



COFFS HARBOUR CITY COUNCIL
ORDINARY MEETING
(FINANCE AND ADMINISTRATION COMMITTEE)
COUNCIL CHAMBERS
COUNCIL ADMINISTRATION BUILDING
COFF AND CASTLE STREETS, COFFS HARBOUR
6 FEBRUARY 2003

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COFFS HARBOUR CITY COUNCIL

ORDINARY MEETING

(FINANCE AND ADMINISTRATION COMMITTEE)

6 FEBRUARY 2003

Present: Councillors J C Bonfield (Mayor), P J Howe, C M McKimm, W R Palmer, K D Rhoades, J Strom (Deputy Mayor), A D Williams and W A Wood.

Staff: General Manager, Director of Economic & Community Enterprises, Director of Planning, Environment & Development, Director of Finance & Administration, Acting Director of Engineering, Assistant City Treasurer, Manager Parks & Recreation and Executive Assistant.

The meeting commenced at 5.46pm with the Mayor, Cr J C Bonfield in the chair.

APOLOGY

- 22 **RESOLVED** (Howe/McKimm) that an apology received from Cr I J Ovens for unavoidable absence be received and leave be granted for the current meeting of Council.

PUBLIC FORUM

Speaker
Margaret Tees
representing residents in
Honeysuckle Street, Sawtell

Subject
Concerning increase in general rate
following the Valuer General's recent
valuation of their properties.

FINANCE AND ADMINISTRATION COMMITTEE

- 23** **RESOLVED** (Williams/Palmer) that the Ordinary Meeting of Council be adjourned and Council now resolve into the Finance and Administration Committee meeting, the time being 5.51pm.

The Mayor invited Councillor Strom to chair the Finance and Administration Committee.

FINANCE AND ADMINISTRATION DEPARTMENT REPORTS

F6 PRIVACY MANAGEMENT PLANS - PIPP ACT

To advise Council of a review undertaken of Coffs Harbour City Council Privacy Management Plan and propose some changes.

- F1** **RECOMMENDED** (Wood/Howe) that

1. That the Coffs Harbour City Council Privacy Management Plan as altered be adopted.
2. That Coffs Harbour City Council land register include the following information for each parcel of land in the Coffs Harbour local government area:
 - Property name and address
 - Legal description
 - Dimensions and area
 - Zoning
 - Owner name and address

F7 BANK BALANCE AND INVESTMENTS AS AT 31 DECEMBER 2002

To list Council's Bank Balances and Investments as at 31 December 2002.

- F2** **RECOMMENDED** (McKimm/Howe) that the Bank Balances and Investments totalling one hundred and seventeen million, four hundred and sixty-three thousand, one hundred and eighty-four dollars (\$117,463,184) as at 31 December 2002, be noted.

**F8 OUTSTANDING REPORTS AND RESOLUTIONS AWAITING
IMPLEMENTATION**

To provide Council with an update of requests for reports and previous resolutions of Council awaiting implementation.

F3 RECOMMENDED (McKimm/Williams) that the report be noted.

ECONOMIC & COMMUNITY ENTERPRISES DEPARTMENT REPORTS

E6 COFFS HARBOUR RUGBY UNION CLUB (3)

To seek Council approval to acquire the real estate assets of the Coffs Harbour Rugby Union Club.

F4 RECOMMENDED (Palmer/McKimm):

1. That Council acquire the real estate assets of the Coffs Harbour Rugby Club as soon as possible under the terms and conditions indicated in the body of the report.
2. That a new lease arrangement with the expanded Incorporated Sporting Body be entered into to cover their existing property plus the Rugby Club land for ten years with a ten year option as detailed in the report.
3. The contract for sale to be subject to suitable conditions as advised by Council's solicitor to protect Council's interest.
4. That the property being acquired, Lot 6 DP 730397, be classified as operational land under Local Government Act 1993 as amended.
5. That a loan of \$10,000 be made to the expanded Incorporated Sporting Body as detailed in the report.
6. That any necessary documents for the acquisition of the Rugby Club and lease of the Rugby Club and Rex Hardacre Oval be executed under the common seal of Council.

E7 TENDER - SUPPLY OF PARK CABINS

Report on tenders received for the supply of six park cabins to Park Beach Holiday Park

F5 RECOMMENDED (Wood/McKimm):

1. That Council accept the Tender from Wengold Pty Ltd trading as East Coast Homes and Park Cabins ABN 26078352824 for contract No. 02/03-105-TO for the lump sum amount of \$312,097.50 on the basis that the tender is the most advantageous tender.
2. That contract documents be executed under the common seal of Council.

E8 ACQUISITION OF EASEMENT FOR RE-USE WATER PIPELINE AND WATER PIPELINE, PACIFIC HIGHWAY MOONEE

Seeking Council approval for the acquisition of an easement for a re-use pipeline and a future water main pipeline through privately owned property on the Pacific Highway, Moonee.

F6 RECOMMENDED (Williams/Palmer):

1. That Council proceed to acquire an easement 5 metres wide for a reuse water main and a water main over Lot 7 DP 252223, Pacific Highway, Moonee as shown approximately on the plan attached to this report.
2. That Council pay the amount as stated in the confidential attachment exclusive of GST as compensation to the owner of the property for the easement acquisition.
3. That Council provide a single connection to the re-use main at no cost provided Matcove Pty Limited agree to Council's standard conditions of use.
4. That Council be responsible for all costs associated with the matter.
5. That all necessary documents associated with the acquisition of the easement be executed under the Common Seal of Council.

E9 ACQUISITION OF EASEMENT FOR RE-USE WATER PIPELINE AND WATER PIPELINE, 70 BRUXNER PARK ROAD, KORORA

Seeking Council approval for the acquisition of an easement for a re-use pipeline and water main pipeline through privately owned property on Bruxner Park Road, Korora.

F7 RESOLVED (McKimm/Palmer):

1. That Council proceed to acquire an easement 5 metres wide for a reuse water main and a water main over Lot 1 DP 543614, 70 Bruxner Park Road, Korora as shown approximately on the plan attached to this report.
2. That Council pay the amount as stated in the confidential attachment exclusive of GST as compensation to the owner of the property for the easement acquisition.
3. That Council provide a single connection to the re-use main at no cost provided the owner of the property agrees to Council's standard conditions of use.
4. That Council be responsible for all costs associated with the matter.
5. That all necessary documents associated with the acquisition of the easement be executed under the Common Seal of Council.

E10 ACQUISITION OF EASEMENT FOR RE-USE WATER PIPELINE AND WATER PIPELINE, 1206 PACIFIC HIGHWAY MOONEE BEACH

Seeking Council approval for the acquisition of an easement for a re-use pipeline and a future water main pipeline through privately owned property at 1206 Pacific Highway, Moonee Beach.

F8 RESOLVED (Howe/Williams):

1. That Council proceed to acquire an easement 5 metres wide for a reuse water main and a water main over Lot 210 DP 1044292, 1206 Pacific Highway, Moonee Beach as shown approximately on the plan attached to the report.

cont'd

**E10 Acquisition of Easement for Re-Use Water Pipeline and Water Pipeline,
1206 Pacific Highway, Moonee Beach (cont'd)**

2. That Council pay the amount as stated in the confidential attachment to the report exclusive of GST as compensation to the owner of the property for the easement acquisition.
3. That Council provide a single connection to the re-use main at no cost provided the owner of the property agrees to Council's standard conditions of use.
4. That Council be responsible for all costs associated with the matter.
5. That all necessary documents associated with the acquisition of the easement be executed under the Common Seal of Council.

**E11 ACQUISITION OF EASEMENT FOR RE-USE WATER PIPELINE,
ARTHUR STREET, COFFS HARBOUR**

Seeking Council approval for the acquisition of an easement for a re-use pipeline through privately owned property at Arthur Street, Coffs Harbour.

F9 RECOMMENDED (Howe/Palmer):

1. That Council proceed to acquire an easement 3 metres wide for a reuse water main and a water main over Lot 301 DP 791505, Arthur Street, Coffs Harbour as shown approximately on the plan attached to the report.
2. That Council pay the amount as stated in the confidential attachment exclusive of GST as compensation to the owner of the property for the easement acquisition.
3. That Council be responsible for all costs associated with the matter.
4. That all necessary documents associated with the acquisition of the easement be executed under the Common Seal of Council.

E12 COMMERCIAL PROPERTY GORDON STREET, COFFS HARBOUR

To seek Council approval for the acquisition of 23 Gordon Street, Coffs Harbour.

F10 RECOMMENDED (Howe/McKimm):

1. That Council acquire 23 Gordon Street, Coffs Harbour for the amount indicated in the confidential attachment to the report.
2. That any necessary documents associated with the acquisition of 23 Gordon Street, Coffs Harbour be executed under the Common Seal of Council.
3. That the property be classified as operational land under the Local Government Act, 1993 as amended.
4. That funding for the acquisition and refurbishment be from the Development Reserve.

CONCLUSION OF FINANCE AND ADMINISTRATION COMMITTEE MEETING

The Chairman advised that the business of the Finance and Administration Committee was concluded and invited the Mayor to resume the chair.

OPEN COUNCIL

The Mayor requested a motion to close the Committee meeting and move into Open Council.

F11 RECOMMENDED (Williams/McKimm) that that the Committee now move into Open Council.

The Mayor resumed chairmanship of the meeting at 5.55pm.

ADOPTION OF FINANCE AND ADMINISTRATION COMMITTEE REPORT

24 RESOLVED (Howe/Williams) that the recommendations of the Finance and Administration Committee meeting be received and adopted.

QUESTIONS WITHOUT NOTICE

Dust Sealing and Safety Issues, Old Coast Road, Korora

Cr Strom advised that she was contacted by a resident from Old Coast Road, Korora requesting that Council dust seal part of the road and address the problem of 'hoons' using of the road as a race track.

The Acting Director of Engineering responded that he will contact the resident concerned and arrange for staff to inspect the section of the road that requires dust sealing.

The General Manager advised that the matter will be considered in the Management Plan process over next 3 to 4 months along with the city's other roads.

GENERAL BUSINESS

1. Auslink Green Paper

Cr Palmer congratulated the Director of Engineering on his submission to the Department of Transport and Regional Services on the Auslink Green Paper.

2. Gross Pollutant Traps

Cr Palmer enquired if annual contributions could be made from the Environmental Levy program to fund the ongoing cleaning of gross pollutant traps.

The Acting Director of Engineering agreed that it should be an considered in the Management Plan process.

3. Increase in Property Values in Sawtell and the effect on the Rating System

Cr Rhoades referred to the Public Forum address by Mrs Tees of Honeysuckle Street, Sawtell concerning the increase in the general rate following the Valuer General's recent valuation of their properties. Cr Rhoades requested Council advise landholders of options for appealing against the substantial increase in their valuations.

cont'd

General Business (cont'd)

The General Manager advised that Council is aware of the hardship that some residents will face and will be considering the issue over the next couple of months.

Cr McKimm advised that residents could appeal to the Valuer General for their valuation to be reconsidered.

4. Traffic problems in Howard Lane, Coffs Harbour

Cr Rhoades advised he has been approached by residents concerned about the safety of pedestrians as some motorists are ignoring speed limit signs and driving the wrong way in the one way lane. Cr Rhoades requested a 'Go back you are going the wrong way' sign and a speed hump be installed to fix the problem and requested the matter be referred to the Traffic Committee.

The Acting Director of Engineering will look into the matter.

5. Safety Issues on Sawtell Road, Sawtell opposite Heron Place

Cr Rhoades advised that fill from Sawtell Headland had fallen onto the footpath on Sawtell Road making it dangerous for pedestrians, forcing them to walk on the roadway out of the view of oncoming motorists.

The Acting Director of Engineering advised that staff will inspect the site.

6. Boronia Street, Sawtell near Boronia Park

Cr Rhoades enquired what was the present situation with the six month trial of reduced speed in the area.

The Acting Director of Engineering took the matter on notice.

7. B-Double Trucks accessing Hi Tech Drive, Toormina

Cr Rhoades advised the meeting that on the 5 February a B-double truckdriver was gaining access to Hi Tech Drive from Hogbin Drive at 7.40am, 10 minutes after the end of the trial period time resolved by Council for B-Double trucks. The driver received a traffic infringement notice from a Police Officer who was unaware of Council's trial and informed him the road was restricted for use by B-double vehicles at any time.

Cont'd

General Business (cont'd)

As the driver was delayed by a tyre blow-out earlier in the morning he was not able to arrive at Hi Tech Drive until 10 minutes after the time allowed for B-Double access. Cr Rhoades requested that the Roads and Traffic Authority be requested to arrange for gazettal of Council's trial period for B-Doubles and a letter be provided for the driver outlining Council's resolution.

The General Manager advised that Council will provide a letter and a copy of Council's resolution to the trucking company.

8. Possible Skateboard Ramp at Moonee

Cr Bonfield advised that she had been visited by four residents from Moonee Beach who had collected money towards providing a skateboard ramp for the youth of the Moonee Beach area. Cr Bonfield requested Council staff investigate the use of community land for a skate park.

9. Speed Limit on East Bank Road, Coramba

Cr Bonfield advised she had been contacted by Mrs Owens of East Bank Road requesting that the speed limit of East Bank Road be lowered to 80kph in her area.

The Acting Director of Engineering advised he would contact Mrs Owens.

10. Meeting of North Coast Water Management Committee 5 February 2003

Cr Palmer advised that he had attended a meeting of North Coast Water and commented that the term "banking our water" was used by the other members of the committee in relation to piping water to Karangi Dam and then piping it back again if needed.

This concluded the business and the meeting closed at 6.36pm.

Confirmed: 20 February 2003

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Cr J C Bonfield
Mayor