

The following document is the minutes of the Council meeting held on 25 June 2015. These minutes are subject to confirmation as to their accuracy at the next meeting to be held on 9 July 2015 and therefore subject to change. Please refer to minutes of 9 July 2015 for confirmation.



COFFS HARBOUR CITY COUNCIL
ORDINARY MEETING
COUNCIL CHAMBERS
COUNCIL ADMINISTRATION BUILDING
COFF AND CASTLE STREETS, COFFS HARBOUR
25 JUNE 2015

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COFFS HARBOUR CITY COUNCIL

ORDINARY MEETING

25 JUNE 2015

Present: Councillors D Knight (Mayor), J Arkan, N Cowling, R Degens, G Innes, B Palmer, K Rhoades, M Sultana and S Townley

Staff: General Manager, Director Sustainable Infrastructure, Director Sustainable Communities, Director Business Services and Executive Assistant

The meeting commenced at 5.00 pm with the Mayor, Cr D Knight in the chair.

We respectfully acknowledge the Gumbaynggirr Country and the Gumbaynggirr Aboriginal peoples who are traditional custodians of the land on which we meet and their Elders both past and present.

The Mayor reminded the Chamber that the meeting was to be recorded, and that no other recordings of the meeting would be permitted.

DISCLOSURES OF INTEREST

The General Manager read the following disclosure of interest to inform the meeting:

Councillor	Item	Type of Interest
Cr Palmer	SC15/25 Commencement of Section 355 Tourism Committee	Non Pecuniary - Less Than Significant as he operates a tourism service based business
Cr Palmer	SI15/29 City Centre Masterplan Terms of Reference	Non Pecuniary - Less Than Significant as his wife operates a retail business in the Coffs Harbour CBD
Cr Innes	SI15/29 City Centre Masterplan Terms of Reference	Non Pecuniary - Significant Conflict as his wife owns a business that competes with business in the CBD

Councillor	Item	Type of Interest
Cr Sultana	RM15/3 Allocation of Funds for a League Teams Camp and Trial Football Match - Rescission Motion	Non Pecuniary - Less Than Significant as he coaches the Under 12 football team at Woolgoolga
Director, Sustainable Communities	RM15/3 Allocation of Funds for a League Teams Camp and Trial Football Match - Rescission Motion	Non Pecuniary - Less Than Significant as he is a registered player with North Coast Football

APOLOGY

No apologies.

PUBLIC ADDRESS

Cr Innes left the meeting, the time being 5.02pm.

Time	Speaker	Item
5.00pm	Rod McKelvey, CBD Masterplan Committee	SI15/29 City Centre Masterplan Terms of Reference

Cr Innes returned to the meeting, the time being 5.15pm.

CONFIRMATION AND ADOPTION OF MINUTES

- 128 RESOLVED** (Arkan/Palmer) that the minutes of the Ordinary meeting held on 11 June 2015 be confirmed as a true and correct record of proceedings.
- 129 RESOLVED** (Degens/Palmer) that the minutes of the Extraordinary meeting held on 17 June 2015 be confirmed as a true and correct record of proceedings.

Cr Innes left the meeting, the time being 5.16pm.

SUSTAINABLE INFRASTRUCTURE DEPARTMENT REPORT

SI15/29 CITY CENTRE MASTERPLAN TERMS OF REFERENCE

Executive Summary

At its meeting of 12 June 2014, Council considered a City Centre Masterplan Committee progress report which detailed the status of a number of City Centre Masterplan projects.

As the tenure of the Committee effectively expired in August 2014, Council also resolved at that meeting to;

“Note that a workshop be held with the current CBD Masterplan Committee and a report brought back to Council on the Committee Terms of Reference and membership of the CBD Masterplan Committee.”

A Workshop was subsequently held 4 September 2014 with the City Centre Masterplan Committee on a revision of the Terms of Reference (ToR). As the City Centre Masterplan Committee is a 355 Committee, the formal review was held over pending the adoption of the Guidebook for Section 355 Community Committees which was approved by Council at the meeting on 26 February 2015.

The CBD Committee was requested to comment on the draft terms of reference, specifically regarding the inclusion of an elected representative on the committee and the term of office provision in the draft ToR, refer Attachment 3. Subsequently a response has been received from the CBD Committee, refer Attachment 4.

This report provides comment on the draft ToR and discusses the general operation of the CBD Masterplan Committee.

MOVED (Sultana/Palmer) that:

1. Council adopt the City Centre Masterplan revised Terms of Reference.
2. In accordance with the request from the City Centre MasterPlan Committee, Council appoint the Mayor to the City Centre Masterplan Committee.
3. Council note the process set out at point 3 of the Issues section of this report for the reappointment of CBD Masterplan Committee members.

AMENDMENT

130 RESOLVED (Townley/Sultana) that:

1. Council adopt the City Centre Masterplan revised Terms of Reference.
2. In accordance with the request from the City Centre MasterPlan Committee, Council appoint the Mayor to the City Centre Masterplan Committee and also amend Clause 4 of the Terms of Reference to reflect two city centre retailers / business operators (not property owners) in lieu of the current provision for one city centre retailer.
3. Council note the process set out at point 3 of the Issues section of this report for the reappointment of CBD Masterplan Committee members.

The **AMENDMENT** on being put to the meeting was **CARRIED**. It then became the **MOTION** and on being put to the meeting was declared **CARRIED**.

Cr Innes returned to the meeting, the time being 5.31pm.

RESCISSION MOTION

RM15/3 ALLOCATION OF FUNDS FOR A LEAGUE TEAMS CAMP AND TRIAL FOOTBALL MATCH - RESCISSION MOTION

- 131 **RESOLVED** (Sultana/Palmer) that the following Resolution number 108 of the Ordinary Meeting of 11 June 2015 be rescinded.

That Council consider \$50,000 of the funds previously allocated to attract an A League Football Match to Coffs Harbour, be made available to North Coast Football and Pacific Bay Resort.

The **MOTION** on being put to the meeting was declared **CARRIED**.

- 132 **RESOLVED** (Sultana/Palmer) that:

1. Council seek a memorandum of understanding with North Coast Football to develop a schedule of costs and responsibilities required to stage an A league pre season match on 7th August at CEX International Stadium.
2. Council also offer an allocation of no more than \$50,000 of previously allocated funds within the sports unit budget towards the A League fixture.
3. Any funds generated through possible sponsorships will be applied to any shortfalls in funds after the \$50,000 has been allocated.

The **MOTION** on being put to the meeting was declared **CARRIED**.

GENERAL MANAGER'S REPORTS

GM15/11 NORTH EMERALD BEACH - RESOLUTION NO 66

Executive Summary

At the Ordinary meeting of Council on 23 April 2015 Cr Townley, via a Notice of Motion moved and Council resolved:

1. *Council's Property Valuer prepares a report for Council with an estimated purchase value for the land known as Lot 62 DP 1143405 at North Emerald Beach.*
2. *Council enter into discussion regarding contributory funding options from the relevant State and Federal Government departments such as the NSW Roads & Maritime Services, Office of Environment and Heritage, North Coast Local Land Services, Environmental Trust and others.*
3. *Council acknowledge the above information is being prepared for the sole purpose of understanding the situation clearly, and that any decision to pursue the purchase of the property will not be made without a formal resolution of Council having been adequately informed about the issues and to provide transparency.*

Subsequently, the following week Council was served notice of a class 1 appeal from Pridel Investments (the Emerald Beach property) in the Land & Environment Court.

- 133** **RESOLVED** (Townley/Arkan) that Council notes the contents of this report and takes no further action on Notice of Motion 15/8 - Lot 62 DP 1143405 at North Emerald Beach until a judgement has been handed down in the Land and Environment Court, at which time Council will reassess its position.

GM15/12 CODE OF MEETING PRACTICE - NOTICE OF DRAFT POLICY TO BE PLACED ON PUBLIC EXHIBITION

Executive Summary

To advise Council and the community of the public exhibition of the draft Code of Meeting Practice.

In accordance with Section 361 of the Local Government Act 1993, (the Act) any amendment to the Code of Meeting Practice is required to be on public exhibition for a period of 28 days allowing 42 days after the date on which the draft code is placed on public exhibition during which submissions may be made to the Council.

134 RESOLVED (Innes/Arkan) that:

1. In accordance with Section 361 of the Local Government Act 1993, Council gives public notice of its intention to adopt the Code of Meeting Practice as attached and allow at least 42 days for the making of public submissions.
2. Following the exhibition period, Council considers a further report including a summary of any submissions received.

AMENDMENT

MOVED (Townley/Sultana) that:

1. In accordance with Section 361 of the Local Government Act 1993, Council gives public notice of its intention to adopt the Code of Meeting Practice as attached and allow at least 42 days for the making of public submissions.
2. Amend Section 8.13.1 to "a Councillor may not read a prepared speech authored by another person".
3. Following the exhibition period, Council considers a further report including a summary of any submissions received.

The **AMENDMENT** on being put to the meeting was **LOST**. The **MOTION** on being put to the meeting was declared **CARRIED**.

DIVISION

MOVED (Cowling/Townley) that a division be called, and those members voting for and against the motion were recorded:

VOTED FOR

Cr Degens
Cr Palmer
Cr Arkan
Cr Townley
Cr Knight
Cr Sultana
Cr Innes
Cr Rhoades

VOTED AGAINST

Cr Cowling

Executive Summary

At its meeting held on 11 June 2015 Council was provided an update report on the preparation and progress of Council's Fit for the Future Improvement Proposal and the interrelationship between the Improvement Proposal's action plan and Council's current Financial Sustainability Strategies.

Council's scale and capacity was assessed by the Independent Local Government Review Panel and was deemed to satisfy this criterion, and therefore no immediate merger was recommended. Consequently, Council is required to prepare an Improvement Proposal (Template 2) for submission by 30 June 2015.

The Improvement Proposal template addresses each of the criteria and the associated benchmarks. The ratios are focussed on General Fund only, with water and sewerage performance information provided; however, the approach to the assessment of this information is unclear. Council is required to demonstrate its improvement toward these benchmarks by 2019/2020 through strategies and associated action plans.

The Improvement Proposal includes the following key strategies:

- Transformation to Sustainability (T2S) Program
- Special Rate Variations approved by IPART
- Improving asset management
- Additional revenue or growth revenue opportunities
- Proposed North Coast Joint Organisation

The Improvement Proposal presents an overall picture, where by the required timeframe of 2019/2020, Council is expected to be able to either meet the Fit for the Future benchmarks or show the necessary improvements required.

Consultants AEC Group Ltd have undertaken a peer review of the Improvement Proposal to provide quality assurance. Their findings (Attachment 2) are supportive of Council's approach and have been addressed in the final Improvement Proposal (Attachment 1) submitted for Council endorsement.

135 RESOLVED (Rhoades/Palmer) that Council endorses the attached Fit for the Future Improvement Proposal.

SUSTAINABLE COMMUNITIES DEPARTMENT REPORTS

SC15/24 DEVELOPMENT APPLICATION NO. 0504/15 DEMOLITION OF MOTEL, CONSTRUCTION OF MIXED USE DEVELOPMENT COMPRISING HOTEL, RETAIL PREMISES AND MULTI DWELLING HOUSING - LOT 56 DP 1187099, 78 BEACH STREET, WOOLGOOLGA

Executive Summary

This report provides an assessment of Development Application 0504/15 for demolition of motel, construction of hotel, retail premises and multi dwelling housing at Lot 56, DP1187099, 78 Beach Street, Woolgoolga. The application was advertised and notified and a total of three (3) submissions were received, all of which raised objections to the proposed development. It is recommended that the application be granted conditional approval.

At its meeting of 15 December 2005, Council resolved:

1. *That development applications for approval involving substantial aspects of the following elements be referred to Council for determination:*
 - *Significant public interest and community input;*
 - *Substantial non-compliance with relevant strategic controls;*
 - *Significant land use;*
 - *Major environmental issue(s);*

Accordingly, this matter is reported to Council for determination due to the proposal involving a significant land use.

136 RESOLVED (Innes/Degens) that:

1. Development Application No. 0504/15 for demolition of Motel, construction of Mixed Use Development comprising Hotel, Retail Premises and Multi Dwelling Housing at Lot 56, DP1187099, 78 Beach Street, Woolgoolga be approved subject to the conditions provided in Attachment 3.
2. Persons who made a submission on Development Application No. 0504/15 be informed of Council's decision.
3. Council commence the process to extend the Alcohol Free Zone in Woolgoolga to incorporate Younger Lane

VOTED FOR

Cr Degens
Cr Cowling
Cr Innes
Cr Townley
Cr Knight
Cr Palmer
Cr Rhoades

VOTED AGAINST

Cr Arkan
Cr Sultana

Executive Summary

At the 13 November 2014 meeting, Council resolved to:

1. *Endorse, in principle, the documents which form the 'Action Plan for Marketing the Coffs Coast as a Tourism Destination'.*
2. *Notes that a further report will be presented to Council outlining the Terms of Reference and membership of Section 355 committee which has a role to recommend the strategic direction for marketing the Coffs Coast.*
3. *Notes the Bellingen Shire Council continue to be engaged in this process by participation in the development of the Terms of Reference and also through an offer of on-going membership of the committee.*
4. *The members of the Tourism Coffs Coast Board be thanked for the participation and commitment to this project.*

This report provides Council with the terms of reference for the committee, and a list of industry representatives as nominated by the Tourism Coffs Coast board.

137 RESOLVED (Palmer/Sultana) that:

1. Council adopt the Terms of Reference for the Section 355 Tourism Committee.
2. Council approves the appointment of the following six (6) industry members for the inaugural term of the committee:
 - Coffs Harbour representatives:
 - 2.1. Dene Zahner
 - 2.2. David Laarhoven
 - 2.3. Paige Sinclair
 - 2.4. Michael Hall
 - Bellingen representatives:
 - 2.5. Yvonne Wynen
 - 2.6. Jenny Sewell
3. Council appoints one (1) Councillor to the committee.

138 RESOLVED (Sultana/Degens) that Cr Palmer be nominated.

As there were no other nominations, Cr Palmer was declared as the appointed Councillor member for the Section 355 Tourism Committee.

BUSINESS SERVICES DEPARTMENT REPORTS

BS15/31 MONTHLY BUDGET REVIEW FOR MAY 2015

Executive Summary

This report summarises the proposed budget adjustments for the month and to report on the estimated budget position as at 31 May 2015.

139 RESOLVED (Degens/Palmer) that:

The budget adjustments be approved and the current budget position be noted.

Estimated Budget Position as at 31 May 2015:

	General Account \$	Water Account \$	Sewer Account \$
Original Budget adopted 22 May 2014	(1,557) (S)	3,237,535 (D)	2,536,225 (D)
Approved Variations to 30 April 2015	(84,215) (S)	(219,967) (S)	628,362 (D)
Recommended variations for May 2015	150,000 (D)	Nil	Nil
Estimated result as at 31 May 2015	64,228 (D)	3,017,568 (D)	3,164,587 (D)

BS15/32 BANK AND INVESTMENT BALANCES FOR MAY 2015

Executive Summary

The purpose is to report on Council's Bank Balances and Investments as at 31 May 2015. Council receives independent advice and invests surplus funds in accordance with Councils Investment Policy to maximise investment income and preserve capital to assist with funding requirements for projects listed under the Coffs Harbour 2030 Community Strategic Plan.

140 RESOLVED (Sultana/Degens) that:

1. The bank balances and investments totaling (from loans, Section 94 and other avenues that form the restricted accounts and are committed for future works) one hundred and fifty million, four hundred and ninety five thousand, eight hundred and sixty dollars (\$150,495,860) as at 31 May 2015 be noted.
2. The general fund unrestricted cash and investments totaling two hundred and seventy three thousand, seven hundred and seventy two dollars (\$273,772) as at 31 May 2015 be noted.

BS15/33 REMOVAL OF DEVELOPER CONTRIBUTIONS FOR SECONDARY DWELLINGS

Executive Summary

The purpose is to provide Council with a report on the reduction of developer contributions for secondary dwelling developments of 60 square metres or less. Secondary Dwellings ('granny flats') are covered by the NSW Department of Planning and Environments State Environmental Planning Policy (SEPP) for Affordable Rental Housing which aims to support local centres by providing housing for workers close to places of work, and facilitate development of housing for the homeless and other disadvantaged people. Council currently imposes a 40% contribution (pro rata for a single person residence) which can vary anywhere from approximately \$7,000 to \$10,000.

MOVED (Sultana/Arkan) that:

1. Council waives Section 64 developer contributions on Secondary Dwellings as defined under the State Environmental Planning Policy for Affordable Rental Housing for a trial period of two years commencing 1 July 2015;
2. Council commences the review of the current Development Servicing Plans to enact the waiver of contributions for Secondary Dwellings as defined under the State Environmental Planning Policy for Affordable Rental Housing;
3. The Waiver for Section 64 developer contributions on Secondary Dwellings as defined under the State Environmental Planning Policy for Affordable Rental Housing is not retrospective and is only for consents granted between 1 July 2015 and 30 June 2017; and
4. A further report be provided to Council before the 30 June 2017 on the results of the trial.

Cr Arkan left the meeting, the time being 7.14pm.

Cr Arkan returned to the meeting, the time being 7.18pm.

AMENDMENT

141 RESOLVED (Degens/Townley) that:

1. Council to waive Section 64 contributions and charge the LGA wide minimum Section 94 contributions for the construction of Secondary Dwellings 60 square metres or less only.
2. This policy is to be trialled for a 2 year period with a report brought back to Council after a 2 year period to determine whether to continue for a further twelve months, that the weekly DA Update highlights the Secondary Dwelling approvals.
3. The Waiver for developer contributions on Secondary Dwellings 60 square metres or less is not retrospective and is only for consents granted between 1 July 2015 and 30 June 2017.

142 RESOLVED (Rhoades) that the motion be put.

The **AMENDMENT** on being put to the meeting was **CARRIED**. It then became the **MOTION** and on being put to the meeting was declared **CARRIED**.

The **MOTION** on being put to the meeting was **CARRIED** unanimously.

SUSTAINABLE INFRASTRUCTURE DEPARTMENT REPORTS

SI15/28 TRAFFIC COMMITTEE NO. 3/2015

143 **RESOLVED** (Townley/Palmer) that:

T.17 - Pacific Highway North Korora - Bus Zone & Bus Stop R.511410, 5612527

That approval be given for:

- a. Council to install in Korora interchange, east, Pacific Highway, Korora, one bus length for a permanent bus zone on the northern section and the remainder of the bus bay to be timed bus zone: 7.45am – 9.30am; 2.30pm – 4.00pm school days as per plan T.17 – 2015.
- b. Council to install in Korora interchange west, Pacific Highway, Korora, one bus length for a permanent bus zone on the northern section and the remainder of the bus bay to be timed bus zone: 8.00am – 9.30am; 2.30pm – 4.00pm school days as per plan T.17 – 2015.

T.18 - Mildura and Edgar Street Coffs Harbour - Additional Parking R.505300, R.504390, 5578946

That approval be given for

- a. Council to install two hour restricted parking in Mildura Street, from Edgar Street to Orlando Street, Coffs Harbour from 8.30am - 6.00pm Mon – Fri; 8.30am -12.30pm Sat and Sun excepting two accessible parking bays adjacent the North Coast Specialist Outreach Clinic and Health Mobility shop and two 15 minute parking bays at the east end of Mildura Street, on both sides of the road, adjacent the Real Estate Agents, as per plan T.18 - 2015.
- b. Council to install one accessible parking bay adjacent Design Studio 22, Edgar Street, Coffs Harbour as per plan T.18 – 2015.

T.19 – Beryl Street Coffs Harbour - Coffs Justice Precinct - Loading & Parking Zone 5564169

That approval be given for

- a. Council to install one hour parking 8.30am – 6.00pm; Mon - Fri; 8.30am – 12.30pm Sat and Sun in Beryl Street, Coffs Harbour from the mandatory no stopping zone at the intersection of the Pacific Highway to the intersection of Marjorie Street (no stopping) as per plan T.19 – 2015.
- b. All indented parking to be signposted No Stopping, Police Vehicles Excepted apart from the existing accessible parking bay as per plan T.19 – 2015.
- c. One parking space to be marked Loading zone 8.30am – 6.00pm; Mon - Fri; 8.30am – 12.30pm on the northern side of Beryl Street, Coffs Harbour as per plan T.19 – 2015.
- d. One parking space to be marked No Parking 8.30am – 6.00pm; Mon - Fri; 8.30am – 12.30pm on the southern side of Beryl Street, Coffs Harbour as per plan T.19 – 2015.

Cont'd

T.20 - Scarborough Street Woolgoolga – Woolgoolga Public School – No Stopping Zone R.508610, 5556073

That approval be given for Council install a no stopping line (C3) 50m from the children's crossing (kerb ramp) at Woolgoolga Public School Scarborough Street, Woolgoolga, and replace other no stopping signs adjacent the children's crossing with a similar line marking as per plan T.20 - 2015.

T.21 - First Ave Sawtell - Loading Zone R.501520, 5564169

That no further action be taken.

T.22 - Wingara / Fraser Drive Coffs Harbour – No Stopping Zones R.500870, R.500880, 5524940.

That approval be given for the installation of:

- a. 30m No Stopping zone in Wingara Drive, Coffs Harbour opposite the entrance to the Austpost site as per plan T.22 – 2015.
- b. 70m No Stopping zone in Fraser Drive, Coffs Harbour opposite the exit to the Austpost site, as per plan T.22 – 2015.
- c. 70m No Stopping zone in Wingara Drive, Coffs Harbour adjacent the Austpost and Bunnings Trade site as per plan T.22 – 2015.

T.23 - Beach Way Sapphire Beach – Parking Issues 5566892.

That approval be given for Council to extend the existing no stopping zone from Beach Way at the intersection of the North Sapphire Community Association Driveway leading to the boundary of their gated development, a distance of approximately 25m - as per plan T.23 – 2015.

T.24 - Mackays Road Coffs Harbour – No Stopping Zone R.502870, 5579448

That approval be given for the installation of a 20m timed no parking zone from 8.30am - 6.00pm Mon- Fri; 8.30am – 12.30pm Sat – Sun, south of the Masonic Village central driveway in Mackays Road Coffs Harbour, as per plan T.24 – 2015.

Cont'd

T.25 - Ocean Parade, Coffs Harbour – Timed Parking R.505540, 5445488

That Council approve that no further action be taken for the following reasons:

- Two of the three apartment buildings that responded strongly objected to any parking restrictions.
- Pacific Towers requested consideration be given to a two hour parking in the one car space between Platinum and Pacific Towers. A previous request for “No parking” in this space had been declined. Council would not install timed parking in a location as a result of an isolated incident, particularly for a small section of road where there is unrestricted parking.

T. 26 – Moonee Street, Coffs Harbour – Loading Zone R505330,5544582

That approval be given for Council to install a Loading Zone adjacent the Jax Tyres Workshop in Moonee Street, Coffs Harbour. That the No Stopping zone is reduced from the existing southern No Stopping sign to the intersection. That Council install a Loading Zone north of this point to replace the existing No Stopping zone as per plan T.26 – 2015.

T. 27 - Extension of School Bus Zone times at Narranga Public School 5627816

That approval be given for the timed School Bus Zone at Narranga Public School on the western side of Robin Street, Coffs Harbour be changed to include 8.00am - 8.30am as per plan T.27 – 2015.

T.28 - Changes to Bus Zones, Boambee Public School, Lindsays Road, Boambee. 5570474

That approval be given for the removal of the morning school bus zone in Lindsays Road at Boambee Public School and this bus zone in this location to operate from 2.30pm – 3.00pm as per plan T.28 – 2015.

T.29 - Line Marking design for rail overbridge, East Bank Road, Nana Glen

That approval be given for the proposed line marking plan for the replacement rail overbridge design, East Bank Road, Nana Glen as per plan T.29 - 2015.

T.30 - Sawtell Chilli Festival Temporary Road Closure- Saturday 4 July 2015. 5556828 R.501520

That approval be given for the temporary road closure of First Avenue, Sawtell, between 50m north of Second Avenue and Boronia Street, and Second Avenue from 30m west and 35m east of First Avenue between the hours of 6.00am and 6.00pm on Saturday, 4 July 2015 to conduct the Sawtell Chilli Festival.

Cont'd

The road closure will be advertised and providing no substantive objections are received, the closure be approved subject to the following:

- a) The organisers of the Chilli Festival liaise with affected traders and residents
- b) The organisers be responsible for erection of traffic barriers and control of traffic using accredited traffic controllers.
- c) The organisers be responsible for all costs associated with the temporary closure, including advertising.
- d) A current insurance Certificate of Currency of the applicants Public Liability Insurance for a minimum insured amount of \$10 million and noting the Coffs Harbour City Council as an interested party for the event be submitted by 24 June 2015.
- e) Traffic Management Plan to be submitted for approval by 24 June 2015.
- f) Copy of police approval be submitted before 24 June 2015.
- g) That organisers and officials liaise with the local bus company to obtain approval on routes used.

T.31 - 100 Years of Women in Policing Relay - 14 June 2015, 5587038

That approval be given for the 100 Years of Women in Policing baton relay to take place on Sunday 14 June 2015 from 10.00am -11.00am subject to the following conditions:

- The organisers and officials complying with conditions imposed by the Roads and Maritime Services and Police, and take all reasonable measures to reduce obstruction to traffic during the course of the event.
- The provisions of the Australian Road Rules and relevant legislation being observed.
- Sufficient qualified marshals are made available to properly control the even
- That all affected businesses and residents be notified of the event.
- A Traffic Management Plan (TMP) be submitted.
- A copy of current Public Liability Insurance/Certificate of Currency be submitted.

T.32 - Woolgoolga Athletics Club - North Coast Road Running Championships, 21 June 2015, 5607623

That approval be given for the use of Council roads to conduct the Woolgoolga Athletics Club - North Coast Road Running Championships on Sunday 21 June 2015 from 8.00 – 11.00am. The approval is subject to the following conditions:

1. The organisers and officials comply with conditions imposed by the Police, and take all reasonable measures to reduce obstruction to traffic during the course of the event.

Cont'd

2. The provisions of the Australian Road Rules and relevant legislation being observed.
3. Sufficient qualified marshals are made available to properly control the event.
4. That all affected residents and businesses be notified of the event.
5. That organisers submit and traffic management plan and risk assessment by 15 June 2015.

T.33 - Coffs Harbour Gold Cup 6 August 2015 - Howard Street, Coffs Harbour Temporary Road Closure, R. 503110, 5619231

That approval be given for the temporary road closure of Howard Street, Coffs Harbour, on Thursday, 6 August 2015, between 9.00am and 6.30pm for Coffs Harbour Gold Cup 2015.

The road closure will be advertised and providing no substantive objections are received, the closure will be approved, subject to the following:

- (a) A Traffic Management Plan (TMP) incorporating a current Traffic Control Plan (TCP) be submitted. The plan shall be prepared by a person holding appropriate certification issued by Roads and Maritime Services (RMS) qualified in designing or modifying traffic control plans to an accepted standard. Plans should be dated and signed by the accredited designer and also include their certificate number and expiry date.
- (b) A copy of current Public Liability Insurance/Certificate of Currency be submitted.
- (c) The organisers to liaise with affected traders and obtain traders and residents.
- (d) The organisers be responsible for erection of traffic barriers and control of traffic using accredited traffic controllers ensuring they sign off on the Traffic Management Plan after the event.
- (e) The organisers be responsible for all costs associated with the temporary closure
- (f) The organiser submit a public transport plan to Council, prior to the event.
- (g) Confirmation that all emergency services have been notified of the road closure.
- (h) Confirmation that the organisers will communicate with surrounding residents.

Cont'd

T.34 - Bendigo Bank Running Festival Coffs Harbour - Sunday, 6 September 2015, 5556296

That approval be given for the 2015 Coffs Harbour Running Festival on the 6 September 2015 subject to the following conditions:-

- (a) The organisers and officials notify the Roads and Maritime Services and the Police and comply with any of their conditions, particularly with regard to entry and exit of traffic onto the Pacific Highway.
- (b) The provisions of the Australian Road Rules and relevant legislation being observed.
- (c) Sufficient qualified marshals be made available to properly control the event.
- (d) Organisers submit a current certificate of currency for Public Liability Insurance.
- (e) That all residents and affected businesses be notified of the event.

T.35 - Adventurethon Coffs Harbour - 10 and 11 October 2015, 5582127

That approval be given for Coffs Harbour Adventurethon event on the 10 & 11 October 2015 subject to the following conditions:

1. A Traffic Management Plan (TMP) be submitted.
2. That traffic accredited controllers be employed to stop traffic on Marina Drive.
3. That the organisers and officials comply to any conditions imposed by the Road and Maritime Services and Police, and take all reasonable measures to reduce obstruction to traffic during the course of the event.
4. That all participants must comply with the Australian Road Rules and relevant legislation.

T.36 - Traffic Issue Solitary Islands Way Moonee Beach 5557239

RMS request council approval to repaint lines and to add signage at the Moonee Beach roundabout (West) on Solitary Islands Way, Moonee Beach directing traffic to stay in the left lane, as per plan T.36 – 2015.

Executive Summary

The purpose of this report is to gain Council approval to close a small section of Castle Street and to consolidate the resulting land with the adjoining Council owned land upon which the Castle Street multi-deck car park exists. The closure is required because there is an encroachment by the lift and toilets associated with the recent improvements to the car park facility. The construction of the lift and toilets was undertaken in good faith on Council property. It was not until the connection of electricity to the toilet block was pursued that the property boundary became a factor, restricting electricity connection.

The closure and consolidation of the road is required to not only ensure the whole of the car park facility is erected within the property boundary, but also to ensure that the requirements of Essential Energy are met with regard to electrical installation.

Failure to facilitate the requirements of Essential Energy would mean power cannot not be supplied to the facility. It is therefore recommended Council approve the closure and consolidation.

144 RESOLVED (Innes/Degens) that Council:

1. Apply to Crown Lands to close that section of road identified on the plan attached to this report.
2. Upon formal closure of the road, consolidate the resulting land with Lot 1 DP 1204362 which adjoins.
3. Classify the land created from the closure as operational under the Local Government Act 1993.
4. Execute any documents under the common seal of Council as may be required.

REQUESTS FOR LEAVE OF ABSENCE

No requests for leave of absence.

MATTERS OF AN URGENT NATURE

No matters of an urgent nature.

QUESTIONS ON NOTICE

No questions on notice.

This concluded the business and the meeting closed at 7.36 pm.

Confirmed: 9 July 2015

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Denise Knight
Mayor