

COFFS HARBOUR CITY COUNCIL

OPERATIONS BRANCH - ASSOCIATED POLICIES

TABLE OF CONTENTS

ADVERTISING - COUNCIL CAR PARKS.....	2
CAR PARKING AREAS - COUNCIL	3
CEMETERIES – COUNCIL	5
COLLECTIONS - MOTORISTS - TRAFFIC LIGHTS.....	6
COMMERCIAL ACTIVITIES ON CROWN RESERVES	7
COMMUNITY LAND – PRIVATE ENCROACHMENTS ONTO	8
CONSTRUCTION - WORKS BY PRIVATE INDIVIDUALS ON PUBLIC ROADS	9
DRAINAGE EASEMENTS - PRIVATE PROPERTY	10
DRIVEWAYS ACCESS CROSSING - REBATES.....	11
DRIVEWAY ACCESS CROSSING – SPECIAL CULVERT SIZE	12
FILM AND TELEVISION – USE OF COUNCIL MANAGED LANDS	13
NOXIOUS PLANTS POLICY.....	14
NOXIOUS WEEDS CONTROL – GIANT PARRAMATTA GRASS.....	15
NOXIOUS WEEDS SPRAYING EXEMPTION.....	16
NOXIOUS WEEDS – DECLARATION - BITOU BUSH AND PRIVET	17
PLANT – COUNCIL OWNED – USE BY VOLUNTARY COMMUNITY ORGANISATIONS.....	18
PLANT REPLACEMENT	20
ROADS.....	21
STREET FURNITURE - BUS SHELTERS WITH ADVERTISING	23
TREE VANDALISM	24
ADDITIONAL POLICY DOCUMENTS	25

COFFS HARBOUR CITY COUNCIL

OPERATIONS BRANCH - ASSOCIATED POLICIES

ADVERTISING - COUNCIL CAR PARKS

Policy Objective:

To assist with minimising pollution in public car parks.

Policy Statement:

Council car parks be signposted advising that the placement of "flyers" and any other private advertising is prohibited.

Operating Guidelines:

Further information may be obtained by contacting the Asset Maintenance Manager.

ADOPTED: 22/4/2000 & 15/12/2005

REVIEWED: 15/12/2005

Department:	City Services
Principal Activity:	Operations / <i>Parking</i>
Related Legislation:	Sec 650 L G Act 1993

OPERATIONS BRANCH - ASSOCIATED POLICIES

CAR PARKING AREAS - COUNCIL

Policy Objective:

Council has provided free parking areas across the City to assist the community to carry out their business and otherwise enjoy the City's facilities.

Policy Statement:

The following locations be declared free parking areas within the meaning of the Local Government Act, 1993:-

- 1. Park Avenue Carpark**
Lots 9, 10, Section 20 and Lot 2
DP 43845, Corner Park Avenue and
Castle Street, Coffs Harbour
(Woolworths Car Park)
Level 1: 2 hrs parking limit
Levels 2 and 3: 3 hrs parking limit (cars parking after 9.30am may park all day)
- 2. Castle Street Carpark**
Lots 1-4 and Lot 2, DP 634562
Section 6, Castle Street, Coffs Harbour
Level 1: 2 hrs parking limit
Level 2: 3 hrs parking limit
Levels 3, 4 and 5: 3 hrs parking limit (cars parking after 9.30am may park all day)
Levels 6, 7, 8 and roof: All day parking
- 3. Castle Street Carpark**
Lot 1 DP634562 and Lot 7 Sec 6 DP 758258
8-10 Castle Street, Coffs Harbour
Levels 4 & 5 3 hour parking limit (cars parking after 9.30am may park all day)
Levels 6, 7 and 8 All Day parking
- 4. Corner Moonee and Elbow Streets, Coffs Harbour**
Lots 12-14, Section 1
Northern half: 4 hr parking limit
Southern half: All day parking
- 5. Scarba Street, Coffs Harbour**
- Lot 22, DP 4794
75% all day parking
20 spaces on southern end: 3 hrs limit
- 6. 18 Park Avenue Earl Street, Coffs Harbour**
- Lots A & C, Section
All day parking
- 7. Gordon Street, Coffs Harbour**
- Lot 1 DP 244730, Lot 2 DP 523609,
- Lots 12 & 13 DP 21341
Southern 75%: All day parking
Northern 25%: 4 hour parking

COFFS HARBOUR CITY COUNCIL

OPERATIONS BRANCH - ASSOCIATED POLICIES

Car Parking Areas – Council (cont'd)

8. Lyster Street, Coffs Harbour

- Lots 4, 5, 6, 7 and 8 DP 6412,
 - Lot 142 DP 584994, Lot 152 DP 531003,
- All day parking

9. Apollo Drive/Bray Street, Coffs Harbour

- Indoor Stadium Car Park
- All day parking

10. Airport

- Parking area and roadway adjacent to and west of the new terminal building at the airport to where it joins Hogbin Drive.
- All day parking
- Courier bay area for vehicles with deliveries only

Additional Conditions:

No vehicle in excess of 6.096 metres (20 feet) in length be permitted to stand in any free parking area.

Operating Guidelines:

Further information may be obtained by contacting the Asset Maintenance Manager.

ADOPTED: 22/4/2000 & 15/12/2005

REVIEWED: 15/12/2005

Department:	City Services
Principal Activity	Operations / <i>Parking</i>
Related Legislation	Section 650 LG Act 1993

COFFS HARBOUR CITY COUNCIL

OPERATIONS BRANCH - ASSOCIATED POLICIES

CEMETERIES – COUNCIL

Policy Objective:

To ensure that the Coffs Harbour and Woolgoolga Lawn Cemeteries are maintained in a safe condition and maintenance activities are not hindered.

Policy Statement:

1. Within the grave section of the Coffs Harbour Lawn Cemetery Council permit two adjoining extra depth graves to be pre-booked subject to payment of the adopted fee.
 - a) Grave sites – 380mm x 280mm standard single name
Dual conversion plaque second detachable plate
 - b) Columbarium – Standard computer set plate – 8 lines
2. Within the columbariums areas:
 - (i) On those walls which have only single niches no prior booking be permitted.
 - (ii) Where double niche walls have been provided, Council permit two adjoining niches to be pre-booked, subject to payment of the adopted fee.
3. That live or silk flowers be permitted to be placed on graves in the holders provided at the Cemetery.
4. No metal, glass, plastic or pottery vessels or ornaments be permitted to be placed on or near any graves.
5. Painting of plinths or plaques is not permitted.
6. Flower holders be placed in the holes provided in the concrete plinths and no more than two holders be permitted on any one grave site.
7. Distance between graves be maintained at 600mm between rows.
8. Council approve the use of ceramic photographs on bronze plaques at the Coffs Harbour Lawn and Woolgoolga Lawn Cemeteries.

Operating Guidelines:

Further information may be obtained from the Recreational Services Manager.

ADOPTED: 20/6/1993 & 15/12/2005

REVIEWED: 15/12/2005

Department:	City Business Units
Principal Activity:	Operations / <i>Cemeteries</i>
Related Legislation:	Nil

COFFS HARBOUR CITY COUNCIL

OPERATIONS BRANCH - ASSOCIATED POLICIES

COLLECTIONS - MOTORISTS - TRAFFIC LIGHTS

Policy Objective:

In the interest of public safety, Council restricts the collection of monies from motorists.

Policy Statement:

That Council refuse any applications by charitable bodies for collecting money from motorists, particularly at intersections controlled by traffic light signals.

Operating Guidelines:

Further information may be obtained by contacting the Asset Maintenance Manager.

ADOPTED: 2/8/1977 & 15/12/2005

REVIEWED: 15/12/2005

Department: City Services
Principal Activity: Operations / *Traffic Facilities*
Related Legislation:

OPERATIONS BRANCH - ASSOCIATED POLICIES

COMMERCIAL ACTIVITIES ON CROWN RESERVES

Policy Objective:

To ensure that all commercial operators accessing Council or Crown reserves are adequately covered by public liability insurance, name Council and the Department of Lands as co-insured on the policy and have, when necessary, received approval for the activity from the Department of Lands or other State Government agency.

Policy Statement:

That where commercial activities are known to use public accessways or boat ramps managed by Council, a copy of the operator's current liability insurance noting Council and the Minister for Lands as interested parties be required and a copy of their current licence from the Department of Lands to undertake a commercial activity on vacant Crown land.

Operating Guidelines:

Further information may be obtained from the Recreational Services Manager.

ADOPTED: 26/9/2002 & 15/12/2005

REVIEWED: 15/12/2005

Department:	City Business Units
Principal Activity:	Operations / <i>Public Reserves</i>
Related Legislation:	Nil

OPERATIONS BRANCH - ASSOCIATED POLICIES

COMMUNITY LAND – PRIVATE ENCROACHMENTS ONTO

Policy Objective:

To progressively remove any private encroachments onto Council or Crown land to ensure that all community land is available for public use and is not appropriated illegally for private use.

Policy Statement:

That Council adopt a Policy that whenever private encroachments are found on community land, action be taken to have the encroachment removed.

The procedure to be actioned will be as follows:

1. Contact is made with the resident concerned to discuss the matter of the encroachment and seek agreement to have the encroachment removed.
2. This initial contact is to be followed up with a letter confirming on site discussions and decisions regarding the removal of the encroachment.
3. If after permitting the resident a reasonable time to remove the encroachment and compliance has not been forthcoming an order under S124 Part 2 Ch 7 of the Local Government Act 1993 for such removal be served on the resident.
4. Until such time as the nominated encroachments are removed from the community land, a notation be placed on the property system to this effect.
5. If after a further reasonable time, no action has been taken to remove the encroachment, legal action be initiated to achieve compliance of the order.
6. A referral process be established whereby when an application is made to the Building and Development Branch for a Certificate and an encroachment onto community land is noted on the application, the matter be referred to the Recreational Services Manager for action and response.

Operating Guidelines:

Further information may be obtained from the Recreational Services Manager.

ADOPTED: 25/5/2000 & 15/12/2005

REVIEWED: 15/12/2005

Department:	City Business Units
Principal Activity:	Operations / <i>Public Reserves</i>
Related Legislation:	Nil

OPERATIONS BRANCH - ASSOCIATED POLICIES

CONSTRUCTION - WORKS BY PRIVATE INDIVIDUALS ON PUBLIC ROADS

Policy Objective:

To ensure acceptable standards of private works within the road reserve, Council will permit such works under the following conditions.

Policy Statement:

Where it is proposed that construction works be carried out within a road reserve under Council's control:

1. Such work be carried out by Council at full cost to the applicant, provided that Council may permit an approved person to carry out any such works subject to compliance with Council's specifications
2. A cash security shall be lodged, the amount being determined by Council as being appropriate, given the works to be undertaken.
3. Council shall apply such security in the event of default by the approved person.
4. Works are to be inspected by a Council officer before the return of security monies.

Operating Guidelines:

Further information may be obtained by contacting the Asset Maintenance Manager.

ADOPTED: 22/4/2000 & 15/12/2005

REVIEWED: 15/12/2005

Department:	City Services
Principal Activity:	Operations / <i>Private Works</i>
Related Legislation:	Roads Act 1993

OPERATIONS BRANCH - ASSOCIATED POLICIES

DRAINAGE EASEMENTS - PRIVATE PROPERTY

Policy Objective:

To state Council's position when requested to maintain certain drainage easements.

Policy Statement:

Council will not construct or maintain drainage easements which only serve the purpose of draining private allotments.

Operating Guidelines:

Further information may be obtained by contacting the Asset Maintenance Manager.

ADOPTED: 1/8/1985 & 15/12/2005

REVIEWED: 15/12/2005

Department: City Services
Principal Activity: Operations / *Drainage*
Related Legislation:

OPERATIONS BRANCH - ASSOCIATED POLICIES

DRIVEWAYS ACCESS CROSSING - REBATES

Policy Objective:

Council often recovers pipes from culvert entrances, some of which have been paid for previously by adjacent land owners. The policy will be Council's position on such occasions.

Policy Statement:

Council not make a rebate to property owners in respect of pipes recovered from culvert entrances where kerbing and guttering is constructed, subject to the owner being offered the use of the pipe at the time of its removal.

Operating Guidelines:

Further information may be obtained by contacting the Asset Maintenance Manager.

ADOPTED: 6/4/1972 & 15/12/2005

REVIEWED: 15/12/2005

Department: City Services

Principal Activity: Operations / *Kerb & Guttering*

Related Legislation:

OPERATIONS BRANCH - ASSOCIATED POLICIES

DRIVEWAY ACCESS CROSSING – SPECIAL CULVERT SIZE

Policy Objective:

Council is often faced with designing a crossing across drains that are in excess of a standard access pipe. The following policy provides for equitable treatment in such cases.

Policy Statement:

Where a vehicular access to urban property crosses an open trunk stormwater drain, that the contribution to works by the owner or occupier required for Council to provide a special crossing over the drain be limited to the current charge for a pipe access culvert 600mm in diameter, regardless of the size of the culvert which is required to accommodate the flow in the drain.

Operating Guidelines:

Further information may be obtained by contacting the Asset Maintenance Manager.

ADOPTED: 19/9/1989 & 15/12/2005

REVIEWED: 15/12/2005

Department: City Services
Principal Activity: Operations / *Construction*
Related Legislation:

OPERATIONS BRANCH - ASSOCIATED POLICIES

FILM AND TELEVISION – USE OF COUNCIL MANAGED LANDS

Policy Objective:

Located in a scenic coastal setting, Coffs Harbour is a valuable resource as a shooting destination for film and television productions. The film industry can also provide advantages to the local economy.

This policy has been prepared to facilitate the use of Council managed lands (public reserves and roads) by film production teams while ensuring the safety and amenity of these areas for the general public. The Policy is based on the NSW Film and Television Office (FTO) – Model Film Policy

The Policy details requirements and contacts within Council for applications, approvals and general liaison.

Policy Statement:

Written applications are required for all film production shoots on Council land except where filming is of a minor nature, eg news crews, local productions, and single camera productions (no cables) Applications involving road closures require a minimum 28 days notice to enable the necessary approvals to be obtained

Various conditions of approval apply depending on the nature and scale of the production. A fee may be charged for each application in accordance with Council's Fees and Charges Policy. Applicants are expected to conform to the Film Industry Code of Conduct for Film Crews, a copy of which is included in the Policy

Operating Guidelines:

A copy of the Policy is attached.

Further information may be obtained from the Recreational Services Manager.

ADOPTED: 15/12/2005

REVIEWED: 15/12/2005

Department: City Business Units
Principal Activity: Operations / *Public Reserves*
Related Legislation:

COFFS HARBOUR CITY COUNCIL

OPERATIONS BRANCH - ASSOCIATED POLICIES

NOXIOUS PLANTS POLICY

Policy Objective:

To provide policy direction to Weed Services staff for the ongoing eradication of plants declared noxious throughout the City and to provide support to landholders under certain conditions in carrying out this function.

Policy Statement:

1. To control and, if possible, eventually to eradicate noxious plants from all road sides, Council owned land and Reserves under control of Council as well as Crown Land within the Coffs Harbour City.
2. To obtain maximum landholder co-operation and participation for an effective noxious plants control program, otherwise by use of its legal powers (landholder meaning owners, occupiers and lessees).
3. To determine the degree of noxious plant infestation within the City by regular inspections of all properties and to determine a program for the eradication of control of such noxious plants.
4. To assist landholders by spraying noxious plants on private land at the landholder's expense.
5. To establish trial plots and use of chemicals in close co-operation with officers of the Department of Agriculture, manufacturers and landholders.
6. To maintain Council plant and equipment at a high standard of efficiency.
7. To maintain a priority list of noxious plants and herbarium species for public exhibition and education and to review such priority list annually.
8. To hire out certain noxious plant control equipment to the public for the control of noxious plants.

Operating Guidelines:

Further information may be obtained from the Recreational Services Manager.

ADOPTED: 15/12/2005

REVIEWED: 15/12/2005

Department: City Business Units
Principal Activity: Operations / *Noxious Weeds*
Related Legislation:

OPERATIONS BRANCH - ASSOCIATED POLICIES

NOXIOUS WEEDS CONTROL – GIANT PARRAMATTA GRASS

Policy Objective:

To establish a framework to limit the spread of Giant Parramatta Grass and assist landholders to control infestations on their properties.

Police Statement:

1. Council assist landholders to:
 - (a) prevent the spread of Giant Parramatta Grass (GPG) to adjoining properties and City roads,
 - (b) contain GPG on properties.
2. To achieve this, landholders are to be encouraged or coerced to:
 - (a) reduce GPG densities on their properties,
 - (b) prevent the spread of GPG outside their properties by:
 - (i) The implementation of a 10m buffer zone to contain the spread of GPG where necessary.
 - (ii) When discussion, persuasion and consultation with landholders have failed, that Noxious Plants Section 18 notices be issued to control these 10m buffer zones.
 - (iii) A buffer zone is to be created and maintained by any one or a combination of the following:
 - Sowing a permanent pasture after spraying the area with a registered selective herbicide and follow up with regular pasture maintenance.
 - Mulch monthly during the GPG growing season in conjunction with pasture improvement and fertilizer application.
 - Wickwipe twice during the GPG growing season using Glyphosate, followed by pasture improvement.
 - Cultivate and sow a cash crop or fodder crop followed by improved pasture establishment.
3. Council reaffirms its commitment to its control of GPG on City roads and reserves under Council control.
4. Noxious Plants inspectors liaise with City Council slasher drivers and contract slasher operators to clean decks of slashers before moving from one area or property to another.

Operating Guidelines:

Further information may be obtained from the Recreational Services Manager.

ADOPTED: 13/10/1992 & 15/12/2005

REVIEWED: 15/12/2005

Department:	City Business Units
Principal Activity:	Operations / <i>Noxious Weeds</i>
Related Legislation:	

OPERATIONS BRANCH - ASSOCIATED POLICIES

NOXIOUS WEEDS SPRAYING EXEMPTION

Policy Objective:

To support organic growers across the City by ensuring that chemical herbicides are not used in areas adjacent to their properties so that their status as organic growers is not compromised.

Policy Statement:

Council shall not spray herbicides along the boundaries of properties where the 'Certified Organic Property' sign is displayed provided the property owner controls noxious weeds to Council's satisfaction.

Operating Guidelines:

Further information may be obtained from the Recreational Services Manager.

ADOPTED: 19/12/1994 & 15/12/2005

REVIEWED: 15/12/2005

Department:	City Business Units
Principal Activity:	Operations / <i>Noxious Weeds</i>
Related Legislation:	

COFFS HARBOUR CITY COUNCIL

OPERATIONS BRANCH - ASSOCIATED POLICIES

NOXIOUS WEEDS – DECLARATION - BITOU BUSH AND PRIVET

Policy Objective:

To provide direction on Council's position for Bitou Bush and Privet.

Policy Statement:

That Council adopt the implementation date of 1 July 1998 for Bitou Bush as a Category W3 Noxious Weed and both broad leaf and narrow leaf Privet as W4b Noxious Weeds within 100 metres of any habitable dwellings, schools or public buildings on all Council controlled, public and private land.

Operating Guidelines:

Further information may be obtained from the Recreational Services Manager.

ADOPTED: 25/6/1998 & 15/12/2005

REVIEWED: 15/12/2005

Department:	City Business Units
Principal Activity:	Operations / <i>Noxious Weeds</i>
Related Legislation:	

OPERATIONS BRANCH - ASSOCIATED POLICIES

PLANT – COUNCIL OWNED – USE BY VOLUNTARY COMMUNITY ORGANISATIONS

Policy Objective:

Council has an extensive schedule of plant which is available for other community uses in excess of its original purposes. To provide the opportunity for community groups to avail themselves of the plant, the following policies will apply:

Policy Statement:

1. That all plant hired during normal working hours be charged at standard plant hire rates.
2. That community organisations developing facilities which have a potential to produce an income, be hired Council's plant, when available, at standard Council plant hire rates.
3. That purely voluntary community organisations, developing facilities for community use on Council owned land, which facility will not have an income potential, be hired Council plant for the cost of the operator's wages plus fuel, subject to the following:-
 - a) Plant only to be made available out of normal working hours, when it is not required for Council use or able to be hired for full payment.
 - b) That plant be only made available with an approved Council employee operator (the responsible Manager to approve the operator).
 - c) That a plant hire sheet be submitted by the operator and the value of the plant hire be recorded by Council as a donation to the particular project.
4. That in respect of policy No. 3, and where the voluntary community organisation is able to acquire the services of an approved Council operator without payment of wages, that the plant item be provided for use by that organisation at the cost of the fuel only, subject to the approved employee signing an agreement to not claim payment from Council for operating the plant item and agreeing to be responsible for the plant item and to take all due care.
5. That in respect of policy No. 4, that the plant item only be provided with a voluntary Council operator where the community organisation has taken out Workers Compensation Insurance to cover the operator and a copy of the insurance policy is lodged with Council.
6. That fuel costs always be recovered from the user.
7. That where Council's plant is made available for use by a voluntary community organisation in accordance with the policy items listed above, that it only be done so where the community organisation has public liability insurance and a copy of the insurance is held by Council.
8. That policy implementation in accordance with items 2, 3 and 4 above be delegated to the responsible Department Head.

cont'd

COFFS HARBOUR CITY COUNCIL

OPERATIONS BRANCH - ASSOCIATED POLICIES

Plant – Council Owned – Use by Voluntary Community Organisations (cont'd)

The above policy be applicable when all of the following criteria are met:

- a) The work is carried out on Council owned or controlled land and is not subject to lease to any body.
- b) There should be no income source available to the committee who are developing the facilities either at the time the application is made or by future charges for the facility which is being developed or by an income from any activity associated with the facility being developed.
- c) The final product be a facility which is available to all members of the public without fee or charges.
- d) Any other matters to be determined by Council.

Operating Guidelines:

Further information may be obtained by contacting the Asset Maintenance Manager.

ADOPTED: 5/11/1992 & 15/12/2005

REVIEWED: 15/12/2005

Department: City Services
Principal Activity: Operations / *Plant Operations*
Related Legislation:

OPERATIONS BRANCH - ASSOCIATED POLICIES

PLANT REPLACEMENT

Policy Objective:

Council provides for its plant replacement from income generated through optimum usage and the creation of a financial reserve.

Policy Statement:

Plant Replacement

Plant replacements are to be funded from the respective plant reserves only to the extent that funds are available in these reserves. Plant reserve being the differences between hire earned by the plant and plant operating and running costs.

Plant and Equipment

Plant and Equipment shall be disposed or replaced either when it has reached the end of its economic life or is no longer required for Council's operations. These items shall be identified in Council's Plant Return which shall be reviewed each quarter.

Motor Vehicles

Council's sedan type vehicles, where sales tax is applicable, shall be traded at the time that is considered the most economically viable for Council, taking into account the vehicle type, age, kilometres travelled, changeover costs and current market demands, with a maximum term being 2.5 years or 90,000 kilometres. Vehicles, where sales tax does not apply, are traded at 40,000 kilometres or 2 two years, whichever is sooner.

Operating Guidelines:

Further information may be obtained by contacting the Operations Executive Manager.

ADOPTED: 2/4/1992, 22/4/2000, 15/12/2005

REVIEWED: 15/12/2005

Department: City Services
Principal Activity: Operations / *Plant Operations*
Related Legislation:

OPERATIONS BRANCH - ASSOCIATED POLICIES

ROADS

Policy Objective:

Council has an extensive road network in the City and only a limited budget to provide for maintenance, design and construction. The following policy and guideline assists in providing a road network within this capability.

Policy Statements:

Crown Roads

1. Not carry out any construction or other roadworks on any Crown road within the City area except where Council's Road Asset Register identifies the road as having been previously maintained by Council.
2. Give consideration to accepting dedication of any Crown road with the concurrence of the Lands Department and provided that the road is first constructed at no cost to the Council, to an appropriate standard to be determined in each case.

Roundabouts - Landscaping

Landscaping of roundabouts should not interfere with driver visibility and safety.

Service Signs

1. Roadside Service Signs (fire places, roadside rest areas, etc) to be provided by Council as and when may be required:
 - a) in accordance with A.S. 1742 part 6 (2004) or
 - b) generally in accordance with A.S. 1742 Part 6 (2004) but erected as finger boards of 150 or 200 mm width, provided that such signs are always subservient to normal direction signs or street signs.
2. Service Signs Indicating Public Places, Facilities of Interest (eg. Surf beach, Swimming pool, Lookout) to be erected as and when may be required generally in accordance with A.S. 1742 Part 6 (2004) but erected as finger boards of 150 or 200 mm width provided that such signs are always subservient to normal direction signs or street signs.
3. Service Signs Indicating Private Attractions, Facilities and Amenities as considered appropriate, upon prepayment of the cost by the owner, may be provided by Council in accordance with Paragraph 2 and conditional upon the following:
 - a) One sign only will be allowed to be placed at the nearest public road intersection to the private operation.
 - b) A brief description or symbol only to be shown on the sign (eg. Camping area, Motel, Museum).
 - c) No distance to be shown on the sign unless it is a walking distance which is relevant.

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COFFS HARBOUR CITY COUNCIL

OPERATIONS BRANCH - ASSOCIATED POLICIES

Roads (cont'd)

- d) No signs to be erected contrary to Roads and Traffic Authority policy on the Pacific Highway.
- e) Council accepts no responsibility for the cost of maintaining or replacing approved signs.
- f) No commercial name or symbol is to be shown on the sign

Operating Guidelines:

Further information may be obtained by contacting the Asset Maintenance Manager.

ADOPTED: 6/12/1984, 26/7/1994, 22/4/2000

REVIEWED: 15/12/2005

Department: City Services
Principal Activity: Operations / *Roadside Facilities*
Related Legislation:

OPERATIONS BRANCH - ASSOCIATED POLICIES

STREET FURNITURE - BUS SHELTERS WITH ADVERTISING

Policy Objective:

Council has, over time, been approached to advertise or permit the advertisement of private businesses in the road reserve and now seeks to clarify what will be permitted.

Policy Statement:

Advertising of private businesses and enterprises NOT be permitted within the public road reserve except for current agreements and any other commercial agreements that Council might enter into in the future.

Operating Guidelines:

Further information may be obtained by contacting the Asset Maintenance Manager.

ADOPTED: 22/4/2000 & 15/12/2005

REVIEWED: 15/12/2005

Department:	City Services
Principal Activity	Operations / <i>Roadside Facilities</i>
Related Legislation	Roads Act 1993

COFFS HARBOUR CITY COUNCIL

OPERATIONS BRANCH - ASSOCIATED POLICIES

TREE VANDALISM

Policy Objective:

To encourage the community to report acts of vandalism with respect to trees.

Policy Statements:

Council offer a standing reward of \$5,000 for information leading to the conviction of people wilfully destroying trees on public land.

Operating Guidelines:

Further information may be obtained from the Recreational Services Manager.

Refer also to the policy '*Vandalism - Damage To Council Owned Property - Reward*' in the Property - Association Policies.

ADOPTED: 24/4/1997 & 15/12/2005

REVIEWED: 15/12/2005

Department: City Business Units
Principal Activity: Operations / Parks and Reserves
Related Legislation:

OPERATIONS BRANCH - ASSOCIATED POLICIES

ADDITIONAL POLICY DOCUMENTS

Council has legislative requirements placed upon it to develop a further range of policy documents and instruments to guide it and the community to ensure its sustainability.

These documents are also reviewed from time to time to ensure they are kept up to date.

The following policies for the Recreational Services Manager should also be consulted:

Plan of Management:

- Beacon Hill Reserve
- Brelsford Park
- Cemeteries Management Strategy
- Coffs Coast Sport and Leisure Park
- Coffs Harbour Coastal Reserves
- Duttons Estate
- Landscape Guidelines
- Natural Areas
- North Coast Regional Botanic Garden
- Open Space Strategy
- Park Beach Reserve
- Parkland
- Picnic Areas
- Playgrounds
- Recreation Preference Study
- Sawtell Reserve
- Sportsground
- Street Tree Masterplan
- Woolgoolga Community Centre
- Woolgoolga Lake and Lake Reserves
- Woolgoolga Swimming Pool and Recreation Reserve

Note:

Please note there will be ongoing development of the site to enable direct access to the above documents. In the interim, please use the search function to direct you to the document you are researching.