

The following document is the minutes of the Council and Committee Meetings held on Thursday, 25 July 2002. These minutes are subject to confirmation as to their accuracy at the next meeting to be held on 8 August 2002 and therefore subject to change. Please refer to the minutes of the meeting of 8 August 2002 for confirmation.



**COFFS HARBOUR CITY COUNCIL**  
**ORDINARY MEETING**  
**(FINANCE AND ADMINISTRATION COMMITTEE)**  
**COUNCIL CHAMBERS**  
**COUNCIL ADMINISTRATION BUILDING**  
**COFF AND CASTLE STREETS, COFFS HARBOUR**  
**25 JULY 2002**

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**COFFS HARBOUR CITY COUNCIL**

**ORDINARY MEETING**

**(FINANCE AND ADMINISTRATION COMMITTEE)**

**25 JULY 2002**

Present: Councillors J C Bonfield (Mayor), P J Howe, C M McKimm, I J Ovens, W R Palmer, K D Rhoades, J Strom (Deputy Mayor), A D Williams and W A Wood.

Staff: General Manager, Acting Director of Economic and Community Enterprises, Director of Planning, Environment and Development, Director of Finance and Administration, Acting Director of Engineering, City Treasurer, Administration Manager and Executive Assistant.

The meeting commenced at 5.30pm with the Mayor in the chair.

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**FINANCE AND ADMINISTRATION COMMITTEE**

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**108 RESOLVED** (Williams/Palmer) that the Ordinary Meeting of Council be adjourned and Council now resolve into the Finance and Administration Committee meeting.

The Mayor invited Councillor Ovens to chair the Finance and Administration Committee.

## FINANCE AND ADMINISTRATION DEPARTMENT REPORTS

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### **F45 ULONG RURAL TRANSACTION CENTRE (RTC)**

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To provide Council with the results of the review of the Ulong RTC.

#### **F44 RECOMMENDED (Howe/Strom):**

1. That the Ulong Rural Transaction Centre Management Committee be congratulated on the outcome of the review.
2. That a copy of the review be forwarded to the Hon John Anderson MP, Deputy Prime Minister, Minister for Transport and Regional Services and our local Federal Member, Mr Luke Hartsuyker MP.
3. That the recommendations of the consultants be discussed with the Ulong RTC Management Committee.

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### **F46 ACKNOWLEDGEMENT OF LIONEL TIMMS**

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To acknowledge Lionel Edward Hammond Timms' service to the community by naming the road bridge across Ulong Creek on Timmsvale Road, the 'Lionel Timms Bridge' and the adjoining reserve 'Timms Park'.

#### **F45 RECOMMENDED (Palmer/Howe):**

1. That the road bridge over Ulong Creek on the Timmsvale Road be named the 'Lionel Timms Bridge'.
2. That the land adjoining be named 'Timms Park'.

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### **F47 PROPOSAL TO RENAME PART OF VINCENT STREET (WEST END), COFFS HARBOUR**

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To consider submissions received on the proposal to rename the western (railway) end of Vincent Street, Coffs Harbour as part Condon Street.

#### **F46 RECOMMENDED (Strom/Williams) that the renaming of the western section of Vincent Street, Coffs Harbour to (extension of) Condon Street be confirmed.**

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**F48 2002 LOCAL GOVERNMENT ASSOCIATION ANNUAL CONFERENCE**

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Report advising of distribution of 2002 conference information.

**F47 RECOMMENDED** (Howe/Williams):

1. That Council determine the number of attendees to this year's Local Government Association Conference in Broken Hill.
2. That the four voting delegates be determined.
3. That Councillors submit any issues seeking to amend, introduce, reaffirm or delete any Local Government Association policies, to the General Manager prior to 5pm, 22 August 2002.
4. That Council submit a nomination to host the Local Government Association Conference in 2004 by 5pm, 14 August 2002.
5. That the voting delegates to attend the Local Government Association Conference at Broken Hill be Councillors Bonfield, Palmer, Ovens and Strom with Cr Williams to be the alternate councillor if any of the four voting delegates are unable to attend the conference.

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**F49 GRANT APPLICATIONS AND APPROVALS FOR THE PERIOD 1 JULY 2001 TO 30 JUNE 2002**

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To provide Council with the current status of grant applications and approvals.

**F48 RECOMMENDED** (McKimm/Strom) that the report on the status of grant applications be received and noted.

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**F50 INTERIM MONTHLY BUDGET REVIEW AS AT 30 JUNE 2002**

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To report on the estimated interim budget position as at 30 June 2002.

**F49 RECOMMENDED** (Strom/Howe):

1. That the budget variations of \$175,000 deficit in the General Account be adopted.
2. That the budget variations of \$25,000 deficit in the Water Account be adopted.
3. That the estimated budget position as at 30 June 2002 as follows, be noted:

	General Account Account \$	Water Account \$	Sewer \$
Original Budget	545,004 (D)	339,407 (D)	87,260 (D)
Approved Variations to 31 May 2002		972,000 (S)	113,281 (D)
People mover for Botanic Gardens	9,000 (D)		
Sails installation	26,000 (D)		
Fire Safety Review	30,000 (D)		
Bunker Cartoon Gallery	5,500 (D)		
Increase NSW Fire Brigades contribution	1,700 (D)		
Adjust Financial Assistance Grant	6,888 (D)		
Adjust Englands Park Tennis Club loan	13,551 (S)		
Adjust long term Debtor repayments	37,272 (S)		
Increase budget estimate for Building income	75,000 (S)		
Further funding for Rural Fire Service	5,932 (D)		
Matching funding for Bus Stop works	5,650 (D)		
Increase budget estimate for Building income	37,000 (S)		
Additional Rating income	100,500 (S)		
Increase Noxious Weed Grant funds	14,886 (S)		
Red Hill Blackspots timing surplus	<u>76,505 (S)</u>		
	264,044 (S)		
Recommended variations for June 2002	175,000 (D)	25,000 (D)	Nil
Estimated result 2001/02 as at June 2002	455,960 (D)	607,593 (S)	200,541 (D)

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**F51 OUTSTANDING REPORTS AND RESOLUTIONS AWAITING IMPLEMENTATION**

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To provide Council with an update of requests for reports and previous resolutions of Council awaiting implementation.

**F50 RECOMMENDED** (Rhoades/Strom) that the report be noted.

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**F52 BANK BALANCES AND INVESTMENTS**

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To list Council's Bank Balances and Investments as at 31 May 2002.

- F51 RECOMMENDED** (Rhoades/Strom) that the Bank Balances and Investments totalling one hundred and thirty three million, six hundred and seven thousand, three hundred and thirty two dollars (\$133,607,332) as at 31 May 2002 be noted.

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**ENGINEERING DEPARTMENT REPORTS**

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**56 LOWER BOBO ROAD : ALTERNATIVE ACCESS TO BRIGGSVALE & CASCADE**

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Advising Council of the current status and responsibilities for the existing road to Briggsvale and Cascade from Main Road 120.

- F52 RECOMMENDED** (Palmer/Howe):

1. That Council write to the State Government supporting the maintenance of the Briggsvale-Cascade road for public access to a standard that suits the likely vehicular traffic.
2. That Council take urgent action to facilitate the economic study for the upgrade of MR120 and the Briggsvale-Cascade road.

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**57 RAIL BRIDGE REPLACEMENTS : UPPER ORARA ROAD & MT BROWNE ROAD**

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To advise Council of negotiations with Rail Infrastructure Corporation regarding the replacement of the timber rail bridges on Upper Orara Road, Mt Browne Road and recommending allocation of funds for Council's contribution towards the cost of approach works on both bridges.

- F53 RECOMMENDED** (McKimm/Howe) that Council allocate \$200,000 for construction of approaches to the rail bridges on Upper Orara Road and Mt Browne Road, in conjunction with the reconstruction of the bridges by Rail Infrastructure Corporation, with funding as outlined in the Budget Review presented to the July Finance and Administration Committee on 25 July, 2002.

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**DEFERRAL OF ITEMS TO CLOSED MEETING**

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- F54** **RECOMMENDED** (McKimm/Strom) that Economic and Community Department Reports E49, E50 and E51 be dealt with in Closed Meeting.

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**CONCLUSION OF FINANCE AND ADMINISTRATION COMMITTEE MEETING**

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The Chairman advised that the business of the Finance and Administration Committee was concluded and invited the Mayor to resume the chair.

The Mayor resumed chairmanship of the meeting at 6.01pm.

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**OPEN COUNCIL**

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The Mayor requested a motion to close the Committee meeting and move into Open Council.

- F55** **RECOMMENDED** (McKimm/Strom) that the Committee now move into Open Council.

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**ADOPTION OF FINANCE AND ADMINISTRATION COMMITTEE REPORT**

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- 109** **RESOLVED** (McKimm/Williams) that the recommendations of the Finance and Administration Committee meeting be received and adopted.



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## MATTERS OF AN URGENT NATURE

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### 1. Area adjacent to bridge in Gundagai Street, Coffs Harbour

Cr Ovens advised the meeting that he had received comments that the area around the old Gundagai Street bridge and adjacent water course is becoming a potential fire hazard and requested the area be inspected and a controlled burn be carried out if necessary.

### 2. Korora Bridge

Cr Bonfield advised the meeting that the local member for Coffs Harbour, Andrew Fraser MP, had approached her regarding Korora bridge and enquired why there is delay in commencing construction and raised the matter of the dangerous situation for motorists travelling north exiting the southern end of Korora Bay. Mr Fraser requested a flashing 60kph sign be erected to warn motorists to slow down.

*The Acting Director of Engineering advised that the bridge will be completed in November. In terms of traffic safety, Council is waiting for the delivery of speed limit signs. Talks have been held with the RTA regarding lowering the speed limit on the approach to that intersection.*

*The General Manager advised that a report will be presented to Council with the view of fast tracking selection of the contractor to enable construction of the bridge to commence immediately.*

Cr Palmer advised that at the last Traffic Committee meeting there was discussion about the approach to James Small Drive from the north and the problem for motorists not being aware of the reduction in the speed limit until they were in the 80kph zone. Cr Palmer informed the meeting that the RTA representative agreed to have signs placed further to the north stating "80kph Ahead".

Cr Strom enquired if negotiations with contractor could include fast tracking the building of the bridge and working extended hours.

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## GENERAL BUSINESS

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### 1. Changing Water Restriction Watering Times

Cr Rhoades sought discussion on the water restrictions now in force. Currently residents are permitted to use hand held hoses on alternate days with watering times between 5pm and 6pm. Cr Rhoades said he had received complaints that it is dark at that time and suggested Council alter the times that watering is permitted to 7am to 8am in the morning instead of the current 5pm to 6pm for a trial period.

- 110 RESOLVED** (Rhoades/Strom) that with regard to the domestic water supply, the times for Council's water restrictions, which currently allow the use of hand held hoses between 5pm and 6pm on alternate days, be changed for the month of August to permit watering with hand held hoses between 7am and 8am on alternate days, subject to the General Manager's normal delegation.

### 2. Award for Clean Beaches

Cr Rhoades advised he had recently seen a couple of printed articles regarding Park Beach and Woolgoolga receiving a 'Clean Beaches' award. He advised that Sawtell had in fact received three awards but unfortunately this was not mentioned in the press and other printed matter. Cr Rhoades enquired if any progress had been made on the installation of recycling bins at the main patrolled beaches.

*The Director of Planning Environment and Development took the matter on notice.*

### 3. 50kph Speed Limit in Sawtell

Cr Rhoades advised that it had been quoted in the press that he supported a speed limit of 50kph through the main area of Sawtell. He advised the meeting that he does not support 50kph but he does support 40kph through the area. Cr Rhoades said his view coincides with the Chamber of Commerce's submission and the opinion of the community.

## General Business (cont'd)

### 4. Incentives for attracting Industry to the City

Cr McKimm requested information be brought back to Council on what incentives are offered to entice new industries to our area and claims stating a number of industries had been lost to other areas from Coffs Harbour in the last 4-5 years. Cr McKimm requested a report be presented to Council on:

- the existing incentives that are available to attract industries to Coffs Harbour
- what possible incentives Council could and should consider in enticing industry to Coffs Harbour, and
- what is the situation with a brochure being prepared to inform residents and visitors of the incentives available.

Cr Strom advised a brochure had been prepared by the Airport Development Committee and the Economic Development Manager is looking at including it in a package to be made available at outlets throughout the city.

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### CLOSED MEETING – SECTION 10(A)

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The Mayor requested a motion to close the meeting to consider a confidential report as outlined in the meeting agenda, the time was 6.20pm.

- 111 **MOVED** (Howe/Strom) that the meeting be closed to the press and public during consideration of the following items for the reasons stated:

#### **ECONOMIC & COMMUNITY ENTERPRISES DEPARTMENT REPORTS**

##### **E49 ACQUISITION OF EASEMENT FOR WATER TRUNK MAIN AT COFFS HARBOUR**

A portion of this report is confidential for the reason of Section 10A(2):

- (d) commercial information of a confidential nature that would, if disclosed:
  - (i) prejudice the commercial position of the person who supplied it, or and in accordance with Section 10A (1) the meeting may be closed to the public.

##### **E50 ACQUISITION OF PROPERTY - HIGH STREET COFFS HARBOUR**

A portion of this report is confidential for the reason of Section 10A(2):

- (d) commercial information of a confidential nature that would, if disclosed:
  - (i) prejudice the commercial position of the person who supplied it, or and in accordance with Section 10A (1) the meeting may be closed to the public.

##### **E51 COFFS HARBOUR RUGBY UNION CLUB**

A portion of this report is confidential for the reason of Section 10A(2):

- (d) commercial information of a confidential nature that would, if disclosed:
  - (i) prejudice the commercial position of the person who supplied it, or and in accordance with Section 10A (1) the meeting may be closed to the public.

**The motion on being put to the meeting was carried.**

The press and public vacated the chamber.

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**E49 ACQUISITION OF EASEMENT FOR WATER TRUNK MAIN AT COFFS HARBOUR**

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Report seeking Council approval to increase the compensation payable for the acquisition of an easement for a water trunk main through privately owned land at 41 West Korora Road Coffs Harbour

**112 RESOLVED** (Wood/Strom):

1. That Council proceed to acquire the easement for water trunk main over Lot 30 DP 208723 known as 41 West Korora Road Coffs Harbour as shown on the attached plan on the amended terms outlined within the report.
2. That all necessary documents associated with the acquisition of the easement be executed under the Common Seal of Council.

**Members of the press and public were excluded from consideration of the above item, the reason being that it contained commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the persons who supplied it.**

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**E50 ACQUISITION OF PROPERTY - HIGH STREET COFFS HARBOUR**

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To seek Council approval for the acquisition of properties to be auctioned in High Street Coffs Harbour.

**113 RESOLVED** (McKimm/Howe):

1. That Council bid for numbers 241 and 243 High Street, Coffs Harbour, which are to be auctioned on 10 August 2002, up to the amount indicated in the confidential attachment of the report.
2. That any necessary documents for the acquisition of the property be executed under the Common Seal of Council.
3. The property (if acquired) be classified as Operational land under the Local Government Act, 1993 (as amended).

**cont'd**

**E50 Acquisition of Property - High Street Coffs Harbour (cont'd)**

Members of the press and public were excluded from consideration of the above three items, the reason being that they contained commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the persons who supplied it.

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**E51 COFFS HARBOUR RUGBY UNION CLUB**

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To seek Council approval to negotiate with the Administrator appointed to Coffs Harbour Rugby Union Club (the Club).

- 114 RESOLVED** (Rhoades/Ovens) that Council enter into negotiations to acquire the assets of the Coffs Harbour Rugby Union Club on the basis indicated in the report and a further report be brought back to Council for final approval.

Members of the press and public were excluded from consideration of the above three items, the reason being that they contained commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the persons who supplied it.

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**OPEN MEETING**

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The Mayor requested an appropriate motion to enable the meeting to resolve into Open Meeting.

- 112 RESOLVED** (Strom/McKimm) that the meeting now move into Open Meeting, the time being 6.49pm. Members of the press and public returned to the meeting.

The Director of Finance and Administration read to the meeting the resolutions of the Closed Meeting.

This concluded the business and the meeting closed at 6.50pm.

Confirmed: 8 August 2002

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J C Bonfield  
Mayor