

The following document is the minutes of the Council and Committee Meetings held on Thursday, 20 February 2003. These minutes are subject to confirmation as to their accuracy at the next meeting to be held on 6 March 2003 and therefore subject to change. Please refer to the minutes of the meeting of 6 March 2003 for confirmation.



COFFS HARBOUR CITY COUNCIL

ORDINARY MEETING (PLANNING, ENVIRONMENT AND DEVELOPMENT COMMITTEE)

COUNCIL CHAMBERS COUNCIL ADMINISTRATION BUILDING COFF AND CASTLE STREETS, COFFS HARBOUR

20 FEBRUARY 2003

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COFFS HARBOUR CITY COUNCIL

ORDINARY MEETING

(PLANNING, ENVIRONMENT AND DEVELOPMENT COMMITTEE)

20 FEBRUARY 2003

Present: Councillors JC Bonfield (Mayor), PJ Howe, CM McKimm, IJ Ovens, WR Palmer, KD Rhoades, J Strom (Deputy Mayor) and WA Wood.

Staff: General Manager, Director of Planning, Environment and Development, Director of Economic and Community Enterprises, Acting Director of Engineering, Director of Finance and Administration, Executive Assistant

The meeting commenced at 5.00 p.m. with the Mayor, Councillor JC Bonfield, in the chair.

APOLOGY

- 25 **RESOLVED** (Rhoades/Strom) that the apology received from Councillor AD Williams for absence be accepted and leave be granted for the current meeting of Council.

CONFIRMATION AND ADOPTION OF MINUTES

- 26 **RESOLVED** (Strom/Howe) that the minutes of the Economic and Community Enterprises Committee meeting of 6 February 2003 be confirmed as a true and correct record of proceedings.
- 27 **RESOLVED** (Strom/Howe) that the minutes of the Finance and Administration Committee meeting of 6 February 2003 be confirmed as a true and correct record of proceedings.

The Mayor requested a motion to adjourn the Ordinary meeting and resolve into the Planning, Environment and Development Committee meeting.

PLANNING ENVIRONMENT AND DEVELOPMENT COMMITTEE

- 28** **RESOLVED** (McKimm/Strom) that the Ordinary Meeting of Council be adjourned and Council now resolve into the Planning, Environment and Development Committee meeting, the time being 5.06 p.m.

The Mayor invited Councillor Howe to chair the Planning, Environment and Development Committee meeting.

GENERAL MANAGER'S REPORT

1 **QUARTERLY PERFORMANCE REPORT FOR QUARTER ENDING DECEMBER 2002**

To report on the achievement of customer service guarantees and performance targets for the October to December 2002 quarter.

- T1** **RECOMMENDED** (Bonfield/McKimm):

1. That Council endorse the revised targets for the following performance measures:

Original Measure	Revised Measure	Comment
CITY IMAGE		
Exhibit Master plan for Jetty Foreshores by December 2002	To be determined	Dependant upon acceptance by State authorities
Monitor number of businesses in Sawtell, Woolgoolga, Coramba, and Nana Glen	June 2003	Monitoring will not be quarterly. Subject to appointment of place manager
ENVIRONMENT		
Exhibit Macauley's Headland road corridor plan by December 2002	To be determined	Awaiting masterplan from property owner.
BASIC INFRASTRUCTURE		
Determine levels of infrastructure acceptable to the community through consultation and analysis by January 2003.	30 June 2003	Community consultant appointed December.

cont'd

**1 Quarterly Performance Report For Quarter Ending December 2002
(cont'd)**

CULTURAL & COMMUNITY DEVELOPMENT		
Investigate options for the provision of a Senior Citizens Centre by December 2002	To be determined	Options continue to be examined for this, with Council assuming responsibility for Cavanbah Hall from Jan 1st 2003
TRAFFIC MOVEMENT		
Completion of Pacific Highway bypass Strategy by December 2002	To be determined	Continued consultation delayed progress. Completion dates are influenced by external stakeholders eg RTA

2. That Council notes the achievements of customer service guarantees, as outlined in Attachment 1 of the General Manager's Report, for the October to December 2002 quarter
3. That Council notes the organisation's significant achievements, as outlined in Attachment 2 of the General Manager's Report, for the October to December 2002 quarter
4. That Council notes the achievement of performance targets, as outlined in a separate booklet, which is available in the Councillors room, for the October to December 2002 quarter
5. That Council continues to monitor its performance with a view to improving service delivery.

PLANNING, ENVIRONMENT AND DEVELOPMENT DEPARTMENT REPORTS

PED7 DEVELOPMENT APPLICATION NO. 820/03 - MULTI UNIT HOUSING (11 TOWNHOUSES) - LOT 275, DP 260941, 24 BRUNSWICK AVENUE, COFFS HARBOUR

The purpose of the report is to advise Council on Development Application No. 820/03. The application proposes the erection of 11 townhouses at 24 Brunswick Avenue, Coffs Harbour.

Councillor Ovens declared an interest in this matter, vacated the Chamber and took no part in the discussion or voting, the reason being that he is associated with the vendor of the land.

cont'd

Ped7 Development Application No. 820/03 - Multi Unit Housing (11 Townhouses) - Lot 275, Dp 260941, 24 Brunswick Avenue, Coffs Harbour (cont'd)

- T2** **RECOMMENDED** (Rhoades/Wood) that Council approve Development Application No. 820/03 for multi unit housing (11 townhouses) on Lot 275, DP 260941, 24 Brunswick Avenue, Coffs Harbour subject to conditions referred to in the report and standard technical conditions.

Councillor Ovens returned to the Chamber.

PED8 DEVELOPMENT APPLICATION NO. 882/03 - MULTI UNIT HOUSING (13 UNITS) - LOT 338, DP 1005372, DIGGERS BEACH ROAD, COFFS HARBOUR

The purpose of this report is to advise Council on Development Application No. 882/03 for the construction of 13 units at Diggers Beach Road, Coffs Harbour.

- T3** **RECOMMENDED** (McKimm/Strom) that Council approve Development Application No. 882/03 for multi unit housing (13 units) on Lot 338, DP 10085372, Diggers Beach Road, Coffs Harbour subject to conditions foreshadowed within the report as well as technical conditions.

PED9 DEVELOPMENT APPLICATION NO. 906/03 - MULTI UNIT HOUSING (10 UNITS) AND STRATA SUBDIVISION - LOTS 1 AND 2, DP 583003 AND LOT 14, SECTION C, DP 17053, 11 BOULTWOOD STREET, COFFS HARBOUR

The purpose of this report is to advise Council on Development Application No. 906/03 for the construction of 10 townhouses and strata subdivision in the Park Beach area, Coffs Harbour.

- T4** **RECOMMENDED** (Wood/Rhoades) that Council approve Development Application No. 906/03 for multi unit housing (10 units) and strata subdivision on Lots 1 and 2, DP 583003 and Lot 14, Section C, DP 17053, 11 Boulwood Street, Coffs Harbour subject to conditions foreshadowed within the report as well as technical conditions.

PED10 DEVELOPMENT APPLICATION NO. 953/03 - DEVELOPMENT AND USE OF A NEW BUILDING FOR THE PURPOSES OF A HALL, CANTEEN AND STORAGE (BOAMBEE PRIMARY SCHOOL) - LOT 1, DP 544950, 30 LINDSAYS ROAD, BOAMBEE

The purpose of this report is to advise Council on Development Application No. 953/03 for a new hall, canteen and storage for the Boambee Primary School.

- T5** **RECOMMENDED** (Ovens/Strom) that as Development Application No. 953/03 for development and use of a new building for the purposes of a hall, canteen and storage on Lot 1, DP 544950, 30 Lindsays Road, Boambee meets all of Council's requirements, unconditional approval be granted.

PED11 DEVELOPMENT APPLICATION NO. 1026/03 - CHANGE OF USE AND OFFICE REFURBISHMENT - LOT 5, DP 809575, 7 CASTLE STREET, COFFS HARBOUR

The purpose of this report is to advise Council on Development Application No. 1026/03 which proposes a change in use and internal fit-out of the ex-library building for use as office accommodation.

- T6** **RECOMMENDED** (Bonfield/Wood):
1. That Council approve Development Application No. 1026/03 for change of use and office refurbishment on Lot 5, DP 809575, 7 Castle Street, Coffs Harbour subject to technical conditions.
 2. That the General Manager be authorised to finalise the consent having regard to Council's City Centre Development Control Plan and the Coffs Harbour City Centre Car Parking Developer Contributions Plan.

Councillor Palmer joined the meeting, the time being 5.15 p.m.

**PED12 BINDARRI NATIONAL PARK DRAFT PLAN OF MANAGEMENT:
COUNCIL SUBMISSION**

This report recommends that Council make a submission to the National Parks and Wildlife Service (NPWS) on the draft Plan of Management (PoM) for the new Bindarri National Park.

Councillor McKimm declared an interest in this matter, vacated the Chamber and took no part in the discussion or voting, the reason being that she has a property adjacent to the Park.

T7 RECOMMENDED (Wood/Ovens) that Council make a submission on the Draft Plan of Management for Bindarri National Park as attached to the report.

Councillor McKimm returned to the Chamber.

PED13 PARK BEACH MASTERPLAN

To report to Council on the Park Beach Masterplan.

The Masterplan is the document to be used to guide Council's future works within public places.

Council has already adopted a Development Control Plan (DCP) to provide guidelines for private development in the area.

This report deals with:

- the Masterplan;
- Vincent Street connecting to Hogbin Drive;
- the impact, including economic, of the opening of Hogbin Drive.

cont'd

Ped13 Park Beach Masterplan (cont'd)

MOTION

MOVED (Strom/McKimm):

1. That Council adopt the Park Beach Masterplan for exhibition purposes.
2. That Council consider the schedule of works in the preparation of the 2003/2004 Management Plan.
3. That Council develop a business and marketing strategy for the Park Beach area.
4. That no direct connection from Vincent Street to Hogbin Drive be constructed.
5. That public notification of the adoption of the Masterplan be given.

AMENDMENT

T8 MOVED (Wood/Rhoades):

1. That Council adopt the Park Beach Masterplan for exhibition purposes.
2. That Council consider the schedule of works in the preparation of the 2003/2004 Management Plan.
3. That Council develop a business and marketing strategy for the Park Beach area.
4. That public notification of the adoption of the Masterplan be given.

The amendment on being put to the meeting was carried. It then became the motion and on being put to the meeting was carried.

CONCLUSION OF COMMITTEE MEETING

The Chairman advised that the business of the Committee was concluded and invited the Mayor to resume the chair.

The Mayor resumed chairmanship of the meeting at 5.24 p.m.

OPEN COUNCIL

The Mayor requested a motion to close the Committee meeting and move into Open Council.

- T9** **RECOMMENDED** (Bonfield/McKimm) that the Committee now move into Open Council.

ADOPTION OF PLANNING, ENVIRONMENT AND DEVELOPMENT COMMITTEE REPORT

- 29** **RESOLVED** (Strom/Palmer):

1. That the report of the Planning, Environment and Development Committee meeting be received and adopted.
2. That the following Councillors recorded a conflict of interest during the Committee meeting:

Item	Councillor
PED7 - Development Application No. 820/03 - Multi Unit Housing (11 Townhouses) - Lot 275, DP 260941, 24 Brunswick Avenue, Coffs Harbour	Ovens
PED 12 - Bindarri National Park Draft Plan of Management: Council Submission	McKimm

This concluded the business and the meeting closed at 5.25 p.m.

Confirmed: 6 March 2003

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J C Bonfield
Mayor