

# Skin Penetration, Hairdressing & Beauty Salon Premises Construction Guideline



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This guideline is to assist skin penetration premises, beauty salons, hairdressers and barbers in the design, construction and fit-out of fixed premises, and the set-up of temporary events. The correct fit-out will ensure the premises is easy to clean and easy to maintain and facilitate safe practices. This guideline applies to existing premises, new premises and residential premises used for commercial purposes. This guide can also be used to assist in the design, construction and set-up of temporary beauty and skin penetration events.

### 1. Overview of construction requirements for fixed premises- *Local Government Act 1993 (NSW)*

- The construction of the premises must meet the *Local Government Act 1993 (NSW)* standards;
- The finish on all surfaces within the premises are to be made of materials that are easily cleaned;
- Adequate lighting is to be provided;
- Premises must be properly equipped with:
  - A hand wash basin that has a supply of clean, warm, potable water. The hand wash basin must be in an accessible location and in a suitable position to prevent hands from being contaminated;
  - Hand wash basin must have a common spout for the delivery of warm water;
  - A separate sink that has a supply of clean, warm water for cleaning equipment. A cleaning area should be provided and the dirty area should be separated from the clean area.

### 2. Overview of the hygiene requirements- *Public Health Regulation 2012 (NSW)*

Any premises where skin penetration procedures are carried out must:

- Be clean and hygienic;
- Have a waste disposal bin;
- Have a hand basin that has a supply of clean, warm, potable water;
- Have a separate sink that has a supply of clean, warm water for cleaning equipment;
- Have liquid soap (or an alcohol-based hand cleaner);
- Have single-use towels or an automatic hand dryer;
- Have disposable gloves, clean linen and gowns or aprons that are appropriate for the skin procedures carried out at the premises;
- Have sharps containers and a supply of sterile disposable needles (where applicable);
- Any equipment at the premises where skin penetration procedures are carried out must be in good working order, be cleaned and dried after use and be kept in a clean and dry condition.

### 3. Construction standards to meet legislative requirements

The premises must be structurally adequate for the provision of hairdressing, beauty and skin penetration procedures.

#### a. Floors

Floor surfaces in all operational areas shall be constructed of materials that are smooth, even, non-slip, impervious to moisture and free from gaps to enable easy cleaning.

#### b. Walls and Ceilings

The internal walls and ceilings of the premises must be constructed with smooth, even and impervious surfaces that are free from gaps, cracks and crevices to enable easy cleaning. The wall behind any hand wash basin shall be provided with a splashback (or similar) from the floor to a height of 450mm above the top of the hand wash basin and from the centre of the hand wash basin to a distance of 150mm beyond each side of the wash basin, must be constructed of, or covered with material that is durable, smooth, impervious to moisture and capable of being easily cleaned (e.g. tiles).

#### c. Fixtures, Fittings and Equipment

All surfaces of fixtures and fittings must be finished in a smooth, impervious material that is capable of being easily cleaned. All service pipes shall be contained in the floor, wall and ceiling or boxed and sealed for ease of cleaning.

#### d. Lighting

Areas used for skin penetration procedures, work space and preparation areas shall be illuminated to a level that complies with Australian Standard/New Zealand Standard AS/NZS 1680.1:2006, *'Interior and workplace lighting – General principles and recommendations'*.

#### e. Ventilation

To ensure that adequate provision is made for ventilation of the premises, mechanical and/or natural ventilation systems shall be designed, constructed and installed in accordance with the provisions of:

- *Environmental Planning and Assessment Act 1979*
- *Building Code of Australia*
- *Australian Standard/New Zealand Standard AS/NZS 1668 Set- 2016*
- *Protection of the Environment Operations Act 1997*

Ventilation components installed may include one or all of the following:

- Provide nail service tables with an exhaust vent embedded in it; and/or
- Provide a ceiling or wall-mounted exhaust.

**f. Hand Wash Basin**

A hand wash basin should be provided in an accessible location within each treatment room/area used for skin penetration procedures to ensure that hands are not likely to become a source of contamination. For businesses that do not carry out skin penetration procedures (e.g. hairdressers) a hand wash basin shall be provided in a suitable location within the premises.

Any hand washbasin must be freestanding, and serviced with an adequate supply of potable water through a single spout at a temperature of at least 40°C mixed from a hot and cold water supply. A continuous supply of liquid soap and single use hand towels must be provided in appropriate dispensers adjacent to all hand washbasins. Hand basins are in addition to, and separate from, a kitchenette sink, cleaners sink and equipment sink.

**g. Cleaners Sink**

Premises where floors are wet washed shall have a suitable cleaners sink for the filling and disposal of floor washing waters. This is in addition to an equipment sink, hand wash basin and kitchenette sink

**h. Equipment Sink**

The premises must have a sink, for the cleaning of equipment, which has an adequate supply of potable water through a single spout at a temperature of at least 40°C mixed from a hot and cold water supply. The sink must be large enough to enable equipment to be scrubbed under water. This is in addition to a hand wash basin, cleaners sink and kitchenette sink.

**i. Storage Facilities**

Adequate storage shall be provided within the premises for the storage of employees' clothing and personal effects, cleaned items (including equipment and linen) and soiled items. These items shall be stored separately to prevent contamination.

**j. Storage for Staff**

Adequate lockers or space must be provided for the storage of employees' clothing and personal effects.

**k. Storage for Cleaned Items**

Cleaned equipment, appliances, utensils and linen are to be stored in a clean, dust free environment, away from soiled equipment, appliances, utensils and linen to prevent contamination.

## I. Chemical Storage

The chemicals must be stored:

- In accordance with the MSDS;
- In a cool, dry and well ventilation cabinet;
- At or near ground level to minimise the possibility of chemicals being accidentally dropped or spilled;
- Out of reach of visitors and in their original containers.

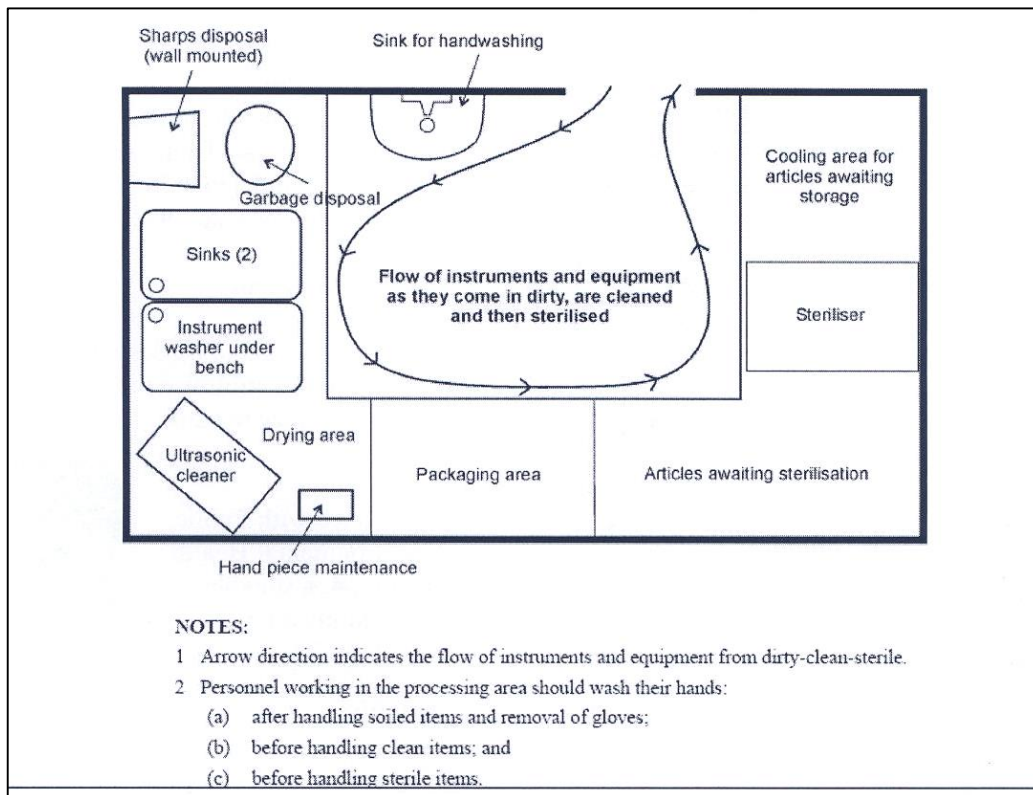
## 4. Designated cleaning and sterilisation room/area

If reusable skin penetration implements are used, a designated cleaning and sterilisation work area shall be provided within the premises. This cleaning and sterilisation area/room must be separate from a skin penetration/beauty treatment room and constructed so as to prevent the possibilities of contamination by allowing a clear flow from dirty to clean.

The cleaning and sterilisation area/room shall be constructed with the following:

- A hand washbasin in an accessible and convenient location within the area;
- An equipment cleaning sink;
- A drying area for cleaned implements where the surface is constructed of a smooth and impervious material that is sealed and free from gaps, cracks and crevices to enable easy cleaning;
- A bench top autoclave, maintained in accordance with AS 2182–1998 Sterilizers—Steam—Benchtop, must be used.

### **Diagram of a dirty to clean work flow area.**



## 5. Additional requirements for the set-up of temporary events

The following are things you must consider when planning and setting up for temporary events:

- Adequate power, water supply and lighting is available;
- The location and size of each work area is adequate;
- Any screens/dividers that will be used to separate work areas and the materials they are made of;
- The location of hand wash basins that will be designated for the use by operators. One hand wash basin is to be provided per six operators. Please note hand wash basins must be designated hand wash only and provided with warm water from a single spout, liquid soap/alcohol gel and single use towels;
- Location and availability of equipment sinks;
- Material of flooring and/or floor covering;
- Construction materials of fixtures and fittings;
- Waste management (solid and liquid);
- Sharps management/disposal;
- Location for sterilisation of equipment;
- Cleaning of non-skin penetration equipment between clients;
- Physical separation of procedures from the viewing public.

## 6. Other Resources

### **NSW Health Website- Legislation and resources to assist with compliance**

<https://www.health.nsw.gov.au/environment/skinpenetration/Pages/default.aspx>

### **Australian Standards- for sterilisation of equipment**

*AS/NZS 4815:2006: Office-based health care facilities - Reprocessing of reusable medical and surgical instruments and equipment, and maintenance of the associated environment*