

The following document is the minutes of the Council and Committee Meetings held on Thursday, 27 June 2002. These minutes are subject to confirmation as to their accuracy at the next meeting to be held on 11 July 2002 and therefore subject to change.

Please refer to the minutes of the meeting of 11 July 2002 for confirmation.



**COFFS HARBOUR CITY COUNCIL**

**ORDINARY MEETING**

**(ECONOMIC AND COMMUNITY ENTERPRISES COMMITTEE)**

**COUNCIL CHAMBERS**

**COUNCIL ADMINISTRATION BUILDING**

**COFF AND CASTLE STREETS, COFFS HARBOUR**

**27 June 2002**

**Commencing at 5.00pm**

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## COFFS HARBOUR CITY COUNCIL

### ORDINARY MEETING

#### (ECONOMIC AND COMMUNITY ENTERPRISES COMMITTEE)

27 June 2002

Present: Councillors JC Bonfield (Mayor), PJ Howe, WR Palmer, KD Rhoades, J Strom (Deputy Mayor) and AD Williams.

Staff: General Manager, Acting Director of Engineering, Director of Finance & Administration, Director Economic & Community Enterprises, Director of Planning, Environment and Development, Parks & Recreation Manager, Property Manager, Valuation & Commercial Services Manager, Caravan Parks Manager, Airport Manager

The meeting commenced at 5.00pm with the Mayor, Cr Bonfield in the chair.

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#### APOLOGY

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- 86 **RESOLVED** (Williams/Strom) that an apology received from Cr McKimm, Cr Ovens and Cr Wood for absence be received and leave be granted for the current meeting of Council.

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#### CONFIRMATION AND ADOPTION OF MINUTES

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- 87 **RESOLVED** (Howe/Strom) that the minutes of the Planning, Environment and Development Committee Meeting of 13 June 2002 be confirmed as a true and correct record of proceedings.
- 88 **RESOLVED** (Howe/Strom) that the minutes of the Engineering Committee Meeting of 13 June 2002 be confirmed as a true and correct record of proceedings.
- 89 **RESOLVED** (Howe/Strom) that the minutes of the Special Meeting of 18 June 2002 be confirmed as a true and correct record of proceedings.

The Mayor requested a motion to adjourn the Ordinary meeting and resolve into the Economic & Community Enterprises Committee.

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## **ECONOMIC AND COMMUNITY ENTERPRISES COMMITTEE**

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- 90**     **RESOLVED** (Strom/Williams) that the Ordinary Meeting of Council be adjourned and Council now resolve into the Economic & Community Enterprises Committee meeting, the time being 5.15pm.

The Mayor invited Councillor Rhoades to chair the Economic & Community Enterprises Committee meeting, the time being 5.15pm.

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## **ECONOMIC AND COMMUNITY ENTERPRISES DEPARTMENT REPORTS**

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### **E37     CAVANBAH HALL**

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To seek Council's in principle agreement to accept the trusteeship of Cavanbah Hall and to incorporate the hall as part of the Coffs Harbour Community Village complex.

- E32**     **RECOMMENDED** (Howe/Williams)

1.     That Council agree in principle to accept the transfer of trusteeship of Cavanbah Hall from the Coffs Harbour Combined Pensioners Welfare Fund Inc.
2.     That Council agree in principle to the incorporation of Cavanbah Hall into the Coffs Harbour Community Village site.
3.     That negotiations commence with DLWC regarding the transfer of trusteeship of Cavanbah Hall to Council.
4.     That negotiations continue with the Senior Citizens Centre Steering Committee and the Coffs Harbour Combined Pensioners Welfare Fund Inc regarding requirements for a Heads of Agreement for use of Cavanbah Hall by senior members of our community.
5.     A report be presented to Council for consideration regarding the outcome of the above negotiations.

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### **E38     YOUTH WEEK 2002 CELEBRATIONS**

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To report to Council on the activities of Youth Week 2002.

- E33**     **RECOMMENDED** (Strom/Howe) that organisations which participated in the Youth Week 2002 celebrations be commended in writing for the valuable contribution they have made to local young people and their community.

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**E39 COMMUNITY FACILITIES MANAGEMENT AND ADVISORY COMMITTEES UPDATE**

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To provide a report on the current operational status of Council's community facilities management and advisory committees administered through the Community Services Branch.

**E34 RECOMMENDED (Strom/Howe)**

1. That Council note the valuable assistance, advice and good management of Council's community facilities by volunteer members.
2. That Mr Brian Carter be appointed to the Jetty Memorial Theatre Management Committee.

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**E40 CROSSMAGLEN ROAD RESERVE LEASE**

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To authorise a lease for fencing encroachment onto Crossmaglen Road at Crossmaglen.

**E35 RECOMMENDED (Bonfield/Strom)**

1. That Council enter into a Lease Agreement with Craig Anthony and Jody Louise Shone and Nola Caroline Cook for the road encroachment adjoining 550 Crossmaglen Road, Crossmaglen (being Lot 5 DP 1003463) in line with the following terms and conditions –
  - a) Term to be five years.
  - b) Rental to be \$225 per annum payable six monthly in advance.
  - c) Rental to be adjusted annually in line with the Consumer Price Index.
  - d) Lessee to pay any rates, taxes and charges associated with lease area.
  - e) Lessee to relocate fence in line with the lease plan by 1 August 2002.
  - f) Any trees in the road reserve on the western side of the recessed gate (approximately 65 metres from the eastern boundary of the property) are to be removed by 1 August 2002.
  - g) Lessee not to obstruct the remaining section of the road reserve not held under lease.
  - h) Lessee to hold public liability insurance in a minimum amount of \$10 million, or such other amount as may be advised from time to time. Such insurance is to note Council as an interested party in respect of the leased area.
  - i) Lessee to indemnify Council against all claims arising from the encroachment.
  - j) Lessee responsible for all costs associated with the lease, including those of Council.
  - k) Any other terms and conditions as required by Council's lawyers.

**cont'd**

**E40 Crossmaglen Road Reserve Lease (cont'd)**

2. Any necessary documents associated with the lease to C A and J L Shone and N L Cook be executed under the Common Seal of Council.
3. That, in the event the Lease Agreement is not entered into within three months, the owners of Lot 5 DP 1003463 be requested to relocate the fence encroaching on to Crossmaglen Road adjacent to their property, back to the correct boundary alignment.

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**E41 MORGANS ROAD FARM**

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Seeking Council approval to Joint Venture Agreement with Woolgoolga Bush Foods and Lease Agreement with G & R McCann, at Morgans Road Farm, Sandy Beach.

**E36 RECOMMENDED (Palmer/Williams)**

1. That Council agree to lease an approximate 2 hectare site within Morgans Road Farm, and being part of Lot 22 DP 752853 to be determined by survey and generally being in the location as indicated on the plan attached to this report, to Geoff and Robyn McCann (or associated company for which they are the registered proprietors) upon the terms and conditions as indicated in the body of the report.
2. That Council approve the Joint Venture – Memorandum of Understanding with Russell Glover and Gordon Northam trading as Woolgoolga Bush Foods relating to joint participation in the re-use project for the development of best practice sustainable reclaimed water irrigation of a range of horticultural crops at Morgans Road Farm.
3. That all necessary documents be executed under the Common Seal of Council.

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**E42 ACQUISITION OF EASEMENT FOR RE-USE WATER PIPELINE AT MORGANS ROAD, SANDY BEACH**

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Report seeking Council approval for the acquisition of an easement for a re-use pipeline through privately owned property at Lot 32 Morgans Road, Sandy Beach.

**E37 RECOMMENDED (Williams/Howe)**

1. That Council proceed to acquire an easement 3 metres wide for a re-use water main over Lot 32 DP 854732 at Morgans Road, Sandy Beach as shown approximately on the plan attached to the report.
2. That Council pay an amount of \$250 compensation to the owners of the property for the easement acquisition.

**cont'd**

**E42 Acquisition Of Easement For Re-Use Water Pipeline At Morgans Road, Sandy Beach (cont'd)**

3. That Council provide a single connection to the main for Mr and Mrs Singh at no cost provided Mr and Mrs Singh agree to Council's standard conditions of use.
4. That Council be responsible for all costs associated with the matter.
5. That all necessary documents be executed under the Common Seal of Council.

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**E43 ACQUISITION OF EASEMENT FOR RE-USE WATER PIPELINE AT HOLLOWAYS ROAD, SANDY BEACH**

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Report seeking Council approval for the acquisition of an easement for a re-use pipeline through privately owned property at Morgans Road, Sandy Beach.

**E38 RECOMMENDED (Strom/Howe)**

1. That Council proceed to acquire an easement 3 metres wide for a re-use water main over Lot 2 DP 614604, Lot 11 DP 853469 and Lot 45 DP 752853 at Holloways Road, Sandy Beach as shown approximately on the plan attached to this report.
2. That Council pay an amount of \$500 compensation to the owner of the property for the easement acquisition.
3. That Council provide a single connection to the main for Mr Davey at no cost provided Mr Davey agree to Council's standard conditions of use.
4. That Council be responsible for all costs associated with the matter.
5. That all necessary documents be executed under the Common Seal of Council.

**ENGINEERING DEPARTMENT REPORTS**

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**48 EXPRESSION OF INTEREST - RESORT LEISURE SWIMMING POOL, PARK BEACH CARAVAN PARK PROJECT**

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To present to Council a short list of two interested companies who will be invited to tender for the construction of a resort style swimming pool at the Park Beach Caravan Park.

- E39 RECOMMENDED (Palmer/Strom)** that Wuranga Pty Ltd and Reed Constructions Australia Pty Ltd be invited to tender for the construction of a resort leisure swimming pool at Park Beach Caravan Park.

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**CONCLUSION OF COMMITTEE MEETING**

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The Chairman advised that the business of the Economic & Community Enterprises Committee was concluded and invited the Mayor to resume the chair.

The Mayor resumed chairmanship of the meeting at 5.30pm.

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**OPEN COUNCIL**

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The Mayor requested a motion to close the Committee meeting and move into Open Council.

- E40** **RECOMMENDED** (Strom/Palmer) that the Committee now move into Open Council.

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**ADOPTION OF ECONOMIC AND COMMUNITY ENTERPRISES COMMITTEE REPORT**

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- 91** **RESOLVED** (Howe/Strom) that the recommendations of the Economic & Community Enterprises Committee meeting be received and adopted.

This concluded the business and the meeting closed at 5.30 pm.

Confirmed: 11 July 2002

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J C Bonfield  
Mayor