

The following document is the minutes of the Council and Committee Meetings held on Thursday, 28 February 2002. These minutes are subject to confirmation as to their accuracy at the next meeting to be held on 14 March 2002 and therefore subject to change. Please refer to the minutes of the meeting of 14 March 2002 for confirmation.



COFFS HARBOUR CITY COUNCIL
ORDINARY MEETING
(ECONOMIC AND COMMUNITY ENTERPRISES COMMITTEE)
COUNCIL CHAMBERS
COUNCIL ADMINISTRATION BUILDING
COFF AND CASTLE STREETS, COFFS HARBOUR
28 FEBRUARY 2002
Commencing at 5.00pm

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**COFFS HARBOUR CITY COUNCIL
ORDINARY MEETING
(ECONOMIC AND COMMUNITY ENTERPRISES COMMITTEE)**

28 FEBRUARY 2002

Present: Councillors JC Bonfield (Mayor), PJ Howe, KD Rhoades, J Strom (Deputy Mayor), AD Williams and WA Wood.

Staff: General Manager, Acting Director of Engineering, Director of Finance & Administration, Director Economic & Community Enterprises, Director of Planning, Environment and Development, Parks & Recreation Manager, Property Manager, Caravan Parks Manager, Airport Manager, Community Services Manager

Leave of Absence: Councillors CM McKimm, IJ Ovens and WR Palmer

The meeting commenced at 5.00pm with the Mayor, Cr Bonfield in the chair.

MAYORAL MINUTE

2 DELEGATION TO SASEBO CITY, FOR 100TH ANNIVERSARY OF MUNICIPALISATION

To discuss new strategies for developing international economic, educational, environmental and cultural opportunities, through existing associations.

15 MOVED (Bonfield)

1. That the invitation to attend Sasebo on the occasion of its 100th year anniversary of municipalisation be accepted, and that Council also be represented through a trade delegation to Huangshan City in China.
2. That the Mayor and General Manager be appointed its representatives.
3. That Council meet the costs of the Mayor and her husband and the General Manager which are not met by Sasebo City and Huangshan City.

cont'd

2 Delegation To Sasebo City, For 100th Anniversary Of Municipalisation (cont'd)

SUPPLEMENTARY

- 16** **MOVED** (Rhoades/Strom) that Council revisit the current policy with regards to travel and reimbursement for both Councillors and their partners with a view to include the provisions for this local government area, Australia and international travel.

CONFIRMATION AND ADOPTION OF MINUTES

- 17** **RESOLVED** (Howe/Strom) that the minutes of the Planning, Environment and Development Committee Meeting of 14 February 2002 be confirmed as a true and correct record of proceedings.
- 18** **RESOLVED** (Howe/Strom) that the minutes of the Engineering Committee Meeting of 14 February 2002 be confirmed as a true and correct record of proceedings.

The Mayor requested a motion to adjourn the Ordinary meeting and resolve into the Economic & Community Enterprises Committee.

ECONOMIC AND COMMUNITY ENTERPRISES COMMITTEE

- 19** **RESOLVED** (Strom/Williams) that the Ordinary Meeting of Council be adjourned and Council now resolve into the Economic & Community Enterprises Committee meeting, the time being 5.23pm.

The Mayor invited Councillor Rhoades to chair the Economic and Community Enterprises Committee meeting, the time being 5.23pm.

ECONOMIC AND COMMUNITY ENTERPRISES DEPARTMENT REPORTS

E5 GRANT OF EASEMENT FOR RIGHT OF WAY - LOT 81 DP 773096 - LINDEN AVENUE, BOAMBEE EAST

Report seeking Council's consent to grant an easement for right of way over Council land at Boambee East known as Lot 81 DP 773096.

E1 RECOMMENDED (Wood/Strom)

1. That Council grant an easement 4.2 metres wide as shown on the attached plan for right of way purposes over Lot 81 DP 773096 in favour of the property at 233 Sawtell Road, Boambee East (Lot 230 DP 808398).
2. That Council accept an amount of \$500 compensation for the grant of the easement.
3. That all costs associated with the matter be the responsibility of the owner of 233 Sawtell Road, Boambee East.
4. That all necessary documents be executed under the Common Seal of Council.
5. That Council consent to the construction of a driveway within the easement upon development of the land at 233 Sawtell Road, Boambee East.

E6 MEMBERSHIP OF THE JETTY MEMORIAL THEATRE MANAGEMENT COMMITTEE

To obtain Council approval to increase the maximum committee membership, as outlined in the Jetty Memorial Theatre Management Plan, from seven (7) to twelve (12) and the appointment of five new members.

E2 RECOMMENDED (Wood/Strom)

1. That Council approve the increase of the maximum membership of the Jetty Memorial Theatre as outlined in the Management Plan from seven (7) to twelve (12) members.
2. That Ms Julie Smith, Mr Brian Fitzsimmons, Mr Greg Watt, Ms Sara Wade and Mr Bernard Bracks be appointed to the Jetty Memorial Theatre Management Committee.

E7 AGREEMENT TO CREATE EASEMENT FOR WATER SUPPLY - LAMBERTS ROAD, BOAMBEE EAST

Report seeking Council's approval to enter into a legal agreement with the owner of 26B Lamberts Road, Boambee East to create an easement for water supply.

E3 RECOMMENDED (Howe/Bonfield)

1. That Council enter into a legal Deed of Agreement with Mr and Mrs Perrie to facilitate a second water service being connected to their property. The Agreement is to ensure the creation of a suitable easement for water supply over Lot 32 DP862529 in favour of Lot 31 DP862529 should either property be sold or subdivided in the future.
2. That Council execute all relevant documents required under its Common Seal.

E8 REVIEW OF ECONOMIC DEVELOPMENT STRATEGIES AND ACTIVITIES

Report advising Council of review to its Economic Development Strategies and Activities in the City.

E4 RECOMMENDED (Strom/Howe)

1. That Council note and endorse the progress to date in restructuring the Economic Development Unit of Council.
2. That advertisements be placed to call for nominations for the three vacant positions on the Board of Coffs Harbour Future Development Corporation.

PLANNING ENVIRONMENT AND DEVELOPMENT DEPARTMENT REPORT

PED11 DEVELOPMENT APPLICATION NO. 319/02 - LOT 1, DP 799231, 86 GUNDAGAI STREET AND LOT 2, DP 567762, 39 GALLIPOLI ROAD, COFFS HARBOUR - HOUSING FOR AGED OR DISABLED PERSONS

Councillor Bonfield declared an interest in this matter, vacated the Chamber and took no part in the discussion or voting, the reason being that she owns property in Gundagai Street.

To report on proposed housing for aged or disabled persons (21 dwellings) at 86 Gundagai Street and 39 Gallipoli Road, Coffs Harbour. The report recommends approval subject to conditions.

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Ped11 Development Application No. 319/02 - Lot 1, Dp 799231, 86 Gundagai Street And Lot 2, Dp 567762, 39 Gallipoli Road, Coffs Harbour - Housing For Aged Or Disabled Persons (cont'd)

- E5** **RECOMMENDED** (Wood/Strom) that Development Application No. 319/02 for housing for aged or disabled persons at Lot 1, DP 799231, 86 Gundagai Street and Lot 2, DP 567762, 39 Gallipoli Road, Coffs Harbour be approved subject to standard technical conditions and to conditions foreshadowed in item PED5 of 14 February 2002 and this report.

Councillor Bonfield returned to the Chamber.

CONCLUSION OF COMMITTEE MEETING

The Chairman advised that the business of the Committee was concluded and invited the Mayor to resume the chair.

The Mayor resumed chairmanship of the meeting at 5.34pm.

OPEN COUNCIL

The Mayor requested a motion to close the Committee meeting and move into Open Council.

- E6** **RECOMMENDED** (Strom/Howe) that the Committee now move into Open Council.

ADOPTION OF ECONOMIC AND COMMUNITY ENTERPRISES COMMITTEE REPORT

- 20** **RESOLVED** (Bonfield/Howe) that the recommendations of the Economic & Community Enterprises Committee meeting be received and adopted.

This concluded the business and the meeting closed at 5.35pm.

Confirmed: 14 March 2002

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JC Bonfield
Mayor