

The following document is the minutes of the Council and Committee meeting held on 14 November 2013. These minutes are subject to confirmation as to their accuracy at the next meeting to be held on 28 November 2013 and therefore subject to change. Please refer to minutes of 28 November 2013 for confirmation.



COFFS HARBOUR CITY COUNCIL
ORDINARY MEETING
COUNCIL CHAMBERS
COUNCIL ADMINISTRATION BUILDING
COFF AND CASTLE STREETS, COFFS HARBOUR
14 NOVEMBER 2013

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COFFS HARBOUR CITY COUNCIL

ORDINARY MEETING

14 NOVEMBER 2013

Present: Councillors D Knight (Mayor), J Arkan, N Cowling, R Degens, G Innes, B Palmer, M Sultana and S Townley

Staff: General Manager, Director City Infrastructure Services, Director Community Development (Acting), Director Corporate Business (Acting), Manager Environmental Services and Executive Assistant

The meeting commenced at 5.00 pm with the Mayor, Cr D Knight in the chair.

We respectfully acknowledge the Gumbayngirr Country and the Gumbayngirr Aboriginal peoples who are traditional custodians of the land on which we meet and their Elders both past and present.

The Mayor reminded the Chamber that the meeting was to be recorded, and that no other recordings of the meeting would be permitted.

DISCLOSURES OF INTEREST

The General Manager read the following disclosure of interest to inform the meeting:

Councillor	Item	Type of Interest
General Manager	MM13/5 General Manager's Performance Review 2013	Pecuniary Interest as the subject report relates to the General Manager.
Cr Innes	NOM13/14 Uptown Markets	Non-Pecuniary - Significant Conflict as wife owns a business that competes with 2 businesses in the CBD.

APOLOGY

- 272 **RESOLVED** (Arkan/Innes) that leave of absence as requested from Councillor Rhoades be approved.
-

PUBLIC FORUM

Time	Speaker	Item
5.00 pm	Lindy Davis	Community Consultation Process for the Jetty4shore Project

PUBLIC ADDRESS

Time	Speaker	Item
Cr Innes left the meeting, the time being 5.11pm.		
5.05 pm	Jim Watts	NOM13/14 – Uptown Markets
5.10 pm	David Doyle - on behalf of CBD Masterplan Committee	NOM13/14 – Uptown Markets
Cr Innes returned to the meeting, the time being 5.40pm.		
5.20 pm	Peter Rake	CB13/69 – Camping at the Jetty Foreshores

The General Manager left the meeting, the time being 5.50pm. The Director City Infrastructure Services assumed the role of General Manager.

MAYORAL MINUTE

MM13/5 GENERAL MANAGER'S PERFORMANCE REVIEW 2013

To advise Council of the outcome of the General Manager's Performance Review, which was conducted on 2 September 2013.

- 273 **RESOLVED** (Knight) that the outcome of the General Manager's Performance Review be noted.

The General Manager returned to the meeting, the time being 5.52pm.

CONFIRMATION AND ADOPTION OF MINUTES

- 274 **RESOLVED** (Arkan/Degens) that the minutes of the Ordinary meeting held on 24 October 2013 be confirmed as a true and correct record of proceedings.

NOTICES OF MOTION

Cr Innes declared an interest in the following item, vacated the chamber and took no part in the discussion or voting, the time being 5.53pm.

NOM13/14 UPTOWN MARKETS

- 275 **RESOLVED** (Cowling/Arkan) that:

1. The Uptown Markets be given a 2 x 2 year licence of the ground floor area known as the Castle Street Car Park that is to include the undercover area and including the parking spaces along the eastern side of the car park but excluding live animals and birdlife stalls.
2. A provision be made in the licence to allow two (2) weeks notice when the car park is required for a major event on a maximum of four (4) times per annum.

AMENDMENT

MOVED (Degens/Palmer) that:

1. The Uptown Markets be given a 2 year licence of the ground floor area known as the Castle Street Car Park that is to include the undercover area and including the parking spaces along the eastern side of the car park but excluding live animals and birdlife stalls and that the matter be returned to Council for further determination.
2. A provision be made in the licence to allow two (2) weeks notice when the car park is required for a major event on a maximum of four (4) times per annum.

Cr Cowling requested that the petition received from the market operator be received and tabled by Council.

The **AMENDMENT** on being put to the meeting was **LOST**.

The **MOTION** on being put to the meeting was declared **CARRIED**.

Cr Innes returned to the meeting, the time being 6.21pm.

CORPORATE BUSINESS DEPARTMENT REPORT

CB13/69 CAMPING AT THE JETTY FORESHORES

To provide Council with advice in relation to its resolution of 14 February 2013 and options to address the issue of unregulated camping on foreshore reserves under the control of, or managed by, Council.

RESOLVED (Knight/Innes) that:

1. Council note, for the reasons stated in this report, that it is not possible to implement its resolution of 14 February 2013 that:

"Coffs Harbour City Council allow self-sufficient motor homes and vans to park on Council owned land, east of railway at the jetty or the area of land known as the south wall, for a limit of 48 hours.

A permit be purchased from the Visitors Information Centre and be displayed on the vehicles."

and that no further action is to be taken in that regard.

2. Council, to address the issue of illegal camping on reserves under its control, including the Jetty Foreshores, adopt and implement Option 5 as outlined in the report.
3. Council write to the State Government, and lobby Local Government NSW to do the same, requesting that the State Government show leadership on this issue and put in place clear legislation/regulations that will resolve this issue State-wide.
4. The appropriate industry associations and the media be advised of Council's decision.

AMENDMENT

MOVED (Arkan/Cowling) that

1. The Council approves the adoption and implementation of Option 4, including its tariffs of \$10 per night, in its capacity as the corporate manager of Coffs Coast State Park Trust and publicises the fact in the CMCA magazine, and a report be brought back to Council 3 months before the end of a 12 month trial period.
2. The Council immediately investigate the issue of allowing ten unpowered sites be made available at the area south of the entrance to the Coffs Harbour Deep Sea Fishing Club on Crown Land that is managed by the Coffs Harbour City Council. These sites will be available to self sufficient RVs only after obtaining a permit for a limit of 48 hours at a cost of \$10 per night. The permit to be purchased from either the Visitor Information Centre or the Customer Service Desk at Council Chambers.

The **AMENDMENT** on being put to the meeting resulted in a tied vote. The Mayor used her casting vote and the **AMENDMENT** was declared **LOST**.

Cont'd

CB13/69 Camping at the Jetty Foreshores ...(Cont'd)

AMENDMENT

276 **MOVED** (Arkan/Degens) that:

1. The Council approves the adoption and implementation of Option 4, including its tariffs of \$10 per night, in its capacity as the corporate manager of Coffs Coast State Park Trust and publicises the fact in the CMCA magazine, and a report be brought back to Council 3 months before the end of a 12 month trial period.
2. Council, to address the issue of illegal camping on reserves under its control, including the Jetty Foreshores.
3. Council write to the State Government, and lobby Local Government NSW to do the same, requesting that the State Government show leadership on this issue and put in place clear legislation/regulations that will resolve this issue State-wide.
4. The appropriate industry associations and the media be advised of Council's decision.

The **AMENDMENT** on being put to the meeting was declared **CARRIED**, it then became the **MOTION**.

DIVISION

A division was duly called, and those members voting for and against the motion were recorded:

FOR

Cr Arkan
Cr Cowling
Cr Degens
Cr Sultana
Cr Townley

AGAINST

Cr Knight
Cr Innes
Cr Palmer

The **MOTION** on being put to the meeting was declared **CARRIED**.

DIVISION

A division was duly called, and those members voting for and against the motion were recorded:

FOR

Cr Arkan
Cr Cowling
Cr Degens
Cr Sultana
Cr Townley

AGAINST

Cr Knight
Cr Innes
Cr Palmer

ADJOURNMENT OF MEETING

The Mayor requested a motion to adjourn the meeting to allow for a recess.

- 277 RESOLVED** (Knight/Degens) that the meeting be adjourned, the time being 7.18pm.

RESUMPTION OF MEETING

- 278 RESOLVED** (Knight/Degens) that the meeting be resumed, the time being 7.26pm.

NOTICES OF MOTION

NOM13/15 MEMBERSHIP TO THE UNITED NATIONS INTERNATIONAL COUNCIL FOR LOCAL ENVIRONMENTAL INITIATIVES (ICLEI)

- 279 RESOLVED** (Cowling/Townley) that a report be brought back to the Council Meeting on 12 December 2013 detailing what is the cost to Coffs Harbour Council for their membership to the United Nations ICLEI? Please include Annual Membership; Cost of implementation of the policies that are required under this organisation; When is this annual fee due; What requirements are needed to withdraw from this organisation, the ramifications and benefits. Was it a resolution of Council to join this organisation and the year joined?

GENERAL MANAGER'S REPORT

GM13/32 TRANSFORMATION TO SUSTAINABILITY

To propose a Council wide project that will establish a framework critical for Council's Transformation to Sustainability (T2S) – a framework to identify opportunities to improve Council operations (productivity and efficiency, increase external revenues), to evaluate these opportunities (including presenting them for Council's consideration where required) and to ensure they are implemented effectively. Together with the current discussion around levels of service and the costs of providing these, the T2S project is an essential component of Council's efforts to achieve a financially sustainable position.

- 280 RESOLVED** (Palmer/Innes) that:
1. Council endorse the T2S project and proceed with the development of Terms of Reference for the engagement of a suitable consulting firm to conduct an organisational diagnostic and prepare a detailed business case and proposed implementation plan.
 2. Council approve a budget of \$90,000 for this project and that it be funded from the Business Development Fund.

Cont'd

GM13/32 Transformation to Sustainability ...(Cont'd)

AMENDMENT

MOVED (Arkan/Cowling) that Council defer this item for further discussion.

The **AMENDMENT** on being put to the meeting was **LOST**.

The **MOTION** on being put to the meeting was declared **CARRIED**.

DIVISION

A division was duly called, and those members voting for and against the motion were recorded:

FOR

Cr Arkan
Cr Degens
Cr Innes
Cr Knight
Cr Palmer
Cr Sultana
Cr Townley

AGAINST

Cr Cowling

CITY PLANNING DEPARTMENT REPORT

CP13/39 COFFS JALIIGIRR PROJECT UPDATE

To inform Council of the progress being made in the delivery of the Coffs Jaliigirr Project.

281 **RESOLVED** (Arkan/Degens) that Council note the report regarding the delivery of the Coffs Jaliigirr Project.

CORPORATE BUSINESS DEPARTMENT REPORTS

CB13/67 HOLIDAY PARKS TOURIST ACCOMMODATION TARIFFS 2014/15

To recommend the tourist accommodation tariffs to be charged during the 2014/2015 period for Park Beach Holiday Park, Sawtell Beach Holiday Park, Woolgoolga Beach Holiday Park and Woolgoolga Lakeside Holiday Park.

282 RESOLVED (Innes/Palmer) that:

Council, as Corporate Manager of the Coffs Coast State Park Trust and Woolgoolga Beach Reserve Trust, approve the Tariffs within the report for:

1. Park Beach Holiday Park
2. Sawtell Beach Holiday Park
3. Woolgoolga Beach Holiday Park
4. Woolgoolga Lakeside Holiday Park

to be adopted effective 2 March 2014.

CB13/68 COFFS COAST STATE PARK TRUST AND WOOLGOOLGA BEACH RESERVE TRUST ANNUAL TRADING REPORT 2012-2013 AND ANNUAL AUDIT 2013

To report on the trading performance and Annual Audit of the Coffs Coast State Park Trust and Woolgoolga Beach Reserve Trust operations for the period 1 July 2012 to 30 June 2013.

283 RESOLVED (Palmer/Degens) that:

1. Council, as Corporate Manager of the Coffs Coast State Park Trust, note the unadjusted 2012/13 Annual Trading Report for the Coffs Coast State Park Trust and;
2. Council, as Corporate Manager of the Coffs Coast State Park Trust note the Annual Audit for year ended 30 June 2013
3. Council, as Corporate Manager of the Woolgoolga Beach Reserve Trust, note the unadjusted 2012/13 Annual Trading Report for the Woolgoolga Beach Reserve Trust.
4. Council, as Corporate Manager of the Woolgoolga Beach Reserve Trust, note the Annual Audit for year ended 30 June 2013

**CB13/70 ENVIRONMENTAL LEVY PROJECTS QUARTERLY REPORT TO
30 SEPTEMBER 2013**

To provide Council with a quarterly status report to 30 September 2013 on the projects funded under the Environmental Levy (EL) Program.

284 RESOLVED (Townley/Palmer) that:

1. Council notes the status of the Environmental Levy Projects as at 30 September 2013 as outlined in the report.
2. Council continues to monitor the Environmental Levy Program to ensure earliest completion of projects.

**CB13/71 QUARTERLY BUDGET REVIEW STATEMENT FOR SEPTEMBER
2013**

To provide the quarterly budget review statement and report on the estimated budget position as at 30 September 2013.

285 RESOLVED (Palmer/Innes) that:

1. The Quarterly Budget Review Statements be noted.
2. The budget adjustments be approved and the current budget position be noted.

Estimated Budget Position as at 30 September 2013:

	General Account \$	Water Account \$	Sewer Account \$
Original Budget adopted 13 June 2013	426,307 (D)	4,553,442 (D)	3,165,226 (D)
Recommended variations for September 2013	(335,000) (S)	Nil	Nil
Estimated result 2013/14 as at 30 September 2013	<u>91,307 (D)</u>	<u>4,553,442 (D)</u>	<u>3,165,226 (D)</u>

CB13/72 BANK BALANCES AND INVESTMENT FOR SEPTEMBER 2013

To list Council's Bank Balances and Investments as at 30 September 2013.

286 RESOLVED (Degens/Innes) that:

1. The bank balances and investments totaling (from loans, Section 94 and other avenues that form the restricted accounts and are committed for future works) one hundred and sixty four million, ninety six thousand and four hundred and ninety four dollars (\$164,096,494) as at 30 September 2013 be noted.
2. The general fund unrestricted cash and investments totaling two hundred and forty two thousand, nine hundred and thirty one dollars (\$242,931) as at 30 September 2013 be noted.

**CB13/73 TENDER RFT 602-TO: PROVISION OF AVIATION SECURITY
SCREENING SERVICES AT COFFS HARBOUR AIRPORT**

To report on tenders received for Contract No RFT-602-TO for the Provision of Aviation Security Screening Services at Coffs Harbour Airport and to gain Council approval to accept a tender.

287 RESOLVED (Degens/Palmer) that:

1. Council accept the tender of MSS Security Pty Ltd ABN 29 100 573 966 for the lump sum of \$5,641,388.00 inclusive of GST, on the basis that:
 - 1.1. The tender is the most advantageous tender following the application of Council's Tender Value Selection System
 - 1.2. The Tenderer has the necessary experience in similar works and it's ability and performance are satisfactory
 - 1.3. The Tenderer's financial capacity is acceptable
2. The contract documents be executed under the Seal of Council.

COMMUNITY DEVELOPMENT DEPARTMENT REPORTS

CD13/5 TOURISM MARKETING MODELS CONSULTATION

To recommend that Council in partnership with Tourism Coffs Coast, examine models for Destination Marketing.

288 RESOLVED (Palmer/Townley) that:

1. Council agrees in principle to engaging an independent consultant to examine models for leveraging better outcomes in destination marketing.
2. Council acknowledges and accepts a contribution of \$10,000 from Tourism Coffs Coast for the project.
3. An allocation of no more than \$20,000 be made by Council from the 2013/14 Events Marketing budget.
4. Stage briefings be provided for Councillors at key milestones through the project and detailed report be provided to Council at the conclusion of the work.

CITY INFRASTRUCTURE SERVICES DEPARTMENT REPORTS

CIS13/54 TRAFFIC COMMITTEE REPORT NO. 4/2013

To confirm the Minutes of the Traffic Committee Meeting held on Tuesday, 29 October 2013.

MOVED (Palmer/Arkan) that:

T.45 - Parking Issues – Marina Drive Coffs Harbour (R.511190[3463468])

1. That the No Stopping zone on the southern side of Marina Drive be extended from the existing No Stopping zone sign 75 meters to the west.
2. That 2 new No Stopping signs be installed on the northern side of Marina Drive as per Traffic Instrument T.45 – 2013.
3. That the bollards on the northern side of Marina Drive be moved to the south and realigned so as to remove any parking space.

T.46 - Coffs Harbour CBD - Additional Disabled Parking Spaces [3416723]

That no action be taken to convert a parking bay at the north-western end of Harbour Drive, Coffs Harbour, to a standard accessible parking bay.

Cont'd

CIS13/54 Traffic Committee Report No. 4/2013 ...(Cont'd)

T.47 - North Boambee Road Coffs Harbour - Speed Zone Review (R.500270[3496816/3487417])

1. That approval for Council to write to RMS to request a speed zone review of North Boambee Road Coffs Harbour.
2. Council approve the realignment of traffic lanes to allow a left turn lane east of the Bishop Druitt College entrance, as per plan T.47-2013.

T.48 - Hogbin Drive Coffs Harbour – Speed Zone Line Marking (R.500390[3496816])

That approval be given for enhanced line marking at the intersection of Hogbin Drive and Hi-Tech Drive Toormina as per plan T.48-2013.

T.49 - Toormina High School, Armstrong Road Toormina – Childrens School Crossing (R502410[3521334])

To review linemarking for children's crossing adjacent Toormina High School in Armstrong Road and upgrade as appropriate.

T.50 - First Avenue Sawtell - Disabled Parking (R.501520[3528835])

That approval be given for a 2 hour timed accessible parking space (8.30am-6.00pm Monday-Friday and 8.30am-12.30pm Saturday) in Second Avenue Sawtell as per plan T.50-2013.

T.51 - Sawtell Road Toormina – Speed and Signage Review (R.502390[3522716])

No action pending further investigation of 60km/h speed zones in the Sawtell Road area.

T.52 - Jetty Area Coffs Harbour – Review of Taxis Zones [3537133]

That approval be given to restrict the Camperdown Street Coffs Harbour taxi zone beside the Pier Hotel, to 6.00am – 8.00pm daily, as per plan T.52-2013.

T.53 - Gale Street Coramba – Parking Issues (R.506160[3534586])

That no action be taken to install a "No Stopping" Zone in Gale Street Coramba opposite Dorrigo Street intersection, as NSW Road Rule 208(6) applies.

T.54 - Coffs Harbour Showground - Annual Coffs Harbour Stadium Motorcross 2014 [3516996]

That the Traffic Management Plan for the Annual Coffs Harbour Stadium Motorcross to be held at the Coffs Harbour Show Ground on Saturday 11 January 2014, be approved subject to Police and RMS approvals.

Cont'd

CIS13/54 Traffic Committee Report No. 4/2013 ...(Cont'd)

T.55 - Harbour Drive, Coffs Harbour - Temporary Road Closure - Santa's City Centre Welcome and Lighting of the Christmas Tree [3529805]

That the temporary road closure of Harbour Drive, Coffs Harbour, on Thursday, 5 December 2013, between 4.00pm and 8.30pm for the purpose of Santa's Arrival and the 'Lighting of the Christmas Tree', be advertised and providing no substantive objections are received, the closure be approved, subject to:

- (a) the organisers to liaise with affected traders and obtain traders approval.
- (b) the organisers submit a traffic control plan for approval by council and be responsible for erection of traffic barriers and control of traffic using accredited traffic controllers.
- (c) the organisers be responsible for all costs associated with the temporary closure.

T.56 - Jordan Esplanade, Coffs Harbour - Temporary Road Closure - New Year's Eve (R.506100[3554250])

That the temporary road closure of Jordan Esplanade, Coffs Harbour, between Marina Drive and car park entry to Jetty on Tuesday, 31 December 2013 from 6.00pm and reopen Wednesday 12.30am 1 January 2014 for the purpose of New Year's Eve celebrations, be advertised and providing no substantive objections are received, the closure be approved subject to:

- (a) the organisers, March's Amusements, liaise with affected traders and obtain traders approval.
- (b) the organisers be responsible for erection of traffic barriers and control of traffic using accredited traffic controllers, in accordance with the submitted Traffic Management and Traffic Control Plans and police approval in writing.
- (c) traffic Control be in place at the intersection of Jordan Esplanade and Camperdown Street for exiting traffic at the end of the fireworks display.
- (c) the organisers be responsible for all costs associated with the temporary closure and clean up, including advertising.

T.57 - Sawtell New Years Day Fun Day – First Avenue, Sawtell -Temporary Road Closure (R.501520[3539048])

That the temporary road closure of First Avenue, Sawtell, between Boronia Street and Second Avenue, from 7.30am to 11.00am on Wednesday, 1 January 2014, for the purpose of conducting the street parade associated with the Sawtell Super Fun Day, be advertised and providing no substantive objections are received, the closure be approved subject to:

- (a) the organisers of the Fun Day liaise with affected traders and obtain traders approval.
- (b) the organisers be responsible for erection of traffic barriers and control of traffic using accredited traffic controllers, in accordance with the Traffic Management Plan.

Cont'd

CIS13/54 Traffic Committee Report No. 4/2013 ...(Cont'd)

- (c) the organisers be responsible for all costs associated with the temporary closure and clean up, including advertising.
- (d) a temporary bus zone be established on the east side of First Avenue, Sawtell, north of Second Avenue to enable buses to continue to operate.

T.58 - Hogbin Drive South/Stadium Drive Coffs Harbour [3528835]

That traffic modelling of key Hogbin Drive roundabout intersections be reviewed and a program of works for Hogbin Drive South road widening and lane duplication projects be developed to cater for future traffic flows.

AMENDMENT

289 **MOVED** (Degens/Cowling) that

T.45 - Parking Issues – Marina Drive Coffs Harbour (R.511190[3463468])

That approval be given for the centreline be offset approximately 900mm north near the northern car park in marina Drive, Coffs Harbour, to allow for 2m wide parking on the south side and two 3.0m wide travel lanes, adjusting the "No Stopping" zone and to investigate the possibility of adding one accessible parking space, as per plan T.45-2013.

T.46 - Coffs Harbour CBD - Additional Disabled Parking Spaces [3416723]

That no action be taken to convert a parking bay at the north-western end of Harbour Drive, Coffs Harbour, to a standard accessible parking bay.

T.47 - North Boambee Road Coffs Harbour - Speed Zone Review (R.500270[3496816/3487417])

- 3. That approval for Council to write to RMS to request a speed zone review of North Boambee Road Coffs Harbour.
- 4. Council approve the realignment of traffic lanes to allow a left turn lane east of the Bishop Druitt College entrance, as per plan T.47-2013.

T.48 - Hogbin Drive Coffs Harbour – Speed Zone Line Marking (R.500390[3496816])

That approval be given for enhanced line marking at the intersection of Hogbin Drive and Hi-Tech Drive Toormina as per plan T.48-2013.

T.49 - Toormina High School, Armstrong Road Toormina – Childrens School Crossing (R502410[3521334])

To review linemarking for children's crossing adjacent Toormina High School in Armstrong Road and upgrade as appropriate.

Cont'd

CIS13/54 Traffic Committee Report No. 4/2013 ...(Cont'd)

T.50 - First Avenue Sawtell - Disabled Parking (R.501520[3528835])

That approval be given for a 2 hour timed accessible parking space (8.30am-6.00pm Monday-Friday and 8.30am-12.30pm Saturday) in Second Avenue Sawtell as per plan T.50-2013.

T.51 - Sawtell Road Toormina – Speed and Signage Review (R.502390[3522716])

No action pending further investigation of 60km/h speed zones in the Sawtell Road area.

T.52 - Jetty Area Coffs Harbour – Review of Taxis Zones [3537133]

That approval be given to restrict the Camperdown Street Coffs Harbour taxi zone beside the Pier Hotel, to 6.00am – 8.00pm daily, as per plan T.52-2013.

T.53 - Gale Street Coramba – Parking Issues (R.506160[3534586])

That no action be taken to install a “No Stopping” Zone in Gale Street Coramba opposite Dorrigo Street intersection, as NSW Road Rule 208(6) applies.

T.54 - Coffs Harbour Showground - Annual Coffs Harbour Stadium Motorcross 2014 [3516996]

That the Traffic Management Plan for the Annual Coffs Harbour Stadium Motorcross to be held at the Coffs Harbour Show Ground on Saturday 11 January 2014, be approved subject to Police and RMS approvals.

T.55 - Harbour Drive, Coffs Harbour - Temporary Road Closure - Santa's City Centre Welcome and Lighting of the Christmas Tree [3529805]

That the temporary road closure of Harbour Drive, Coffs Harbour, on Thursday, 5 December 2013, between 4.00pm and 8.30pm for the purpose of Santa's Arrival and the 'Lighting of the Christmas Tree', be advertised and providing no substantive objections are received, the closure be approved, subject to:

- (a) the organisers to liaise with affected traders and obtain traders approval.
- (b) the organisers submit a traffic control plan for approval by council and be responsible for erection of traffic barriers and control of traffic using accredited traffic controllers.
- (c) the organisers be responsible for all costs associated with the temporary closure.

Cont'd

CIS13/54 Traffic Committee Report No. 4/2013 ...(Cont'd)

T.56 - Jordan Esplanade, Coffs Harbour - Temporary Road Closure - New Year's Eve (R.506100[3554250])

That the temporary road closure of Jordan Esplanade, Coffs Harbour, between Marina Drive and car park entry to Jetty on Tuesday, 31 December 2013 from 6.00pm and reopen Wednesday 12.30am 1 January 2014 for the purpose of New Year's Eve celebrations, be advertised and providing no substantive objections are received, the closure be approved subject to:

- (a) the organisers, March's Amusements, liaise with affected traders and obtain traders approval.
- (b) the organisers be responsible for erection of traffic barriers and control of traffic using accredited traffic controllers, in accordance with the submitted Traffic Management and Traffic Control Plans and police approval in writing.
- (c) traffic Control be in place at the intersection of Jordan Esplanade and Camperdown Street for exiting traffic at the end of the fireworks display.
- (c) the organisers be responsible for all costs associated with the temporary closure and clean up, including advertising.

T.57 - Sawtell New Years Day Fun Day – First Avenue, Sawtell -Temporary Road Closure (R.501520[3539048])

That the temporary road closure of First Avenue, Sawtell, between Boronia Street and Second Avenue, from 7.30am to 11.00am on Wednesday, 1 January 2014, for the purpose of conducting the street parade associated with the Sawtell Super Fun Day, be advertised and providing no substantive objections are received, the closure be approved subject to:

- (a) the organisers of the Fun Day liaise with affected traders and obtain traders approval.
- (b) the organisers be responsible for erection of traffic barriers and control of traffic using accredited traffic controllers, in accordance with the Traffic Management Plan.
- (c) the organisers be responsible for all costs associated with the temporary closure and clean up, including advertising.
- (d) a temporary bus zone be established on the east side of First Avenue, Sawtell, north of Second Avenue to enable buses to continue to operate.

T.58 - Hogbin Drive South/Stadium Drive Coffs Harbour [3528835]

That traffic modelling of key Hogbin Drive roundabout intersections be reviewed and a program of works for Hogbin Drive South road widening and lane duplication projects be developed to cater for future traffic flows.

The **AMENDMENT** on being put to the meeting was declared **CARRIED**. It then became the **MOTION** and on being put to the meeting was declared **CARRIED**.

CIS13/55 COFFS HARBOUR CITY COUNCIL DRINKING WATER POLICY & DRINKING WATER QUALITY MANAGEMENT SYSTEM

To seek adoption of a Drinking Water Quality Policy by Council which is supported by a Drinking Water Quality Management System for Coffs Harbour Water. These documents address legislative requirements as prescribed by the recently enacted NSW Public Health Regulation 2012.

- 290 MOVED** (Townley/Degens) that Council place the Coffs Harbour City Council Drinking Water Quality Policy and Drinking Water Quality Management System on public exhibition for a period of 28 days.

CIS13/56 FLOODPLAIN MANAGEMENT PROGRAM

To update Council on the status of the Floodplain Management Program and Flood Mitigation Program.

- 291 RESOLVED** (Innes/Degens) that:

1. Council continue with the Floodplain Management Program in accordance with the priorities and information provided and that the priorities are reviewed regularly by Council's Floodplain Management Advisory Committee.
2. The update on the Flood Mitigation Program be noted

CIS13/57 TENDER: CONTRACT NO. RFT-608-TO TIMBER SUPPLY - DAVIES BRIDGE BROOKLANA AND SECOMBS BRIDGE DAIRYVILLE

To report on tenders received for the supply and delivery of timber components for the construction of Davies Bridge Brooklana and Secombs Bridge Dairyville, NSW, and to gain Council's approval to accept a tender.

- 292 RESOLVED** (Arkan/Palmer) that:

In accordance with Clause 178(1)(a) of the *Local Government (General) Regulation* 2005, Council accept the tender of Leonard J Williams (Timber) Pty Ltd ABN 40 000 523 982, for Contract No. RFT-608-TO 'Timber Supply - Davies Bridge Brooklana and Secombs Bridge Dairyville' for the lump sum amount of \$245,818.10 inclusive GST on the basis:

- a) The tender is the highest scoring tender following the application of Council's Tender Value Selection System.
- b) The Tenderer has proven from past experience, that their ability and performance are satisfactory.

REQUESTS FOR LEAVE OF ABSENCE

- 293** **RESOLVED** (Arkan/Degens) that Cr Palmer be granted leave of absence from Council for the meeting on 28 November 2013.
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MATTERS OF AN URGENT NATURE

MUN13/8 Woolgoolga Development Application

Cr Arkan asked four questions regarding a proposed Tavern in Beach Street, Woolgoolga:

1. Contrary to the DCP plan for off-street parking, why has Council made a modification to that?
2. What will the public benefit of that decision be?
3. Why didn't Council notify anybody of the modification?
4. Was the focus group of Woolgoolga's Master Plan notified and if not why not?

MUN13/9 Carols by Candlelight 2013

Cr Sultana raised the issue of the possibility of the Coffs Harbour Carols by Candlelight not being held this year due to funding issues.

QUESTIONS ON NOTICE

No questions on notice.

This concluded the business and the meeting closed at 8.39pm.

Confirmed: 28 November 2013

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Denise Knight
Mayor