Road, Korora as shown approximately on the plan attached to this report.**
- 2. That Council pay the amount as stated in the confidential attachment exclusive of GST as compensation to the owner of the property for the easement acquisition.**
- 3. That Council provide a single connection to the re-use main at no cost provided the owner of the property agrees to Council's standard conditions of use.**
- 4. That Council be responsible for all costs associated with the matter.**
- 5. That all necessary documents associated with the acquisition of the easement be executed under the Common Seal of Council.**

PC Littler
Director of City Business Units

Attachments:



PED35 EXTENSION OF WASTE CONTRACTS

Purpose:

This report outlines a proposal to extend existing waste collection and processing contracts.

Description of Item:

Council has considered a number of reports regarding the revision of waste management; these included PED4 – Progress on Revisions of Waste Services (23 January 2003).

This report outlines the status of that report and sets out Council's intention to extend various waste contracts.

Sustainability Assessment:

The Resource Recovery Processing Project commenced in late 2001 as part of Council's commitment to sustainability. The objectives of this project are to view waste as a resource, to achieve highest net value for the product and, importantly, avoid the need to operate a landfill. To achieve the Waste Resource Action Strategy goal of "no putrescible waste to landfill by 2010 and closure of the landfill by 2020" involves all components of waste management, e.g. collection, processing and disposal.

Waste Services Contract:

The determination to proceed with the Resource Recovery Processing Project at Englands Road and the associated regional waste strategy investigation means that the Processing Project will not be fully operational until December 2004 at the earliest. Compatible collection and processing services are integral to the successful operation of the facility. The current collection and processing contracts expire on or about 30 June 2003 and include:

- Waste transfer station bulk bin clearance – Council's City Services Department;
- Collection and processing of greenwaste – Handybin Waste Services;
- Street and park litter bin collection – Pinerose Pty Limited;
- Collection of waste and collection and processing of recyclables – Cleanaway;
- Operation Waste Recovery Facility – Aarvbee.

Council's solicitors have advised that due to the need to coordinate these contracts with the Resource Recovery Processing Project, extension of these contracts is permissible.

It is proposed to extend these contracts for a period up to 30 June 2004 with a review beforehand to determine whether a further extension is necessary. By December 2003 Council expects to have selected the successful tenderer for the design, construction and operation of the Resource Recovery Processing Project. Once the technology is confirmed Council will be in a position to determine pending issues such as bin configuration, waste streams and site layout. Extension of the contracts detailed herein will provide Council with the time and flexibility to best plan and implement these issues.

cont'd

PED35 - Extension of Waste Contracts (cont'd)

Consultation:

Negotiations were conducted with all the above contractors. All contractors have agreed to a possible extension subject to certain conditions, which are listed in the confidential attachment to this report.

The contract extension period will be 1 July 2003 through to 30 June 2004. All contractors have been advised that three months prior to 30 June 2004 Council will further advise as to whether an additional extension period is to be requested.

Economic Implications:

The terms agreed to by all contractors are reasonable. At the expiration of the contracts the ownership of **all** MGBs reverts to Council so the costs incurred will be offset by the asset value of the containers at that time.

Funding has been included in the 2003/04 Management Plan, Waste Management, to cover additional costs.

Recommendation:

- 1. That due to extenuating circumstances whereby the method of waste processing has not yet been determined, and competitive tenders would not be available, the existing waste contracts be extended as specified in the confidential attachment to the report.**
- 2. That Council advise all contractors at or before 31 March 2004 if a further extension is to be requested.**

KR Power
Director of Planning, Environment & Development