

The following document is the minutes of the Council Meeting held on Thursday, 26 November 2015.  
These minutes are subject to confirmation as to their accuracy at the next meeting to be held on 10 December 2015 and therefore subject to change.  
Please refer to the minutes of the meeting of 10 December 2015 for confirmation.



**COFFS HARBOUR CITY COUNCIL**  
**ORDINARY MEETING**  
**COUNCIL CHAMBERS**  
**COUNCIL ADMINISTRATION BUILDING**  
**COFF AND CASTLE STREETS, COFFS HARBOUR**  
**26 NOVEMBER 2015**

**Contents**

<b>ITEM</b>	<b>DESCRIPTION</b>	<b>PAGE</b>
	<b>GENERAL MANAGER'S REPORTS</b>	<b>3</b>
GM15/22	COUNCILLOR EXPENSES AND FACILITIES POLICY	3
GM15/23	COUNCIL MEETING DATES - 2016	3
	<b>BUSINESS SERVICES DEPARTMENT REPORTS</b>	<b>4</b>
BS15/53	MONTHLY BUDGET REVIEW FOR OCTOBER 2015	4
BS15/54	BANK AND INVESTMENT BALANCES FOR OCTOBER 2015	4
BS15/55	ANNUAL FINANCIAL STATEMENTS AND AUDIT 2014-2015	5
	<b>SUSTAINABLE COMMUNITIES DEPARTMENT REPORTS</b>	<b>6</b>
SC15/47	COFFS HARBOUR CITY COUNCIL 2014/15 ANNUAL REPORT	6
SC15/48	CULTURAL FACILITY DEVELOPMENT - HARRY BAILEY MEMORIAL LIBRARY AND THE COFFS HARBOUR REGIONAL GALLERY	6

SC15/49	CULTURAL STRATEGIC PLAN 2017-2022 AND PERFORMING ARTS CENTRE FEASIBILITY AND COST BENEFIT ASSESSMENT	8
SC15/50	COFFS HARBOUR CENTRE OF EXCELLENCE FEASIBILITY STUDY	10
SC15/51	COFFS HARBOUR BIODIVERSITY ACTION STRATEGY 2012 - 2030 (AMENDED)	11
SC15/52	COFFS HARBOUR HERITAGE STUDY 2015	13
	<b>SUSTAINABLE INFRASTRUCTURE DEPARTMENT REPORTS</b>	<b>14</b>
SI15/52	COFFS COAST REGION RESOURCE RECOVERY & WASTE MANAGEMENT STRATEGY 2015-2027	14
SI15/53	COFFS HARBOUR PESTICIDE USE NOTIFICATION PLAN	14
SI15/54	TRAFFIC COMMITTEE MEETING NO. 5/2015	15



## **COFFS HARBOUR CITY COUNCIL**

### **ORDINARY MEETING**

**26 NOVEMBER 2015**

**Present:** Councillors D Knight (Mayor), N Cowling, R Degens, G Innes, B Palmer, K Rhoades, M Sultana and S Townley

**Staff:** General Manager, Director Sustainable Infrastructure, Director Sustainable Communities, Director Business Services and Executive Assistant

**Leave of Absence:** Councillor Arkan

The meeting commenced at 5.00 pm with the Mayor, Cr D Knight in the chair.

We respectfully acknowledge the Gumbaynggirr Country and the Gumbaynggirr Aboriginal peoples who are traditional custodians of the land on which we meet and their Elders both past and present.

The Mayor reminded the Chamber that the meeting was to be recorded, and that no other recordings of the meeting would be permitted.

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### **DISCLOSURES OF INTEREST**

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No disclosures of interest.

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**APOLOGY**

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- 264** **RESOLVED** (Sultana/Innes) that a leave of absence as requested from Councillor Arkan be approved.

**The Motion on being put to the meeting was carried unanimously.**

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**PUBLIC FORUM**

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No Public Forum

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**PUBLIC ADDRESS**

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No public address.

Presentation from Auditor.

<b>Time</b>	<b>Auditor</b>	<b>Item</b>
5.00pm	Adam Bradfield	BS15/55 Annual Financial Statements and Audit 2014-2015

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**CONFIRMATION AND ADOPTION OF MINUTES**

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- 265** **RESOLVED** (Innes/Degens) that the minutes of the Ordinary meeting held on 12 November 2015 be confirmed as a true and correct record of proceedings.

**The Motion on being put to the meeting was carried unanimously.**

## **GENERAL MANAGER'S REPORTS**

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### **GM15/22 COUNCILLOR EXPENSES AND FACILITIES POLICY**

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#### **Executive Summary**

The purpose of this policy is to ensure that there is accountability and transparency in the reimbursement of expenses incurred by Councillors. The policy also ensures that the facilities provided to assist Councillors to carry out their civic duties are reasonable and meet the expectations of the local community.

- 266 RESOLVED** (Palmer/Degens) that Council adopts the attached Councillor Expenses and Facilities Policy.

**The Motion on being put to the meeting was carried unanimously.**

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### **GM15/23 COUNCIL MEETING DATES - 2016**

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#### **Executive Summary**

To seek Councillors' confirmation to set Council's meeting dates for the period January 2016 to December 2016.

- 267 RESOLVED** (Innes/Degens) that:
1. No Council meetings be scheduled for January 2016.
  2. The first meeting in 2016 be scheduled for 11 February 2016.
  3. Meetings from February to November 2016 are scheduled on the second and fourth Thursday of each month with the exception of March, where only one meeting will be held 10 March and September where there will be no meetings.
  4. The last Council meeting for 2016 is held on 8 December 2016.

**The Motion on being put to the meeting was carried unanimously.**

## BUSINESS SERVICES DEPARTMENT REPORTS

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### BS15/53 MONTHLY BUDGET REVIEW FOR OCTOBER 2015

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#### Executive Summary

This report summarises the proposed budget adjustments for the month and to report on the estimated budget position as at 31 October 2015.

- 268 RESOLVED** (Palmer/Innes) that Council approve the budget adjustments and note the current budget position.

Estimated Budget Position as at 31 October 2015:

	General Account \$	Water Account \$	Sewer Account \$
Original Budget adopted 11 June 2015		1,810,139	1,913,132
	(1,884) (S)	(D)	(D)
Approved Variations to 30 September 2015	5,593 (D)	Nil	Nil
Recommended variations for October 2015	Nil (D)	Nil	Nil
Estimated result as at 31 October 2015	3,709 (D)	1,810,139 (D)	1,913,132 (D)

**The Motion on being put to the meeting was carried unanimously.**

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### BS15/54 BANK AND INVESTMENT BALANCES FOR OCTOBER 2015

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#### Executive Summary

The purpose of this report is to provide Council's Bank Balances and Investments as at 31 October 2015. Council receives independent advice and invests surplus funds in accordance with Councils Investment Policy to maximise investment income and preserve capital to assist with funding requirements for projects listed under the Coffs Harbour 2030 Community Strategic Plan.

**BS15/54 Bank And Investment Balances For October 2015... (Cont'd)**

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**269 RESOLVED** (Palmer/Degens) that Council:

1. Note the bank balances and investments totaling (from loans, Section 94 and other avenues that form the restricted accounts and are committed for future works) \$152,097,022 as at 31 October 2015.
2. Note the general fund unrestricted cash and investments totaling \$1,315,291 as at 31 October 2015.

**The Motion on being put to the meeting was carried unanimously.**

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**BS15/55 ANNUAL FINANCIAL STATEMENTS AND AUDIT 2014-2015**

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**Executive Summary**

The audited financial statements are being presented together with the auditor's report to meet legislative requirements under Section 419 of the Local Government Act in relation to the completion, audit and presentation of Council's Annual Financial Statements for 2014/2015.

**270 RESOLVED** (Degens/Innes) that Council receive and adopt the audited 2014-15 Financial Statements as attached.

**The Motion on being put to the meeting was carried unanimously.**

## SUSTAINABLE COMMUNITIES DEPARTMENT REPORTS

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### SC15/47 COFFS HARBOUR CITY COUNCIL 2014/15 ANNUAL REPORT

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#### Executive Summary

Under the Local Government Act, Council is required to complete an Annual Report within five months of the end of the financial year. The legislation requires that the 2014/15 Annual Report be posted on Council's website by 30 November 2015.

The Annual Report is tabled in three sections:

- Section 1 provides an overview of Council's significant achievements in helping to address the objectives in the Coffs Harbour 2030 Community Strategic Plan during 2014/15.
- Section 2 includes statutory information that is prescribed by the Local Government (General) Regulation 2005.
- Section 3 contains Council's audited Annual Financial Statements for 2014/15.

The Annual Report is an opportunity for Council to account to the community on the progress made in implementing its Delivery Program over the course of the financial year.

- 271 **RESOLVED** (Degens/Innes) that Council adopts the Coffs Harbour City Council 2014/15 Annual Report, as tabled with this report, for release to the community.

**The Motion on being put to the meeting was carried unanimously.**

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### SC15/48 CULTURAL FACILITY DEVELOPMENT - HARRY BAILEY MEMORIAL LIBRARY AND THE COFFS HARBOUR REGIONAL GALLERY

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#### Executive Summary

This report recommends detailed investigation of options for expanded facilities for both the Harry Bailey Memorial Library (HBML) and Coffs Harbour Regional Gallery (CHRG) within the Coffs Harbour Central Business District (CBD).

The need for expanded facilities has been identified and is outlined in the Cultural Plan 2013-2016 and Library Strategic Plan 2012-2016 and follows on from community engagement regarding cultural facilities undertaken by Council during 2014.



## **SC15/48 Cultural Facility Development - Harry Bailey Memorial Library and The Coffs Harbour Regional Gallery... (Cont'd)**

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The size of the Harry Bailey Memorial Library is insufficient as a central library for the current and future community which it serves. The NSW standards and guidelines for public library buildings set a population-based benchmark of between 2,513-2,803m<sup>2</sup> for the 2020 to 2030 population forecast estimates for the Coffs Harbour Local Government Area. The size of the current central library is 960m<sup>2</sup>, including both public and staff areas, representing less than 40% of the benchmark figure.

The CHRG is inadequate for a display of a number of art forms and for the workshops, events and other facilities typically offered by a regional gallery. An expanded Gallery would be expected to have both community, cultural and tourism (economic) benefits. The size of the CHRG (including work areas, office and storage) is 280m<sup>2</sup>.

Co-location of the facilities will be actively considered and the sites to be considered will be within the CBD area.

The detailed facility research and concept planning required for an expanded Harry Bailey Memorial Library and CHRG facilities includes:

- Development of functional specifications to meet future facility and population needs;
- Assessment of CBD sites and co-location options;
- Preparation of an overall concept and elevation plans;
- Concept estimate to include costs relating to the site, construction, fit out, landscaping, civil works and professional fees;
- Ongoing and full lifecycle costing;
- Funding options and recommended strategy; and
- Community and staff engagement.

Outcomes of this research and concept planning will be the subject of a Council report in mid 2016 for a decision to proceed to the next phase. At present there is no current budget allocation for this project. It is proposed to fund this body of work (\$120,000) from the Future Fund within the 2015/16 budget.

### **272 RESOLVED (Innes/Degens):**

1. That Council commence detailed facility research and concept planning for an expanded Harry Bailey Memorial Library and Coffs Harbour Regional Gallery facilities including:
  - 1.1 Development of functional specifications to meet future facility and population needs;
  - 1.2 Assessment of CBD sites and co-location options;
  - 1.3 Preparation of an overall concept and elevation plans;
  - 1.4 Concept estimate to include costs relating to the site, construction, fit out, landscaping, civil works and professional fees;
  - 1.5 Ongoing and full lifecycle costing;

**SC15/48 Cultural Facility Development - Harry Bailey Memorial Library and The Coffs Harbour Regional Gallery... (Cont'd)**

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- 1.6 Funding options and recommended strategy; and
- 1.7 Community and staff engagement.
2. That Council allocates \$120,000 for the detailed facility research and concept planning for an expanded Harry Bailey Memorial Library and Coffs Harbour Regional Gallery facilities to be allocated from the Future Fund in the next Monthly Budget Review.
3. That the outcomes of this research and concept planning will be the subject of a further Council report planned for mid 2016.

**The Motion on being put to the meeting was carried unanimously.**

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**SC15/49 CULTURAL STRATEGIC PLAN 2017-2022 AND PERFORMING ARTS CENTRE FEASIBILITY AND COST BENEFIT ASSESSMENT**

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**Executive Summary**

Coffs Harbour enjoys an active and diverse cultural life, enjoyed by many in the broader community. Coffs Harbour needs to build on its strengths, develop our capacity and the depth of our cultural life to further enhance the attractiveness of Coffs Harbour as both a place to live in and to visit.

A proposed new Cultural Strategic Plan 2017-2022 will outline strategies to recognise the central role of arts and culture to the livability of our region including economic, social and cultural wellbeing through:

- Promoting the Coffs Harbour region as a place for creative expression and recreational opportunities;
- New sources of income generation, future growth and prosperity from the cultural economy and access to a wide variety of cultural products and services;
- Foster the vision of our artists and creative industries and champion them to succeed
- Preserve the unique cultural heritage of our city and enable a shared and deeper understanding of the people who live in the region.
- Guide the cultural investment and activity over the next 5 years and inform our planning, programming and funding priorities.

An important component of the proposed Cultural Strategic Plan 2017-2022 is to assess the potential strategic impacts and benefits of a new Performing Arts Centre (performance and conferencing events) in the region. The scope of this project includes a feasibility and cost benefit assessment for such a facility aligned with a new Cultural Strategic Plan in order to fully analyse, evaluate and integrate desired economic, social and cultural outcomes within this strategic context.

**SC15/49 Cultural Strategic Plan 2017-2022 and Performing Arts Centre Feasibility And Cost Benefit Assessment...(Cont'd)**

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A Cultural Strategic Plan 2017-2022 and the Feasibility and Cost Benefit Assessment of a Performing Arts Centre will form the basis of and inform a report for Council's further consideration on this matter in mid 2016. At present there is no current budget allocation for this project. It is proposed to fund this body of work (\$90,000) from the Future Fund within the 2015/16 budget.

**273 RESOLVED** (Knight/Degens):

1. That Council develop a Cultural Strategic Plan 2017-2022.
2. That Council undertake a Feasibility and Cost Benefit Assessment of a Performing Arts Centre for Coffs Harbour which will include exploring options for public/private partnerships and assess existing venues for expansion or redevelopment opportunities.
3. That Council allocates \$90,000 to undertake the development of the Cultural Strategic Plan 2017-2022 and Performing Arts Centre Feasibility and Cost Benefit Assessment to be allocated from the Future Fund in the next Monthly Budget Review.
4. That the outcomes of this strategic planning and feasibility assessment be the subject of a further Council report planned for mid 2016.

**AMENDMENT**

**MOVED** (Cowling/Townley):

1. That Council develop a Cultural Strategic Plan 2017-2022.
2. That Council allocates \$90,000 to undertake the development of the Cultural Strategic Plan 2017-2022 and Performing Arts Centre Feasibility and Cost Benefit Assessment to be allocated from the Future Fund in the next Monthly Budget Review.
3. That the outcomes of this strategic planning and feasibility assessment be the subject of a further Council report planned for mid 2016.

The **AMENDMENT** on being put to the meeting was **LOST**.

**VOTED FOR**

Cr Cowling

**VOTED AGAINST**

Cr Rhoades  
Cr Degens  
Cr Townley  
Cr Innes  
Cr Knight  
Cr Sultana  
Cr Palmer

**SC15/49 Cultural Strategic Plan 2017-2022 and Performing Arts Centre Feasibility And Cost Benefit Assessment...(Cont'd)**

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The **MOTION** on being put to the meeting was declared **CARRIED**.

**VOTED FOR**

Cr Rhoades  
Cr Degens  
Cr Townley  
Cr Innes  
Cr Knight  
Cr Sultana  
Cr Palmer

**VOTED AGAINST**

Cr Cowling

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**SC15/50 COFFS HARBOUR CENTRE OF EXCELLENCE FEASIBILITY STUDY**

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**Executive Summary**

Council engaged Sport Business Resources to undertake a feasibility study into a proposed Sports Centre of Excellence building at the Coffs Coast Sport and Leisure Park.

The study found that rather than investing significant dollars in new infrastructure of this type, a regional partnership approach utilising and upgrading existing facilities was the optimum way to position Coffs Harbour – the destination – as a Centre Sporting of Excellence.

**MOVED** (Innes/Palmer) that Council endorse the recommendations in the Coffs Harbour Centre of Excellence Feasibility Study Final Report (attached) in that Council:

1. Do not proceed with a Centre of Excellence, but do proceed with a substantially refocused philosophy around the concept:
2. Facilitate the utilisation of existing and future facilities through a coherent and well formed strategy aligned to an aspirational vision.
3. Formalise and develop relationships with various parties noted within the report.
4. As part of a regional partnership approach to sporting facilities, treat the redevelopment and extension of C.ex Coffs International Stadium grandstand as a priority.
5. Prioritise planning towards a sports village and examine the possibility of establishing a modern cricket and administrative facility.

**AMENDMENT**

**274 RESOLVED** (Townley/Palmer) that Council endorse the recommendations in the Coffs Harbour Centre of Excellence Feasibility Study Final Report (attached) in that Council:

1. Do not proceed with a Centre of Excellence, but do proceed with a substantially refocused philosophy around the concept:
2. Facilitate the utilisation of existing and future facilities through a coherent and well-formed strategy aligned to an aspirational vision.
3. Formalise and develop relationships with various parties.
4. As part of a regional partnership approach to sporting facilities, treat the redevelopment and extension of C.ex Coffs International Stadium grandstand as a priority.
5. Prioritise investigation of a sports village and examine the possibility of establishing a modern cricket and administrative facility.

The **amendment** on being put to the meeting was carried. It then became the **MOTION** and on being put to the meeting was declared **carried**.

**VOTED FOR**

Cr Rhoades  
Cr Degens  
Cr Townley  
Cr Knight  
Cr Sultana  
Cr Palmer  
Cr Cowling

**VOTED AGAINST**

Cr Innes

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**SC15/51 COFFS HARBOUR BIODIVERSITY ACTION STRATEGY 2012 - 2030 (AMENDED)**

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**Executive Summary**

Council's primary strategy to inform environmental and biodiversity policy is the *Coffs Harbour Biodiversity Action Strategy 2012 – 2030* (BAS) which was adopted in August 2012.

However, at its meeting of 28 May 2015, Council resolved to remove Landscape Corridors from strategic documents and the planning process, thereby setting a new direction in biodiversity planning. In effect, the resolution of Council to remove Landscape Corridors from the planning process supersedes the previous resolution of Council to adopt the planning framework detailed in the BAS.

The aim of this report is to remove that inconsistency by having Council adopt a revised BAS, which has deleted references to Landscape Corridors (Attachment 1).

- 275** **RESOLVED** (Innes/Rhoades) that Council adopts the amended *Coffs Harbour Biodiversity Action Strategy 2012 – 2030* (Attachment 1), thereby removing references to Landscape Corridors and Priority Habitats and Corridors Strategy.

**AMENDMENT**

**MOVED** (Townley/Degens) that Council undertake a comprehensive review as planned in April 2016.

The **AMENDMENT** on being put to the meeting was **LOST**.

**VOTED FOR**

Cr Townley  
Cr Palmer

**VOTED AGAINST**

Cr Rhoades  
Cr Degens  
Cr Innes  
Cr Knight  
Cr Sultana  
Cr Cowling

The **MOTION** on being put to the meeting was declared **CARRIED**.

**VOTED FOR**

Cr Rhoades  
Cr Degens  
Cr Innes  
Cr Knight  
Cr Sultana  
Cr Palmer  
Cr Cowling

**VOTED AGAINST**

Cr Townley

### **Executive Summary**

The objective of this report is to provide Council with a review of submissions received during the non-statutory public exhibition period held for the draft Community Based Heritage Study 2014 and to recommend a way to progress the Study.

The exhibition of the draft Community Based Heritage Study 2014 drew a strong response from the people who were notified as they owned properties on the draft heritage inventory list. Even though it was not a statutory exhibition about heritage listing, all who responded presumed that the Study would eventually lead to heritage listing.

Most of the submissions expressed a view that there is some doubt about the significance and the quantity of some of the places identified in the draft Community Based Heritage Study 2014. The largest group of objections came from owners of inter-war and post-world war two (WWII) houses.

With the results of the non-statutory public exhibition in mind, it is considered appropriate to adopt a revised final version of the Coffs Harbour Heritage Study 2015 (Attachment 1) and to further consider the heritage significance of the potential State significant sites listed in the Study.

The option to use the Coffs Harbour Heritage Study 2015 data as a resource for promotion of heritage related issues (e.g. heritage trails) was not raised in the submissions but this data should be utilised for promotion activities.

- 276 RESOLVED** (Degens/Innes) that the Report be deferred until a briefing is returned to Councillors on this issue.

**The Motion on being put to the meeting was carried unanimously.**

## **SUSTAINABLE INFRASTRUCTURE DEPARTMENT REPORTS**

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### **SI15/52 COFFS COAST REGION RESOURCE RECOVERY & WASTE MANAGEMENT STRATEGY 2015-2027**

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#### **Executive Summary**

The purpose of this report is to present the Final Coffs Coast Region Resource Recovery & Waste Management Strategy 2015-2027 to Council to seek its adoption.

On 24<sup>th</sup> September 2015 the Council endorsed the public exhibition of the Draft Coffs Coast Region Resource Recovery & Waste Management Strategy 2015-2027 for a period of 28 days, subject to further such endorsement by Bellingen Shire and Nambucca Shire Councils.

The Draft Strategy Brief was further endorsed by Bellingen Shire and Nambucca Shire Councils at their meetings of 23<sup>rd</sup> and 24<sup>th</sup> September 2015 respectively. Consequently, the Draft Strategy was placed on public exhibition by the three Councils for a minimum period of 28 days.

**277 RESOLVED** (Degens/Sultana) that Council:

1. Adopt the Coffs Coast Region Resource Recovery & Waste Management Strategy 2015-2027 (Attachment 1).
2. Move to implement the Strategy in conjunction with our partner Councils following the additional adoption of the Coffs Coast Region Resource Recovery & Waste Management Strategy 2015-2027 by Bellingen Shire Council and Nambucca Shire Council.

**The Motion on being put to the meeting was carried unanimously.**

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### **SI15/53 COFFS HARBOUR PESTICIDE USE NOTIFICATION PLAN**

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#### **Executive Summary**

In accord with the NSW Pesticide Regulation 2009 Council is required to have a Pest Use Notification Plan. Council's existing Plan was adopted by Council on 1 February 2007 and now requires review in accord with the requirements of the Pesticide Regulation. A new draft Plan has been prepared. The Plan advises the community of how and when Council will advise of pesticide use in the outdoor public places it owns or manages.



This report recommends that Council place the Coffs Harbour Pesticide Use Notification Plan on public exhibition for the statutory 28 day period.

**278 RESOLVED** (Palmer/Innes) that Council:

1. Place the Coffs Harbour Pesticide Use Notification Plan on public exhibition for the statutory 28 day period.
2. Note a report will be returned detailing the outcome of the public exhibition

**The Motion on being put to the meeting was carried unanimously.**

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**SI15/54 TRAFFIC COMMITTEE MEETING NO. 5/2015**

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**Executive Summary**

To confirm Minutes of the informal Traffic Committee Meeting 2/2015.

**279 RESOLVED** (Innes/Degens) that:

T.55 – Isles Drive Coffs Harbour Parking Issues R.559960 5728302

That approval be given to install a Loading Zone on the north side of 2 Isles Drive, North Boambee Valley west of existing No Stopping zone for approx. 25m as per plan T.55-2015.

T.56 - Signage and Parking at intersection of Boronia Street Sawtell adjacent Boronia Park 5714768

A plan for the signage and parking at intersection of Boronia Street Sawtell adjacent Boronia Park to be taken back to the next Traffic Committee Meeting.

T.57 – Parking in Scarba Street Coffs Harbour R.505900, 5774626

That approval be given to install:

- a) a timed 15 minute parking zone (7:30 – 9:30am and 3:30 – 6:00pm Mon- Fri) and modify existing 2hr parking to (9:30am – 3:30pm Mon - Fri and 8:30am – 12:30pm Sat) for approx. 40m along the frontage of numbers 11 and 13 Scarba Street.

- b) extension of the 2 hour parking zone west of the existing No Stopping zone at the eastern frontage of 19 Scarba Street extending 23m to the driveway of 19 Scarba Street.

As per plan T.57 – 2015.

Works to be carried out by council and funded by developer as part of condition 7 – Traffic Management Works of DA 0144/15.

T.58 - Relocation of No Parking Zone - West High Street Coffs Harbour R. 509970 5755332

That approval be given to relocate the 8m No Parking zone from 93 West High Street Coffs Harbour to 89 West High Street Coffs Harbour adjacent the driveway and extend the 2 hour parking zone from the intersection of Murdock Street West ending at the new No Parking zone as per plan T.58 – 2015.

T.59 – Review of Line Marking Karangi Cemetery Coramba Road Karangi 5512943 R.500120.

Approval for the intersection of Coramba Road Karangi and Karangi Lawn Cemetery be upgraded with pavement arrows, enhanced line marking and install Give Way lines at Karangi Lawn Cemetery as per plan T.59 – 2015.

T.60 – Relocation of Bus Stop – Stadium Drive Coffs Harbour

That approval for the temporary partial road closure of Stadium Drive (south) including relocation of the bus stop to the east adjacent Geoff King Motors Park at the west bound shoulder from entrance to the crematorium to end of existing retaining wall (west) for the duration of the works, Coffs Harbour including the bus stop east of its present location as per plan T.60-2015.

T.61 – Relocation of Bus Stop – Pacific Highway East opposite the Justice Centre, Coffs Harbour

That approval be given to

- a) relocate the existing bus zone on the Pacific Highway, Coffs Harbour, north of the Coffs Harbour Showground to a site opposite the Justice Centre and north of the Coffs Harbour Caravan Park entrance as per plan T.61 – 2015.
- b) revert the existing bus zone to all day parking, consistent with zones on both sides of the Highway.

T.62 – Sandy Beach Public School Saye Close Sandy Beach Extension of School Bus Zone R.506560, 5654445

That approval be given to extend the existing school bus zone in Saye Close, Sandy Beach north to 60m and subsequently extend the No Parking zone to 40m as per plan T.62 - 2015.

T.63 - Further Traffic Issues High Street Woolgoolga

Matter to be deferred to next Traffic Committee Meeting pending further development of redesign.

T.64 – Construction of Duke Street extension, Coffs Harbour

That approval be given to convert the unformed extension of Duke Street, Coffs Harbour currently Pioneer Park to a permanent City Centre bypass.

T.65 – Marchs Amusement Temporary Road Closure 31 December 2015 – Jordon Esplanade Coffs Harbour

The temporary road closure of:

- Harbour Drive, Coffs Harbour between Marina Drive and Camperdown Street on Thursday 31 December 2015 from 6.00pm to 12 midnight
- Jordan Esplanade, Coffs Harbour, between Marina Drive and car park entry to Jetty on Thursday, 31 December 2015 from 6.00pm to 10.30pm

for the purpose of New Year's Eve celebrations, be advertised and providing no substantive objections are received, the closure be approved subject to:

- a) Traffic Management Plans and Traffic Control Plans be submitted by COB 7 December 2015.
- b) the organisers, March's Amusements, verify that they have liaised with all affected residents and traders and obtain traders approval.
- c) A current insurance Certificate of Currency of the applicants Public Liability Insurance for a minimum insured amount of \$20 million and noting the Coffs Harbour City Council as an interested party for the event be submitted by COB 7 December 2015.
- d) the organisers be responsible for erection of traffic barriers and control of traffic using accredited traffic controllers, in accordance with the submitted Traffic Management and Traffic Control Plans and police approval in writing.
- e) the organisers be responsible for all costs associated with the temporary closure and clean up, including advertising.
- f) organisers notifying the public that delays will occur in the vicinity of the Jetty Foreshores with times and advising alternative parking west of the railway line as part of their advertising and with VMS on Harbour Drive.

T.66 - Sawtell Super Fun Day 1 January 2016 – Temporary Road Closure First Ave Sawtell

That approval be given for the temporary road closure of First Avenue, Sawtell, between Boronia Street and Second Avenue, from 7.30am to 11.00am on Friday, 1 January 2016, for the purpose of conducting the street parade associated with the Sawtell Super Fun Day, be advertised and providing no substantive objections are received, the closure be approved subject to:

- a) a Traffic Control Plan be submitted by COB 7 December 2015.
- b) the organisers of the Fun Day liaise with affected traders and obtain traders approval.
- c) the organisers be responsible for erection of traffic barriers and control of traffic using accredited traffic controllers, in accordance with the Traffic Management Plan.
- d) A current insurance Certificate of Currency of the applicants Public Liability Insurance for a minimum insured amount of \$20 million and noting the Coffs Harbour City Council as an interested party for the event.
- e) the organisers be responsible for all costs associated with the temporary closure and clean up, including advertising.
- f) a temporary bus zone be established on the east side of First Avenue, Sawtell, north of Second Avenue to enable buses to continue to operate.

T.67 – Ocean Parade Coffs Harbour - Traffic Issues R.505540, 5340920

That approval be given for the installation of barrier (BB) lines and parking edge lines near 107 and 109 Ocean Parade Coffs Harbour, subject to kerb and gutter realignment design being finalised as per plan T.67-2015.

T.68 Heavy Vehicles - Korora Bus Interchange

That approval be given for

- a) Council to install in Korora interchange, east, Pacific Highway, Korora, one bus length for a permanent bus zone on the northern section and the remainder of the bus bay to be timed bus zone: 6.00am – 6.00pm as per plan T.68 – 2015.
- b) Council to install in Korora interchange west, Pacific Highway, Korora, one bus length for a permanent bus zone on the adjacent the shelter and the remainder of the bus bay to be timed bus zone: 6.00am – 6.00pm as per plan T.68 – 2015.

T.70 Parking in Edgar Street (south - east) adjacent Jetty Shopping Village IR 5792877

That approval is given to install 15 marked 90 degree nose in parking bays in Edgar Street (south) Coffs Harbour on the Eastern side adjacent the shopping centre as per plan T.70-2015.

**The Motion on being put to the meeting was carried unanimously.**

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**TRUST REPORTS**

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There are no Trust Reports

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**REQUESTS FOR LEAVE OF ABSENCE**

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No requests for leave of absence.

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**MATTERS OF AN URGENT NATURE**

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No matters of an urgent nature.

The Mayor gave thanks to the Deputy Mayor, for filling the role of Mayor in her absence.

The Mayor also asked that we spare a thought for the families and friends that are involved in the Adelaide bush fires.

This concluded the business and the meeting closed at 6.23 pm.

Confirmed: 10 December 2015.

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Denise Knight  
Mayor