

The following document is the minutes of the Council and Committee Meetings held on Thursday, 14 March, 2002. These minutes are subject to confirmation as to their accuracy at the next meeting to be held on 11 April, 2002 and therefore subject to change.

Please refer to the minutes of the meeting of 11 April, 2002 for confirmation.

COFFS HARBOUR CITY COUNCIL
ORDINARY MEETING
(ENGINEERING COMMITTEE)
COUNCIL CHAMBERS
COUNCIL ADMINISTRATION BUILDING
COFF AND CASTLE STREETS, COFFS HARBOUR
14 MARCH, 2002

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COFFS HARBOUR CITY COUNCIL

ORDINARY MEETING

(ENGINEERING COMMITTEE)

14 MARCH, 2002

Present: Councillors J Bonfield (Mayor), P Howe, W Palmer, J Strom, A Williams and W Wood.

Staff: General Manager, Acting Director of Engineering, Director of Planning, Environment & Development, Director of Finance and Administration, Director of Economic & Community Enterprises and Executive Assistant

Leave of Absence: Councillor CM McKimm, Cr KD Rhoades, Cr Ovens

The meeting commenced at 5.12pm with the Mayor, Cr J Bonfield in the chair.

ENGINEERING COMMITTEE

28 **RESOLVED** (Williams/Palmer) that the Ordinary Meeting of Council be adjourned and Council now resolve into the Engineering Committee meeting, the time being 5.13pm.

The Mayor invited Councillor Palmer to chair the Engineering Committee meeting.

ENGINEERING DEPARTMENT REPORTS

11 TRAFFIC COMMITTEE MEETING - 2/2002

To confirm minutes from the Traffic Committee Meeting held on 5 March, 2002.

EN13 RECOMMENDED (Strom/Howe):-

T.14 - Anzac March, Coffs Harbour – 25 April 2002 (1618 / 504620 [388409])

That:

1. The following temporary road closures associated with the Coffs Harbour Anzac March to be held on Thursday, 25 April 2002, from 9:30am, be advertised and providing no substantive objections are received, the following temporary closures be approved with the following conditions:-
 - Park Avenue (between Gordon and Earl Streets)
 - Gordon Street (Park Avenue to Vernon Street)
 - Vernon Street (from Pacific Highway to Gordon Street)
2. Subject to the following conditions:-
 - a. The organisers accept all responsibility for costs associated with the proposed event.
 - b. A traffic control plan be submitted for this event. This should include details of all traffic signs, barricades and traffic controllers required for this event.

T.15 – First Avenue, Sawtell – Anzac March, Sawtell – 25 April 2002 (1618 / 501520 [394993])

That:-

1. The following temporary road closures associated with the Sawtell Anzac March to be held on Thursday, 25 April 2002, between the hours of 9.00am and 11:30am be advertised and providing no substantive objections are received, the temporary closures be approved with the following conditions.
 - ◆ First Avenue, Sawtell from Second Avenue to Boronia Street.
 - ◆ Second Avenue, from First Avenue to Fourth Avenue.
 - ◆ Fourth Avenue from Second Avenue to East Street.
2. Subject to the following conditions:-
 - a. The organisers accept all responsibility for costs associated with the proposed event.
 - b. A traffic control plan be submitted for this event. This should include details of all traffic signs, barricades and traffic controllers required for this event.

11 – Traffic Committee Meeting 2/2002 (Cont.)

T.16 – Bonville Street, Coffs Harbour – Parking Restrictions (1777 / 503950 [395711])

That 'No Parking' signs be approved near the entrance to St Augustine's Nursing Home in Bonville Street, Coffs Harbour, in accordance with Plan T.16, subject to St Augustine's Nursing Home paying for such signs.

T.17 – Korora School Road, Korora – Safety Concerns (503140 [377457])

That 'No Stopping' signs be erected on the western side of Korora School Road, Korora, in accordance with Plan T.17.

T.18 – Isles Drive, Coffs Harbour – Speed Signs (1773 / 509960 [389509])

That 'Give Way' signs be erected at the intersections of Collison Place and Elswick Street with Isles Drive, Coffs Harbour, in accordance with Plan T.18.

T.19 – Scarba Street, Coffs Harbour – Safety Concerns (505900 [396582])

That no action be taken to erect 'No Parking' signs between the entrance/exit driveways of the 3 Bears Cottage in Scarba Street, Coffs Harbour, but that the situation be monitored, and be reconsidered if traffic incidents continue to happen.

T.20 – High Street, Coffs Harbour – Safety Concerns (1777 / 504780 [387072])

That :

- (a) speed restriction signs at the intersection of Gordon & High Streets be made more visible by relocating them to the centre refuge island in High Street.
- (b) temporary barriers be installed in West High Street, Coffs Harbour, to create two lanes when entering from High Street.

12 HARBOUR WORKING GROUP

To report minutes of the meeting of the Harbour Working Group held on 22 February, 2002.

EN14 RECOMMENDED (Howe/Strom):-

1. That the minutes of the 22 February, 2002 meeting of the Harbour Working Group be noted.
2. That Council request the Department of Land and Water Conservation to survey water depths in the harbour every six months to monitor the rate of sand infill.

13 TENDERS - COMMUNITY CONSULTATION STAGE 1 SEWERAGE STRATEGY

To report on tenders received for the Community Consultation – Stage 1 of the Sewerage Strategy and recommend that Council not accept any tender for the work.

EN15 RECOMMENDED (Howe/Strom) that:

1. Council not accept any of the tenders for community consultation in Stage 1 of the Sewerage Strategy as Council now intends to conduct the community consultation using internal staff and resources.
2. Council's internal public relations and consultation resources be reviewed and augmented as required to undertake the community consultation for Stage 1 of the Sewerage Strategy.
3. Tenderers be advised of Council's decision.

14 WORKS BRANCH REPORT

To advise Council of the progress of construction and maintenance programs undertaken by Works Branch up to 4 March, 2002.

EN16 RECOMMENDED (Strom/Williams):-

1. That Council note the progress report on construction and maintenance works undertaken by Works Branch up to 4 March, 2002.
2. That Council note that individual program expenditures are being monitored to ensure that the total program costs for 2001/2002 are contained within the approved budget.

15 RECONSTRUCTION OF LOWER BOBO ROAD RAIL BRIDGE

To report on negotiations with State Rail and provide a status report.

- EN17 RECOMMENDED** (Howe/Williams) that Council note the report on replacement of the Lower Bobo Road rail crossing over the Glenreagh/Dorrigo rail line.

16 RAIL INFRASTRUCTURE CORPORATION - COUNCIL ISSUES

Advising Council on current issues associated with Rail Infrastructure Corporation and Council projects.

- EN18 RECOMMENDED** (Strom/Howe) that the report on current issues associated with Rail Infrastructure Corporation and Council projects be noted.

SUPPLEMENTARY MOTION

- EN19 RECOMMENDED** (Woods/Howe) that Council endorse the actions taken by the Mayor and General Manager in raising these issues with the Minister of Transport's staff and that if there is no response within a reasonable time frame, that further action be taken.

17 PLANT REPLACEMENT PROGRAM - TRUCK CAB/CHASSIS 15000KG GVM

To advise Council of tenders received for replacement of a truck cab/chassis for a bitumen patching unit in the plant fleet and recommending approval to purchase a new cab/chassis.

- EN20 RECOMMENDED** (Howe/Strom) that Council accept the tender submitted by Midcoast Trucks for an Isuzu FVD 950 HD cab-chassis for the purchase price of \$119,700.00 (including GST), less trade-in of \$24,000.00 on vehicle registration QFO-065, giving a net tender price of \$95,700.00.

18 PLANT REPLACEMENT PROGRAM - BITUMEN PATCHING UNIT

To gain Council approval to purchase a Bitumen Patching Unit under the 2001/2002 Plant Replacement Program, as a replacement for the existing unit.

- EN21 RECOMMENDED** (Howe/Strom) that Council accept the tender submitted by Paveline International Pty Ltd for a bitumen patching unit (Option 1 – rear mounted boom) for the purchase price of \$88,000.00 including GST.

ECONOMIC & COMMUNITY ENTERPRISES DEPARTMENT REPORT

E9 TENDER - PARK BEACH CARAVAN PARK

To report on tenders for the construction of a new reception building and entry precinct to Park Beach Caravan Park.

- EN22 RECOMMENDED** (Williams/Strom):-

1. That Council accept the tender of Robert Shone Constructions Pty Limited, ACN 056 803 439 for the lump sum of \$649,766 (including GST) for Contract 01/02-80-TO on the basis that the tender is the most advantageous tender.
2. That a budget of \$650,000 (excluding GST) be allocated, including a contingency allowance of 10%.
3. That the documents be executed under the Common Seal of Council.

CONCLUSION OF MEETING

The Chairman advised that the business of the Engineering Committee was concluded and invited the Mayor to resume the chair.

The Mayor resumed chairmanship of the meeting at 5.25pm.

OPEN COUNCIL

The Mayor requested a motion to close the Committee meeting and move into Open Council.

- EN23 RECOMMENDED** (Howe/Bonfield) that the Committee now move into Open Council.

ADOPTION OF ENGINEERING COMMITTEE REPORT

- 29 RESOLVED** (Strom/Howe) that the recommendations of the Engineering Committee meeting be received and adopted.

REQUESTS FOR LEAVE OF ABSENCE

- 30 RESOLVED** (Howe/Williams) that Cr Bonfield be granted leave of absence from Council on 11 April, 2002.

Council, at this stage, considered the next meeting date and possible conflict with the Easter break.

It was decided that the next meeting of Council be 11 April, 2002 and that four Committee meetings be held on that date.

MATTERS OF AN URGENT NATURE

1. Local Government & Shires Associations Meeting

- 31 RESOLVED** (Williams/Howe) that Council formally request the assistance of our Local Federal Member to make every effort to ensure that local government is included in any discussions between State and Federal Governments on the public liability insurance crisis.

2. MacCues Road, Moonee

- 32 RESOLVED** (Williams/Wood) that Council seek the services of the State Local Member to ensure that State Forests does not re-open the forestry road to access MacCues Road.

The General Manager advised that a report would be brought back to Council.

3. Bellingen Shire Council

Councillor Williams requested guidance as to how this Council could show support to the former Mayor of Bellingen Shire Council.

Councillor Bonfield advised that Peter Woods has been approached to act as an intermediary and at this stage it should be left with him.

QUESTIONS WITHOUT NOTICE

1. Flooding – June/Marcia Street

Councillor Wood asked how the matter of flooding in June/Marcia Street is being addressed.

The Acting Director of Engineering advised that Council carried out a flood study of that area approximately six years ago which identified a strategy which required in the order of \$750,000-\$1M worth of work that needed to be done. The main component of that was larger diameter pipes under the highway to the creek. Mr Ford advised that this matter will be submitted to the Flood Mitigation Authority for grant funding, but it has not received a priority at this stage.

2. Council visit to Sasebo

Councillor Wood requested clarification of what is involved for Council with the President of the Coffs Harbour Chamber of Commerce being invited to join the delegation to visit Sasebo.

Councillor Bonfield advised that at this stage the invitation had not been accepted but it was simply at his own expense that he join the delegation.

3. Main Road 120

Councillor Howe questioned whether the white marks on the road centreline beyond the existing marked line on MR120 would be joined soon.

The Acting Director of Engineering advised that this was in the long line marking program which is generally only done about twice a year however he would advise Cr Howe when this program was due again.

4. Car Raffle – City Square

Councillor Howe advised that she had received a letter regarding the holding of a car raffle in the City Square and they were unable to do so as there is no endorsed street policy.

The General Manager to take on notice but should be resolved by next month.

5. McNamara Hall

Councillor Strom requested that, with the loss of McNamara Hall to the Park Beach area, consideration be given to converting the amenities block that is now on the outside of the caravan park precinct into a public hall, or public space.

The General Manager advised that the amenities block is on the external side of the caravan park which will be part of the reserve however at this stage there is no proposal to convert that into a public hall because firstly it has a higher value as an amenities building to the beach area and secondly the notion was to convert part of that into a barbecue type area and utilise other areas as toilets.

The General Manager agreed to bring back a report on utilisation of the building.

6. Harbour Drive

Councillor Strom requested that, when changing name of Harbour Drive, that consideration be given to the numbering being in a consistent numerical order.

GENERAL BUSINESS

1. Waste Management Tour to Europe

Councillor Palmer reported briefly on the recent tour by waste management and environmental officers to Europe to study the way waste management is dealt with overseas. Cr Palmer advised that a report would be brought to a Council briefing session shortly but that the tour had immense value in the process of drawing up guidelines for expressions of interest for whatever is decided to be built in this area.

2. Beach Safety

Councillor Wood requested consideration be given to extending the hours of professional lifeguards in daylight savings until at least 7.00pm.

- 33 RESOLVED** (Wood/Howe) that the circumstances of the rescue on Diggers Beach on Sunday 27 January, 2002 be documented and appropriate steps be taken to nominate those involved for a bravery award.

This concluded the business and the meeting closed at 6.00pm.

Confirmed: 11 April, 2002.

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J C Bonfield
Mayor