

The following document is the minutes of the Council and Committee Meetings held on Thursday, 13 June, 2002. These minutes are subject to confirmation as to their accuracy at the next meeting to be held on 27 June, 2002 and therefore subject to change.

Please refer to the minutes of the meeting of 27 June, 2002 for confirmation.

**COFFS HARBOUR CITY COUNCIL**  
**ORDINARY MEETING**  
**(ENGINEERING COMMITTEE)**  
**COUNCIL CHAMBERS**  
**COUNCIL ADMINISTRATION BUILDING**  
**COFF AND CASTLE STREETS, COFFS HARBOUR**  
**13 JUNE, 2002**

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**COFFS HARBOUR CITY COUNCIL**

**ORDINARY MEETING**

**(ENGINEERING COMMITTEE)**

**13 JUNE, 2002**

**Present:** Councillors J Bonfield (Mayor)(for part of the meeting), P Howe, C McKimm, W Palmer, K Rhoades, J Strom and W Wood.

**Staff:** General Manager, Acting Director of Engineering, Acting Director of Planning, Environment & Development, Director of Finance and Administration, Director of Economic & Community Enterprises and Executive Assistant

The meeting commenced at 5.21pm with the Deputy Mayor, Cr J Strom in the chair.

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**APOLOGY**

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- 74 RESOLVED** (Rhoades/Howe) that the apology received from Councillor Williams and Councillor Ovens for absence be accepted and leave be granted for the current meeting of Council. The Mayor has been delayed in Sydney.

The Deputy Mayor requested a motion to adjourn the Ordinary meeting and resolve into the Engineering Committee meeting.

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**ENGINEERING COMMITTEE**

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- 75 RESOLVED** (Rhoades/Howe) that the Ordinary Meeting of Council be adjourned and Council now resolve into the Engineering Committee meeting, the time being 5.22pm.

The Deputy Mayor invited Councillor McKimm to chair the Engineering Committee meeting.

## ENGINEERING DEPARTMENT REPORTS

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### 38 TRAFFIC COMMITTEE MEETING 4/2002

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To confirm minutes from the Traffic Committee Meeting held on 4 June, 2002.

#### EN31 RECOMMENDED (Rhoades/Howe):

##### T.28 – Intersection Park Beach Road & Ocean Parade, Coffs Harbour – ‘Give Way’ Sign (1777 / 505680 / 505540)

That the ‘Give Way’ sign at the intersection of Park Beach Road and Ocean Parade, Coffs Harbour, be reversed so that the ‘Give Way’ sign is on Park Beach Road, as per Plan No T.28.

##### T.29 – West High Street, Coffs Harbour – ‘No Parking’ sign (1777 / 509970 [415619])

That no action be taken to install ‘No Parking’ signs adjacent 101 West High Street, Coffs Harbour, at this stage.

##### T.30 – First Avenue, Sawtell – Road Closure (1618 / 501520 [415621])

That

- (a) the temporary road closure of First Avenue, Sawtell, between Second Avenue and Boronia Street and Second Avenue between First and Fourth Avenues, between the hours of 6.00am and 5.00pm, on Saturday, 6 July 2002 for the purpose of holding the Sawtell Chilli Festival, be advertised and providing no substantive objections are received, the closure be approved.
- (b) the organisers of the Sawtell Chilli Festival liaise with affected traders and obtain traders approval.
- (c) the organisers be responsible for erection of traffic barriers and control of traffic using accredited traffic controllers.
- (d) the organisers be responsible for all costs associated with the temporary closure and clean up, including advertising.

### **38 – Traffic Committee Meeting 4/2002 (Cont.)**

#### T.31 – Upper Orara Road, Upper Orara – Speed Limits (1773 / 502930 [417244])

That the reduction of speed limit on Upper Orara Road, Upper Orara, adjacent the Hall, Church and Rural Fire Service, be deferred to the next Traffic Committee to enable inspection of the site.

#### T.32 – Annual Car Rally – Use of Council Roads (1639 [412881])

That use of Council roads for non-competitive sections of the annual car rally to be held on Saturday, 6 July 2002, be approved.

#### T.34 – Park Avenue, Coffs Harbour - Streetscape (505670)

That the traffic and parking plans for Park Avenue, Coffs Harbour, be approved, as per Plan T.34.

#### T.35 – Coramba Road, Coffs Harbour – Pedestrian Crossing (500120)

That advance warning signs be installed on either side of the marked pedestrian crossing on Coramba Road, Coramba.

#### T.36 – Hogbin Drive, Coffs Harbour – Widening between Boambee Creek and Stadium Drive (500390)

That signposting and linemarking plans for Hogbin Drive widening between Boambee Creek and Stadium Drive, be approved, as per Plan T.36.

#### T.37 – MacCues Road, Moonee – Speed Limit (1773 / 1777 / 506780)

That 35kph speed advisory signs be installed on MacCues Road, Moonee, with 'No Through Road' signs at the Pacific Highway.

#### T.38 – Hoys Road, Moonee – 'No Entry' (1777 / 506810)

That consultation be carried out for 'No Entry' signs to be installed at the northern entrance to Hoys Road at the Pacific Highway, Moonee, to improve safety.

#### T.33 – West High Street, Coffs Harbour - Reconstruction (509970)

**EN32 RECOMMENDED** (Rhoades/Howe) that the traffic and parking plans for reconstruction of West High Street, Coffs Harbour, be referred back to Traffic Committee for further consideration of options to improve traffic flow at the intersection with Pacific Highway and High Street for east and west bound traffic.

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### **39 HARBOUR WORKING GROUP**

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To report minutes of the meeting of the Harbour Working Group held on 17 May, 2002.

- EN33 RECOMMENDED** (Wood/Strom) that the minutes of the 17 May, 2002 meeting of the Harbour Working Group be noted.

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### **40 CYCLEWAY STRATEGY**

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To report on further development of the Coffs Harbour Cycleway Strategy.

- EN34 RECOMMENDED** (Strom/Howe) that the involvement of the Coffs Harbour Bicycle Users Group in further development of the Coffs Harbour Cycleway Strategy be noted and that the Bicycle Users Group be congratulated on their contribution towards the Strategy.

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### **41 FLOODPLAIN MANAGEMENT PROGRAM : GRANT OFFER**

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1. To advise Council of an alteration to the funding arrangement for the grant to undertake the Coffs Creek Floodplain Management Study.
2. To advise Council of the offer and acceptance of a grant to undertake the Moonee Creek Estuary Management Plan.

- EN35 RECOMMENDED** (Wood/Palmer) that:-

1. Council note the Commonwealth Government funding, under the Natural Disaster Risk Management Studies Program, for the preparation of the Coffs Creek Floodplain Management Study.
2. Council notes the offer and acceptance of financial assistance from the Minister for Land and Water Conservation under the NSW Government Estuary Management Program for the preparation of an Estuary Management Plan for Moonee Creek.

Cr Bonfield arrived at this point, the time being 5.33pm.

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## **42 REGIONAL WATER SUPPLY**

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To inform Council on the progress of the Clarence Valley and Coffs Harbour Bulk Water Supply Project.

- EN36 RECOMMENDED** (Palmer/Howe) that the progress of the Clarence Valley and Coffs Harbour Bulk Regional Water Supply Project to the end of May, 2002, be noted.

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## **43 WORKS BRANCH REPORT**

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To advise Council of the progress of construction and maintenance programs undertaken by Works Branch up to 31 May, 2002.

- EN37 RECOMMENDED** (Strom/Howe) that:

1. Council note the progress report on construction and maintenance works undertaken by Works Branch up to 31 May, 2002.
2. Council note that individual program expenditures are being monitored to ensure that the total program costs for 2001/2002 are contained within the approved budget.

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## **44 PLANT REPLACEMENT PROGRAM 2002/03**

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To obtain Council's approval to the proposed 2002/2003 plant replacement program and to proceed with its implementation.

- EN38 RECOMMENDED** (Strom/Palmer) that

1. Council adopt the proposed 2002/2003 Plant Replacement Program and budget estimates as detailed in this report.
2. Tenders and quotations be called for those items listed as soon as practicable for purchase after 1 July, 2002.

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## 45 RESCHEDULING OF FUNDING FOR ROADS TO RECOVERY PROGRAM

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To present Council with a revised schedule for the Roads to Recovery Program following the Federal Budget rescheduling of \$100 million from 2002/2003 to 2004/2005.

**EN39 RECOMMENDED** (Wood/Howe) that the revised program shown below for the Roads to Recovery funding be considered for adoption when determining the 2002/03 Management Plan:

Program/Line Item	Projects	Budget
2002/2003		
Regional Roads		
Regional Roads Repair	Hogbin Drive - Stadium Dr to Boambee Creek	\$250,000
Local Roads		
Blackspot	Bucca Road	\$70,000
Road Reconstruction	Sawtell Road, Lamberts Rd - Boambee Crk Br	\$56,484
Road Rehabilitation	Ocean Street (W), Carrington St - Alexander St	\$50,000
	High St – Adjacent to Mobil Asphalt Surfacing	\$50,000
Roads Resealing	Orman Close, Murphy Cr - End	\$1,172
	Revised Budget	\$477,656.00
	Original Allocation	\$716,484.00
2003/2004		
Road Reconstruction	Sawtell Road, Lamberts Rd - Boambee Crk Br	\$341,484
Road Rehabilitation	Prince James Ave, Bailey Ave - Coral Ave	\$60,000
	Raleigh Street, Earl St-End East	\$65,000
	Bent Street, Boambee St-Jarrett St	\$37,000
	Park Street, Wattle St-End	\$20,000
	Oceanview Crescent, Flagstaff - End	\$43,000
	Marjorie Street, Coffs Harbour, Beryl to Ann St	\$20,000
	Ann Street, Coffs Harbour, Beryl to end	\$10,000
Roads Resealing	TBA	\$16,172
	Second Ave A, Arrawarra Rd-Third Ave	\$2,610
	Acacia Avenue, Sandy Beach Dr-Iron Bark Ave	\$2,590
	Marian Street, Sawtell Rd-End	\$3,020
	Newport Crescent, Playford Ave - Linden Ave	\$6,795
	Duncan Close, Newport Cr - End	\$2,614
	Noomba Street, Sawtell Rd-Walco Dr	\$5,080
	High Street W, River St-Start Kerb	\$9,800
	Scarborough Street, Gordon St-South St	\$3,200
	Palmer Drive, Bark Hut Rd-Shearer Dr	\$16,700
Gravel Resheeting	Gillards Road	\$10,000
	Hallgaths Road	\$10,000
	Randalls Road	\$10,000
	Mardells Road	\$10,000
	Wears Road	\$10,000
	Revised Budget	\$715,065
	Original Allocation	\$716,484



## 45 - Rescheduling of Funding for Roads to Recovery Program (Cont.)

2004/2005		
Road Rehabilitation	Hasting Street, River St-Scarborough St	\$25,000
	Gordon Street (W), River St-Start Kerb	\$20,000
	Coronation Avenue, End Kerb - Circle	\$30,000
	Gaudrons Road	\$55,000
	Namoi Place, Taloumbi Rd - End	\$30,000
	Myuna Place, Taloumbi Rd - End	\$25,000
	Bourke Street, Park Beach Rd-End	\$15,000
	Norman Hill Drive, Gross Michel-Reserve	\$10,000
	Gillibri Crescent	\$50,000
Roads Resealing	TBA	\$228,828
Gravel Resheeting	TBA	\$105,000
	Revised Budget	\$593,828
	Original Allocation	\$358,242

### SUPPLEMENTARY MOTION

- EN40 RECOMMENDED** (Rhoades/Palmer) that Council formally express dissatisfaction with the Federal Government decision to reduce its contribution to the Roads to Recovery Program by \$100 million, given the success of the program, with copies to be forwarded to the Prime Minister, Treasurer and Minister for Transport, Minister for Local Government and Local Member.

### ECONOMIC & COMMUNITY ENTERPRISES DEPARTMENT REPORT

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#### E36 REVIEW OF AIRPORT FEES AND CHARGES

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The purpose of this report is to recommend to Council alterations to Airport fees and charges.

- EN41 RECOMMENDED** (Strom/Palmer) that:

- 1) Negotiations with Virgin Blue Airlines be noted and the actions of the Mayor be endorsed.
- 2) Commencing 1 July 2002 that for Regular Public Transport (RPT) and Charter Services using the Airport RPT Terminal the following passenger levy apply for each flight (that is whether the passengers are inbound or outbound):

First 50 passengers	\$9.00 per passenger excluding GST
Next 25 passengers	\$3.00 per passenger excluding GST
Subsequent passengers	\$2.00 per passenger excluding GST

## ENGINEERING DEPARTMENT REPORTS

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### 46 TENDER - CONSTRUCTION OF WATER MAIN MACAULEYS HEADLAND RESERVOIR TO BAY DRIVE

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To report on tenders received for the construction of a water main from Macauleys Headland Reservoir to Bay Drive, and to gain Council approval to accept a conforming tender.

#### EN42 RECOMMENDED (Palmer/Strom) that:

1. Council accept the tender of Trazlbat Pty Ltd ABN 75 003 720 394, for Contract No. 01/02-81-TO, Construction of Water Main Macauleys Headland Reservoir to Bay Drive, for the lump sum amount of \$705,000 including GST, on the basis that:-
  - a) The tender is the most advantageous tender following the application of Council's Tender Value Selection System.
  - b) The Tenderer has the necessary experience in similar works and his referees have confirmed his ability and satisfactory performance.
  - c) The Tenderer's financial references are satisfactory.
2. The total budget of \$710,000 (excluding GST) be allocated including contingency allowance of 10%
3. The contract documents be executed under Seal of Council

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### 47 TENDERS : UPGRADING OF PUMPING STATION 3, SAWTELL & CONSTRUCTION OF RISING MAIN 3A

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To report on tenders received for the upgrading of a waste water pumping station 3 and construction of rising main 3A Sawtell, and to gain Council approval to accept a conforming tender.

#### EN43 RECOMMENDED (Strom/Palmer) that:

1. Council accept the tender of Bob Chambers Pty Ltd ABN 28 594 904 192, for the Contract No. 01/02-82-TO, Sawtell Sewage Pump Station 3 Upgrade, and Rising Main 3A Construction, for the lump sum amount of \$274 332 including GST, on the basis that:-
  - a) The tender is the most advantageous tender following the application of Council's Tender Value Selection System
  - b) The Tenderer has the necessary experience in similar works and his referees have confirmed his ability and satisfactory performance
  - c) The Tenderer's financial references are satisfactory
2. The contract documents be completed under Seal of Council

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## CONCLUSION OF MEETING

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The Chairman advised that the business of the Engineering Committee was concluded and invited the Mayor to resume the chair.

The Mayor resumed chairmanship of the meeting at 5.55pm.

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## OPEN COUNCIL

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The Mayor requested a motion to close the Committee meeting and move into Open Council.

**EN44 RECOMMENDED** (Strom/Howe) that the Committee now move into Open Council.

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## ADOPTION OF ENGINEERING COMMITTEE REPORT

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**76 RESOLVED** (Rhoades/Strom) that the recommendations of the Engineering Committee meeting be received and adopted.

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## REQUESTS FOR LEAVE OF ABSENCE

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**77 RESOLVED** (Howe/McKimm) that Cr Wood be granted leave of absence from Council on 27 June, 2002.

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## MATTERS OF AN URGENT NATURE

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### 1. Signage – Beaches

**78 RESOLVED** (Wood/Strom) that Council consult with their legal advisors regarding a review of the adequacy of signage required for the beaches over which Council has care and control.

**2. Media Release - Bill being introduced in Parliament regarding greater bush fire protection**

**79 RESOLVED** (Howe/Wood) that Council:

1. through the Local Government Association, support moves for research into fire management, and
2. liaise with the Rural Fire Service to discern if there is opportunity locally to advance the research more quickly than seems to be on the drawing board currently.

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**GENERAL BUSINESS**

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**1. Establishment of Woolgoolga Business Lands Working Group.**

Council sought to clarify its resolution of 23 May, 2002 as follows.

**80 RESOLVED** (Strom/Howe) that

1. The Woolgoolga Business Lands Working Group comprise:-
  - 2 representatives of the Woolgoolga Chamber of Commerce,
  - 2 representatives from the River/Clarence Street area,
  - 2 representatives from the Beach/Market Street area,
  - 1 representative from the Pacific Highway area,
  - 1 representative from the Industrial Estate area,
  - 2 residents with no business or commercial property interests,
  - 3 Councillors, and
  - 2 Council staff.
2. The Councillors on the Working Group be Cr Strom, Cr Williams and Cr Rhoades
3. Cr Williams be nominated as Chairperson of the Working Group
4. All Councillors to be notified of times/dates of meetings/workshops.

**2. Beach Safety**

Councillor Wood raised the issue of extending patrols by Council Life Guards at Park Beach during December/January if crowds and conditions warrant such extension.

The Acting Director of Planning, Environment and Development to speak to the Senior Life Guard.

**3. Commercial Activities on Beaches**

**81 RESOLVED** (Wood/McKimm) that:

1. A report be prepared for Council to consider the regulation of licensing of commercial surf schools and other related activities on coastal reserves that are under the care, control and management of Council.
2. The Byron Shire Council "Commercial Activities on Coastal Crown Reserves Policy No. 5.52" be the basis for forming the report.

**4. Acknowledgment of Lionel Timms**

**82 RESOLVED** (Howe/Palmer) that a report be brought back to Council regarding an appropriate acknowledgment of Lionel Timms' service to the community.

**5. School Zone Signs in Coramba**

**83 RESOLVED** (Howe/Strom) that Traffic Committee revisit the issue of School Zones signs in Coramba with the view to positioning the signs on the main street through Coramba.

**6. Arrival/Departure of Airlines**

Councillor Rhoades questioned whether it could be arranged for the departure/arrival flights of Virgin Airlines on 2 August, 2002 be from the north.

The Director of Economic and Community Enterprises to examine.

This concluded the business and the meeting closed at 6.35pm.

Confirmed: 27 June, 2002.

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J C Bonfield  
Mayor