

The following document is the minutes of the Council and Committee meeting held on 9 October 2014. These minutes are subject to confirmation as to their accuracy at the next meeting to be held on 23 October 2014 and therefore subject to change. Please refer to minutes of 23 October 2014 for confirmation.



**COFFS HARBOUR CITY COUNCIL**  
**ORDINARY MEETING**  
**COUNCIL CHAMBERS**  
**COUNCIL ADMINISTRATION BUILDING**  
**COFF AND CASTLE STREETS, COFFS HARBOUR**  
**9 OCTOBER 2014**

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## COFFS HARBOUR CITY COUNCIL

### ORDINARY MEETING

**9 OCTOBER 2014**

Present: Councillors D Knight (Mayor), N Cowling, M Sultana, K Rhoades and S Townley

Staff: General Manager, Director City Infrastructure Services, Director City Planning, Acting Director Community Development, Director Corporate Business and Executive Assistant

Leave of Absence: Councillors Arkan, Innes and Degens

The meeting commenced at 5.00 pm with the Mayor, Cr D Knight in the chair.

We respectfully acknowledge the Gumbaynggirr Country and the Gumbaynggirr Aboriginal peoples who are traditional custodians of the land on which we meet and their Elders both past and present.

The Mayor reminded the Chamber that the meeting was to be recorded, and that no other recordings of the meeting would be permitted.

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#### DISCLOSURES OF INTEREST

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The General Manager read the following disclosure of interest to inform the meeting:

<b>Councillor</b>	<b>Item</b>	<b>Type of Interest</b>
Cr Palmer	CP14/51 Installation of Solar Panels on Castle Street Car Park	Pecuniary as a family member owns an investment property that will be affected by one of the projects.
Steve McGrath	NOM14/15 General Manager's Performance Review Panel	Pecuniary as the Notice of Motion is in respect of the process Council uses to assess his performance.

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**APOLOGY**

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- 272 **RESOLVED** (Townley/Cowling) that leave of absence as requested from Councillor Palmer be approved.
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**PUBLIC FORUM**

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<b>Time</b>	<b>Speaker</b>	<b>Item</b>
5.00 pm	George Mitchell	Application with Council re Rezoning 8 Acres Rural Land to Residential - Homebase

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**PUBLIC ADDRESS**

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<b>Time</b>	<b>Speaker</b>	<b>Item</b>
5.05 pm	Alan Bailey	NOM 14/14 – Reinstatement of Coffs Harbour City Library Name

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**CONFIRMATION AND ADOPTION OF MINUTES**

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- 273 **RESOLVED** (Sultana/Townley) that the minutes of the Ordinary meeting held on 25 September 2014 be confirmed as a true and correct record of proceedings.

## NOTICES OF MOTION

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### NOM14/14 REINSTATEMENT OF COFFS HARBOUR CITY LIBRARY NAME

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**MOVED** (Cowling/Townley) that the name of the Coffs Harbour City Library be re-instated as the W.H. Bailey Memorial City Library to the current and any future premises of the library.

#### AMENDMENT

274 **RESOLVED** (Rhoades/Townley) that:

1. The name of the Coffs Harbour City Library be re-instated as the W.H. Bailey Memorial City Library to the current and any future premises of the library.
2. Council stage the implementation as funding becomes available subject to the funding process.

The **AMENDMENT** on being put to the meeting was declared **CARRIED**. It then became the **MOTION** and on being put to the meeting was declared **CARRIED**.

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### NOM14/12 WOOLGOOLGA MEN'S SHED

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#### MOTION

275 **RESOLVED** (Knight/Townley) that a report be brought back to Council detailing the requirements by the last meeting in November 2014.

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### NOM14/13 BULKY GOODS COLLECTION SERVICE

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276 **RESOLVED** (Townley/Sultana) that:

Council staff report to council on:

1. The current Bulky Goods Collection service, including the total cost to ratepayers, itemised into contractor costs and fees, tipping and landfill fees and charges and any other associated costs, as well as the amount and type of rubbish collected. If possible, several years of data could be included.
  2. A discussion of various alternative options which may be available for consideration in Council's future waste management program under the new contract cycle. These options could include, but are not limited to; a voucher system, "free" days at the tip, Council or another group (or a combination) running a collection service for re-useable items, special services for the elderly and infirm or any other possibilities.
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The General Manager vacated the Chamber, the time being 5.50pm. The Director City Planning assumed his chair.

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**NOM14/15 GENERAL MANAGER'S PERFORMANCE REVIEW PANEL**

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**277 RESOLVED** (Townley/Sultana) that:

1. At each meeting of the General Manager's Performance Review Panel, the attendees, agenda items, discussion and decisions be minuted.
2. This record be circulated to Councillors.

The General Manager returned to the meeting, the time being 5.53pm.

**GENERAL MANAGER'S REPORTS**

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**GM14/27 2014 COMMUNITY SURVEY REGARDING COUNCIL SERVICE DELIVERY**

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To inform Council as to the outcomes of the 2014 Community Survey on Customer Satisfaction with Council Service Delivery.

**278 RESOLVED** (Sultana/Cowling) that:

1. Council note the results of the 2014 Customer Satisfaction Survey and the final report be posted on Council's website and generally be made publically available.
2. In line with the 2012 survey the results of 2014 Customer Satisfaction Survey be utilised to inform Council's future Delivery Program.

**GM14/28 2014 DISCLOSURE OF INTEREST BY COUNCILLORS AND DESIGNATED PERSONS**

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To table the Register of Returns received in accordance with s450A Local Government Act 1993

**279 RESOLVED** (Sultana/Townley) that the Register of Disclosures by Councillors and designated persons for the period July 2013 – June 2014, as tabled, be noted.

**CITY PLANNING DEPARTMENT REPORTS**

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**CP14/31 DELIVERY PROGRAM 2014 TO 2018 - SUSTAINABLE PLANNING PROGRAM UPDATE**

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To advise Council on the current status of the Council's Delivery Program 2014 to 2018 – Sustainable Planning Program (SPP) (refer Attachment 1).

**280 RESOLVED** (Townley/Sultana) that Council endorse the attached 2014-2015 Sustainable Planning Program.

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**CP14/32 STATE ENVIRONMENTAL PLANNING POLICY NO. 44: KOALA HABITAT PROTECTION - REINSTATEMENT OF COFFS HARBOUR**

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The purpose of this report is to obtain Council's endorsement on the proposed relisting of Coffs Harbour on Schedule 1 of State Environmental Planning Policy 44: Koala Habitat Protection by NSW Department of Planning and Environment.

- 281 RESOLVED** (Townley/Cowling) that Council endorses the relisting of Coffs Harbour on Schedule 1 of the State Environmental Planning Policy No. 44: Koala Habitat Protection.

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**CORPORATE BUSINESS DEPARTMENT REPORT**

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**CB14/56 CAMPING AT JETTY FORESHORES AND \$10.00 PER NIGHT SITE TRIAL AT PARK BEACH HOLIDAY PARK**

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To report back to Council on the outcomes of the \$10.00 per night site trial at Park Beach Holiday Park and the enforcement of illegal camping on reserves under Council's control.

- 282 RESOLVED** (Rhoades/Sultana):

That Council:

1. Note the outcomes of the \$10.00 per night trial at Park Beach Holiday Park and discontinue the provision of subsidised sites for fully self contained RV's, effective 30 November 2014.
  2. Note the advice from the Minister for Local Government regarding the review of Local Government and Crown Land legislation.
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**DIVISION**

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A division was duly called for, and those members voting for and against the motion were recorded:

**VOTED FOR**

Cr Rhoades  
Cr Sultana  
Cr Knight

**VOTED AGAINST**

Cr Townley  
Cr Cowling

## CITY INFRASTRUCTURE SERVICES DEPARTMENT REPORTS

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### CIS14/51      **INSTALLATION OF SOLAR PANELS ON CASTLE STREET CAR PARK**

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The purpose of this report is to seek Council approval for allocation of \$50,000 to install a solar photovoltaic system on the Castle Street car park.

- 283      RESOLVED** (Townley/Rhoades) that an additional \$50,000 be allocated from funds held in reserve from the sale of 218 Harbour Drive to the Castle Street car park Solar Panel project.

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### CIS14/52      **RESERVE NAMING POLICY**

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For Council to adopt the Reserve Naming Policy.

#### **MOTION**

- 284      MOVED** (Townley/Cowling) that:
1. Council's unanimous resolution of 10 October 2013 regarding the renaming of Woolgoolga's High St Sporting fields to Clive Joass Memorial Sports Park be implemented.
  2. The draft Reserve Naming Policy be placed on public exhibition for a period of 28 days.

#### **AMENDMENT**

**MOVED** (Rhoades/Knight) that Council adopts the Reserve Naming Policy.

The **AMENDMENT** on being put to the meeting was **LOST**.

The **MOTION** on being put to the meeting was declared **CARRIED**.



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**CIS14/53 LEASE TO VIRGIN AUSTRALIA AIRLINES - OFFICE & CHECK-IN  
NO.1 AT COFFS HARBOUR REGIONAL AIRPORT**

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To seek authority for execution of new lease documents for Virgin Australia Airlines occupation of Office and Check-In No.1 within RPT Passenger Terminal Building at Coffs Harbour Airport.

**285 RESOLVED** (Rhoades/Sultana) that:

1. Council enter into a lease agreement with Virgin Australia Airlines Pty Ltd ABN 36 090 670 965 (or associated company) for Office and Check-In Counter No.1 being part of Lot 22 DP 812274 for a term of five years with two further options of five years in line with the terms and conditions detailed in this report.
2. All necessary documents associated with the lease of Office and Check-In Counter No.1 being part of Lot 22 DP 812274 to Virgin Australia Airlines Pty Ltd ABN 36 090 670 965 (or associated company) be executed under the Common Seal of Council.

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**REQUESTS FOR LEAVE OF ABSENCE**

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No requests for leave of absence.

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**MATTERS OF AN URGENT NATURE**

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**MUN14/13 Graffiti Removal Day**

Cr Sultana requested Council support of the promotion of Graffiti Removal Day which is on 26 October 2014.

**MUN14/14 Pilot Joint Organisations**

Cr Rhoades questioned whether this Council was preparing a submission for the proposed north coast joint organisation to be considered for pilot funding.

The Mayor responded that Council will be lodging a submission.

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**QUESTIONS ON NOTICE**

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**QON14/3      Bulky Goods Collection / World Rally Championship**

The report was noted.

This concluded the business and the meeting closed at 6.44 pm.

Confirmed:    23 October 2014

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Denise Knight  
Mayor