



COFFS HARBOUR CITY COUNCIL
ORDINARY MEETING
(CITY SERVICES COMMITTEE)
COUNCIL CHAMBER
COUNCIL ADMINISTRATION BUILDING
COFF AND CASTLE STREETS, COFFS HARBOUR
17 APRIL 2003

**Commencing at the conclusion of
Planning, Environment and Development Committee**

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COFFS HARBOUR CITY COUNCIL

ORDINARY MEETING

(CITY SERVICES COMMITTEE)

17 APRIL 2003

Present: Councillors J Bonfield (Mayor), P Howe, C McKimm, I Ovens, W Palmer, K Rhoades, J Strom and W Wood.

Staff: General Manager, Acting Director of City Services, Director of Planning, Environment & Development, Director of Corporate Services, Acting Director of City Business Units and Executive Assistant

The meeting commenced at 6.08pm with the Mayor, Cr J Bonfield in the chair.

APOLOGY

- 71** **RESOLVED** (Howe/Ovens) that the apology received from Councillor Williams for absence be accepted and leave be granted for the current meeting of Council.

The Mayor requested a motion to adjourn the Ordinary meeting and resolve into the City Services Committee meeting.

CITY SERVICES COMMITTEE

- 72** **RESOLVED** (Howe/McKimm) that the Ordinary Meeting of Council be adjourned and Council now resolve into the City Services Committee meeting, the time being 6.08pm.

The Mayor invited Councillor Palmer to chair the City Services Committee meeting.

CITY SERVICES DEPARTMENT REPORTS

19 TRAFFIC COMMITTEE MEETING 3/2003

To confirm minutes from the Traffic Committee Meeting held on 3 April 2003.

EN12 RECOMMENDED (Rhoades/Bonfield):

T.19 – Lindsays Road, Boambee - Speed Restrictions (1773 / 500330 [370070])

That a 60km/h speed zone be applied on Lindsays Road, Boambee, as per Plan T.19.

T.21 – Laneway adjacent Coronation Avenue & Eleventh Avenue, Sawtell (501290 / 501540 [674505])

That 'No Parking' signs be installed on the east side of the laneway running between Coronation Avenue and Eleventh Avenue, Sawtell, as per Plan T.21.

T.22 –Pacific Highway, Coffs Harbour - Vehicles for Sale (511410 [677384])

1. That additional 'No Stopping' signs be installed on the western side of the Pacific Highway to the north and south of the Bailey Avenue, Wentworth Avenue and Argyll Street intersections, as per Plan T.22.
2. Through advertising or media release the community be advised of the hazards associated with selling of motor vehicles on the roadside.

T.23 –Hogbin Drive, Coffs Harbour (500390 / 504780)

That pavement arrows be installed on the intersection of Hogbin Drive and Harbour Drive, Coffs Harbour, as per Plan T23.

T.24 – Dairyville Road – Upper Orara (502980)

That a 'Give Way' sign and markings be installed at the intersection of Dairyville Road and Upper Orara Road, Karangi, as per Plan No.T.24.

T.25 – Harbour Drive/Curacoa Street, Coffs Harbour - Proposed Traffic Control Signals (504300)

That plans for the installation of Traffic Control Signals, at the intersection of Harbour Drive and Curacoa Street, Coffs Harbour, be approved, as per Plan No.T.25.

EN13 RECOMMENDED (Rhoades/Ovens):

1. That a 40 km/h speed zone be applied on Harbour Drive, Coffs Harbour, from the intersection of Edinburgh Street to north of the Marina Drive intersection, as per Plan T.20.
2. That a report be brought back to Council regarding the extension of the 40km/h zone into Orlando Street to an area at or adjacent to the Pet Porpoise Pool.

20 HARBOUR DRIVE - 40km/h SPEED ZONES

To report on options for speed zones on Harbour Drive through the Jetty Strip

- EN14 RECOMMENDED** (McKimm/Strom) that Council approve the installation of a 40km/h speed zone on Harbour Drive from Edinburgh Street to north of Marina Drive, in accordance with the recommendation of the Traffic Committee meeting held on 3 April 2003.

21 CITY CENTRE DRAINAGE

To report on options to achieve 100 year average recurrence interval (ARI) year flood event protection of the Coffs Harbour CBD in accordance with the Coffs Harbour City Centre Drainage study.

EN15 RECOMMENDED (Wood/Ovens):

1. That Council proceed with roadworks in Park Avenue and Little Street including lowering of the road level in Park Avenue to provide improved protection against flooding in the Park Avenue, Little Street and Dalley Street area.
2. That Council seek flood mitigation works funding for construction of a new trunk drain from Park Avenue to Carralls Creek.

22 NATIONAL ROADS CONGRESS - KALGOORLIE, WA

To recommend to Council the attendance of the Chair and Deputy Chair of the City Services Committee at the 4th National Local Roads Congress from 29 June to 1 July, 2003.

- EN16 RECOMMENDED** (Howe/Ovens) that Council approve the attendance of Councillors W Palmer and C McKimm at the National Local Roads Congress from 29 June to 1 July, 2003.

23 WORKS BRANCH REPORT

To advise Council of the progress of construction and maintenance programs undertaken by Works Branch up to 31 March, 2003.

- EN17 RECOMMENDED** (Strom/McKimm):
1. That Council note the progress report on construction and maintenance works undertaken by Works Branch up to 31 March, 2003.
 2. That Council note that individual program expenditures are being monitored to ensure that the total program costs for 2002/2003 are contained within the approved budget.

24 MEMBERSHIP OF THE ABORIGINAL CONSULTATIVE COMMITTEE

To obtain Council approval for the appointment of committee members to the Aboriginal Consultative Committee.

- EN18 RECOMMENDED** (Howe/Strom) that Council appoint Mr Harry Mumbulla and Mr Michael Bryant to the Aboriginal Consultative Committee.

25 ACCESS ADVISORY COMMITTEE - APPOINTMENT OF NEW MEMBER

To recommend to Council the appointment of a new member to the Access Advisory Committee.

- EN19 RECOMMENDED** (Wood/Howe) that Council appoint Mrs Sally Jary to the Access Advisory Committee.

26 TENDERS - WRP PROCESS ALLIANCE CONTRACT : CONTRACT NO. 02/03-119-TO

To report on Tenders received from Contractors to form an Alliance Partnership with Council for the Process Design and Supply of Woolgoolga and Coffs Harbour WRP Stage 1 Works.

EN20 RECOMMENDED (Wood/Strom):

- (1) That Council rescind Item 1 only of its resolution EN10 at Engineering Committee Meeting of 20 March 2003.
- (2) That pursuant to Clause 19(1)(b) of the Local Government (Tendering) Regulations 1999, Council decline to accept any tenders for Contract No. 02/03-119-TO, Water Reclamation Plants Alliance.
- (3) The General Manager be delegated authority to negotiate with GHD-Aquatec Maxcon with a view to entering into a Contract for the Water Reclamation Plants Alliance in accordance with Clause 19(3)(e) of the Local Government (Tendering) Regulations 1999. Such negotiations to be on the basis of:
 - (i) the tender submitted by the Company dated 17 February 2003.
 - (ii) GHD-Aquatec Maxcon's varied Commercial Schedules as endorsed by Council's auditor,
 - (iii) the agreement between GHD & Aquatec Maxcon as to the carriage of Professional Liability Insurance responsibilities contained in Aquatec Maxcon's letter.
 - (iv) the form of any resulting Contract being the form of the Conditions of Contract as set out in the tender documents amended and/or adapted to incorporate any other terms and conditions which are agreed.
- (4) In accordance with Clause 19(4) of the Local Government (Tendering) Regulations, the following reasons for Council declining to invite fresh tenders be noted:
 - (i) Based on the application of Council's Tender Value Selection System, the original tender of GHD-Aquatec Maxcon is the most advantageous tender. The adoption of GHD-Aquatec Maxcon varied Commercial Schedules will not affect the relativity of tenders.
 - (ii) The two stage selective tendering process adopted for the procurement of this project has fully canvassed the limited market for Alliance Contractors with expertise in the area of design and construction of water treatment plants. Therefore, it is most unlikely that recalling of tenders will attract better offers.

27 WATER & WASTEWATER DEVELOPER SERVICES PLAN

To report to Council on the proposed Developer Services Plans (DSP) for water and wastewater and to seek Council's approval for the adoption of interim DSPs for both water and wastewater and revision of the current DSPs.

EN21 RECOMMENDED (McKimm/Howe):

1. That Council adopt the exhibited Developer Services Plans as Interim DSPs with developer contribution rates set as follows, which is 80% of the calculated rates:
 - Water \$5,550/ET
 - Wastewater \$3,790/ET
2. That the Interim DSPs take effect from 1 May 2003.
3. That the Developer Services Plans be revised to conform with the December 2002 DLWC Developer Charges Guidelines for Water Supply, Sewerage and Stormwater, with the view to adopting final DSPs for water and wastewater by October, 2003.
4. That persons who attended the public meeting and who made submissions on the proposed Plans be advised of Council's decision.

CITY BUSINESS UNITS DEPARTMENT REPORTS

E24 ACQUISITION OF EASEMENT AT LOT 40 MOONEE BEACH ROAD, MOONEE BEACH FOR RE-USE WATER PIPELINE AND WATER PIPELINE

Report seeking Council approval for the acquisition of an easement for a re-use pipeline and a future water main pipeline through privately owned property on Moonee Beach Road, Moonee Beach.

EN22 RECOMMENDED (McKimm/Strom):

1. That Council proceed to acquire an easement 5 metres wide for a reuse water main and a water main over Lot 40 DP 827389, Moonee Beach Road, as shown approximately on the plan attached to this report.
2. That Council pay the amount as stated in the confidential attachment exclusive of GST as compensation to the owner of the property for the easement acquisition.
3. That Council be responsible for all costs associated with the matter.
4. That all necessary documents associated with the acquisition of the easement be executed under the Common Seal of Council.

**E25 ACQUISITION OF EASEMENT AT 28 BRUXNER PARK ROAD, KORORA
FOR RE-USE WATER PIPELINE AND WATER PIPELINE**

Report seeking Council approval for the acquisition of an easement for a re-use pipeline and a future water main pipeline through privately owned property at 28 Bruxner Park Road, Korora.

EN23 RECOMMENDED (McKimm/Strom):

1. That Council proceed to acquire an easement 5 metres wide for a reuse water main and a water main over Lot 242 DP 752834, 28 Bruxner Park Road, Korora as shown approximately on the plan attached to this report.
2. That Council pay the amount as stated in the confidential attachment exclusive of GST as compensation to the owner of the property for the easement acquisition.
3. That Council provide a single connection to the re-use main at no cost provided the owners of the property agree to Council's standard conditions of use.
4. That Council be responsible for all costs associated with the matter.
5. That all necessary documents associated with the acquisition of the easement be executed under the Common Seal of Council.

**E26 ACQUISITION OF EASEMENT AT 84 BRUXNER PARK ROAD, KORORA
FOR RE-USE WATER PIPELINE AND WATER PIPELINE**

Report seeking Council approval for the acquisition of an easement for a re-use pipeline and a future water main pipeline through privately owned property at 84 Bruxner Park Road, Korora.

EN24 RECOMMENDED (McKimm/Strom):

1. That Council proceed to acquire an easement 5 metres wide for a reuse water main and a water main over Lot 2 DP 523509, 84 Bruxner Park Road, Korora as shown approximately on the plan attached to this report.
2. That Council pay the amount as stated in the confidential attachment exclusive of GST as compensation to the owner of the property for the easement acquisition.
3. That Council provide a single connection to the re-use main at no cost provided the owners of the property agree to Council's standard conditions of use.
4. That Council be responsible for all costs associated with the matter.
5. That all necessary documents associated with the acquisition of the easement be executed under the Common Seal of Council.

E27 ACQUISITION OF EASEMENT AT LOT 5 AND LOT 1 PACIFIC HIGHWAY, KORORA FOR RE-USE WATER PIPELINE AND WATER PIPELINE

Report seeking Council approval for the acquisition of an easement for a re-use pipeline and a future water main pipeline through privately owned property at Lot 5 and Lot 1 Pacific Highway, Korora.

EN25 RECOMMENDED (McKimm/Strom):

1. That Council proceed to acquire an easement 5 metres wide for a reuse water main and a water main over Lot 5 DP 820652 and Lot 1 DP 592173, Pacific Highway, Korora as shown approximately on the plan attached to this report.
2. That Council pay the amount as stated in the confidential attachment exclusive of GST as compensation to the owner of the property for the easement acquisition.
3. That Council provide a single connection to the re-use main at no cost provided the owners of the property agree to Council's standard conditions of use.
4. That Council be responsible for all costs associated with the matter.
5. That all necessary documents associated with the acquisition of the easement be executed under the Common Seal of Council.

CONCLUSION OF MEETING

The Chairman advised that the business of the City Services Committee was concluded and invited the Mayor to resume the chair.

The Mayor resumed chairmanship of the meeting at 6.30pm.

OPEN COUNCIL

The Mayor requested a motion to close the Committee meeting and move into Open Council.

EN26 RECOMMENDED (McKimm/Strom) that the Committee now move into Open Council.

ADOPTION OF CITY SERVICES COMMITTEE REPORT

- 73** **RESOLVED** (Howe/Ovens) that the recommendations of the City Services Committee meeting be received and adopted.

REQUESTS FOR LEAVE OF ABSENCE

- 74** **RESOLVED** (Howe/Wood) that Councillor Strom be granted leave of absence from Council on 1 May 2003.

GENERAL BUSINESS

1. Public Transport Services

- 75** **RESOLVED** (Howe/Strom) that Council liaise with the NSW Department of Transport and other government agencies to ensure that public transport services are not disrupted by commercial issues, but rather to work towards an improvement to the level of public transport services.

2. Site Inspections

Councillor Ovens questioned whether there was any way Councillors could get a longer lead in time on issues to be considered by Council which are controversial or raise significant issues with the community, in order to carry out a site inspection.

The General Manager advised that reports are not actually signed off until the Wednesday afternoon, printed either Thursday or Friday and distributed on that day, however he would take the matter on notice and look at providing better notification to Councillors.

3. Regional Gallery Exhibition

Councillor Strom advised that she had attended the opening last week of the Regional Gallery's current exhibition which included Council's cultural collection, which among other things, contained the Mayoral chain and other gifts. Cr Strom asked for clarification as to whether it was the Gallery Director's role to maintain an inventory and be the custodian of this extensive cultural collection.

The General Manager advised that this was correct.

4. Lighting - First Avenue, Sawtell

Councillor Rhoades declared an interest in the following item, vacated the chamber and took no part in the discussion or voting.

Councillor Palmer asked if something could be done to improve the lighting on the corner of First and Second Avenues, Sawtell, outside the Sawtell Ex-Services Club property.

The General Manager to take the matter up with Sawtell Ex-Services Club.

5. City Square

Councillor McKimm advised that she had received representations from owners of kiosks in City Square expressing concerns about wet weather cover over the roof of those kiosks. Cr McKimm questioned whether an investigation could be carried out to determine if there was some reasonably cheap but aesthetically pleasing solution which would extend the cover and provide more protection from rain.

The General Manager advised that this issue has been negotiated and discussed quite a few times with kiosk owners in the past. The Acting Director of City Business Units advised that the covers were never designed to exclude rain, they were designed more for shade and the owners of the kiosks were told at the outset. The General Manager took the matter on notice.

Councillor Palmer questioned whether the water feature was functioning at the present time.

The General Manager advised that there was a minor technical issue that needed to be resolved and was being worked on at the moment. Mr Ferguson advised that it was expected that the water feature would be functioning by the end of April.

6. Development on corner First Avenue & Boronia Street, Sawtell

Councillor Rhoades questioned whether credits were given for on street parking in Boronia Street in lieu of parking spaces within the development on the corner of First Avenue and Boronia Street, Sawtell. Cr Rhoades advised that there was concern from the community that Council has now removed two car parking spaces in Boronia Street and placed "No Stopping" signs, thereby reducing the number of parking spaces available.

The Director of Planning, Environment and Development took the matter on notice and will provide a reply to Cr Rhoades.

This concluded the business and the meeting closed at 6.55 pm.

Confirmed: 1 May 2003.

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J C Bonfield
Mayor