

The following document is the minutes of the Council and Committee Meetings held on Thursday, 14 February, 2002. These minutes are subject to confirmation as to their accuracy at the next meeting to be held on 28 February, 2002 and therefore subject to change.

Please refer to the minutes of the meeting of 28 February, 2002 for confirmation.

COFFS HARBOUR CITY COUNCIL
ORDINARY MEETING
(ENGINEERING COMMITTEE)
COUNCIL CHAMBERS
COUNCIL ADMINISTRATION BUILDING
COFF AND CASTLE STREETS, COFFS HARBOUR
14 FEBRUARY, 2002

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COFFS HARBOUR CITY COUNCIL

ORDINARY MEETING

(ENGINEERING COMMITTEE)

14 FEBRUARY, 2002

Present: Councillors J Bonfield (Mayor), P Howe, I Ovens, W Palmer, K Rhoades, J Strom, A Williams and W Wood.

Staff: General Manager, Acting Director of Engineering, Director of Planning, Environment & Development, Director of Finance and Administration, Director of Economic & Community Enterprises, Water Supply Manager, Survey & Design Manager, Sewerage Manager, Works Manager and Executive Assistant

Leave of Absence: Councillor C McKimm

The meeting commenced at 6.05pm with the Mayor, Cr J Bonfield in the chair.

The Mayor requested a motion to adjourn the Ordinary meeting and move into the Engineering Committee meeting.

ENGINEERING COMMITTEE

- 12** **RESOLVED** (Williams/Howe) that the Ordinary Meeting of Council be adjourned and Council now resolve into the Engineering Committee meeting, the time being 6.06pm.

The Mayor invited Councillor Palmer to chair the Engineering Committee meeting.

ENGINEERING DEPARTMENT REPORTS

2 TRAFFIC COMMITTEE MEETING - 1/2002

To confirm minutes from the Traffic Committee Meeting held on 5 February, 2002.

EN1 RECOMMENDED (Strom/Howe):-

T.1 – Pacific Highway, Korora – Korora Bus Bay - Signage (1770 / 1777 / 511410)

That the Roads & Traffic Authority be requested to close the emergency vehicle U-turn bay on the Pacific Highway, south of Korora School Bus Bay.

T.2 – Boronia Street, Sawtell – ‘Stop Sign’ (1777 / 501140 [381987])

That :

1. The ‘Stop’ and ‘Give Way’ signs in Boronia Street, Sawtell, remain as they are at the present time.
2. Council carry out further traffic study and seek funding to develop a Local Area Traffic Management Plan if required.

T.3 – Coramba Road, Coffs Harbour – Speed Restrictions (1773 / 500120 [380296])

That :

1. No action be taken to reduce speed limit on Coramba Road, Coffs Harbour, west of Shephards Lane.
2. Curve warning and speed advisory signs be erected on Coramba Road on two bends east of Roselands Estate.

T.4 – Williams Road, Bonville – Speed Restrictions (1773 / 500810 [374434])

That the speed limit on Williams Road, Bonville, be reduced to 50 km/h due to the increased traffic following the opening of the Bongil Bongil picnic grounds in the National Park at the end of the road.

T.5 – Coachmans Close, Korora – ‘No Parking’ signs (1777 / 508020 [386554])

That Council seek advice from Emergency Services on the feasibility of installing an emergency gate with padlock at the dead-end of Coachmans Close, Korora.

2 Traffic Committee Meeting – 1/2002 (Cont.)

T.6 – Extension of Bus Service Routes – Ellems Quarry Road & Randalls Road (1780 / 500090 / 507420 [385828])

That the following roads be approved for DJ & CA Atkinson Bus Service to travel along for an extension of their bus service:

1. Nana Glen/Coramba Road, Glenreagh Road School Bus Service.
Travel along Ellems Quarry Road.
2. Nana Glen/Eastbank Road, Bucca Road School Bus Service.
Extend the service to the intersection of Randalls Road and Bucca Road.

T.7 – Victoria Street, Coffs Harbour – Removal of Parking Restrictions (1777 / 506000 [378871])

That the parking restrictions servicing the old Base Hospital in Victoria Street, Coffs Harbour, be removed as per Plan T.7.

T.8 – High Street, Coffs Harbour –Parking Restrictions (1777 / 504780 [380884])

15 minute parking restrictions between 8.30am-9.30am and 2.30pm-4.00pm be installed in High Street adjacent the Pre-School and Long Day Care Centre as per Plan T.8.

T.9– Tempoary Road Closures –Bananacoast Life Education Triathlon – 13-14 April 2002 (1113 [383702])

That the following road closures associated with the Bananacoast Life Education Triathlon to be held on the weekend of 13 and 14 April 2002, be advertised and providing no substantive objections are received, the temporary closures be approved with the following conditions:

Saturday, 13 April 2002

1. Jordan Esplanade from Marina Drive and Camperdown Street intersection between 11.00am and 4.00pm.
2. Jordan Esplanade from Camperdown Street intersection through to the Deep Sea Fishing Club access road between 1.30pm and 3.30pm (2 x 40 minute closures).

Sunday, 14 April 2002

1. Jordan Esplanade from Marina Drive to Camperdown Street between 6.00am and 2.00pm.
2. Jordan Esplanade from the boat ramp to a point 100m east of the boat ramp between 6.00am and 11.00am.
3. High Street from Hood Street/Camperdown Street intersection through to the Orlando Street/Collingwood Street intersection between 7.30am and 11.00am.

2 Traffic Committee Meeting – 1/2002 (Cont.)

Conditions:

- Organisers liaise with affected traders in regard to concurrence with temporary closures.
- The organisers accept all responsibility for costs associated with the proposed event.
- A traffic control plan be submitted for this event. This should include details of all traffic signs, barricades and traffic controllers required for this event.
- An advance warning sign plan for the proposed event be installed at least 1 week prior to the closures.
- The temporary closures and traffic control measures be extensively advertised.

T.10– Coffs Harbour Triathlon Club – Use of Roads for Club Racing –(1113 [386533])

That approval be granted to the Coffs Harbour Triathlon Club to use the following local roads within Coffs Harbour to conduct their regular club races during 2002:

Bike Leg

- Marina Drive to Orlando /High Street intersection.
- Then turning left and heading west up High Street.
- Turning right at the Gordon Street roundabout.
- Travelling north in Gordon Street to the roundabout at the intersection of Castle Street.
- Carry out a U-turn around this roundabout and head back to Gordon Street.
- Turn left into High Street and proceed all the way east and carry on into Orlando Street.
- Turn left into Brodie Drive (south), ride around Brodie Drive and turn right onto Orlando Street from Brodie Drive (north).
- Travel south along Orlando Street to the Marina Drive intersection.
- Continue straight back west up High Street to complete a second loop of the same course.
- At completion of second lap turn left into Marina Drive and then right into the Yacht Club carpark.

Run Leg

- Jordan Esplanade
- Marina Drive.

2 Traffic Committee Meeting – 1/2002 (Cont.)

T.12– Cnr Pacific Highway/High Street, Coffs Harbour – ‘Loading Zone’ & Left Turn Lane (1777)

That the ‘No Parking’ sign on the Pacific Highway, Coffs Harbour, adjacent the Westpack Bank at the intersection of High Street, be replaced with a ‘Loading Zone’, and ‘No Stopping’ restriction, as per Plan T.12.

T.13– Park Avenue Lane, Coffs Harbour – Signage (1777)

That Council adopt the signage plan for Park Avenue Lane, Coffs Harbour, in relation to the Mall Redevelopment, as per Plan T.13.

T.11– High Street, Orlando Street and Hogbin Drive North, Coffs Harbour – ‘Load Limit’ (1496)

EN2 RECOMMENDED (Ovens/Wood) that a 12 tonne load limit be imposed on High Street, Orlando Street and Hogbin Drive north between 7.00pm and 6.00am, as per Plan T.11.

3 2001/2002 BUS STOPS REMEDIAL WORKS PROGRAM

To advise Council of the proposed Roads & Traffic Authority Bus Stop Remedial Works Program for 2001/2002.

EN3 RECOMMENDED (Howe/Strom) that Council:

1. Adopt the 2001/2002 Bus Stops Remedial Program as follows:

	RTA Contribution	Council Contribution
Park Avenue	\$15,000	\$15,000
Pacific Highway (cnr Hearnes Lake Rd)	\$2,550	
Graham Dr	\$2,500	\$2,500
Bucca Rd (cnr Gillards Rd)	\$3,150	\$3,150
Total	\$23,200	\$20,650

2. Use funds allocated under the City Centre Improvements Program as Council's 50% allocation for the Park Ave Bus Stop project.
3. Allocate an additional \$5,650 from revenue to match Roads and Traffic Authority funding for works at Graham Drive and Bucca Road.

4 50KM/HR URBAN SPEED LIMITS

To review the implementation of the 50km/hr urban speed limit.

EN4 RECOMMENDED (Rhoades/Williams):-

1. That changes to speed zone signposting be made on the following roads as part of the review of the 50km/hr urban speed limits:

Toormina Road	60km/hr full length
Sawtell Road/First Avenue/Lyons Road	60km/hr from SH10 to Third Avenue 50km/hr from Third Avenue to Caravan Park entry 60km/hr from Caravan Park to west of Toormina Road 80km/hr from west of Toormina Road to Pacific Highway
Orlando Street	Extend 50km/hr from east of Watsonia Avenue to west of Watsonia Avenue roundabout.
Pacific Highway	No change.

2. That planning and assessment for introduction of 30km/hr speed zones on the following roads be carried out and traffic management works submitted for funding to the 2002/2003 Management Plan as required.
 - a) High Street Coffs Harbour Jetty (Camperdown/Hood Streets to Collingwood Street).
 - b) Beach Street Woolgoolga (Fawcett Street to Queen Street).
 - c) Ocean Parade, Park Beach (Park Beach Road to Viaduct).
 - d) First Avenue (south of Eleventh Avenue to Sawtell Caravan Park).

5 SEWERAGE MAINTENANCE & CAPITAL WORKS

To inform Council of maintenance and operation activities for October, November and December, 2001.

- ### EN5 RECOMMENDED (Williams/Howe) that the report on maintenance and operation activities and Capital Works for the Sewerage Fund during October, November and December, 2001, be noted.

6 WATER MAINTENANCE REPORT FOR 1 OCTOBER, 2001 TO 31 DECEMBER, 2001

Information on maintenance, operation and construction activities for October, November and December, 2001 for the Water Supply Fund.

EN6 RECOMMENDED (Williams/Wood) that

1. That the report on Water Fund maintenance, operation, construction and planning activities for October, November and December, 2001, be noted.
2. That the average daily consumption for the quarter of 17.4 ML/day, total abstraction for the quarter from Cochranes Pool of 60.1 ML, total consumption for the quarter of 1602.3 ML and Karangi Dam storage level of 59.4% on 31 December, 2001, be noted.

7 WATER RESTRICTIONS

To inform Council on the state of the City's bulk water supply.

EN7 RECOMMENDED (Wood/Howe):-

1. That Level 5 restrictions remain in force and monitoring of the situation continue with appropriate adjustments made to restrictions to ensure reliability of supply.
2. That investigations continue into relevant alternative emergency water supplies.

8 BUSINESS NAME FOR WATER SUPPLY & WASTEWATER SECTIONS

The adoption of a business name for the Water Supply and Wastewater sections of Council.

EN8 RECOMMENDED (Wood/Howe) that Council adopt the business name of Coffs Harbour Water for the Water Supply and Wastewater Sections of Council.

9 WORKS BRANCH REPORT

To advise Council of the progress of construction and maintenance programs undertaken by Works Branch up to 29 January, 2002.

EN9 RECOMMENDED (Strom/Howe):-

1. That Council note the progress report on construction and maintenance works undertaken by Works Branch up to 29 January, 2002.
2. That Council note that individual program expenditures are being monitored to ensure that the total program costs for 2001/2002 are contained within the approved budget.

10 DUST SEAL : FRIDAYS CREEK ROAD, UPPER ORARA

To recommend to Council a re-allocation of funds budgeted for the extension of the dust seal at Fridays Creek Road, Upper Orara.

EN10 RECOMMENDED (Bonfield/Strom) that Council:

1. Defer dust sealing on Fridays Creek Road in the 2001/2002 Dust Sealing Program because of the load limits on Rail Infrastructure Corporation bridges on Mt Browne Road and Upper Orara Road.
2. Re-allocate funds of \$17,650 from Fridays Creek Road to a section of Daniels Road in the 2001/2002 Dust Sealing Program.
3. Re-allocate funds of \$11,350 from Fridays Creek Road to Unwins Road, on condition that a contribution of \$5,900 is received from residents towards the cost of the work.

SUPPLEMENTARY MOTION

EN11 RECOMMENDED (Howe/Strom) that a report be brought back to Council on issues which Council is negotiating with the Rail Infrastructure Corporation.

CONCLUSION OF MEETING

The Chairman advised that the business of the Engineering Committee was concluded and invited the Mayor to resume the chair.

The Mayor resumed chairmanship of the meeting at 6.28pm.

OPEN COUNCIL

The Mayor requested a motion to close the Committee meeting and move into Open Council.

- EN12 RECOMMENDED** (Williams/Howe) that the Committee now move into Open Council.

ADOPTION OF ENGINEERING COMMITTEE REPORT

- 13 RESOLVED** (Strom/Howe) that the recommendations of the Engineering Committee meeting be received and adopted.

REQUESTS FOR LEAVE OF ABSENCE

- 14 RESOLVED** (Howe/Wood) that Cr Rhoades be granted leave of absence from Council from 9 to 23 March, 2002.

QUESTIONS WITHOUT NOTICE

1. Black Spot Program – Bucca Road

Councillor Howe asked if there had been any improvements carried out, or scheduled to be carried out, on the bend on Bucca Road where the recent accident occurred.

The Survey & Design Manager advised that this was in a submission currently being considered under the Federal Government Black Spot Program and an announcement on the program is expected shortly.

2. Bus Shelters

Councillor Bonfield advised that Casuarina School had asked for a bus shelter and they wanted to be able to build it to their own design. Cr Bonfield questioned the current status of the request.

The Survey & Design Manager advised that Council would consider a design for the bus shelter from the School.

Councillor Howe advised that she knew of a family who are interested in building a bus shelter on their own property adjacent to the main road. Cr Howe questioned whether there was a process that people can follow and whether there was a set design that people can use.

The Survey & Design Manager advised that he would endeavour to get plans to them as soon as possible.

3. Jetty Drainage

Councillor Bonfield requested a report on what works would be deferred if the drainage work at the Jetty was re-prioritised.

The Acting Director of Engineering advised that a report would be brought back to Council.

4. PED5 DA 319/02 Gundagai St & Gallipoli Road, Coffs Harbour

Councillor Palmer expressed concern about deferral of Development Application 319/02 for an on-site inspection as it delays the whole process and the developer is unable to begin work. Cr Palmer asked if there was some way inspections could be organised prior to Council meetings.

The Director of Planning, Environment & Development advised that in this case, inspection should not cause undue delays and it may be possible to have an inspection by Council next week and then present it back to the Economic & Community Enterprises Committee Meeting.

5. On-site Sewerage Management Approvals

Councillor Howe expressed concern that the notices in respect of on-site sewage management systems are difficult to understand, and that the timing of the notices does not coincide with the licensing intervals.

The Director of Planning, Environment and Development advised that Council staff are conscious of the problems and action is being taken to overcome difficulties with the computer system used for the work. The clarity of the notices will be improved.

6. Advocate Park/Stadium Drive

Councillor Bonfield advised that she had received a letter from Coffs Harbour Rugby Club regarding issues at Advocate Park involving access off Stadium Drive, beautification along Hogbin Drive and control of dust.

Councillor Rhoades advised that he had received the same letter which confirmed that staff or Council had indicated to the Club that there was money available for these works. He was also concerned that the letter advised the club that Council no longer require access to JPC from that area.

The Acting Director of Engineering advised that there was some additional work to be done on the intersection between Stadium Drive and the entrance to Advocate Park which will be done in conjunction with Stage 2 of Hogbin Drive upgrade due to start around April but there are no plans to revegetate along the front of Advocate Park.

Councillor Palmer expressed concern about the appearance of a bank in front of the Hogbin Drive Crematorium.

The A/Director of Engineering advised that this has been put into the program when the bank slasher is in the area.

7. Council Agendas

Councillor Ovens pointed out that the front pages of the Planning, Environment and Development Committee and Engineering Committee agendas were incorrect in that Cr Howe is now Chairman of PED Committee and Cr McKimm Chairman of Engineering Committee.

The General Manager to take on notice.

GENERAL BUSINESS

1. Effluent Reuse

Councillor Rhoades advised that he had calculated that 9.2% of treated effluent was used over the three month period in the report tonight, which he believes is about the highest usage so far. Cr Rhoades offered congratulations to the City's existing users.

2. Cycleways

Councillor Rhoades expressed concern for the safety of cyclists using the cycleway on the Pacific Highway, south of Coffs Harbour (near South Coffs Motors) as people have to take their bikes off the cycleway and on to the highway to get around the bridge.

General Manager to take on notice.

Councillor Strom questioned the current status of the Orlando Street cycleway.

The Survey & Design Manager advised that there were still some funds to be spent on the cycleway in the vicinity of the bridge and some road markings to complete.

The A/Director of Engineering to provide a status report to Cr Strom.

3. Brelsford Park Playground

Councillor Strom advised that the sails are up in Brelsford Park over the playground, hopefully at the Stadium and Jetty as well, however a rubbish bin is needed at Brelsford Park.

This concluded the business and the meeting closed at 6.47pm.

Confirmed: 28 FEBRUARY, 2002.

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J C Bonfield
Mayor