

The following document is the minutes of the Council and Committee Meetings held on Thursday, 24 October 2002. These minutes are subject to confirmation as to their accuracy at the next meeting to be held on 7 November 2002 and therefore subject to change.
Please refer to the minutes of the meeting of 7 November 2002 for confirmation.



COFFS HARBOUR CITY COUNCIL

**ORDINARY MEETING
(ECONOMIC AND COMMUNITY ENTERPRISES COMMITTEE)**

**COUNCIL CHAMBERS
COUNCIL ADMINISTRATION BUILDING
COFF AND CASTLE STREETS, COFFS HARBOUR**

24 OCTOBER 2002

Commencing at 5.00pm

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COFFS HARBOUR CITY COUNCIL

ORDINARY MEETING

(ECONOMIC AND COMMUNITY ENTERPRISES COMMITTEE)

24 OCTOBER 2002

Present: Councillors JC Bonfield (Mayor), PJ Howe, CM McKimm, IJ Ovens, WR Palmer, KD Rhoades, and AD Williams.

Staff: General Manager, Director of Finance & Administration, Director Economic & Community Enterprises, Director of Planning, Environment and Development, Parks & Recreation Manager, Property Manager, Valuation & Commercial Services Manager, Caravan Parks Manager, Airport Manager, Community Services Manager

The meeting commenced at 5.10pm with the Mayor, Cr Bonfield in the chair.

APOLOGY

- 182 **RESOLVED** (Rhoades/Howe) that an apology received from Cr Strom and Cr Wood for absence be received and leave be granted for the current meeting of Council.

CONFIRMATION AND ADOPTION OF MINUTES

- 183 **RESOLVED** (Howe/Palmer) that the minutes of the Planning, Environment and Planning Committee Meeting of 10 October 2002 be confirmed as a true and correct record of proceedings.
- 184 **RESOLVED** (Howe/Palmer) that the minutes of the Engineering Committee Meeting of 10 October 2002 be confirmed as a true and correct record of proceedings.

The Mayor requested a motion to adjourn the Ordinary meeting and resolve into the Economic & Community Enterprises Committee.

ECONOMIC AND COMMUNITY ENTERPRISES COMMITTEE

- 185** **RESOLVED** (Williams/Howe) that the Ordinary Meeting of Council be adjourned and Council now resolve into the Economic & Community Enterprises Committee meeting, the time being 5.12 pm.

The Mayor invited Councillor McKimm to chair the Economic & Community Enterprises Committee meeting, the time being 5.12pm.

ECONOMIC AND COMMUNITY ENTERPRISES DEPARTMENT REPORTS

E83 **MEMBERSHIP OF THE WOOLGOOLGA COMMUNITY VILLAGE MANAGEMENT COMMITTEE**

To obtain Council approval for the appointment of a new committee member to the Woolgoolga Community Village Management Committee.

- E77** **RECOMMENDED** (Howe/Palmer) that Council appoint Mr Michael Callaghn to the Woolgoolga Community Village Management Committee.

E84 **ANNUAL REPORT ON LIBRARY AND INFORMATION SERVICES**

To advise Council of the activities and operation of the library service for the period 1 July 2001 to 30 June 2002.

- E78** **RECOMMENDED** (Howe/Williams) that the report be received and the information noted.

E85 **JETTY MEMORIAL THEATRE AND ENTERTAINMENT CENTRE**

Recommend to Council a process for the design and development phases for Jetty Memorial Theatre and the Entertainment Centre.

- E79** **RECOMMENDED** (Bonfield/Howe)
1. That the \$200,000 currently held for the Jetty Theatre redevelopment subject to matched grant funds be used for the design and development stages of the Jetty Theatre redevelopment project and the Entertainment Centre project on the Showground site.
 2. That Expressions of Interest advertisements be placed for consultants to prepare the development applications on behalf of Council.

E86 ACQUISITION OF EASEMENT FOR ELECTRICITY SUPPLY FOR RE-USE PIPELINE AT CONDONS ROAD, SANDY BEACH

Report seeking Council approval for the acquisition of an easement for a substation transformer and a power line over privately owned land at Condons Road, Sandy Beach.

E80 RECOMMENDED (Palmer/Ovens)

1. That Council proceed to acquire the easement 6 metres wide and 20 metres wide for substation and power lines at Condons Road, Sandy Beach as shown on the plan attached to this report.
2. That Council pay an amount of \$250 compensation to the owner of the property (Lot 157 DP 752857) for the easement acquisitions.
3. That Council provide a single connection to the main for Mr and Mrs Singh at no cost provided Mr and Mrs Singh agree to Council's standard conditions of use.
4. That Council be responsible for all costs associated with the matter.
5. That all necessary documents associated with the acquisition of the easements be executed under the Common Seal of Council.

E87 ACQUISITION OF LAND FOR ROAD WIDENING PURPOSES - BARRIE STREET, COFFS HARBOUR

Report seeking Council approval for the acquisition of land at Coffs Harbour for road widening purposes.

E81 RECOMMENDED (Howe/Palmer)

1. That Council proceed to acquire that section of land described as Lot 26 DP 244760 Barrie Street, Coffs Harbour.
2. That Council acquire the above land on the terms and conditions contained within the body of this report.
3. That the land to be acquired be classified as operational land under the Local Government Act, 1993.
4. That all necessary documents associated with the acquisition for road purposes be executed under the Common Seal of Council.

E88 TRANSFER OF LAND FOR ROAD PURPOSES - HOGBIN DRIVE EXTENSION

Report seeking Council approval for the transfer of lands associated with the Hogbin Drive Extension.

E82 RECOMMENDED (Palmer/Bonfield)

1. That Council accept transfer of the lands listed from the Roads and Traffic Authority on the terms detailed in this report.
2. That the land to be transferred to Council be classified as operational land under the Local Government Act 1993.
3. That Council proceed with the rectification of the two encroachments as detailed in this report at its cost.
4. That all necessary documents in relation to the transfer of land for the Hogbin Drive Extension be executed under the Common Seal of Council.

E89 COFFS HARBOUR REGIONAL AIRPORT COMMERCIAL DEVELOPMENT STRATEGY

The purpose of this report is to present to Council the document prepared by The Abidji Group which explores the business development potential for the Airport and to recommend that Council now proceed with formulation of business development strategy and the review of the Master Plan for the Airport.

E83 RECOMMENDED (Ovens/Howe)

1. That the Ambidji Report on the Strategic Development Options for the Coffs Harbour Regional Airport be received and noted.
2. That the Ambidji Report be used as a basis to undertake a review of the Airport Master Plan and Business Plan. Such plans to be reviewed and brought back to Council for adoption by March 2003.

PLANNING ENVIRONMENT AND DEVELOPMENT DEPARTMENT REPORT

PED61 SOLITARY ISLANDS MARINE PARK ADVISORY COMMITTEE: EXPRESSION OF INTEREST FOR MEMBERSHIP

To afford Council the opportunity to nominate a representative on the Solitary Islands Marine Park Advisory Committee.

E84 RECOMMENDED (Williams/Palmer) that Council nominate Councillor Williams as a member of the Solitary Islands Marine Park Advisory Committee.

GENERAL MANAGER'S REPORT

14 COUNCIL AND COMMITTEES - MEETING SCHEDULE 2002-2003

To propose a change to Council's meeting timetable.

E85 RECOMMENDED (Howe/Williams)

1. That Sections 2 and 3 of Resolution No. 157 of the Economic and Community Enterprises Committee meeting of 26 September 2002 be rescinded.
2. That for the month of November 2002 the Planning Environment and Development and the Engineering Committee meetings be brought forward to 7 November (instead of 14 November) and the Economic and Community Enterprises and Finance and Administration Committee meetings remain as scheduled on 28 November 2002.
3. That the following timetable for Council's Standing Committees for the next 12 months be:

Committee	Meeting time
- Economic & Community Enterprises - Finance & Administration	First Thursday of the month at 5.00pm
- Planning Environment and Development - Engineering	Third Thursday of the month at 5.00pm
4. That the last Ordinary meeting of Council for 2002 be held on Thursday, 5 December at 5.00pm and the first meeting of Council for 2003 be held on Thursday, 23 January at 5.00pm, with all standing committees meeting on each day.
5. That the last Ordinary meeting of Council in September 2003 prior to the Local Government Elections be held on Thursday, 11 September at 5.00pm, with all standing committees meeting on that day.

CONCLUSION OF COMMITTEE MEETING

The Chairman advised that the business of the Economic & Community Enterprises Committee was concluded and invited the Mayor to resume the chair.

The Mayor resumed chairmanship of the meeting at 5.20pm.

OPEN COUNCIL

The Mayor requested a motion to close the Committee meeting and move into Open Council.

- E86** **RECOMMENDED** (Ovens/Williams) that the Committee now move into Open Council.
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ADOPTION OF ECONOMIC AND COMMUNITY ENTERPRISES COMMITTEE REPORT

- 186** **RESOLVED** (Howe/Williams) that the recommendations of the Economic & Community Enterprises Committee meeting be received and adopted.

This concluded the business and the meeting closed at 5.20 pm.

Confirmed: 7 November 2002.

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J C Bonfield
Mayor