

The following document is the minutes of the Council and Committee Meetings held on Thursday, 8 August, 2002. These minutes are subject to confirmation as to their accuracy at the next meeting to be held on 22 August, 2002 and therefore subject to change. Please refer to the minutes of the meeting of 22 August, 2002 for confirmation.

COFFS HARBOUR CITY COUNCIL
ORDINARY MEETING
(ENGINEERING COMMITTEE)
COUNCIL CHAMBERS
COUNCIL ADMINISTRATION BUILDING
COFF AND CASTLE STREETS, COFFS HARBOUR
8 AUGUST 2002

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COFFS HARBOUR CITY COUNCIL

ORDINARY MEETING

(ENGINEERING COMMITTEE)

8 AUGUST, 2002

Present: Councillors J Bonfield (Mayor), P Howe, C McKimm, I Ovens, W Palmer, K Rhoades, J Strom, A Williams and W Wood.

Staff: General Manager, Acting Director of Engineering, Director of Planning, Environment & Development, Director of Finance and Administration, Director of Economic & Community Enterprises and Executive Assistant

The meeting commenced at 6.20pm with the Mayor, Cr J Bonfield in the chair.

The Mayor requested a motion to adjourn the Ordinary meeting and resolve into the Engineering Committee meeting.

ENGINEERING COMMITTEE

- 121** **RESOLVED** (Strom/Williams) that the Ordinary Meeting of Council be adjourned and Council now resolve into the Engineering Committee meeting, the time being 6.20pm.

The Mayor invited Councillor McKimm to chair the Engineering Committee meeting.

ENGINEERING DEPARTMENT REPORTS

58 TRAFFIC COMMITTEE MEETING 6/2002

To confirm minutes from the Traffic Committee Meeting held on 30 July, 2002.

EN54 RECOMMENDED (Howe/Strom):

T.44 –Pacific Highway, Woolgoolga - Speed Limit (511410 [438154])

That the site be included in the RTA review of speed zones on the Pacific Highway currently being undertaken.

T.45 - Coramba Road, Karangi - Broken Centre Lines (500120 [423634])

That the recent installation of double unbroken centre lines in Coramba Road between Poperaperan Creek bridge and Karangi be approved.

T.46 – Wakelands Road/Fairview Road, Moonee - 50 km/h speed signs (507030 423180)]

That the request for 50 km/h speeds signs to be placed in Wakelands Road and Fairview Road, Moonee be deferred until speed surveys are carried out.

T 47 - Korora School Road - School Crossing (503140) [427627]

That:-

1. A temporary speed hump be installed in Korora School Road at the entrance to Korora School as per plan No. T.47.
2. The effectiveness and need for the speed humps to be reviewed on re-opening of James Small Drive bridge.

T. 48 - Temporary Road closure Beach Street, Woolgoolga (508400) [434941]

That a request for the Temporary Road Closure of Beach Street, Woolgoolga (between Bultitude and Carrington Streets) for the Woolgoolga Triathlon on Sunday 15 September 2002 be approved subject to the following conditions:

1. The organisers liaise with affected traders and obtain traders approval.
2. The organisers be responsible for erection of traffic barriers and control of traffic using accredited traffic controllers.

Councillor Williams left the Chamber 6.25pm.

59 BRIDGE REPLACEMENT : BRIDGE OVER PINE BRUSH CREEK ON JAMES SMALL DRIVE

To advise Council of proposed arrangements for the replacement of the failed timber bridge over Pine Brush Creek on James Small Drive, Korora and recommending that Council exercise the emergency provisions of Section 55 of the Local Government Act to avoid the delays incurred by calling public tenders for the work.

EN55 RECOMMENDED (Rhoades/Strom) that Council:

1. Use the provisions under Section 55(3) of the Local Government Act to exempt Council from the necessity to call tenders before entering into any contracts associated with the construction of a bridge over Pine Brush Creek on James Small Drive, Korora on the basis that the bridge replacement is emergency work.
2. Waive the requirements of the purchasing and supply policy to allow single invited quotations and tenders to be called for the bridge replacement works.
3. Authorise the General Manager to negotiate contracts for the driving of piles and construction of a replacement bridge.

60 WATER MAINTENANCE REPORT FOR APRIL, MAY & JUNE, 2002

Information on maintenance, operation and construction activities for April, May and June, 2002 for the Water Supply Fund.

EN56 RECOMMENDED (Palmer/Howe):

1. That the report on Water Supply Fund maintenance, operation, construction and planning activities for April, May and June, 2002, be noted.
2. That the average daily consumption for the quarter of 14.0 ML/day, total abstraction for the quarter from Cochranes Pool of 2106.1 ML, total consumption for the quarter of 1,274 ML and Karangī Dam storage level of 73.9% on 30 July, 2002, be noted.

Councillor Williams returned to the Chamber, the time being 6.28pm.

61 WATER MANAGEMENT CONFERENCE

Seeking an indication of Councillors wishing to attend the Water Management Conference.

- EN57 RECOMMENDED** (Strom/Wood) that two Councillors be authorised to attend the 2002 Water Management Conference to be held in Batemans Bay on 11, 12 and 13 September, 2002.

62 SEWERAGE MAINTENANCE & CAPITAL WORKS

To inform Council of maintenance and operation activities for April, May and June, 2002.

- EN58 RECOMMENDED** (Wood/Howe) that the report on maintenance and operation activities and Capital Works for the Sewerage Fund during April, May and June, 2002, be noted.

63 SEWERAGE STRATEGY STAGE 1 - MINISTERIAL OFFER

To report to Council details of the Minister for Lands and Water Conservation's offer of funding for Stage 1 works of the Coffs Sewer Strategy.

- EN59 RECOMMENDED** (Wood/Williams) that Council advise the Minister for Land and Water Conservation that it accepts his offer of subsidy for Stage 1 works of the Coffs Harbour Sewerage Strategy subject to the following:

1. Council reserves the right to negotiate final subsidy levels to those offered in accordance with its understanding of the Memorandum of Understanding.
2. To preserve Council's rights under the Memorandum of Understanding it requires the following changes to the funding:

Definitions

"Final Cost" means the actual cost of the Work certified in accordance with clause 8;

"MOU" means the Memorandum of Understanding Between the Council and the NSW State Government concerning the Strategy;

63 Sewerage Strategy Stage 1 - Ministerial Offer (cont'd)

“Strategy” means the short and medium term Coffs Harbour City-wide Sewerage Strategy presented by the Council to the Minister on 10th April 1997 and endorsed by the Minister on 4th June 1997;

Recitals

- (i) The Work is part of the Strategy to be funded in accordance with the MOU; and;
- (ii) All applicable provisions of the Environmental Planning & Assessment Act 1979 have been effected and all requisite approvals (excepting that required by s. 57 of the Act) concerning the Work have been put in place so that construction of the Work can proceed;
- (iii) (i)
- (iv) (ii)
- (v) (iii)
- (vi) (iv)

7:Liability for Cost of the Work

Delete “as herein provided” and insert instead “as provided in the MOU”

9:Interim Payment by the Minister

- (iv) Add at the beginning “Unless the parties otherwise agree,”

10:Minister’s Final Payment Towards Final Cost

- (i) Delete “the Minister may determine the actual rate of subsidy based upon certification of the Final Cost” and insert instead “the actual rate of subsidy for the Work shall be determined by the Minister in accordance with the MOU and the Final Cost.”

64 SEWERAGE STRATEGY - ALLIANCE CONTRACTING

To inform Council of the procurement option proposed for the construction of the Deep Sea Release and the augmentation of Coffs Harbour and Woolgoolga Water Reclamation Plants and to recommend the Sewerage Strategy Project Development Plan be altered to reflect the proposed procurement strategy.

EN60 RECOMMENDED (Williams/Strom):

1. That the Sewerage Strategy Project Development Plan be amended to reflect the adoption of alliance contracting as a procurement and management option for the Deep Sea Release and augmentations of Coffs Harbour and Woolgoolga’s Water Reclamation Plants.
2. That the proposed changes to the Project Development Plan be referred to the Sewerage Strategy Steering Committee for their concurrence.

65 WORKS BRANCH REPORT

To advise Council of the progress of construction and maintenance programs undertaken by Works Branch up to 29 July, 2002.

EN61 RECOMMENDED (Strom/Howe):

1. That Council note the progress report on construction and maintenance works undertaken by Works Branch up to 29 July, 2002.
2. That Council note that individual program expenditures are being monitored to ensure that the total program costs for 2002/2003 are contained within the approved budget.

66 TENDERS : SUPPLY, DELIVERY & LAYING ASPHALT TO HOGBIN DRIVE

To report on tenders received for the supply, delivery and laying of asphalt to Hogbin Drive between Stadium Drive and Boambee Creek Bridge, and recommending the award of contract.

EN62 RECOMMENDED (Wood/Ovens):

1. That Council does not accept the conforming tender of Boral Asphalt but accepts an alternative offer, Item 5 'Complete the works with the road closed for a 24 hour period', from Boral Asphalt ACN 000 102 376 for Contract 02/03-94-TO, Supply of Asphalt for Hogbin Dr Coffs Harbour for the following reasons:
 - a) The tender is the most advantageous tender to Council.
 - b) The tenderer has the necessary experience in similar works and his ability and performance are satisfactory.
 - c) The tenderer's financial references are satisfactory.
2. The contract documents be completed under Seal of Council

CONCLUSION OF MEETING

The Chairman advised that the business of the Engineering Committee was concluded and invited the Mayor to resume the chair.

The Mayor resumed chairmanship of the meeting.

OPEN COUNCIL

The Mayor requested a motion to close the Committee meeting and move into Open Council.

EN63 RECOMMENDED (Strom/Howe) that the Committee now move into Open Council.

ADOPTION OF ENGINEERING COMMITTEE REPORT

122 RESOLVED (Strom/Howe) that the recommendations of the Engineering Committee meeting be received and adopted.

REQUESTS FOR LEAVE OF ABSENCE

123 RESOLVED (McKimm/Rhoades) that the following leave of absences from Council be granted:

Cr Wood – 22 August, 2002.

Cr Bonfield – 22 August, 12 and 26 September, 2002.

MATTERS OF AN URGENT NATURE

1. Auction – High Street, Coffs Harbour

Cr Ovens requested clarification as to whether there was any latitude in how the Property Department staff bid at the auction to be held on Saturday in High Street, Coffs Harbour.

General Manager advised that he has signed the authority so there is a fair range to bid with.

2. MacCues Road, Moonee

Cr Williams expressed concern with the situation at MacCues Road, Moonee and requested that something be done immediately to diffuse the situation as there had been two incidences recently and a history of conflict. Cr Williams advised that the issue was currently awaiting decision from DLWC and Forestry.

General Manager to take the matter up with Department of Land and Water Conservation and Forestry to try and fast track any clarification of the legal position.

QUESTIONS WITHOUT NOTICE

1. Sand build up in harbour

Cr Strom requested a report be brought back on a permanent sand dredging system for the harbour that was continually able to take sand out and deposit it on the beach, similar to what is in place at Tweed Heads and Southport.

General Manager advised that there was a permanent movement system that discharges sand at Green Mount Resort but it would be difficult, environmentally, with the Solitary Islands Marine Park to do the same in Coffs Harbour. Report to be brought back to Council.

2. Inspection – B-Doubles

Cr Rhoades questioned whether the inspection at Lindsay Brothers was still to be held on Saturday, 10 August, 200. The inspection was confirmed for 9.00am at Lindsay Brothers.

GENERAL BUSINESS

1. Openings

Cr Strom attended the opening of Hopscotch Too Pre-School in Linden Avenue, Boambee and congratulated the owners on the establishment of the pre-school which would create more opportunities and new jobs in the area.

Cr Strom attended the Bunker Gallery hosted Museum and Galleries Workshop in how to increase numbers and visitations to museums and galleries on Saturday. Cr Strom advised that this was an excellent workshop.

Cr Strom further advised that she had attended the opening night of the CHATS production of Macbeth which was a spectacular production and worthy of people taking the time to attend.

Cr Williams advised that he was asked to turn on lights at Woolgoolga Youth Centre. Cr Williams offered congratulations to the Director of Economic and Community Enterprises and staff for making the facility available which opens a lot of potential for youth in Woolgoolga.

2. NSW Coastal Councils

Cr Williams received a letter earlier in the week from the Minister advising that his appointment to the NSW Coastal Councils is official. Cr Williams was congratulated on his appointment.

3. Boronia Street – Speed Hump

Cr McKimm advised that she had received a letter from the residents group of Boronia Street, Sawtell advising that the speeding in Boronia Street is still continuing. Cr McKimm questioned the cost of speed humps on the roadway and whether it was feasible for residents to make a voluntary contribution towards the full cost of the speed hump.

The Acting Director of Engineering advised that costs range from \$1,500, for a pre-cast plastic one, to \$4,000 for a fully constructed speed hump. Mr Ford further advised that normally you can only install these facilities as part of a Local Area Traffic Management Scheme so it is not a matter of just putting a speed hump in one location, it is a matter of looking at the whole street and how traffic speed is managed along the whole street.

CLOSED MEETING – SECTION 10(A)

The Mayor requested a motion to close the meeting to consider a confidential report as outlined in the meeting agenda, the time was 7.15pm.

- 124 **MOVED** (Williams/Wood) that the meeting be closed to the press and public during consideration of the following items for the reasons as stated:

PED48 – Waste Processing Facility – Expression of Interest

This report was confidential for the reason of Section 10A(2):

- (d) Contained commercial information of a confidential nature that would, if disclosed:
- (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the council.

The motion on being put to the meeting was carried.

The press and public vacated the chamber.

PLANNING, ENVIRONMENT & DEVELOPMENT DEPARTMENT REPORT

PED48 WASTE PROCESSING FACILITY - EXPRESSIONS OF INTEREST

Council recently resolved to call for expressions of interest (EOI) for the construction and operation of a waste processing facility to be established at the Englands Road Waste Management Site. Sixteen submissions were received, which were assessed and ranked. This report recommends that five proponents be invited to tender for the project.

125 RESOLVED (Ovens/Palmer) that the following organisations be invited to tender for the construction and operation of a waste processing facility to be established at Englands Road Waste Management Site:

- Biomass Solutions Pty. Limited and Wilson Waste Management Pty. Limited,
- EWT Pty. Limited,
- Global Renewables Limited,
- Rethmann Australia Environmental Services Pty. Limited,
- Worley Limited.

Members of the press and public were excluded from consideration of the above item, the reason being that it contained commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it.

OPEN MEETING

The Mayor requested an appropriate motion to enable the meeting to resolve into Open Meeting.

126 RESOLVED (McKimm/Williams) that the meeting now move into Open Meeting, the time being 7.29pm. Members of the press and public returned to the meeting.

The Director of Finance & Administration read to the meeting the resolution of the Closed Meeting.

This concluded the business and the meeting closed at 7.30pm.

Confirmed: 22 August, 2002.

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J C Bonfield
Mayor