

The following document is the minutes of the Council and Committee Meetings held on Thursday, 24 January 2002. These minutes are subject to confirmation as to their accuracy at the next meeting to be held on 14 February 2002 and therefore subject to change. Please refer to the minutes of the meeting of 14 February 2002 for confirmation.

COFFS HARBOUR CITY COUNCIL

ORDINARY MEETING

24 JANUARY, 2002

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COFFS HARBOUR CITY COUNCIL

ORDINARY MEETING

24 JANUARY, 2002

Present: Councillors J C Bonfield (Mayor), P J Howe, I J Ovens, W R Palmer, K D Rhoades, J Strom (Deputy Mayor) and W A Wood.

Staff: Director of Economic & Community Enterprises (Acting General Manager), Director of Planning, Environment & Development, Administration Manager (Acting Director of Finance and Administration), Works Manager, Parks and Recreation Manager, Valuation and Commercial Enterprises Manager and Executive Assistant.

Leave of Absence: Cr McKimm and Cr Williams

The meeting commenced at 5.07pm with the Mayor, Cr J C Bonfield in the chair.

PUBLIC ADDRESSES

Time	Speaker	Subject
5.08pm	Mr Robert Poulton	PED1 (page 10) Draft Amendment No. 3 to Local Environmental Plan 2000: Rural Residential Lands, Korora
5.13pm	Mr Piara Atwal	PED1 (page 10) Draft Amendment No. 3 to Local Environmental Plan 2000: Rural Residential Lands, Korora

MAYORAL MINUTE

1 RECLAIMED WATER

To initiate planning for future use of reclaimed water for community facilities.

- 1 **MOVED** (Bonfield) that staff prepare a report for Council on the following:
- a) Community facilities which could potentially be connected to reclaimed water:
 - b) Cost estimates of providing infrastructure to the site boundaries.
 - c) Funding Options.
 - d) Suggested priorities and timing of projects.
 - e) Community benefits derived from the connection of reclaimed water to the proposed sites.

The motion on being put to the meeting was carried.

NOTICE OF MOTION

1 B-DOUBLE ROUTES

Cr Ovens declared an interest in this matter, vacated the Chamber and took no part in the discussion or voting, the reason being his residence is in the vicinity of Stadium Drive.

MOVED (Rhoades/Palmer):

1. That Council prepare "B-Double Impact Statements" for Stadium Drive, Hogbin Drive, Christmas Bell Road and Hi-Tech Drive Industrial Estate. Once prepared, the submission be referred to the Local Traffic Committee for consideration.
2. That the preparation include consultation with the Christian Outreach School, the Hogbin Drive Crematorium and a practical onsite demonstration with a B-Double vehicle by interested transport operators.
3. Access to the above to be via Stadium Drive from the Pacific Highway only.
4. If the Traffic Committee recommends approval Council amend its policy to allow access by B-Doubles to the areas described in point 1.
5. Subject to approval, the General Manager be delegated the authority to implement the policy change.

The motion on being put to the meeting was lost.

cont'd

1 B-Double Routes (cont'd)

DIVISION

A division was duly demanded, and those members voting for an against the motion were recorded:

FOR

Cr Rhoades
Cr Palmer

AGAINST

Cr Bonfield
Cr Howe
Cr Strom
Cr Wood

Cr Ovens returned to the meeting.

CONFIRMATION OF MINUTES

- 2 **RESOLVED** (Howe/Palmer) that the minutes of the Ordinary meeting of 13 December 2001 be confirmed as a true and correct record of proceedings.
-

COMMITTEE OF THE WHOLE

- 3 **RESOLVED** (Strom/Wood) that the Ordinary Meeting of Council be adjourned and Council now resolve into a Committee of the Whole, the time being 5.55pm.
-

PLANNING, ENVIRONMENT AND DEVELOPMENT DEPARTMENT REPORT

PED1 DRAFT AMENDMENT NO. 3 TO LOCAL ENVIRONMENTAL PLAN 2000: RURAL RESIDENTIAL LANDS, KORORA

To present the Draft Local Environmental Plan (LEP) to Council.

- CW1 RECOMMENDED** (Palmer/Ovens) that Council:

1. Adopt Local Environmental Plan 2000 (Amendment No. 3) as attached to PED1 for the Korora area and forward it to planningNSW for gazettal.

cont'd

PED1 Draft Amendment No. 3 To Local Environmental Plan 2000: Rural Residential Lands, Korora (cont'd)

2. Defer from the Local Environmental Plan (Amendment No. 3) all that area shown as 'Deferred Area' on the map attached to PED1 until issues relating to potential urban land and Pacific Highway Planning Strategy are resolved.
3. Adopt the Korora Rural Residential Development Control Plan, as circulated to Councillors.
4. Place the amended Developer Contributions Plan, as circulated to Councillors, on exhibition for a period of one month.
5. Advise all landowners in the Korora Investigation Area of Council's decision.

GENERAL MANAGER'S REPORT

1 2002/2003 MANAGEMENT PLAN - PROJECT SCHEDULE

To seek approval of a project schedule for developing Council's Management Plan for the 2002/2003 financial year.

MOVED (Strom/Howe):

1. That the project schedule for developing Council's 2002/2003 Management Plan, as outlined in Attachment 1 of the report, be adopted.
2. That an independent consultant be engaged to facilitate a preliminary meeting involving Councillors and senior staff, to identify major objectives, strategies and measures for consideration in the 2002/2003 Management Plan.
3. That Councillors note their attendance is requested at the meetings, as outlined in Attachment 2 to the report, to develop Council's 2002/2003 Management Plan.
4. That Special Meetings be held to adopt the Draft and Final 2002/2003 Management Plans.
5. That directors and senior staff be available for meetings with members of the public to inform them of issues associated with the 2002/2003 Management Plan, during the public exhibition phase of the Draft Plan.
6. That a leaflet highlighting the key issues in the Draft 2002/2003 Management Plan be prepared and distributed during the public exhibition phase of the Draft 2002/2003 Management Plan.

cont'd

1 2002/2003 Management Plan - Project Schedule (cont'd)

7. That the Environmental Working Group's recommended list of projects to be funded from the 2002/2003 Environmental Levy be submitted for consideration and adoption by Council by 31 March 2002.

AMENDMENT

CW2 MOVED (Bonfield/Howe):

1. That the project schedule for developing Council's 2002/2003 Management Plan, as outlined in Attachment 1 of the report, be adopted.
2. That an independent consultant be engaged to facilitate a preliminary meeting involving Councillors and senior staff to address Council's strategic direction for 2002 to 2004.
3. That Councillors note their attendance is requested at the meetings, as outlined in Attachment 2 to the report, to develop Council's 2002/2003 Management Plan.
4. That Special Meetings be held to adopt the Draft and Final 2002/2003 Management Plans.
5. That directors and senior staff be available for meetings with members of the public to inform them of issues associated with the 2002/2003 Management Plan, during the public exhibition phase of the Draft Plan.
6. That a leaflet highlighting the key issues in the Draft 2002/2003 Management Plan be prepared and distributed during the public exhibition phase of the Draft 2002/2003 Management Plan.
7. That the Environmental Working Group's recommended list of projects to be funded from the 2002/2003 Environmental Levy be submitted for consideration and adoption by Council by 31 March 2002.

The amendment on being put to the meeting was carried. It then became the motion and on being put to the meeting was carried.

ADJOURNMENT OF COMMITTEE OF THE WHOLE

The Mayor requested a motion to adjourn the Committee of the Whole to allow the Public Forum to be held.

- CW3 RECOMMENDED** (Strom/Wood) that the Committee of the Whole be adjourned, the time being 6.12pm.

PUBLIC FORUM

Speaker	Subject
Kylie McKeough Woolgoolga High School Nikki Williams Toormina High School	Exchange students to Sasebo
Arlene Hope	Coffs Harbour Museum

RESUMPTION OF COMMITTEE OF THE WHOLE

The Committee of the Whole resumed at 6.25pm.

PED2 SURPLUS ROAD CORRIDOR LAND AT MACAULEYS HEADLAND

To convey to Council advice received from a number of Government organisations regarding the proposed zoning of the Surplus Road Corridor at Macauleys Headland.

CW4 RECOMMENDED (Palmer/Howe):

1. That Council note the comments and recommendations made by the State Government authorities in relation to the proposed zonings of the surplus road corridor.
2. That a stakeholder workshop be held to work through the issues with a desire to provide a zoning recommendation acceptable to the majority of the parties involved.
3. That the State Government authorities who made comment be advised of the proposed workshop for the surplus road corridor and request their attendance.

**PED3 COFFS HARBOUR DRAFT LOCAL ENVIRONMENTAL PLAN 2000
(AMENDMENT NO. 14)**

To seek Council's adoption of Coffs Harbour City Local Environmental Plan (LEP) 2000 (Amendment No. 14) being land adjacent to Lot 4, DP255791, Pacific Highway, Coffs Harbour.

CW5 RECOMMENDED (Strom/Howe):

1. That Council adopt Coffs Harbour City Local Environmental Plan 2000 (Amendment No. 14) attached to the report, being for land adjacent to Lot 4, DP255791.
2. That Coffs Harbour City Local Environmental Plan 2000 (Amendment No. 14) be referred to planningNSW for gazettal.
3. That persons directly affected by Council's decision be notified.

**PED4 DRAFT AMENDMENT TO COUNCIL'S NOTIFICATION DEVELOPMENT
CONTROL PLAN**

To review Council's present Notification Development Control Plan (DCP).

CW6 RECOMMENDED (Howe/Wood) Council exhibit a draft amendment to its Notification Development Control Plan specifying that advertisement of development applications in Business zones is not required where Council considers that the application will not have a significant effect on the public interest.

ECONOMIC AND COMMUNITY ENTERPRISES DEPARTMENT REPORTS

E1 TOURISM DEVELOPMENT PLAN

To request that Council adopt the final draft of the Coffs Coast Tourism Development Plan (Coffs Harbour, Bellingen and Nambucca).

CW7 RECOMMENDED (Strom/Ovens) that Council adopts the final draft of the Coffs Coast Tourism Development Plan.

Cr Wood requested that his dissent be recorded against the recommendation.

E2 SALE OF COUNCIL LAND - CHRISTMAS BELLS ROAD, COFFS HARBOUR - PART LOT 2 DP 840296

To report on the development and sale of part Lot 2 DP 840296 Christmas Bells Road, Coffs Harbour.

CW8 RECOMMENDED (Palmer/Strom):

1. That the section of Lot 2 DP 840296 shown on the plan attached to the report be sold to Coffs Coast Greasetrap and Septic Service or nominee on the terms and conditions contained within the body of this report.
2. That Council advise the company of the existing traffic and vehicle policies in that area.
3. That any necessary documents be executed under the Common Seal of Council.

FINANCE AND ADMINISTRATION DEPARTMENT REPORTS

F1 OUTSTANDING REPORTS AND RESOLUTIONS AWAITING IMPLEMENTATION

To provide Council with an update of requests for reports and previous resolutions of Council awaiting implementation.

CW9 RECOMMENDED (Howe/Strom) that the report be noted.

F2 GRANT APPLICATIONS AND APPROVALS FOR THE PERIOD 1 JULY 2001 TO 31 DECEMBER 2001

To provide Council with the current status of grant applications and approvals.

CW10 RECOMMENDED (Strom/Howe) that the report on the status of grant applications be received and noted.

F3 BANK BALANCES AND INVESTMENTS

To list Council's Bank Balances and Investments.

CW11 RECOMMENDED (Ovens/Howe) that the Bank Balances and Investments totalling \$133,882,410 as at 30 November 2001 be noted.

F4 MONTHLY BUDGET REVIEW AS AT 31 DECEMBER 2001

To report on the estimated budget position as at 31 December 2001.

CW12 RECOMMENDED (Howe/Strom):

1. That the budget variations of \$37,272 Surplus in the General Account be adopted.
2. That the budget variations of \$559,500 Deficit in the Sewer Account be adopted.
3. That the estimated budget position as at 31 December 2001 as follows, be noted:

	General Account \$	Water Account \$	Sewer Account \$
Original Budget	545,004 (D)	339,407 (D)	87,260 (D)
Approved Variations to 30 November 2001		Nil	130,000 (S)
People mover for Botanic Gardens	9,000 (D)		
Sails installation	26,000 (D)		
Fire Safety Review	30,000 (D)		
Bunker Cartoon Gallery	5,500 (D)		
Increase NSW Fire Brigades contribution	1,700 (D)		
Adjust Financial Assistance Grant	6,888 (D)		
Adjust Englands Park Tennis Club loan	<u>13,551</u> (S)		
	65,537 (D)		
Recommended variations for December 2001	37,272 (S)	Nil	559,500 (D)
Estimated result 2001/02 as at December 2001	<u>573,269</u> (D)	<u>339,407</u> (D)	<u>516,760</u> (D)

CLOSED MEETING – SECTION 10(A)

The Mayor requested a motion to close the meeting to consider a confidential report as outlined in the meeting agenda, the time was 6.52pm.

- CW13 MOVED** (Strom/Palmer) that the meeting be closed to the press and public during consideration of the following item for the reason as stated:

Engineering Department Report

1 – Tenders – Community Consultation- Stage 1 Sewerage Strategy

A portion of this report is confidential for the reason of Section 10A(2)

- (d) commercial information of a confidential nature that would, if disclosed:
- (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the council, or
 - (iii) reveal a trade secret

and in accordance with Section 10A(1) the meeting may be closed to the public.

The motion on being put to the meeting was carried.

The press and public vacated the chamber.

ENGINEERING DEPARTMENT REPORT

1 TENDERS - COMMUNITY CONSULTATION - STAGE 1 SEWERAGE STRATEGY

To report on tenders received for the Community Consultation – Stage 1 of the Sewerage Strategy.

- CW14 RECOMMENDED** (Howe/Strom) that a decision on this matter be deferred and a further report be brought back to Council's meeting on 14 February 2002.

OPEN MEETING

The Mayor requested an appropriate motion to enable the meeting to return to Open Meeting.

- CW15 RECOMMENDED** (Strom/Wood) that the meeting now return to Open Meeting, time being 6.59pm. Members of the press and public returned to the meeting.

The Acting Director of Finance and Administration read to the meeting the recommendation of the Closed Meeting.

ADOPTION OF CLOSED MEETING RECOMMENDATIONS

- CW16 RECOMMENDED** (Howe/Strom) that the recommendations of the Closed Meeting be received and adopted.
-

OPEN COUNCIL

The Mayor requested an appropriate motion to enable the meeting to return to Open Meeting.

- CW17 RECOMMENDED** (Wood/Palmer) that the meeting now return to Open Council, the time being 7.02pm.
-

ADOPTION OF COMMITTEE OF THE WHOLE RECOMMENDATIONS

- 4 RESOLVED** (Howe/Strom) that the recommendations of the Committee of the Whole be received and adopted.
-

LEAVE OF ABSENCE

- 5 RESOLVED** (Howe/Strom) that leave of absence be granted to Cr Palmer for Council meetings on 14 and 28 February and to Cr Ovens for Council meetings on 28 February.
-

MATTERS OF AN URGENT NATURE

Changed Traffic Conditions in Park Beach area

Cr Howe advised the meeting that she had received representations from tour operators and business owners in the Vincent Street, Park Beach area regarding the negative effect of recent traffic changes. The tour operators and business owners are requesting a right hand turn into Orlando Street and improved signage throughout the City giving directions to Park Beach and listing attractions and facilities in the Park Beach area.

The Acting Director of Engineering advised that discussions had taken place with some operators and owners in the area regarding the reduction in the traffic volume and the need for better signage.

cont'd

Matters of an Urgent Nature (cont'd)

Changed Traffic Conditions In Park Beach Area (cont'd)

Cr Wood reiterated that there is an urgent need to address the matter of signage for visitors coming off Hogbin Drive and Ocean Parade who are looking to visit the Park Beach area.

Cr Rhoades advised that he had met with apartment building owners and business operators onsite at Park Beach and was advised that drive-past business in the area has reduced by 50% since the traffic conditions were changed. Cr Rhoades also requested improved signage indicating directions and attractions at Park Beach.

- 6 RESOLVED** (Rhoades/Wood) that a report be prepared for Council outlining the impact on the Park Beach area as a result of the opening of Hogbin Drive North.

QUESTIONS WITHOUT NOTICE

1. Parking in the City Centre

Cr Ovens advised the meeting that he had received reports that shop owners in the City Centre are using parking spaces provided for shoppers during business hours and enquired when Council will commence parking patrols in the area. He also commented that motorists generally are not parking within the marked parking spaces.

2. Use of Streets in the Jetty Area by Heavy Vehicles

Cr Ovens raised the matter of the continued use by heavy vehicles of streets in the Park Beach area at night time. The movement of heavy trucks passing the restaurants on the Jetty Strip is not conducive to outdoor dining.

The Acting Director of Engineering advised that it is extremely unlikely Council can control the movement of traffic in the area.

GENERAL BUSINESS

1. New Roundabout Orlando Street – North Hogbin Drive

Cr Strom enquired why, when approaching the new roundabout from Orlando Street to enter North Hogbin Drive, there is signage on the road at the bottom of the hill advising a 60km per hour speed limit. Why is traffic being directed to approach a roundabout uphill at that speed?

General Business (cont'd)

2. State Government Funding for Town and Country Water Supplies and Country Sewerage Infrastructure

Cr Palmer informed the meeting that Council should be encouraging other councils to urge the State Government to increase funding for town and country water supplies and country sewerage infrastructure. Councils should be using all avenues, eg, the Local Government and Shires Association, to promote their cause. Progress in many areas of the state is being hampered by the lack of water.

The Mayor advised that she and the General Manager and Chairman of the Lower Clarence County Council have been making ongoing representations to the new Minister, Hon Mr John Aquilina MP, and if Council wishes, she will go to Sydney to see the new Minister. The Mayor also advised that the General Manager was intending to invite the Minister to come to Coffs Harbour and inspect Karangi Dam during the present drought and Lower Clarence County Council would like the Minister to inspect the storage site at Shannon Creek while he is in the area.

3. Use of Water Storage Tanks by residents

Cr Strom enquired what is the situation regarding the use of water tanks in the city. Are residents able to install water tanks and if so, can the use of water tanks be encouraged.

The Director of Economic and Community Enterprises informed the meeting that Council does encourage the use of water tanks. Residents do not need a development approval to install a water tank.

The Acting Director of Engineering advised that Council will install a backflow prevention device free of charge if residents want to have a water tank on their property.

4. Appreciation Evening held for Volunteer Rural Fire Service Members

Cr Wood advised the meeting that a successful event was held on the Jetty Foreshores on Sunday evening, 20 January, organised by Stan March's Amusements. It was a "thank you" barbeque with free rides for the Rural Fire Service Brigade members and their families with over 300 people attending and enjoying themselves. Cr Wood commended the community service provided by the businesses and people involved in supporting the function.

- 7 **RESOLVED** (Wood/Howe) that a letter of appreciation be forwarded to Mr Stan March of March's Amusements stating the great appreciation of Council to March's for organising the "thank you" barbeque and free amusement rides for the Rural Fire Service Brigade members and their families at the Carnival on Sunday, 20 January. The function was supported by the following local businesses, providing the soft drinks and victuals:
Kachel Wholesale Meats (sausages)

cont'd

General Business (cont'd)

Appreciation Evening Held For Volunteer Rural Fire Service Members (cont'd)

Coles Supermarket
Mother Natures Fruit Barn
Bushman's Bakery
Coffs Cordials
Toormina Party Hire
Salvation Army (Glenda Hankle and BBQ trailer)
March's Amusements (organisation, staff and rides)

5. Service provided by Council staff

Cr Wood commended the staff of Coffs Harbour City Council on comments he had received from residents over the Christmas period, for the service the staff provide to the community. Cr Wood said It is people who enhance Council's community image and Council's ability to serve the community depends on the courtesy, consideration and willingness of the staff who interface with and deliver services to the people of the City.

- 8** **RESOLVED** (Wood/Strom) that as this is the first meeting of Council for 2002, Council acknowledge the outstanding service provided by all staff, with particular mention of Council's outdoor staff and Customer Service staff, and that Council wishes for the staff and their families to enjoy good health throughout 2002.

6. Litter and Rubbish on the streets of the City

Cr Ovens advised the meeting that he had recently visited North Sydney and noted that even though there were no rubbish bins provided by Council, there was no litter on the streets. Upon investigation he was advised that the penalty for dropping rubbish or cigarettes butts on the streets is \$200 and this is vigorously enforced. Having cleaner streets has resulted in an improvement in civic pride. Cr Ovens compared this to the great amount of damage, rubbish and grubbiness on the streets in Coffs Harbour, and in particular, the City Centre.

7. Policing of Council's Ordinances

Cr Rhoades informed the meeting that he had observed, each morning over the Christmas period, the number of people sleeping in or near their cars on Boambee and Bonville Headlands and the large number of dogs without leashes in areas requiring dogs to be on leashes. Cr Rhoades said that Council issued press releases prior to Christmas stating these offences would be policed but he had not seen any ranger patrols in the area over the period.

General Business (cont'd)

8. Mobile Phone Service in Sawtell area

Cr Rhoades advised the meeting that, after an approach to Senator Ron Boswell last year who gave assurance that he would take up the matter of poor mobile phone reception in Sawtell, Council has been advised that Telstra will allocate the money and a tower will be installed. As nothing has been done since then, Cr Rhoades requested that Council now write to Mr Luke Hartsuyker, the National Party member for Cowper and urge him to take urgent action on this matter. Mobile phone reception in the area is still far from satisfactory.

The Mayor agreed to write to Mr Hartsuyker.

9. Mayor's Column in the Local Newspapers

Cr Rhoades enquired why the Mayor's column is not published in all newspapers in the City.

The Mayor responded that she can only do what time permits.

10. Harassment of Centrelink staff

Cr Ovens advised the meeting that the staff of Centrelink in Duke Street are being harassed as they go to and from their offices. Is Council able to extend the alcohol free zone to cover Duke Street.

The Director of Economic and Community Enterprises advised that he would investigate the possibility of extending the alcohol free zone and report back to Council.

This concluded the business and the meeting closed at 7.49pm.

Confirmed: 14 February 2002

Cr J C Bonfield
Mayor