

The following document is the minutes of the Council and Committee Meetings held on Thursday, 7 November, 2002. These minutes are subject to confirmation as to their accuracy at the next meeting to be held on 28 November, 2002 and therefore subject to change.

Please refer to the minutes of the meeting of 28 November, 2002 for confirmation.

**COFFS HARBOUR CITY COUNCIL**  
**ORDINARY MEETING**  
**(ENGINEERING COMMITTEE)**  
**COUNCIL CHAMBERS**  
**COUNCIL ADMINISTRATION BUILDING**  
**COFF AND CASTLE STREETS, COFFS HARBOUR**  
**7 NOVEMBER, 2002**

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**COFFS HARBOUR CITY COUNCIL**

**ORDINARY MEETING**

**(ENGINEERING COMMITTEE)**

**7 NOVEMBER, 2002**

**Present:** Councillors J Bonfield (Mayor), P Howe, C McKimm, I Ovens, W Palmer, J Strom, A Williams and W Wood.

**Staff:** General Manager, Acting Director of Engineering, Director of Planning, Environment & Development, Director of Finance and Administration, Acting Director of Economic & Community Enterprises and Executive Assistant

**Leave of Absence:** Councillor K Rhoades.

The meeting commenced at 5.50pm with the Mayor, Cr J Bonfield in the chair.

The Mayor requested a motion to adjourn the Ordinary meeting and resolve into the Engineering Committee meeting.

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**ENGINEERING COMMITTEE**

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**197** **RESOLVED** (Williams/Howe) that the Ordinary Meeting of Council be adjourned and Council now resolve into the Engineering Committee meeting, the time being 5.51pm.

The Mayor invited Councillor Palmer to chair the Engineering Committee meeting.

## ENGINEERING DEPARTMENT REPORTS

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### 88 TRAFFIC COMMITTEE MEETING 8/2002

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To confirm minutes from the Traffic Committee Meeting held on 29 October, 2002.

#### EN82 RECOMMENDED (Strom/Howe):

##### T.55 – Parking in Laneway rear of Santa Barbara Units, 306 High St, Coffs Harbour Jetty (1777 [451290])

That 'No Parking' signs in the laneway at the rear of Santa Barbara Units, 306-310 High Street, Coffs Harbour Jetty be installed on the northern side of the laneway, as per Plan T.55.

##### T.56 – New School Bus Service – Coldwater Creek Road, Nana Glen (500130 [448934])

That the application by DJ & CA Atkinson to use Coldwater Creek Road, Nana Glen, as part of the Nana Glen School bus run be approved.

##### T.57 – Intersection Diamond Head Drive & Ironbark Avenue, Sandy Beach (509110 / 509120 [448532])

That linemarking be applied at the intersection of Diamond Head Drive and Ironbark Avenue, Sandy Beach, as per plan T.57.

##### T.58 – Pacific Highway, Woolgoolga – Speed Limits (511410 [448532])

That no action be taken to reduce the speed limit on the Pacific Highway between Double Crossing Creek Bridge and the existing 60km/h speed restriction sign south of Woolgoolga.

##### T.59 – Pacific Highway, Woolgoolga – Truck Stop (511410 [465337])

That:

1. the complainant be advised that a 'Truck Stop' is to be developed at Halfway Creek as part of the current Highway upgrade by the Roads and Traffic Authority, which should address this situation.
2. the requirements for truck parking be reviewed on opening of the Halfway Creek facility.

T.60 – Temporary Road Closure – First Avenue, Sawtell (501520 [400374])

That:

- (a) the temporary road closure of First Avenue, Sawtell , between Eleventh Avenue and Boronia Street, on Wednesday, 18 December 2002 from 3.00pm to 11.00pm, for the annual Sawtell Street Christmas Party, be advertised and providing no substantive objections are received, the closure be approved.
- (b) the organisers of the Christmas Party liaise with affected traders and obtain traders approval.
- (c) the organisers be responsible for erection of traffic barriers and control of traffic using accredited traffic controllers.
- (d) the organisers be responsible for all costs associated with the temporary closure and clean up, including advertising.

T.61 – Temporary Road Closure – First Avenue, Sawtell (501520 [456197])

That:

- (a) the temporary road closure of First Avenue, Sawtell , between Boronia Street and Second Avenue, from 6.30am to 11.00am on Wednesday, 1<sup>st</sup> January 2003, for the purpose of conducting the street parade associated with the Sawtell Super Fun Day, be advertised and providing no substantive objections are received, the closure be approved.
- (b) the organisers of the Fun Day liaise with affected traders and obtain traders approval.
- (c) the organisers be responsible for erection of traffic barriers and control of traffic using accredited traffic controllers.
- (d) the organisers be responsible for all costs associated with the temporary closure and clean up, including advertising.

T.62 – Intersection Camperdown Street / High Street, Coffs Harbour Jetty (504780 [451551])

That signposting be installed at the intersection of Camperdown Street and High Street, Coffs Harbour Jetty, to restrict right turns (buses excepted) from Camperdown Street between 3.00pm and 4.00pm, as per Plan T.62.

T.63 – Intersection Lyrebird Road / Gentle Street, Coffs Harbour – ‘Give Way’ sign (503150 / 1777)

That no action be taken to install a ‘Give Way’ sign at the intersection of Lyrebird Road and Gentle Street, Coffs Harbour.

T.64 – Orara Way, Nana Glen – Speed Restrictions (510980 [456918])

That:

1. no action be taken to reduce the speed limit on Orara Way, Nana Glen, in front of the Nana Glen Pre-School;
2. investigation be undertaken into installation of appropriate warning signs on approach to the pre-school.

T.65 – Woolgoolga CBD Rehabilitation – Signage Plan for Beach Street/Queen Street, Woolgoolga (508400 / 508860)

That the signage plan for Beach Street and Queen Street, Woolgoolga, as part of the Woolgoolga CBD rehabilitation be approved, as per Plan T.65.

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**89 WEST COFFS DCP : BAKERS ROAD DETENTION BASIN**

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The purpose of this report is to seek Council approval to commence work on the amendment of the West Coffs DCP contributions plan to accommodate the construction of a flood mitigation detention basin near Bakers Road.

**EN83 RECOMMENDED (McKimm/Howe):**

1. That Council revise the West Coffs Development Control Plan and contributions plan to provide for the proposed Bakers Road detention basin.
2. That this work be funded from the Management Plan allocation for the Coffs Creek Floodplain Management Study.

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**90 WORKS BRANCH REPORT**

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To advise Council of the progress of construction and maintenance programs undertaken by Works Branch up to 25 October, 2002.

**EN84 RECOMMENDED (McKimm/Williams):**

1. That Council note the progress report on construction and maintenance works undertaken by Works Branch up to 25 October 2002.
2. That Council note that individual program expenditures are being monitored to ensure that the total program costs for 2002/2003 are contained within the approved budget.

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**91 COFFS HARBOUR WATER : MAINTENANCE REPORT FOR JULY, AUGUST, SEPTEMBER, 2002.**

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Information on maintenance and operation activities for July, August and September, 2002 for Coffs Harbour Water.

**EN85 RECOMMENDED** (Williams/Wood):

1. That the report on Coffs Harbour Water maintenance and operation activities for July, August and September, 2002, be noted.
2. That the average daily consumption for the quarter of 15.2 ML/day, total abstraction for the quarter from Cochranes Pool of 619 ML, total consumption for the quarter of 1401 ML and Karangi Dam storage level of 69.3% on 30 September, 2002, be noted.

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**92 REGIONAL DROUGHT MANAGEMENT PLAN**

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To advise Council of the Drought Management Plan adopted by the Regional Drought Task Force, including the potential supply of bulk water from Karangi Dam to North Coast Water's Rushforth Road Reservoirs, in the event that the Nymboida River fails to meet the restricted demand of the Clarence Valley communities.

**EN86 RECOMMENDED** (Bonfield/Strom):

1. That Council note the Regional Draft Drought Management Plan and its implications for Council.
2. That Council endorse the supply of water from Karangi Dam to North Coast Water's Rushforth Road Reservoirs in accordance with the strategy set out in the Regional Drought Management Plan.
3. That North Coast Water and Coffs Harbour Water adopt a consistent approach to water restrictions.

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**93 WATER & WASTEWATER DEVELOPER SERVICES PLAN**

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To report to Council on the proposed Developer Services Plans for water and wastewater and to seek Council's concurrence for the draft Plan and developer contribution levels to be exhibited for community consultation.

**EN87 RECOMMENDED** (Wood/Williams):

1. That Council advertise the draft Developer Services Plans for water and wastewater.
2. That Council consult with the development industry and the community regarding the content and implementation of the Developer Services Plan.

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**CONCLUSION OF MEETING**

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The Chairman advised that the business of the Engineering Committee was concluded and invited the Mayor to resume the chair.

The Mayor resumed chairmanship of the meeting at 6.30pm.

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**OPEN COUNCIL**

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The Mayor requested a motion to close the Committee meeting and move into Open Council.

**EN88 RECOMMENDED** (Williams/Strom) that the Committee now move into Open Council.

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**ADOPTION OF ENGINEERING COMMITTEE REPORT**

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**198 RESOLVED** (Strom/Williams) that the recommendations of the Engineering Committee meeting be received and adopted.



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## REQUESTS FOR LEAVE OF ABSENCE

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- 199** **RESOLVED** (Howe/Strom) that the following Councillors be granted leave of absence from Council for the dates shown:

Cr W Wood – 28 November, 2002  
Cr A Williams – 9 December, 2002 to 18 January, 2003  
Cr I Ovens – 28 November, 2002

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## MATTERS OF AN URGENT NATURE

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### 1. Marine Science Centre : Scholarships

Councillor Ovens advised that at the Council meeting held on 24 October, 2002 he requested a report be brought back regarding the possibility of Council providing scholarships for post grad students at the Marine Science Centre. Cr Ovens advised that this matter was now urgent.

The General Manager advised that a report would be prepared for the meeting to be held on 28 November, 2002.

### 2. Rainwater Tanks : Rebates

Councillor Strom advised that the Minister for Energy and Utilities announced on 31 October that there would be a rebate scheme for rainwater tanks in the Sydney, Blue Mountains and Illawarra areas and requested that something similar be put in place State-wide.

- 200** **RESOLVED** (Strom/Ovens) that the Minister for Energy and Utilities be requested to extend the rebate scheme for rainwater tanks recently announced by the Minister to include regional urban areas in NSW which are connected to town water supplies.

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## QUESTIONS WITHOUT NOTICE

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### 1. Coffs Harbour Zoo

Councillor Ovens advised that he had received a request to support an application for residency for the current manager of Coffs Harbour Zoo. Cr Ovens questioned whether the Mayor would support this application as this manager has qualifications which are useful to the operation of the zoo and without him the zoo may fold. The Mayor advised that the matter was being dealt with at the moment.

### 2. Pacific Highway Bypass

Councillor Ovens advised that he had requested report from RTA regarding usage of trucks, and also accidents figures, on the Pacific Highway in the Coffs Harbour area. Cr Ovens advised that as the RTA has confirmed that these figures are readily available, a copy should be obtained in order to get an understanding of the level of accidents and usage by trucks in the area.

The General Manager advised that with respect to the accident information, RTA had the figures readily available however the comparative material between the New England and Pacific Highways is still being compiled. General Manager to raise the issue with RTA.

### 3. Regional Economic Development Forum

Councillor Wood advised that some time ago he had requested a report be brought back on developing a regional economic development forum in order to develop projects in concert with other Councils in the region. The report was to suggest a geographic region.

Councillor Strom advised that a forum held late September in South West Rocks, hosted by the Regional Development Board, which was attended by Economic Development Managers from every local government area in the Mid North Coast (and included Forster and Gloucester). Cr Strom advised that the next meeting was to be held on 5 December, 2002 in Macksville. It was suggested that Coffs Harbour host a forum.

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## GENERAL BUSINESS

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### 1. Genetically Modified Planting

Councillor Williams advised that Cr Howe had successfully moved a motion at the recent Local Government Conference regarding genetically modified (GM) crops.

- 201 RESOLVED** (Williams/Howe) that Council advertise and promote the fact that the Coffs Harbour area is a GM-free area.

### 2. Radiotherapy Scholarships

Councillor Williams advised that some months ago Council resolved to provide scholarships for radiotherapy technicians. Cr Williams requested a media release be prepared outlining the proposal as it was originally initiated by this Council.

Councillor Strom requested a copy of the proposal which was sent to State and Federal Ministers of Health regarding the radiotherapy unit be distributed to Councillors for information.

The General Manager advised that a report would be brought back in order to update Council on the impacts of the previous resolution.

### 3. Coffs Harbour City Information Package

Councillor Howe questioned whether Council has an information package available for people who are going overseas to help them promote the Coffs Harbour area.

The General Manager advised that there was an information package available from the Tourist Information Office or Council Offices.

#### **4. Section 377 Committees**

Councillor Ovens requested a report be prepared and presented to Council outlining changes to the operation of existing Section 377 committees. The issues to be addressed include:

- a) The use of working parties or focus groups which have limited tenure and which would address areas of specific needs, especially policy, direction and capital needs as an alternative to the committee structure.
- b) Review each committee's role and function and whether they are required in their existing form.
- c) Review the possibility of changing the frequency of meetings to quarterly or half yearly instead of monthly.

Cr Ovens suggested that each Director and relevant Managers meet with the Chairperson of each standing committee to determine the need for ongoing 377 committees.

The General Manager advised that the organisation review report, which is to be presented to the meeting on 28 November, 2002, would address this issue.

#### **5. Proposal for tent as a performance base for Coffs Harbour**

Councillor McKimm tabled a report, and gave a presentation, outlining a proposal to provide a tent as a performance base for Coffs Harbour. Cr McKimm requested a report be brought back to Council as soon as possible, the report to initially look at the feasibility of using the option of a tent as a performance base for Coffs Harbour.

This concluded the business and the meeting closed at 7.15pm.

Confirmed: 28 November, 2002.

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J C Bonfield  
Mayor