

The following document is the minutes of the Council and Committee Meetings held on Thursday, 24 October 2002. These minutes are subject to confirmation as to their accuracy at the next meeting to be held on 7 November 2002 and therefore subject to change.
Please refer to the minutes of the meeting of 7 November 2002 for confirmation.



COFFS HARBOUR CITY COUNCIL
ORDINARY MEETING
(FINANCE AND ADMINISTRATION COMMITTEE)
COUNCIL CHAMBERS
COUNCIL ADMINISTRATION BUILDING
COFF AND CASTLE STREETS, COFFS HARBOUR
24 OCTOBER 2002

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COFFS HARBOUR CITY COUNCIL
ORDINARY MEETING
(FINANCE AND ADMINISTRATION COMMITTEE)
24 OCTOBER 2002

Present: Councillors J C Bonfield (Mayor), P J Howe, C M McKimm, I J Ovens, W R Palmer, K D Rhoades, and A D Williams.

Staff: General Manager, Director of Economic & Community Enterprises, Director of Planning, Environment & Development, Director of Finance and Administration, City Treasurer, Water Supply Manager, Parks and Recreation Manager and Executive Assistant.

The meeting commenced at 5.22pm with the Mayor in the chair.

APOLOGIES

- 187** **RESOLVED** (Rhoades/Howe) that apologies received from Cr J Strom and Cr W A Wood for absence be received and leave be granted for the current meeting of Council.

FINANCE AND ADMINISTRATION COMMITTEE

- 188** **RESOLVED** (Williams/Palmer) that the Ordinary Meeting of Council be adjourned and Council now resolve into the Finance and Administration Committee meeting, the time being 5.23pm.

The Mayor invited Councillor Ovens to chair the Finance and Administration Committee.

FINANCE AND ADMINISTRATION DEPARTMENT REPORTS

F72 CONDUCT OF AUDITS - SECTION 355 FACILITY MANAGEMENT COMMITTEES

To provide Council with details of the audit of the financial records of Council's Section 355 facility management committees and of the 2002 NSW Masters Games Management Committee for the year ended 30 June 2002.

- F81** **RECOMMENDED** (McKimm/Williams) that the report on the audit of the Section 355 facility management committees and the 2002 NSW Masters Games management committee be noted.

F73 MONTHLY BUDGET REVIEW AS AT 30 SEPTEMBER 2002

To report on the estimated budget position as at 30 September 2002.

- F82** **RECOMMENDED** (Howe/McKimm):

1. That the budget variations of \$70,949 Deficit in the General Account be adopted.
2. That the budget variations of \$16,000 Surplus in the Sewer Account be adopted.
3. That the estimated budget position as at 30 September 2002, as follows, be noted:

	General Account \$	Water Account \$	Sewer Account \$
Original Budget	18,150 (D)	1,198,422 (S)	834,788 (S)
Recommended variations for September 2002	<u>70,949 (D)</u>	<u>Nil</u>	<u>16,000 (S)</u>
Estimated result 2002/03 as at September 2002	<u>89,099 (D)</u>	<u>1,198,422 (S)</u>	<u>850,788 (S)</u>

F74 SAWTELL TENNIS CLUB LOAN

Consideration of extending the Club's loan by \$5,000.

F83 RECOMMENDED (Howe/McKimm):

1. Council make an additional loan of \$5,000 to the Sawtell Tennis Club for the purpose of converting a clay tennis court to an artificial tennis court.
2. That \$5,000 be added to the Club's existing loan balance and that existing loan conditions apply, apart from the extension of the loan by 11 months.

F75 OUTSTANDING REPORTS AND RESOLUTIONS AWAITING IMPLEMENTATION

To provide Council with an update of requests for reports and previous resolutions of Council awaiting implementation.

F84 RECOMMENDED (Williams/Palmer) that the report be noted.

F76 BANK BALANCES AND INVESTMENTS

To list Council's Bank Balances and Investments as at 31 August 2002.

F85 RECOMMENDED (McKimm/Howe) that the Bank Balances and Investments totalling one hundred and thirty-seven million, seven hundred and seventy-two thousand, three hundred and seventy-two dollars (\$137,772,372) as at 31 August 2002 be noted.

CONCLUSION OF FINANCE AND ADMINISTRATION COMMITTEE MEETING

The Chairman advised that the business of the Finance and Administration Committee was concluded and invited the Mayor to resume the chair.

The Mayor resumed chairmanship of the meeting at 5.28pm.

OPEN COUNCIL

The Mayor requested a motion to close the Committee meeting and move into Open Council.

- F86** **RECOMMENDED** (Williams/Palmer) that the Committee now move into Open Council.

ADOPTION OF FINANCE AND ADMINISTRATION COMMITTEE REPORT

- 189** **RESOLVED** (Howe/Williams) that the recommendations of the Finance and Administration Committee meeting be received and adopted.

REQUESTS FOR LEAVE OF ABSENCE

- 190** **RESOLVED** (Howe/McKimm) that Cr Rhoades be granted leave of absence from all Council activities from 1 to 11 November 2002.

PUBLIC FORUM

The following person addressed the meeting:

Speaker	Matter
Maureen Spence Representing - Coffs Harbour Little Athletics, - Coffs Harbour Junior Rugby Leagues Club - Coffs Harbour Junior Rugby Leagues Club - Austag	Fencing of Advocate Park

MATTERS OF AN URGENT NATURE

1. Drought Conditions and the Holiday Season

Cr Williams enquired if Council has in place a strategy for minimising the impact of the drought during the coming holiday season with information for residents on water saving methods.

The General Manager advised that the increase in visitor numbers in the holiday season does not have as high an impact on water usage as people perceive. Consumption does rise during that period but it is mainly due to local residents using extra household water while on leave.

2. Advocate Park – Fencing

Council discussed the most appropriate type of fencing for the playing fields at Advocate Park.

The Mayor requested detailed drawings be prepared on the type of fencing and landscaping proposed for the field.

GENERAL BUSINESS

1. Marine Science Centre

Cr Ovens sought a report on the possibility of Council providing scholarships for post graduate students at the Marine Science Centre.

The General Manager advised he would obtain more information on the matter and provide a report.

2. Possible Cycleway – along route of the Pipeline in Orara Valley

Cr Howe requested that, if funding is available, Council investigate providing a cycle track on road reserve alongside the water pipeline coming down the Orara valley, connecting Coramba, Nana Glen and the boundary of our local government area.

The General Manager advised that the Engineering Department would investigate the possibility of a cycleway and the availability of grant funding.

General Business (cont'd)

3. Better Homes and Gardens TV Show – Local Success

Cr Rhoades advised that a Middle Boambee couple, Peter and Jan Luckie, were finalists in a national competition for the best garden in Australia. Cr Rhoades requested Council write a letter of congratulations to the Luckies on making the final ten in Australia with the competition.

MOTION

- 191** **MOVED** (Rhoades/Palmer) that Council write a letter of congratulations to Peter and Jan Luckie of Middle Boambee on making the final ten in the Better Homes and Gardens national competition to find Australia's best garden.

The motion on being put to the meeting was carried.

4. Clearing overgrown land around Gundagai Street Bridge

Cr Ovens requested follow up clearing be done on an area adjacent to the Gundagai Street bridge which was overlooked in the initial clean up several weeks ago as it is a fire hazard.

5. Use of Bore Water throughout the City

Cr Ovens enquired if residents are able to take water from bores within the city area.

The Water Supply Manager advised that a licence can be obtained from the Department of Land and Water Conservation.

6. Heavy Vehicle traffic on Highway at Night

Cr Ovens requested Council contact the Roads and Traffic Authority, as a matter of urgency, to look at the effect of the increased usage of trucks on the Pacific Highway and commented that Council will need to address the matter of increased heavy vehicle usage in relation to the Pacific Highway Strategy.

General Business (cont'd)

7. Development Applications – Extra Charge

Cr Palmer sought information on the extra charge for development applications.

The General Manager advised that the extra charge, estimated to raise approximately \$10m for the State Government, is for implementing Plan First starting with developing a regional plan in consultation with councils in the Northern Rivers area with some funding coming to Council to start preliminary work on the plan. The extra charge is a State Government imposition and because of this Council has received unfavourable publicity.

8. Traffic problems Shell Cove Lane, Korora

Cr Rhoades requested Council investigate traffic congestion in Shell Cove, Korora as the residents are experiencing difficulty with vehicles turning in the cul-de-sac when cars are parked on the street outside residences.

This concluded the business and the meeting closed at 6.10pm.

Confirmed: 7 November 2002

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Cr J C Bonfield
Mayor